

Withers Advisory Committee

Minutes

Friday 19 August 2016

Committee Terms of Reference

1. To review and progress the Withers Action Plan.
2. Endorse or amend recommendations subject to conditions as per Council Decisions 34/14.
3. Receive information from Council and the Withers Community to assist decision making.
4. To provide stronger community relations in Withers.
5. Oversees projects implemented from the Withers Reserve

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Withers Advisory Committee Minutes

Friday 19 August 2016

The Withers Advisory Committee has delegated authority as per Council Decision 13/14

Note: These minutes are subject to confirmation at the next Withers Advisory Committee Meeting

1. Declaration of Opening / Announcements of Visitors

Cr James Hayward declared the meeting open at 1:10pm and acknowledged Cr Murray Cook in attendance

2. Disclaimer

All persons present are advised that the proceedings of this meeting will be recorded for record keeping purposes and to ensure accuracy in the minute taking process.

3. Announcements from the Presiding Member

Cr James Hayward announced that UDLA have received 2016 Australian Institute of Landscape Architects WA (AILA WA) Communities Award of Excellence for the Withers Local Area Plan.

4. Attendance

Present

Member Name	Representing
Cr James Hayward	City of Bunbury Council
Cr Jaysen Miguel	City of Bunbury Council
Cr Karen Steele	City of Bunbury Council
Barbara Watkins	Withers Community Member
Joanna Hugues-Dit-Ciles	Withers Community Member
Ken Warnes	Withers Community Member
Mary Dunlop	Withers Community Member

Ex-officio Members:

Member Name	Representing
Gavin Harris	Director Works and Services

Support Staff:

Name	Title
Alison Baker	Executive Assistant Works and Services

4.1 Apologies

Doug Fimister

4.2 Approved Leave of Absence

5. Declaration of Interest

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Section 5.60A: *“a person has a **financial interest** in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.”*

Section 5.60B: *“a person has a **proximity interest** in a matter if the matter concerns –*

- (a) a proposed change to a planning scheme affecting land that adjoins the person’s land; or*
- (b) a proposed change to the zoning or use of land that adjoins the person’s land; or*
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person’s land.”*

Regulation 34C (Impartiality): *“**interest** means an interest that could, or could reasonably be perceived to, adversely affect the **impartiality** of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.”*

6. Public Question Time

In accordance with Reg. 7(4)(a) of the Local Government (Administration) Regulations 1996, members of the public in attendance at the meeting may stand, state aloud their name and address, and ask a question in relation to any matter over which the municipality of Bunbury has jurisdiction or involvement.

In accordance with Standing Order 6.7(3)(a) a person wishing to ask a question, must complete a question form which is provided in the trays at the back of the public gallery and on the City’s website. The completed form must include your name and address and contain no more than three (3) questions. If your question requires research or cannot be answered at the meeting, it will be taken on notice and you will receive a written response and a summary of your question (and any responses provided) will be printed in the minutes of the meeting.

6.1 Public Question Time

Ms May Goodman 17 Westwood Street, Withers

Question 1: Would like the Council to do an update on the area, as to the progress as far and future development.

Answer: This will be dealt with under Item 9.4 Future of the Withers Advisory Committee and Community and Ms Goodman advised.

6.2 Responses to Public Questions Taken 'On Notice'

At the Withers Advisory Committee Meeting held 10 August 2016, a question was asked during Public Question Time that could not be answered during the meeting. A copy of the question and the written response forwarded to the questioner following the meeting is provided below for public information:

Ms Lorene Kemps 34 Wilkerson Way, Withers

Question 1: Will the minutes (08 April 2016) be amended to state whilst the Withers Action Group provided the list to Council, that the list provided was from community consultation organised by the City?

Answer: As per WAC Decision 14/16 the minutes will not be amended.
Upon further investigation of Council records, a list of all the projects still to be implemented was provided to Council by Mr Glen Willets at Council Special Meeting on 24 July 2013, included in this list was the 10 laneways. In Mr Willetts's address to the meeting, he was stated that the Withers Action Group (WAG) held eight community meetings to lock in the WAP. The report to Council for the Withers Action Plan in 2011 only identified six laneways for closure of which only 3 are on the list provided by the WAG. Therefore the statement in the Officers Comment is correct and has been the stated in Council Minutes on 6 August 2013 and 27 August 2013 when Council dealt with the Closure of Laneways – Withers.

Question 2: Withers Advisory Committee minutes 13 February 2014 stated sign (Welcome Park) is due for installation by mid February 2014. How much longer before the sign will be installed? It is now 16 months past Feb 2015.

Answer: The sign is scheduled for installation on Friday 17 June 2016.

Question 3: There are concrete barriers between Davenport Way and Rand Court. How much is this costing the rate payer?

Answer: The concrete barriers were installed in December 2015 at a cost of \$6,500. The concrete barriers were installed to prevent vehicles using the reserve between Davenport Way and Rand Court. Prior to the installation of the barriers, access was prevented by pine bollards. The pine bollards were being vandalised and removed by persons unknown. This resulted in ongoing maintenance costs. Since the barriers were installed Council has not had a report of vandalism or removal of barriers. Which has reduced Council's maintenance costs.

