



## **Bunbury RoadWise Committee**

### **Minutes**

**Monday 8 October 2018**

#### **Committee Terms of Reference**

*To plan, develop, implement and evaluate road safety programs and initiatives within the City of Bunbury*

- *Improve road safety; within the City of Bunbury*
- *Raise community awareness of road safety issues and initiatives with the City of Bunbury*
- *Facilitate community planning, development and implementation of road safety programs and promotions.*
- *Develop and deliver programs and initiatives which target groups and issues identified in the State Road Safety Strategy*
- *The required quorum for the Committee is 4 voting members*

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## **Bunbury RoadWise Committee Minutes**

### **Monday 8 October 2018**

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

#### **1. Declaration of Opening**

The Presiding Member declared the meeting open at 10:05am.

#### **2. Disclaimer**

Not applicable to this committee.

#### **3. Announcements from the Presiding Member**

Welcomed Guest Presenter – Sam Birmingham RAC

#### **4. Attendances**

##### *Committee Members:*

<b>Member Name</b>	<b>Representing</b>
Cr Karen Steele	City of Bunbury Councillor
Jacob Azzopardi	RAC
Brad Brooksby	Community Member
John Herbert	Main Roads WA
Dianne Langford-Fisher	St John Ambulance
Ian Joseph	Department of Fire and Emergency Services
Nicola Smith	Road Safety Advisor
Jodie Schroder	Youth Driver Development Program

##### *Ex-officio Members (non-voting):*

<b>Member Name</b>	<b>Representing</b>
Nigel Archibald	Team Leader Engineering

##### *Support Staff:*

<b>Name</b>	<b>Title</b>
Amanda Blunsdon (minute taker)	A/Team Leader Engineering

#### **4.1 Apologies**

Peter Westgate - Department of Transport  
Sgt Craig Clarke - Bunbury Police  
Lisa Gartrell - SDERA  
Nathan Locke - Community Member  
Shaun Millen – Manager Engineering  
Gavin Harris – Director Works & Services

#### **4.2 Approved Leave of Absence**

Nil

### **5. Declaration of Interest**

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

### **6. Public Question Time**

Not applicable

### **7. Confirmation of Minutes**

Committee Decision:                      Moved Nicola Smith      Seconded Brad Brooksby

The minutes of the Bunbury RoadWise Committee Meeting held on 13 August 2018, are confirmed as a true and accurate record.

CARRIED  
8 Votes ‘for’ / Nil votes ‘against’

### **8. Petitions, Presentations and Deputations**

#### **8.1 Petitions**

Nil

#### **8.2 Presentations**

8.2.1 Driver Reviver – Nicola Smith; Road Safety Advisor WALGA.

Held on Monday the 24<sup>th</sup> of September. 43 vehicles stopped, with 27 visitors served and 9 surveys completed. Uptake was less than usual due to the overlap with the school holidays, however was still viewed as a successful event. Cr Karen Steele expressed her thanks to Apex from the Committee.

8.2.2 RAC Regional Road Safety Challenge – Sam Birmingham; RAC.

To be held on Friday the 12<sup>th</sup> and Saturday the 13<sup>th</sup> of October, hosted by RAC and the City of Bunbury at Maker and Co in the CBD. 42 participants have registered, however the event is still looking for more mentors and invited the Committee to come along even to drop in and view the event. Doors open at 5pm on Friday for a 6pm start.

**8.3 Deputations**

Nil

**9. Method of Dealing with Agenda Business**

Items were dealt with in the order they appear.

## 10. Reports

### 10.1 Report from RoadWise Regional Road Safety Advisor (South West)

<b>File Ref:</b>	A04616
<b>Applicant/Proponent:</b>	Nicola Smith, RoadWise Regional Road Safety Advisor (South West)
<b>Responsible Officer:</b>	Amanda Blunsdon, Acting Engineering Team Leader
<b>Responsible Manager:</b>	Shaun Millen, Manager Engineering and Civil Operations
<b>Executive:</b>	Gavin Harris, Director Works and Services
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	BRWC1 RoadWise Advisor Report SW Region September October 2018

#### Summary

The RoadWise Regional Road Safety Advisor submits a monthly WALGA RoadWise report for the southwest as advice to the Bunbury RoadWise Committee.

#### Executive Recommendation

Bunbury RoadWise Committee notes the WALGA RoadWise report.

#### Strategic Relevance

Theme 1 Our Community and culture.  
Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.  
Objective 1.1 A community where people are safe and feel safe.

