



## Youth Advisory Council Committee

### Minutes

**3 May 2017**

#### Committee Terms of Reference

The Youth Advisory Council Committee is to make recommendations to Council based on the following Terms of Reference;

1. To identify and advise on youth trends, gaps and opportunities in the Bunbury area.
2. To advise Council on the development of policies that is responsive to the needs of youth.
3. To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, opportunities and gaps to present to Council.
4. To assist and be actively involved in the ongoing development and delivery of youth targeted projects, programs and events. (Annually: Australia Day and National Youth Week)
5. To engage with the wider youth community to create/look for partnerships and opportunities to support young people in the areas of upskilling, youth leadership and the active involvement for youth driven initiatives.

This Committee meets on the first Wednesday of every third month.

**City of Bunbury**  
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Bunbury WA 6230  
Western Australia

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## Youth Advisory Council Committee Minutes

### Minutes

Wednesday 3 May 2017

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

#### 1. Declaration of Opening

The Presiding member declared the meeting open at 4:11pm.

#### 2. Disclaimer

Not applicable to this committee.

#### 3. Announcements from the Presiding Member

The Youth Mayor thanked Committee Members for their efforts with SHIFT, which had been held as part of National Youth Week. Information is still being collected and data correlated and once the formal report has been compiled it will be brought to a formal meeting of the Youth Advisory Council Committee.

#### 4. Attendances

##### *Committee Members:*

Member Name	Representing
Sean Smith	Youth Community
Stephen May	Youth Community
Alex Tombleson	Youth Community
Matilda Wilson	Youth Community
Megan Fowler	Youth Community
Cassidy Mcguire ( <i>from 4:20pm</i> )	Youth Community

##### *Council Representatives (non-voting):*

Member Name	Representing
Cr Sam Morris	City of Bunbury
Cr Joel McGuinness	City of Bunbury

Member Name	Representing
Cr Betty McCleary	City of Bunbury

*Support Staff:*

Name	Title
Silvana Garwood	Community Development Officer
Stephanie Addison-Brown	Director Corporate & Community Services
Liz Allan	Executive Research and Project Officer

*Guests:*

Name	Title
Colin Piacentini	Managing Director, Piacentini & Son

**4.1. Apologies**

The Director Corporate and Community Services was an apology.  
Cr Joel McGuinness was an apology  
Cr Betty McCleary was an apology

Karl Sullivan was absent  
Jake Elson was absent  
Ashliegh Hodges was absent  
Ethan Park was absent

**4.2. Approved Leave of Absence**

Nil

**5. Declaration of Interest**

IMPORTANT: Committee members to complete a "Disclosure of Interest" form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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**6. Confirmation of Minutes**

The minutes of the meeting of the Youth Advisory Council Committee held 1 February 2017 had been circulated.

**Outcome – Youth Advisory Committee Meeting 3 May 2017**

Alex Tombleson moved, Stephen May seconded that the Minutes of the Meeting of 1 February 2017 be confirmed as a true and correct record.

The Youth Mayor put the Motion to the vote and it was adopted.

**Committee Decision**

The minutes of the Youth Advisory Council Committee Meeting held on Wednesday 1 February 2017, are confirmed as a true and accurate record.

CARRIED  
5 votes “for” / Nil votes “against”

**7. Petitions, Presentations and Deputations**

**7.1. Petitions**

Nil

**7.2. Presentations**

Mr Colin Piacentini presented to the Youth Advisory Council Committee on the proposed CBD Revitalisation Program.

Cassidy Mcguire entered the meeting at 4:20pm.

**8. Method of Dealing with Agenda Business**

Actions arising from previous meetings are discussed at Item 9 Reports.

## 9. Reports

### 9.1. YAC Members Jake Elson, Kaila Hartman and Deputy Youth Mayor Karl Sullivan Resignations

Applicant/Proponent:	Internal
Responsible Officer:	Silvana Garwood, Community Development Officer
Responsible Manager:	Sharon Chapman, Manager Community and Library Services
Responsible Executive:	Stephanie Addison-Brown, Director Corporate & Community Services
Attachments:	Nil

#### Summary

This report is to advise of the resignation letter received from YAC members Jake Elson, Kaila Hartman and Karl Sullivan Deputy Youth Mayor.

#### Executive Recommendation

That the Youth Advisory Council Committee recommends that Council:

1. Accept the resignation of Jake Elson, Kaila Hartman and Karl Sullivan from the Committee
2. Request the CEO thank Jake Elson, Kaila Hartman and Karl Sullivan in writing for their contributions by the Chief Executive Officer; and
3. Instruct the Chief Executive Officer to advertise for three (3) new Youth Advisory Council Committee members.

#### Background

Jake Elson, Kaila Hartman and Karl Sullivan were re-elected at the October 2015 Elections. Since this time, the YAC members and Deputy Youth Mayor have played an important role to this committee, providing guidance to the Bunbury City Council on issues affecting the youth of the Bunbury Region.

#### Council Policy Compliance

Not applicable.

#### Legislative Compliance

There is no Council Policy applicable to this report.

#### Budget Implications

Nil

#### Officer Comments

Due to other commitments YAC members Jake Elson, Kaila Hartman, and Karl Sullivan, Deputy Youth Mayor will be unable to continue as active members for this committee. It is therefore

recommended that the Youth Advisory Council Committee accept their resignation letters, enabling the Chief Executive Officer to advertise on behalf of the Committee for three (3) new Youth Community Representatives through the City Focus, Youth Advisory Council Committee Facebook Page, Media Release, City of Bunbury website and the community.

### **Councillor/Officer Consultation**

This report is presented to Youth Advisory Council Committee for consideration.

The current elected members that are nominated to the Youth Advisory Council Committee include Councillor Betty McCleary, Councillor Joel McGuinness and Councillor Sam Morris.

### **Outcome – Youth Advisory Committee Meeting 3 May 2017**

Alex Tombleson moved, Cassidy Mcguire seconded Points 1 and 2 of the Executive Recommendation.

The Youth Mayor put the motion to the vote and it was adopted.

#### **Committee Decision**

That the Youth Advisory Council Committee recommends that Council:

1. Accept the resignation of Jake Elson, Kaila Hartman and Karl Sullivan from the Committee; and
2. Request the CEO thank Jake Elson, Kaila Hartman and Karl Sullivan in writing for their contributions.

CARRIED  
6 votes “for” / Nil votes “against”

Sean Smith moved, Alex Tombleson seconded the following Motion.

*That the Youth Advisory Council Committee recommends that Council not advertise for the three (3) vacant positions as the Committee spill is scheduled to occur in October 2017.*

The Youth Mayor put the motion to the vote and it was adopted.

#### **Committee Decision**

That the Youth Advisory Council Committee recommends that Council not advertise for the three (3) vacant positions as the Committee spill is scheduled to occur in October 2017.

CARRIED  
6 votes “for” / Nil votes “against”

Note: The motion was moved because there is only one formal meeting of the Committee prior to the proposed spill in October and the outlay of costs and induction of new members for one meeting did not seem reasonable.



**10. Applications for Leave of Absence**

Nil

**11. Questions from Members**

**11.1. Response to Previous Questions from Members Taken On Notice**

Nil

**11.2. Questions from Members**

Nil

**12. Date of Next Meeting**

The next meeting will be held on Wednesday, 2 August 2017, 4:00pm – 5:00pm at the Bunbury City Council Chambers, 4 Stephen Street, Bunbury.

**13. Close of Meeting**

The Youth Mayor closed the meeting at 4:40pm.