7. Confirmation of Minutes

The minutes for the Withers Advisory Committee meeting held on 10 June 2016 have been circulated.

Recommendation

The minutes of the Withers Advisory Committee held on 10 June 2016 be confirmed as a true and accurate record.

Outcome – Withers Advisory Committee 19 August 2016

The Executive Recommendation (as printed) was moved by Barbara Watkins, seconded by Mary Dunlop.

Cr James Hayward put the motion to the vote and was adopted to become the Committee's decision on the matter

WAC Decision 21/16

The minutes of the Withers Advisory Committee held on 10 June 2016 be confirmed as a true and accurate record.

Carried

5 votes 'for' / Nil votes 'against'

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Reports

9.1 Financial Report

File Ref:	A06599
Applicant/Proponent:	Internal Report
Responsible Officer	Alison Baker, Exec. Assistant Works and Services
Executive:	Gavin Harris Director Works and Services
Attachments:	DWS 1 Expenditure Report as at 05.08.16

Summary

The purpose of this item is to present the Committee with a current financial report.

Executive Recommendation

That the monthly financial report be received.

Background

Council Decision 128/11 provided a \$300,000 annual allocation for a period of five years to a total of \$1,500,000 for Withers Action Projects. As of 1 January 2014 expenditure against the Withers Action Plan was recorded as \$214,187 with \$385,813 in the Withers Reserve and accounts for expenditure in years one and two of the five year period.

Effectively when the Withers Advisory Committee was formed the remaining funding available was \$1,285,813.

\$300,000 was available for 2013/14 Withers Action Plan projects with a further \$385,813 held in the Withers Reserve.

Council Decision 99/14 approved the transfer of \$129,000 from the Withers Reserve to Withers Projects.

Council Decision 144/14 approved the transfer of \$135,000 from the Withers Reserve to Withers Projects.

Council Decision 274/14 approved the transfer of \$30,804 into the Withers Reserve which represented savings from completed 13/14 Projects and the transfer of \$42,000 from the Withers Reserve for the CCTV project.

Council Decision 370/14 approved the transfer of \$8,650 from the Withers Reserve which represented the over budget expenditure in the 2013/14 Devonshire Street Path project.

The audited 2013/14 Financial Statement showed that adjustment of \$122 to the Withers Reserve was required due to end of financial year processing.

Council Decision 76/15 approved transfer of \$29,400 from the Withers Reserve to fund an additional \$35,000 to construct a pedestrian crossing on Ocean Drive.

Net savings for 2014/2015 completed projects as at May 2015 was \$32,198, which has been transferred into the Withers Reserve.

Council Decision 239/15 approved transfer of \$37,320 from the Withers Reserve for the following projects:

- \$4,320 PR-2851 Design and Upgrade Ashrose Reserve
- \$20,000 PR-3888 Closure of Laneways – survey and legal costs
- \$3,000 increase to PR-3740 Construct pedestrian crossing on Ocean Drive.
- \$10,000 increase to PR-3618 Install CCTV to cover maintenance/replacement costs.

Net savings for 2014/2015 for completed projects as at 30 June 2015 was \$36,090, which has been transferred into the Withers Reserve.

Net savings for 2015/2016 completed projects as at 31 October 2015 was \$11,172, which has been transferred into the Withers Reserve.

Net savings for 2015/2016 completed projects as at 31 January 2016 was \$886, which has been transferred into the Withers Reserve.

Council Decision 388/15 approved \$8,000 was transferred to PR-3729 Prepare Withers Local Area Plan / General Structure Plan to allow for the completion of the plan as part of Council's October Budget Review.

Withers Advisory Committee Decision 6/16 was referred to the Bunbury City Council as there was not unanimous support of the Elected Members for the decision. At the 8 March 2016 Council Meeting Council Decision 68/16, resolved to endorse the WAC 6/16 including Point 3

3. *Approve \$67,000 Construction of footpath on Naturaliste Avenue from Costello Street to Ocean Drive.*

Council further resolved Point 2 a and b

- (a) *Advise the Withers Advisory Committee that the City of Bunbury is unable to fund the footpath in Naturaliste Avenue from Costello Street to Lefroy Place within the current budget as the current focus of Council's footpath programme is on upgrade and renewal of poor condition paths.*
- (b) *Approve the construction of the footpath Naturaliste Avenue from Costello Street to Lefroy Place at a cost \$52,500 from within the Withers Reserve*

Net savings for 2015/2016 completed projects as at 31 March 2016 was \$10,665, which has been transferred into the Withers Reserve.

Withers Advisory Committee Decision 18/16 recommended Council approve the allocation of \$115,000 for the implementation of a Withers Youth Strategy. Council will consider this project at 23 August 2016 Council meeting. This report is based on Council approving the project. Withers Advisory Committee Decision 19/16 approved the transfer of the remaining funds from PR-3435 Closure of Laneways to PR-3888 Closure of Laneways in Withers Survey and Legal costs.

