

Youth Advisory Council Committee

Minutes

Wednesday 1 February 2017

Committee Terms of Reference

The Youth Advisory Council Committee is to make recommendations to Council based on the following terms of reference:

- 1. To identify and advise on youth trends, gaps and opportunities in the Bunbury area*
- 2. To advise Council on the development of policies that is responsive to the needs of youth*
- 3. to engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, opportunities and gaps to present to Council*
- 4. to assist and be actively involved in the ongoing development and delivery of youth targeted projects, programs and events (annually: Australia Day and National Youth Week).*
- 5. to engage with the wider youth community to create/look for partnerships and opportunities to support young people in the areas of upskilling, youth leadership and the active involvement for youth driven initiatives.*

This Committee meets on the first Wednesday of every second month.

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia
Correspondence to:
Post Office Box 21
Bunbury WA 6231

Table of Contents

<u>Item No</u>	<u>Subject</u>	<u>Page No</u>
<u>1.</u>	<u>Declaration of Opening</u>	<u>2</u>
<u>2.</u>	<u>Disclaimer</u>	<u>2</u>
<u>3.</u>	<u>Announcements from the Presiding Member</u>	<u>2</u>
<u>4.</u>	<u>Attendances</u>	<u>2</u>
	4.1 Apologies	3
	4.2 Approved Leave of Absence	3
<u>5.</u>	<u>Declaration of Interest</u>	<u>3</u>
<u>6.</u>	<u>Confirmation of Minutes.....</u>	<u>3</u>
<u>7.</u>	<u>Presentations</u>	<u>3</u>
	8.1 Petitions.....	3
	8.2 Presentations.....	3
	8.3 Deputations	3
<u>8.</u>	<u>Method of Dealing with Agenda Business.....</u>	<u>3</u>
<u>9.</u>	<u>Reports</u>	<u>4</u>
	9.1 THE SHIFT Festival 2016 Event Report.....	4
	9.2 Youth Advisory Council and Youth Reference Group Meetings Structure	5
<u>11.</u>	<u>Applications for Leave of Absence</u>	<u>6</u>
<u>12.</u>	<u>Motions of Which Previous Notice has been given</u>	<u>6</u>
<u>13.</u>	<u>Questions from Members</u>	<u>6</u>
	13.1 Response to Previous Questions from Members taken on Notice.	6
	13.2 Questions from Members.	6
<u>14.</u>	<u>Urgent Business.....</u>	<u>7</u>
<u>15.</u>	<u>Date of Next Meeting</u>	<u>7</u>
<u>16.</u>	<u>Close Meeting.....</u>	<u>7</u>

Minutes

1 February 2017

Minutes of an ordinary meeting of the Youth Advisory Council held at the City of Bunbury Administration Centre, 4 Stephen Street on Wednesday 1 February 2017.

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The meeting was declared open by Youth Mayor Sean Smith at 4:20pm.

2. Disclaimer

Not applicable to this Committee.

3. Announcements from the Presiding Member

The Youth Mayor announced that three YAC nominations were received and that the City of Bunbury Youth Officer would organise a panel meeting for the selection of the new members.

4. Attendances

Committee Members:

Member Name	Representing
Sean Smith (Youth Mayor)	Youth representative
Cr Sam Morris	City of Bunbury
Cr Betty McLeary	City of Bunbury
Matilda Wilson	Youth representative
Stephen May	Youth representative
Alex Tombleson	Youth representative
Jake Elson	Youth representative
Megan Fowler	Youth representative
Ashleigh Hodges	Youth representative

Support staff:

Name	Title
Silvana Garwood	Community Development Officer
Stephanie Addison-Brown	Director Corporate & Community Services
Andrew Brien	Chief Executive Officer

4.1 Apologies

Member Name	Representing
Karl Sullivan	Youth representative
Kaila Hartmann	Youth representative
Cr Joel McGuinness	City of Bunbury

4.2 Approved Leave of Absence

Member Name	Representing
Nil	

5. Declaration of Interest

Nil

6. Confirmation of Minutes

The Minutes of the Youth Advisory Council meeting held on Wednesday 5 October 2016 was moved by Jake Elson and seconded by Stephen May and carried unanimously.

7. Presentations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

8. Method of Dealing with Agenda Business

Items were dealt with in the order that appeared on the agenda.