#### Background

The WALGA RoadWise Southwest Region Report is provided as a summary of activities and campaign initiatives underway and ongoing across the southwest of the state. Additionally it reinforces the “Towards Zero” message and provides up to date statistics on fatalities across the state.

#### Council Policy Compliance

Nil

#### Legislative Compliance

Nil

#### Officer Comments

For the months of September and October 2018 the WALGA RoadWise undertook the following campaigns across the Southwest:

- Safe Speeds Campaign
- WA Transport & Roads Forum;
- Driver Reviver; and
- Safe Vehicles Campaign.

The Road Safety Commission has launched the new “We're watching your speed. Are you?” Campaign on regional television, radio and billboards. The State Government campaign highlights the consequences of speeding through enforcement and the likelihood of being caught. The regional television advert features the WA Police Force Regional Enforcement Unit (REU) vehicle. Artwork for social media, posters and banners is available on request. The campaign commences on 29 August for seven weeks and will be followed by further media rollout from February to June 2019. Additional details on the campaign can be viewed at <https://www.rsc.wa.gov.au/>

Registrations for the 2018 WA Transport and Roads Forum, to be held on Tuesday, 16 October, are open. Brought to you by WALGA and Main Roads WA, this forum will provide Local Governments with the opportunity to influence the future direction of policy, explore challenges and share strategies, hear the latest updates and engage with the State Government. Topics covered by this Forum will include road safety management systems, traffic management, innovations for sealed and unsealed roads, cycling and other transport modes and selection of intersection control. The 2018 program includes the Local Government Road Safety Awards to acknowledge the outstanding road safety achievements of Local Government.

The Bunbury Koombana Apex Club held a Driver Reviver at a northbound car parking bay on Bussell Highway, Capel on the public holiday Monday, 24 September from 9.00am till 3.00pm.

The Australasian New Car Assessment Program (ANCAP) has recently launched the “Safer Vehicle Choices Save Lives” campaign which highlights the different crash outcomes between occupants of older vehicles and more modern vehicles. It depicts the parallel lives of two individuals – a younger female and a middle-aged male – their fate decided by the vehicle they choose to drive.

ANCAP analysis of the Australian registered light vehicle fleet (passenger vehicles and SUVs) shows older vehicles are over-represented in fatal vehicle crashes, with the average age of a vehicle involved in a fatal crash increasing. Over the past three years, the average age of vehicles in Australia remained constant at 9.8 years, yet in 2015, the average age of a vehicle involved in a fatal crash was 12.5 years. This rose to 12.9 years in 2016 and further, to 13.1 years in 2017.

### **Analysis of Financial and Budget Implications**

The monthly WALGA RoadWise report is externally funded at no cost to the City.

### **Community Consultation**

The monthly WALGA RoadWise report is located on the WALGA website.

### **Councillor/Officer Consultation**

Councillor/Officer Consultation not required.

**Outcome of Bunbury RoadWise Committee Meeting – 8 October 2018**

The Executive Recommendation (as printed) was moved by John Herbert and seconded by Cr Karen Steele. Cr Karen Steele put the motion to the vote and was adopted to become the Committee's decision on the matter.

**Committee Decision**

*Bunbury RoadWise Committee notes the WALGA RoadWise South West Region Report.*

Carried

8 Votes 'for' / Nil votes 'against'



## 10.2 Report of Local Traffic counts – City Of Bunbury

<b>File Ref:</b>	A04616
<b>Applicant/Proponent:</b>	Internal Report
<b>Responsible Officer:</b>	Amanda Blunsdon, Acting Engineering Team Leader
<b>Responsible Manager:</b>	Shaun Millen, Manager of Engineering
<b>Executive:</b>	Gavin Harris, Director Works and Services
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	BRWC2 Traffic Counts – September 2018 – October 2018

### Summary

A summary of recent traffic counts are attached for the committee's information.

### Executive Recommendation

That Bunbury RoadWise Committee notes the report.

### Strategic Relevance

Theme 1 Our Community and culture.  
Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.  
Objective 1.1 A community where people are safe and feel safe.

### Background

The City of Bunbury positions traffic counters at strategic locations across the city to allow the ongoing analysis of speed and traffic across its local road network.

### Council Policy Compliance

Nil

### Legislative Compliance

Nil

### Officer Comments

The traffic count data indicates the 85<sup>th</sup> percentile speed and traffic volumes for the road network. Where excessive speeds are identified and there is no engineering solution available to reduce speeds the resultant information is forwarded to Police for enforcement. Counts that have an 85% speed greater than 9km over the speed limit, and where more than 30% of the vehicles are exceeding the speed limit, shall meet the criteria to be forwarded to Police. Refer to attached BRWC2 Traffic Counts – September 2018 – October 2018.