The total funds available for Withers Action Plan Projects for 16/17 is **\$148,636** subject to Council endorsing the implementation of a Withers Youth Strategy. This figure is represented by the balance of the Withers Reserve (\$126,136) and the annual 2015/16 allocation (\$300,000), less those projects already approved for 2015/2016 and 2016/2017 (\$277,500).

Officer Comments

This report only covers expenditure and income from the City of Bunbury Withers Action Plan funded projects.

A detailed report is attached which includes expenditure, remaining balance and status of projects (see DWS 1 - Expenditure Report as at 05.08.16).

Table 1 – Source of Funds

The following figures are based on Council endorsing the \$115,000 project for the Implementation of the Withers Youth Strategy.

Withers Reserve	\$ 1,500,000
Less 2011/2012 Projects	\$ 169,460
Less 2012/2013 Projects	\$ 44,727
Less 2013/2014 Projects	\$ 350,092
Less 2014/2015 Approved and Carried over Projects	\$ 563,276
Withers Reserve	\$ 372,445
Add 2014/2015 Net Project savings as at May 2015	\$ 32,198
Withers Reserve	\$ 404,643
Less 2014/2015 Approved Projects (12.06.15 meeting)	\$ 37,320
Add 2014/2015 Net Project savings as at June 2015	\$ 36,090
Balance of Withers Reserve including 2015/2016 Allocation	\$ 403,413
Less 2015/2016 Approved Projects	\$ 162,500
Add 2014/2015 Net project savings as at October 2015	\$ 11,172
Add 2015/2016 Net Project savings as at January 2016	\$ 886
Add 2015/2016 Net Project savings as at March 2016	\$ 10,665
Less 2016/2017 Approved Project (subject to Council's endorsement 23.08.16)	\$ 115,000
Balance of Withers Reserve	\$ 148,636

2016/2017 Withers Action Plan Funding

The following figures are based on Council endorsing the \$115,000 project for the Implementation of the Withers Youth Strategy.

Balance of Withers Reserve 10.06.16	\$ 263,636
Less PR-XXXX Implementation of Withers Youth Strategy	\$ 115,000
2016/2017 Available Funds including Withers Reserve	\$ 148,636

Project	Description	Budget	Expenditure	
PR-3435	Close Laneways	\$80,000	\$70,100	\$9,900
Transferred to PR-3888 Closure of Laneways – Survey and Legal Costs				\$9,900

Table 2 – Summary of DWS 1 – Expenditure Report as at 05.08.16

Project	Description	Budget	Expenditure	Committed	Total Expenditure	Remaining	WAC Decision
PR-3888	Closure of Laneways – Survey and Legal Costs	\$ 29,900	\$ 489		\$ 489	\$ 29,411	WAC 12/15 WAC 19/16
PR-4132	Construction of footpath on Naturaliste Avenue (Ocean Drive to Lefroy Place)	\$119,500	\$97,929	\$9,495	\$107,424	\$ 12,076	WAC 6/16 Council 68/16
PR-XXXX	Implementation of Withers Youth Strategy	\$115,000				\$115,000	WAC 18/16
TOTALS		\$164,400	\$98,418	\$9,495	\$107,912	\$156,488	

Analysis of Financial and Budget Implications

This report provides a financial report for the Withers Advisory Committee.

Council Policy Compliance

The Withers Advisory Committee has delegated authority to prioritise and commence relevant works subject to conditions as per Council Decision 34/14.

Legislative Compliance

The provisions of Section 6.4 of the Local Government Act 1995 and Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996 are applicable for Council reporting.

Outcome – Withers Advisory Committee 19 August 2016

The Executive Recommendation (as printed) was moved by Barbara Watkins, seconded by Cr Jaysen Miguel..

Cr James Hayward put the motion to the vote and was adopted to become the Committee’s decision on the matter

WAC Decision 22/16

That the monthly financial report be received.

Carried
 7 votes ‘for’ / Nil ‘against’

9.2 Withers Action Plan Projects Status

File Ref	A06599
Applicant/Proponent:	Internal
Responsible Officer	Gavin Harris, Director Works and Services
Executive:	Gavin Harris, Director Works and Services
Attachments:	

Summary

The purpose of this report is to update the Withers Advisory Committee on the status of the Withers Action Plan Projects.

Executive Recommendation

That the status of the endorsed Withers Action Plan projects be noted.

Background

At the Committee's meeting held on 14 November 2014, it was advised that the Financial Report and status of projects will be separated into two reports.

Council Policy Compliance

N/A

Legislative Compliance

N/A

Officer Comments

Individual Withers Action Plan Project status is as follows:

PR-3888 Closure of Laneways – survey and legal costs

Following Council's endorsement to close D, E, G, H, J and Slee Place, the Department of Lands has commenced the investigations into the formal closure of the laneways. They have advised that the process will take a minimum of 6 months and they will provide updates at significant milestones.