9. Reports

9.1 THE SHIFT Festival 2016 Event Report

Applicant/Proponent:	Internal
Responsible Officer:	Silvana Garwood, Community Development Officer
Executive:	Stephanie Addison-Brown, Director Corporate & Community Services
Attachments:	THE SHIFT 2016 Event Report

Summary

Each year an event report is compiled to be presented to YAC members for information and reference for organising and delivering future SHIFT Festivals.

Executive Recommendation

The Youth Advisory Council Committee notes the attached SHIFT 2016 event report.

Background

The SHIFT Youth Festival is becoming an annual, week-long youth festival held to coincide with National Youth Week. It was developed by the City of Bunbury Youth Advisory Council (YAC) and first delivered in 2015. The SHIFT presents an opportunity for the creative, social and intellectual contribution of young people to be recognised and celebrated by the wider community. The festival activities within this program were driven by the city's Youth Advisory Council (YAC), who assisted in the planning and delivery of these events with the support of the City of Bunbury Community Development Team. The festival delivery continues to be an opportunity for skill and leadership development for these young people as well as a chance for young people to shape the creative content of our city.

Council Policy Compliance

Not Applicable

Legislative Compliance

There is no Council Policy applicable to this report.

Budget Implications

There are no financial or budgetary implications impacting from the recommendations of this report.

Officer Comments

The SHIFT report has been discussed and amended by the YAC members.

Outcome of the Youth Advisory Council – 1 February 2017

The Recommendation (as printed) was moved by Jake Elson, seconded by Stephen May.

The Youth Mayor put the motion to the vote and it was adopted unanimously to become the Committee’s decision on the matter.

Youth Advisory Council Committee Decision

The SHIFT 2016 event report is accepted and noted with a small amendment to page 15 “April 2015 to April 2016”, as agreed to unanimously by all members present.

CARRIED
9 votes “for” / Nil votes “against”

9.2 Youth Advisory Council and Youth Reference Group Meetings Structure

Applicant/Proponent:	Internal
Responsible Officer:	Silvana Garwood, Community Development Officer
Executive:	Stephanie Addison-Brown, Director Corporate & Community Services
Attachments:	THE SHIFT 2016 Event Report

Summary

On 12 December 2016 City of Bunbury provided a second workshop facilitated by Colette McEntee Creative Director at Maker+Co. Discussions and a way forward was finalised at this workshop by all YAC members in relation to where YAC is heading in the future.

Executive Recommendation

That the Youth Advisory Council accept the workshop report completed by Colette McEntee and make a recommendation for Council to endorse the proposed changes to the YAC meeting structure.

Background

On 9 November 2016 City of Bunbury facilitated a workshop delivered by Colette McEntee at Maker+Co. A decision by all YAC members who attended was reached at the end of this workshop. Following this, feedback was received from some YAC members and the need for a second workshop was agreed. The second workshop was delivered by Colette McEntee on 12 December 2016.

Council Policy Compliance

Not Applicable

Legislative Compliance

There is no Council Policy applicable to this report.

Budget Implications

There are no financial or budgetary implications impacting from the recommendations of this report.

Officer Comments

A workshop was organised for YAC on 9 November 2016 City of Bunbury facilitated a workshop delivered by Colette McEntee at Maker+Co. A decision by all YAC members who attended was reached at the end of this workshop. Following this, feedback was received from some YAC members and the need for a second workshop was agreed. The second workshop was delivered by Colette McEntee on 12 December 2016.

Outcome of the Youth Advisory Council – 1 February 2017

The Recommendation (as printed) was moved Jake Elson, seconded by Megan Fowler.

The Youth Mayor put the motion to the vote and it was adopted unanimously to become the Committee's recommendation on the matter.

Youth Advisory Council Committee Decision

1. Note and accept the workshop report completed by Colette McEntee and make a recommendation for Council to endorse the proposed changes to the YAC meeting structure.
2. Agree that Councillors are no longer voting members for the Youth Advisory Council Committee.
3. Agree that any quarterly formal meetings can be postponed to a week later if it doesn't reach quorum.

CARRIED
8 votes "for" / 1 votes "against"

11. Applications for Leave of Absence

Nil

12. Motions of Which Previous Notice has been given

Nil

13. Questions from Members

13.1 Response to Previous Questions from Members taken on Notice.

Nil

13.2 Questions from Members.

Nil

14. Urgent Business

Nil

15. Date of Next Meeting

The next meeting will be held on Wednesday 3 May 2017 at 4:00pm-5:00pm at the City of Bunbury Council Chambers, 4 Stephen Street, Bunbury.

16. Close Meeting

There being no further business, the Youth Mayor, declared the meeting closed at 4:37pm.