### Analysis of Financial and Budget Implications

Nil

**Community Consultation**

Nil

**Councillor/Officer Consultation**

Nil

**Outcome of Bunbury RoadWise Committee Meeting – 8 October 2018**

The Executive Recommendation (as printed) was moved by Nicola Smith and seconded by Cr Karen Steele. Cr Karen Steele put the motion to the vote and was adopted to become the Committee's decision on the matter.

**Committee Decision**

*That Bunbury RoadWise Committee notes the report.*

Carried

8 Votes 'for' / Nil votes 'against'

### 10.3 Child Car Restraint Promotion & Fitting Vouchers

<b>File Ref:</b>	A04616
<b>Applicant/Proponent:</b>	Internal Report
<b>Responsible Officer:</b>	Amanda Blunsdon, Acting Engineering Team Leader
<b>Responsible Manager:</b>	Shaun Millen, Manager Engineering and Civil Operations
<b>Executive:</b>	Gavin Harris, Director Works and Services
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

#### Summary

The South West Road Safety Advisor is currently promoting the use of qualified child car restraint fitters in the Southwest. The Bunbury RoadWise committee would seek to offer the service free via vouchers that can be handed out at events to support the promotion.

#### Executive Recommendation

That the committee recommend to Council:-

1. Vouchers to the value of \$1,000 are purchased (approx. 30 vouchers) for the purpose of using a qualified fitter to check and fit Child Car Restraints
2. Distribute vouchers at events promoting Bunbury RoadWise Committee or Road Safety Initiatives, or through other means deemed appropriate by the Committee.

#### Strategic Relevance

Theme 1	Our Community and culture.
Goal	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.
Objective 1.1	A community where people are safe and feel safe.

#### Background

Two in three car seats are not being used properly thus to address this the Road Safety Commission is working closely with various stakeholders including KidsafeWA, WALGA RoadWise Program and the Red Cross to develop two units of competency that covers the correct installation of child restraint car seats.

The WALGA RoadWise Program runs a maximum of five Type 1 Child Car Restraint courses across Western Australia per year to enable people in the regions to become Type 1 Child Car Restraint Fitters. The course aims to provide participants with the knowledge and skills to competently check and fit child restraints.

In Western Australia, the leading cause of death and the third most frequent cause of hospitalisation for children aged 0-14 years is transport related injury.

At present, children are required to be in an appropriate Child Car Restraint until the age of 7.

**Council Policy Compliance**

Nil

**Legislative Compliance**

Nil

**Officer Comments**

The financial contribution supports the Committees objective to facilitate community planning, development and implementation of road safety programs and promotions.

**Analysis of Financial and Budget Implications**

Council has provided an allocation of \$5,000 for the RoadWise Committee for Road Safety initiatives. Should this be adopted, the \$1,000 contribution would be funded via this allocation.

Should Items 10.3 Child Car Restraint Promotion & Fitting Vouchers be endorsed by the RoadWise Bunbury Committee there will be \$4,000 remaining in PR-4627 Support Bunbury RoadWise Committee for the 2018/19 financial year, please see the following table.

Funding Initiative	Budget
Child Car Restraint Promotion & Fitting Vouchers	\$1,000
Total	\$1,000
Budget - PR-4627 Support Bunbury RoadWise Committee	\$5,000
Remaining Budget	\$4,000

**Community Consultation**

Nil

**Councillor/Officer Consultation**

Nil

**Applicant Consultation**

Nil

**Outcome of Bunbury RoadWise Committee Meeting – 8 October 2018**

The Executive Recommendation (as printed) was moved by Nicola Smith and seconded by Brad Brooksby. Cr Karen Steele put the motion to the vote and was adopted to become the Committee's decision on the matter.

**Committee Decision**

*The committee recommend to Council:-*

- 1. Vouchers to the value of \$1,000 are purchased (approx. 30 vouchers) for the purpose of using a qualified fitter to check and fit Child Car Restraints*
- 2. Distribute vouchers at events promoting Bunbury RoadWise Committee or Road Safety Initiatives, or through other means deemed appropriate by the Committee.*

Carried

8 Votes 'for' / Nil votes 'against'

#### 10.4 “Please Slow Down, Consider Our Kids” Stickers

<b>File Ref:</b>	A04616		
<b>Applicant/Proponent:</b>	Internal Report		
<b>Responsible Officer:</b>	Amanda Blunsdon, Acting Engineering Team Leader		
<b>Responsible Manager:</b>	Shaun Millen, Manager Engineering and Civil Operations		
<b>Executive:</b>	Gavin Harris, Director Works and Services		
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review	
	<input checked="" type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	
	<input type="checkbox"/> Legislative	<input type="checkbox"/> Information Purposes	
<b>Attachments:</b>	Nil		

#### Summary

The successful “Please Slow Down, Consider Our Kids” Campaign was originally undertaken by the City of Bunbury several years ago as part of the “Slow Down in Bunbury” Initiative. Since its inception, over 50 Local Governments have successfully implemented the initiative by placing over 225,000 stickers on wheelie bins across Western Australia.