PR-4132 Construction of footpath on Naturaliste Avenue (Ocean Drive to Lefroy Place)

Footpath completed. Western Power to relocate light pole.

PR-XXXX Implementation of Withers Youth Strategy

Subject to decision at Council Meeting to be held on 23.08.16

Analysis of Financial and Budget Implications

There are no financial or budgetary implications impacting from the recommendations of this report.

Outcome – Withers Advisory Committee 19 August 2016

The Executive Recommendation (as printed) was moved Barbara Watkins, seconded Doug Fimister.

Cr James Hayward put the motion to the vote and it was adopted to become the Committee's decision on the matter.

WAC 23/16

That the status of the endorsed Withers Action Plan projects be noted.

CARRIED

7 votes "for" / Nil votes "against"

9.3 Withers Action Plan Projects 2016/2017

File Ref	A06599
Applicant/Proponent:	Internal
Responsible Officer:	Gavin Harris, Director Works and Services
Executive:	Gavin Harris, Director Works and Services
Attachments:	DWS 2 Status of Withers Action Plan Projects – May / June Consultation DWS 3 Withers Action Plan Projects DWS 4 Proposed Upgrade of Ashrose Reserve DWS 5 Ashrose Reserve preliminary Costings for Landscape Works. DWS 6 Pages 96 and 97 Sub Precinct 3A – Ashrose Reserve DWS 7 Formal Closure of Withers Public Access Ways DWS 8 Map of Withers Pathways DWS 9 Roads with paths by suburb DWS 10 Traffic Calming examples DWS 11 Figure 35 Withers Community Hub - Structure Plan Concept DWS 12 Proposed location for external toilet at Withers Library

Summary

This report details the progress of the Withers Advisory Committee implementing the Withers Action Plan and details the outstanding projects for the Committee to consider funding.

WAC 20/16

Pursuant to clause 11.1(b) of the City of Bunbury Standing Orders the debate on Part 2 of the Executive Recommendation - Approve all remaining Withers Reserve Funds to be allocated to PR-4140 Implement Withers Local Area Plan Strategies be adjourned until the next Withers Advisory Committee Meeting to be held 12 August 2016.

Recommendation A

Pursuant to clause 11.63 of the City of Bunbury Standing Orders 2012, the debate be resumed in order for further discussion to be undertaken.

Executive Recommendation

The Withers Advisory Committee

1. Approve \$53,910 for Installation of CCTV (Jacaranda – Davenport and Rendell – Westwood Laneways)
2. Approve \$55,000 for External Toilet Facilities at Withers Library
3. Recommend to Council that all remaining Withers Reserve Funds to be allocated to PR-4140 Implement Withers Local Area Plan Strategies.

Background

The Withes Advisory Committee was established to progress the Withers Action Plan. The Withers Advisory Committee has delegated authority to prioritise and commence relevant works subject to conditions as per Council Decision 34/14. The Withers Action Plan consists of 33 priorities. The Committee with the assistance of the City of Bunbury conducted public consultation in May / June

2014 to further prioritise the 33 priorities. The status of the Withers Action Plan priorities at the time of the consultation is attached DWS 2 Status of Withers Action Plan Projects – May / June Consultation.

As a result of the public consultation at the 08 August 2014 Meeting the Committee endorsed the following projects as priority:-

WAC 42/14

Note the priority projects identified through May – June consultation process.

- 1. Develop parks, reticulate include beatifying bushland*
- 2. Closure of Laneways*
- 3. More pathways / repairs to pathways*
- 4. Security – lighting and CCTV*
- 5. Traffic calming devices installed on Jacaranda Crescent adjacent to Moriarty Park.*
- 6. Pedestrian crossing on Hudson Road near shops*
- 7. More after school stuff for kids*
- 8. Remove Rubbish*
- 9. Underground Power*

Council Policy Compliance

The Withers Advisory Committee has delegated authority to prioritise and commence relevant works subject to conditions as per Council Decision 34/14.

Legislative Compliance

Nil

Officer Comments

A list of projects funded by the Withers Reserves is attached DWS 3 Withers Action Plan Projects.

Below is the status of the 9 prioritised projects as per WAC Decision 42/14 and decisions made by the Committee since 08 August 2014.

1. Develop parks, reticulate include beatifying bushland

The Withers Advisory Committee endorsed the following projects

Install water supply next to BBQ in Welcome Park

Design and Upgrade Ashrose Reserve

In addition the South West Development Commission has provided grants to upgrade Des Ugle and Moriarty Park.

