

Youth Advisory Council Committee

Notice of Meeting & Agenda Wednesday 3rd February 2016

Committee Terms of Reference

The Youth Advisory Council Committee is to make recommendations to Council based on the following Terms of Reference;

1. To identify and advise on youth trends, gaps and opportunities in the Bunbury area.
2. To advise Council on the development of policies that is responsive to the needs of youth.
3. To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, opportunities and gaps to present to Council.
4. To assist and be actively involved in the ongoing development and delivery of youth targeted projects, programs and events. (Annually: Australia Day and National Youth Week)
5. To engage with the wider youth community to create/look for partnerships and opportunities to support young people in the areas of upskilling, youth leadership and the active involvement for youth driven initiatives.

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia
Correspondence to:
Post Office Box 21
Bunbury WA 6231

**Youth Advisory Council Committee
Notice of Meeting**

Dear Committee Members,

The next Ordinary Meeting of the Youth Advisory Council Committee will be held in the Bunbury City Council Chambers, 4 Stephen Street, Bunbury on **Wednesday 3rd February 2016** at 4:00pm.

Signed:

John Kowal
Acting Director Corporate and Community Services



**Agenda
Wednesday 3rd February 2016**

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

| Member Name | Representing |
|--------------------|-----------------|
| Cr Sam Morris | City of Bunbury |
| Cr Joel McGuinness | City of Bunbury |
| Cr Betty McLeary | City of Bunbury |
| Sean Smith | Youth Community |
| Karl Sullivan | Youth Community |
| Shani Szabo | Youth Community |
| Ebony Hribar | Youth Community |
| Stephen May | Youth Community |
| Alex Tombleson | Youth Community |
| Kaila Hartmann | Youth Community |
| Matilda Wilson | Youth Community |
| Megan Fowler | Youth Community |
| Alexander Berndt | Youth Community |
| Jake Elson | Youth Community |
| Jeremy Fuller | Youth Community |
| Madison Clark | Youth Community |
| Eliza Lyon | Youth Community |

Support Staff

| Name | Title |
|------------------|-------------------------------|
| Michele Grimston | Community Development Officer |
| Elle Dixon | Community Development Officer |

1. Declaration of Opening

This meeting was opened by Youth Mayor Sean Smith at _____ pm

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

7. Confirmation of Minutes

Committee Decision: Moved _____ Seconded _____

The minutes of the Youth Advisory Council Committee Meeting held on Wednesday 2nd December 2015 are confirmed as a true and accurate record.

CARRIED/LOST

8. Presentations

8.1 Petitions

8.2 Presentations

8.3 Deputations

9. Method of Dealing with Agenda Business

10. Reports

10.1 Officer Reports

10.1.1 Australia Day Review

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|------------------|--|
| Applicant | Youth Advisory Council Committee |
| Author | Michele Grimston, Community Development Officer |
| Executive | John Kowal, Acting Director Corporate and Community Services |

Summary

A review of YAC's involvement in the 2016 Skyfest Australia Day Celebrations to ascertain whether activities achieved the goals of skill and confidence building and whether volunteers and participants had fun and were engaged throughout the day

Background

YAC was engaged to run the Colour Combat Zone at the Skyfest Australia Day celebrations. YAC members also received facilitation and leadership training from Peter Cohen to help deliver the activity as well as creating an opportunity for them to further develop their own skills and abilities.

Officer Comments

Nil

Analysis of Financial and Budget Implications

Nil

Community Consultation

Nil

Councillor/officer consultation

Nil

10.1.2 2016 South West Young Achievers Program

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| Applicant | Youth Advisory Council Committee |
| Author | Michele Grimston, Community Development Officer |
| Executive | John Kowal, Acting Director Corporate and Community Services |

Summary

City of Bunbury is offering scholarships of \$250 to YAC members over the age of 18 to attend the 2016 South West Young Achievers Program

Background

The South West Young Achievers program is a weekend leadership development program held from 10-13 March 2016. The program has been developed by Rotary with the South West Development Commission and is targeted at young people between 18-25. Community Development Officer Michele Grimston has consulted with program coordinator Leanne O'Shea and sought feedback from past participants to ascertain that this program aligns with YAC goals and will be beneficial to them in their duties for YAC.

Officer Comments

Nil

Analysis of financial and budget implications

This cost of this program will be covered through Community Development's budget to support the Youth Advisory Council

Community Consultation

Community Development Officers Michele Grimston and Elle Dixon have undertaken research with previous program participants and agree that the program will be valuable to YAC Members.

Councillor/Officer Consultation

This is supported by Team Leader Community Development Deanna Sullivan

10.1.3 National Youth Week 2016

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| Applicant | Youth Advisory Council Committee |
| Author | Michele Grimston, Community Development Officer |
| Executive | John Kowal, Acting Director Corporate and Community Services |

Summary

The Youth Advisory Council is responsible for delivering National Youth Week activities in collaboration with the Community Development Team. YAC are asked to put forward their ideas so that planning can commence ASAP

Background

The Youth Advisory Council is responsible for delivering the City of Bunbury's National Youth Week Celebrations. This year activities will build on the SHIFT youth arts festival which was held for the first time in 2015. This included a launch event, exhibition, public art project, community art project, workshops, street festival and markets.

Officer Comments

Nil

Analysis of financial and budget implications

To assist in the delivery of 2016 events \$10,000 sponsorship has been secured from Healthway.

Community Consultation

Nil

Councillor/Officer Consultation

Nil

10.1.4 Working With Children Checks

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| Applicant | Youth Advisory Council Committee |
| Author | Michele Grimston, Community Development Officer |
| Executive | John Kowal, Acting Director Corporate and Community Services |

Summary

All YAC Members who are over the age of 18 are required to have a working with children check. Applications must be lodged before this meeting and members are asked to bring proof of lodgement.

Background

It is a legal requirement for all people aged over 18 working with children in any capacity to have a working with children check. Eligible members were presented with application forms at the last meeting on 2/12/15. City of Bunbury will cover the cost of applications if receipts are provided.

Officer Comments

Nil

Analysis of financial and budget implications

The minimal cost of \$10 per application will be covered through the Support Youth Advisory Council Committee budget

Councillor/Officer Consultation

Nil

10.2 Members Reports

10.3 Any other General Business

11. Applications for Leave of Absence

12. Motions of Which Previous Notice has been given

13. Questions from Members

13.1 Response to Previous Questions from Members taken on Notice

13.2 Questions from Members

14. Urgent Business

15. Date of Next Meeting

Wednesday 6th April 2016, 4:00pm – 5:00pm at the Bunbury City Council Chambers, 4 Stephen Street, Bunbury.

16. Close Meeting

Actions Required after Meeting

1. Minutes of meeting to be sent to Council for noting.
2. Items to be raised for Council following requests/recommendations/motions by committee
3. Any other actions required