#### Executive Recommendation

That the committee recommend to Council:-

1. “Please Slow Down, Consider Our Kids” Stickers be purchased to the value of \$1,000
2. The City of Bunbury applies for matching funding from the Road Safety Commission Project Grants Program.

#### Strategic Relevance

Theme 1	Our Community and culture.
Goal	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.
Objective 1.1	A community where people are safe and feel safe.

#### Background

“Consider Our Kids” is a program that invites Local Governments and the community to participate in raising the awareness of drivers to reduce their speed in built up areas. Speeding drivers have been identified as a main contributing factor in road related deaths and serious injury in Western Australia. The Road Safety Council of Western Australia is committed to reducing the speed of vehicles on our roads and continues to conduct regular community education campaigns targeting speed.

The “Please Slow Down, Consider Our Kids” stickers are designed to be placed on the side of wheelie bins. The stickers act as a deterrent for speeding by providing a visual reminder to drivers to reduce their speed. As they are only displayed on bin collection days, it reduces the chance that drivers will become accustomed to them.

This promotion of this campaign forms part of the 2018 RoadWise Action Plan, under the Aim of Safe Speeds; To reduce travel speeds by improving speed management on roads and fostering a community and driving culture that supports lower travel speeds.

#### Council Policy Compliance

Nil

### Officer Comments

The financial contribution supports the Committees objective to facilitate community planning, development and implementation of road safety programs and promotions.

“Please Slow Down, Consider Our Kids” initiative falls under the “Safe Road Use”, cornerstone as it reinforces behavioural change in particular speed choice.

### Analysis of Financial and Budget Implications

Council has provided an allocation of \$5,000 for the RoadWise Committee for Road Safety initiatives. Should this be adopted, the \$1,000 contribution would be funded via this allocation.

Should Items 10.3 Child Car Restraint Promotion & Fitting Vouchers and 10.4 “Please Slow Down, Consider Our Kids” Stickers be endorsed by the RoadWise Bunbury Committee there will be \$3,000 remaining in PR-4627 Support Bunbury RoadWise Committee for the 2018/19 financial year, please see the following table.

Funding Initiative	Budget
Child Car Restraint Promotion & Fitting Vouchers	\$1,000
Please Slow Down, Consider Our Kids” Stickers	\$1,000
Total	\$2,000
Budget - PR-4627 Support Bunbury RoadWise Committee	\$5,000
Remaining Budget	\$3,000

### Community Consultation

Nil

### Outcome of Bunbury RoadWise Committee Meeting – 8 October 2018

The Executive Recommendation (as printed) was moved by Cr Karen Steele and seconded by Dianne Langford-Fisher. Cr Karen Steele put the motion to the vote and was adopted to become the Committee’s decision on the matter.

#### Committee Decision

*That the committee recommend to Council:-*

- 1. “Please Slow Down, Consider Our Kids” Stickers be purchased to the value of \$1,000*
- 2. The City of Bunbury applies for matching funding from the Road Safety Commission Project Grants Program.*

Carried

8 Votes ‘for’ / Nil votes ‘against’

## 10.5 'M8 the Call Can W8' 2018 Campaign

<b>File Ref:</b>	A04616						
<b>Applicant/Proponent:</b>	Internal Report						
<b>Responsible Officer:</b>	Amanda Blunsdon, Acting Engineering Team Leader						
<b>Responsible Manager:</b>	Shaun Millen, Manager Engineering and Civil Operations						
<b>Executive:</b>	Gavin Harris, Director Works and Services						
<b>Authority/Discretion</b>	<table><tr><td><input type="checkbox"/> Advocacy</td><td><input type="checkbox"/> Review</td></tr><tr><td><input checked="" type="checkbox"/> Executive/Strategic</td><td><input type="checkbox"/> Quasi-Judicial</td></tr><tr><td><input type="checkbox"/> Legislative</td><td><input type="checkbox"/> Information Purposes</td></tr></table>	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review	<input checked="" type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	<input type="checkbox"/> Legislative	<input type="checkbox"/> Information Purposes
<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review						
<input checked="" type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial						
<input type="checkbox"/> Legislative	<input type="checkbox"/> Information Purposes						
<b>Attachments:</b>	Nil						

### Summary

The Bunbury RoadWise Committee wish to run the "M8 the call can W8" campaign again in 2018/19. The initial run of resources is nearly depleted, including bumper stickers and phone pouches.