A number of submissions have been received for the upgrade of the Ashrose Reserve since 2012 including options to construct a junior soccer field, playground and more recently a nature play area incorporating water sensitive urban design and nature play equipment. At the Withers Advisory Committee Meeting on 12 June 2015 a report was presented to the Committee to upgrade the reserve at a cost of \$653,345. The Committee's decision was:-

WAC 11/15

The Withers Advisory Committee;

1. *Notes the concept plans and preliminary estimates to upgrade Ashrose Reserve*
2. *Defers any works on the site until the Local Area Plan have been completed*

The Withers Local Area Plan (LAP) was endorsed at Council's Meeting on 8 March 2016. Council Officers have reviewed the plan presented to the meeting on 12 June 2015 in conjunction the LAP and produced the attached plan DWS 4 Proposed Upgrade of Ashrose Reserve and DWS 5 Ashrose Reserve preliminary Costings for Landscape Works. The revised plan features Shade Structure, Nature Play area, pathways and improvements to the drainage swale. The LAP recommends Ashrose Reserve be developed with Mixed Use Development and High Amenity Active Park DWS 6 Pages 96 and 97 Sub Precinct 3A – Ashrose Reserve.

Priority 5 in the LAP – Upgrade open space and park amenity recommends an audit of public open space and associated amenity within Withers. The Upgrade of Ashrose Reserve is one of the recommendations of the LAP and would not be affected by the audit.

2. Closure of Laneways

The Withers Advisory Committee endorsed the following projects
Close Laneways
Closure of Laneways in Withers –Survey and Legal Costs

The list of Public Access Ways that were endorsed by Council as per Council Decision 271/13 were provided by the Withers Action Group. Council Decision 117/14 prioritised the laneways that had been identified for closure, with the remaining four laneways being subject to further investigation, being A B F and I. The following Laneways have been closed by fencing and Council Officers have commenced the formal closure of the laneways:-

- (D) Jacaranda Crescent to Wilkerson Way*
- (E) Whitley Place to Hudson Road*
- (G) Davenport Way to Open Space*
- (H) Littlefair Drive to Crews Court*
- (J) Whatman Way to Littlefair Drive*
- Slee Place*

At the Withers Advisory Committee meeting the following laneways were recommended to remain open, the recommendation was endorsed at the 03 May 2016 Council Meeting.

- A– Jacaranda – Davenport Lot 624;*
- B – Plowers Place – Jacaranda via Moriarty Playground Lot 605;*
- F - Whitley Place – Withers Library Lot55;*
- I – Lockwood Crescent – Craven Court Lot 55*
- Laneway C – Jacaranda Court to Whitley Place remain closed with temporary fencing until the area is developed as per the Withers Local Area Plan*

It is estimated that the cost to complete the closure of the laneways is \$24,835. WAC 19/16 endorsed the transfer of the remaining funds from PR-3435 to PR-3888. The estimated cost does not include the value that the Department of Lands will place on the sale of the land to the adjoining owners.

3. More pathways / repairs to pathways

The Withers Advisory Committee endorsed the following projects

Construct Rendell Elbow Footpath

Construct Footpath in Lockwood Crescent (Littlefair Dr to Washington Ave)

Construct Footpath in Sweeting Way (Rendell Elbow to Lockwood Cres)

Construction of footpath on Naturaliste Avenue (Ocean Drive to Lefroy Place)

Attached is DWS 8 Map of Withers Pathways which shows the roads with paths (pre and post 2012) and roads without paths. The percentage of roads for all of Bunbury that have paths is 67%, 63% of Withers roads have paths. Refer to attached DWS 9 Roads with paths by suburb which shows how Withers compares to other Bunbury suburbs.

4. Security – lighting and CCTV

The Withers Advisory Committee endorsed the following projects

- Install lighting to Maidens Reserve
- Withers CCTV Extension
- Install Solar Lighting in Rendell Elbow Laneway

The Withers CCTV Network was funded with the assistance of the South West Development Commission. The network consists of 19 cameras. The Withers CCTV Extension project enabled the footage to be streamed to the Administration Building, linking it with all CCTV the City operates.

At the Withers Advisory Committee meeting it was requested to obtain indicative costs to install CCTV in Rendell Elbow to Westwood Street laneway due to anti-social behaviour and reports of motorbikes using the laneway as a shortcut and Jacaranda Crescent to Davenport Way laneway due to anti-social behaviour. Solar lighting has been installed in these laneways.

The following indicative cost has been provided:-

Rendell Elbow to Westwood Street laneway:

1 x PTZ camera = \$3200

1 x pole (installed) = \$2500

1 x installation of conduits to new pole (560m @ \$33pm 2 horizontal bore @ \$3,000) \$24,000

1 x supply of power and fibre to pole to pole (low voltage) \$560

1 x fibre splice and media converters \$1500

1 x camera licence = \$300

1 x integration to system \$1000

Total \$33,060

Jacaranda Crescent to Davenport Way laneway:

1 x PTZ camera = \$3200

1 x pole (installed) = \$2500

1 x installation of conduits to new pole (3000m @ \$33pm 2 horizontal bore @ \$3,000) \$12,000

1 x supply of power and fibre t pole to pole (low voltage) \$350

1 x fibre splice and media converters \$1500

1 x camera licence = \$300

1 x integration to system \$1000

Total \$20,850

Total for both locations \$53,910

5. Traffic calming devices installed on Jacaranda Crescent adjacent to Moriarty Park.

Council officers presented options to the WAC 12 September 2014 meeting based on recommendation from workshops attended by the committee to review the May / June Public Consultation. The following projects were presented for the Committees consideration:-

Investigate and cost options of a splitter Island at the intersection of Westwood and Jacaranda
Cost Estimate \$60,000

Investigate and cost options of traffic calming near Moriarty Park on Jacaranda
Cost Estimate \$32,000

Investigate and cost option to install pedestrian refuge on Ocean Drive near Westwood (route to schools, library and community centre)

Review street lighting on Washington Ave immediately east of Ocean Drive

Review speed zoning on Ocean Drive (Washington Ave to Hudson Road)

The WAC endorsed the following projects

Review of Street Lighting on Washington Avenue

Review of Speed zoning on Ocean Drive

Construct pedestrian crossing on Ocean Drive

Council officers have reviewed the splitter island at the intersection of Westwood and Jacaranda Crescent and traffic calming near Moriarty Park on Jacaranda Crescent and advise the following:-

A slow point on Jacaranda Crescent (Moriarty Park) previous cost estimate of \$32,000 is considered valid. The splitter island at the intersection of Westwood Street and Jacaranda Crescent cost estimate of \$60,000 is considered valid. It will be a minimum of 1.5m wide and 12m long. The western side of the intersection is constrained by a Western Power pole thus the eastern side of the intersection will be widened and the drainage relocated to accommodate the suggested treatment. An example of the treatments are attached in DWS 10 Traffic Calming examples.

In addition Council Officers provided the following advice:-

The CoB makes an assessment on the need for traffic calming (LATM) and an Intersection upgrade based on the warrants in accordance with Austroads *Guide to Traffic Management Part 8* as follows:

Warrants versus Jacaranda Crescent data shown in red:

- Street Hierarchy; **Access Road with a desirable maximum of 3,000 vpd (Liveable Neighbourhoods)**
- Traffic volumes; **Current Traffic Volumes 516 vpd**
- Through traffic volumes; **N/A**
- Commercial vehicle activity; **N/A**
- Activity connections for Pedestrian/Cycle links/connections; **Connection to Moriarty Park**
- Traffic Speed (85th percentile speed); **85 percentile speed is 48.6 km/hr**
- Crash data; **No recorded Crashes**

Based on the above Jacaranda Crescent meets the warrants in only one instance “Activity Connections” and is not therefore considered a high risk area for pedestrians and cyclists.

Warrants versus the intersection of Jacaranda Crescent and Westwood Street:

- Street Hierarchy; **Access Road with a desirable maximum of 3,000 vpd (Liveable Neighbourhoods)**
- Traffic volumes; **Current Traffic Volumes Jacaranda Crescent 516 vpd, Westwood Street 1,415 vpd**
- Through traffic volumes; **N/A**
- Commercial vehicle activity; **N/A**
- Activity connections for Pedestrian/Cycle links/connections; **footpath connection at intersection**
- Traffic Speed (85th percentile speed); **85 percentile speed is Jacaranda Crescent 48.6 km/hr, Westwood 51.8 km/hr**
- Crash data; **No recorded Crashes**

Based on the above the intersection of Jacaranda Crescent and Westwood Street meets the warrants in only one instance “Activity Connections” and is not therefore considered a high risk area for pedestrians and cyclists. Additionally peak traffic has been estimated using 10% of the daily traffic volumes, peaks of 51 vph and 141 vph for Jacaranda Crescent and Westwood Street respectively, thus the level of service at the intersection is assessed at the highest level as a LoS A.

Jacaranda Crescent features within the LAP including a low speed road connection from Minnipup Road, a potential link between Hester Place and Jacaranda Crescent, with a narrow pedestrian and vehicle link to Davenport Way, a future road connection between Jacaranda Crescent and Whitely Place. Any traffic calming installed on Jacaranda Crescent should consider the implications on the LAP recommendations.

6. Pedestrian crossing on Hudson Road near shops

The crossing point as it stands is close the intersection where traffic will slow to use the roundabout, thus there is no requirement to reduce the posted speed limit. A recent Traffic Count showed that of the 22,570 vehicles recorded in a seven day period only 1.2% (270 vehicles) were above the posted 50 km/h speed limit. The average speed was 34.7 km/h. Any traffic calming would see a further reduction of vehicles speed and it will be likely that a 20km/h advisory sign will be installed to indicate the speed of the raised area.

The LAP recommends improving pedestrian connection at major roads and connection to Minninup Forum as per DWS 11 Figure 35 Withers Community Hub - Structure Plan Concept. Council Officers have reviewed the concept plan and advise the following

The extract of the plan showing the improvements at Hudson Road for the LAP connection is based on a concept that includes the wider area (Park and adjoining roads). Hudson Road is shown as a shared area for pedestrian and cars and traffic management measures include high end traffic calming that is functional and aesthetically pleasing. Officers advise that it would be premature to undertake these works without further detail relating to the treatment of the overall site as any works now may be out of context with future works. Where it is decided to proceed without this detail it is estimated that the cost would be in the order of \$200,000 which would require a concept drawing before the final estimated cost could be ascertained.