### Executive Recommendation

That the committee recommend to Council that the Bunbury RoadWise Committee allocate \$2,000 towards printing and purchasing new resources for the 2018/19 M8 the Call Can W8 campaign.

### Strategic Relevance

Theme 1                      Our Community and culture.  
Goal                            A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.  
Objective 1.1                A community where people are safe and feel safe.

### Background

The "M8 the call can W8" campaign, which was developed by City of Bunbury and Shire of Dardanup in partnership with South West Local Governments, won the Injury Matters Outstanding Achievement by a Local Government in Injury Prevention or Safety Promotion in 2017.

The 2016/2017 campaign included advertising material such as stickers, a video for screening on local television, radio advertisements, social media posts and Variable Message Boards (VMB) at rest areas located along Forrest Highway and South West Highway. The original intent of the Road Safety Grant was to run the program in November 2016 to coincide with the Year 12 Leavers Week, to raise awareness of the impact of driver distraction caused by mobile phone usage.

### Council Policy Compliance

Nil



### **Legislative Compliance**

Nil

### **Officer Comments**

The financial contribution supports the Committees objective to facilitate community planning, development and implementation of road safety programs and promotions.

The campaign is an opportunity to promote safe habits whilst driving and has the potential to reduce crashes on state roads. The 2018 Bunbury RoadWise M8 the Call Can W8 campaign is recommended to run in November to cover ‘Leavers’ travelling through Bunbury to align with the original intent of the grant. And again in March through to 30 April 2019 to cover Easter, Youth Week and Term 1 school holidays.

The City can also provide in kind assistance in the form of posts on social media, the City’s City Focus page in Bunbury Herald, media releases, e-newsletter and posters at City of Bunbury facilities. The City will also request the image be displayed on the electronic billboard on the corner of Sandridge and King Road under their ‘community service commitment’.

### **Analysis of Financial and Budget Implications**

Council has provided an allocation of \$5,000 for the RoadWise Committee for Road Safety initiatives. Should this be adopted, a contribution up to \$2,000 would be funded via this allocation.

Should Items 10.3 Child Car Restraint Promotion & Fitting Vouchers; 10.4 “Please Slow Down, Consider Our Kids” Stickers ; 10.5 ‘M8 the Call Can W8’ 2018 Campaign be endorsed by the RoadWise Bunbury Committee there will be \$1,000 remaining in PR-4627 Support Bunbury RoadWise Committee for the 2018/19 financial year, please see the following table.

Funding Initiative	Budget
Child Car Restraint Promotion & Fitting Vouchers	\$1,000
Please Slow Down, Consider Our Kids” Stickers	\$1,000
‘M8 the Call Can W8’ 2018 Campaign	\$2,000
Total	\$4,000
Budget - PR-4627 Support Bunbury RoadWise Committee	\$5,000
Remaining Budget	\$1,000

### **Community Consultation**

Nil

### **Councillor/Officer Consultation**

Nil

**Outcome of Bunbury RoadWise Committee Meeting – 8 October 2018**

The Executive Recommendation (as printed) was moved by Nicola Smith and seconded by Jodie Schroder. Cr Karen Steele put the motion to the vote and was adopted to become the Committee's decision on the matter.

**Committee Decision**

*The committee recommends to Council that the Bunbury RoadWise Committee allocate \$2,000 towards printing and purchasing new resources for the 2018/19 M8 the Call Can W8 campaign.*

Carried

8 Votes 'for' / Nil votes 'against'

**11. Applications for Leave of Absence**

Not applicable to this committee.

**12. Questions from Members**

**12.1 Response to Previous Questions from Members taken on Notice**

Nil

**12.2 Questions from Members**

Nil

**13. Urgent Business**

Nil

**14. Date of Next Meeting**

10a.m. Monday 8 October 2018.

**15. Close of Meeting**

The Presiding Member closed the meeting at 10:45am.

Confirmed to be a true and correct record of proceedings of the Bunbury RoadWise Committee meeting held 8 October 2018.

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Cr Karen Steele  
PRESIDING MEMBER

/ / 2018