7. More after school stuff for kids

To be considered at Council's 23 August 2016 meeting.

8. Remove Rubbish

This is an ongoing priority for Council which existing Council programs (Hard and Green waste pick-ups) are funded separately from the Withers Reserve.

9. Underground Power

In March 2006 the nominal cost of Underground Power for Withers was \$16million. The project required contributions for ratepayers and public consultation was conducted. The proposal received 37% support, however the Department of Housing & Works (DHW) did not support the proposal. The Office of Energy advised Council in February 2009, based on the non-support of DHW and supplementary information supplied that the Office of Energy Underground Power Steering Committee (in a letter dated 4 February 2009) has decided not to proceed with the Withers Underground Power Programme as it believes there is no substantial community support for the project.

Due to the funding available in the Withers Reserve Underground Power has not been pursued.

The Withers LAP lists Underground Power as Priority 10 in the Ten Strategies to Improve Withers. The LAP notes that although underground power was highlighted as a top ten action it was agreed that this is low priority in comparison to other key actions and that this infrastructure would be an expensive exercise to roll out.

Additional Toilet Facilities at Withers Library

Following a request from a Committee member, Council has investigated the option of additional toilet facilities at Withers Library. With the growth of the Community Garden it has been suggested that the library requires additional facilities as users of the garden are required to use the library facilities. The location of the toilet facilities is shown on DWS 12 Proposed location for external toilet at Withers Library. This location would eliminate the need for users of the garden to enter the library to use the facilities.

The proposal was referred to the Library Manager who has supported the project and the need for external toilet facilities to service the Community Garden. The Manager has advised that access to the facility from within the library is not a priority and if internal access to the facility would result in loss of floor area for the library this would not be supported.

Implementation of Withers Local Area Plan

At the 08 August 2014 meeting the Withers Advisory Committee endorsed the following

WAC Decision 43/14

The Withers Advisory Committee

- 1 Formally request that the City of Bunbury and the South West Development Commission facilitate the development of a Local Area Plan for entire suburb of Withers.*
- 2 That the Local Area Plan is to look at such issues such as proposed structure plans for the area, proposed road linkages, proposed new development sites across the suburb*
- 3 That the Local Area Plan be expedited and completed as soon as practicable.*

The Withers Local Area Plan was adopted at Council's meeting on the 8 March 2016. The City of Bunbury has included \$150,000 over 2016/17 and 2017/18 for the Implementation of the Withers Local Area Plan (subject to endorsement at Budget meeting). It is anticipated that further State Government funds will be contributed to the implementation of the Withers LAP. A Project Group has been formed with representatives from City of Bunbury and various State Government Departments to progress the LAP. The Withers Advisory Committee could recommend any unspent Withers Reserve funds be rolled into PR-4140 Implement Withers Local Area Plan Strategies.

Analysis of Financial and Budget Implications

The balance of the Withers Reserve is **\$148,636**.

Projects to be considered for endorsement by the Withers Advisory Committee

1. Develop parks, reticulate include beatifying bushland Upgrade Ashrose Reserve	\$260,000
4. Security – lighting and CCTV Installation of CCTV (Jacaranda – Davenport and Rendell – Westwood Laneways)	\$53,910
5. Traffic calming devices installed on Jacaranda Crescent adjacent to Moriarty Park. Traffic calming near Moriarty Park on Jacaranda Crescent Splitter Island at the intersection of Westwood and Jacaranda Crescent	\$32,000 \$60,000
6. Pedestrian crossing on Hudson Road near shops Pedestrian crossing on Hudson Road	\$200,000
External Toilet Facilities at Withers Library	\$55,000
PR-4140 Implement Withers Local Area Plan Strategies	Remaining Balance

Community Consultation

The Withers Advisory Committee and City of Bunbury conducted public consultation in May / June 2014.

Councillor/Officer Consultation

Council officers from Community Development and Engineering and Civil Operations Departments have been consulted on these projects.

Outcome – Withers Advisory Committee 19 August 2016

The recommendation A (as printed) was moved by Cr Karen Steele, seconded by Joanna Hugues-Dit-Ciles.

Cr James Hayward put the motion to the vote and it was adopted to become the Committee's decision on the matter.

WAC 24/16

Pursuant to clause 11.6 of the City of Bunbury Standing Orders 2012, the debate be resumed in order for further discussion to be undertaken.

Carried

7 votes 'for' / Nil votes 'against'

It was requested the points on the Executive Recommendation be voted individually.

The Executive Recommendation point 1 (as printed) was moved by Ken Warnes, seconded Mary Dunlop.

Cr James Hayward put the motion to the vote and it was adopted to become the Committee's decision on the matter – 7 votes 'for' / nil votes 'against'

The Executive Recommendation point 2 (as printed) was moved by Ken Warnes, seconded Karen Steele.

Cr James Hayward put the motion to the vote and it was adopted to become the Committee's decision on the matter – 7 votes 'for' / nil votes 'against'

The Executive Recommendation point 3 lapsed as there was no mover.

WAC 25/16

The Withers Advisory Committee

- 1. Approve \$53,910 for Installation of CCTV (Jacaranda – Davenport and Rendell – Westwood Laneways)*
- 2. Approve \$55,000 for External Toilet Facilities at Withers Library*

Carried

7 votes 'for' / Nil votes 'against'

9.4 Future of Withers Advisory Committee and Community Information Session

File Ref:	A06599
Applicant/Proponent:	Internal Report
Responsible Officer:	Gavin Harris, Director Works and Services
Executive:	Gavin Harris, Director Works and Services
Attachments:	

Summary

Subject to the Committee's endorsement of Item 9.3 Withers Action Plan Projects 2016/2017 all the funds from the Withers Reserve have been allocated and the future for the Withers Advisory Committee requires decision.

Executive Recommendation

The Withers Advisory Committee recommend to Council

1. Due to the Withers Reserve Funding has been allocated in full that the Withers Advisory Committee be disbanded
2. Community members of the Withers Advisory Committee be considered as members of any Community Reference Groups established to progress the Withers Local Area Plan
3. A Community Information Session be held on Friday 14 October 2016 at the Withers Library
 - a. The Community Information Session be held jointly with South West Development Commission
 - b. The Community Information Session celebrate the achievements of the Withers Advisory Committee and South West Development Commission Urban Renewal Project
 - c. The Community Information Session inform the community of the status of the Withers Local Area Plan

Background

Council included in 2011/2012 budget Council funding of \$300,000 per year over 5 years for Withers Action Plan Projects. The Withers Advisory Committee was established in 2013 to review and progress the Withers Action Plan. At the time the Withers Advisory Committee was established there was \$385,813 in the Withers Reserve and 3 years remaining on the \$300,000 per year funding. The Withers Advisory Committee has delegated authority to prioritise and commence relevant works subject to conditions as per Council Decision 34/14. The final allocation of \$300,000 was in 2015/2016 and the Committee has endorsed the expenditure of all funds subject to Item 9.3 Withers Action Plan Projects 2016/2017.

Council Policy Compliance

The Withers Advisory Committee has delegated authority to prioritise and commence relevant works subject to conditions as per Council Decision 34/14.

Legislative Compliance

Nil

Officer Comments

In addition to the decision on the future of the Withers Advisory Committee it is considered appropriate to hold a Community Information Session to celebrate the achievements of the Withers Advisory Committee and inform the community regarding the Withers Local Area Plan. Council Officers will prepare a newsletter to be delivered to all residents of Withers. The newsletter will detail the achievements made by the Withers Advisory Committee and include an invitation to attend the Community Information Session proposed to be held in place of the next scheduled Withers Advisory Committee meeting date, Friday 14 October 2016 at the Withers Library.

Analysis of Financial and Budget Implications

Subject to Item 9.3, the Withers Advisory Committee has endorsed projects to the value of \$1,285,813 being the balance of the Withers Reserve at the time of the Committees was formed.

Community Consultation

Nil

Councillor/Officer Consultation

Councillors Hayward and Steele attended an out of session Withers Advisory Committee meeting where this was discussed informally. Community members Mary Dunlop and Ken Warnes also attended the meeting. The Community Information Session was discussed briefly at the last Withers Advisory Committee meeting.

Outcome – Withers Advisory Committee 19 August 2016

Pursuant to clause 11.1(b) of the City of Bunbury Standing Orders Local Law 2012, Cr Karen Steele moved and Joanna Hugues-Dit-Ciles seconded that debate on Points 1 and 2 this matter be adjourned until the next meeting of the Withers Advisory Committee and Point 3 be amended to removed 'at the Withers Library'.

Cr James Hayward put the motion to the vote and was adopted to become the Committee's decision on the matter.

WAC 26/16

The Withers Advisory Committee recommend to Council

1. *A Community Information Session be held on Friday 14 October 2016*
 - a. *The Community Information Session be held jointly with South West Development Commission*
 - b. *The Community Information Session celebrate the achievements of the Withers Advisory Committee and South West Development Commission Urban Renewal Project*
 - c. *The Community Information Session inform the community of the status of the Withers Local Area Plan*

Pursuant to clause 11.1(b) of the City of Bunbury Standing Orders the debate regarding Points 1 and 2 of Future of the Withers Advisory Committee and Community Information Session be adjourned until the next Withers Advisory Committee Meeting date to be advised.

Carried
7 votes 'for' / Nil votes 'against'

10. Questions on Notice

10.1 Response to Previous Questions from Members taken on Notice

10.2 Questions from Members

11. New Business of an Urgent Nature Introduced by Decision of the Meeting

12. Date of Next Meeting

Subject to Item 9.4

13. Close of Meeting

Actions Required after Meeting

1. Minutes of meeting to be sent to Council for noting.
2. Items to be raised for Council following requests/recommendations/motions by committee
3. Any other actions required