



## Heritage Advisory Committee

### Minutes

13 February 2019

#### Committee Terms of Reference

*The Heritage Advisory Committee is to provide heritage advice on:*

- City-owned heritage assets*
- strategic and statutory planning instruments*
- promotion and education of heritage*
- enhancement of economic development and tourism opportunities*
- matters raised by the general community*

**City of Bunbury**  
4 Stephen Street  
Bunbury WA 6230  
Western Australia

*Correspondence to:*  
Post Office Box 21  
Bunbury WA 6231

## Heritage Advisory Committee

### Minutes

13 February 2019

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

*Committee Members:*

Member Name	Representing
Cr Brendan Kelly	City of Bunbury
Cr Tresslyn Smith	City of Bunbury
Mrs Del Ambrosius	Community
Mr Bernhard Bischoff	Community
Mr Morris Johnston	Community
Mr Kent Lyon	Community
Mr Raymond Parks	Community
Mr Peter Suckling	Community

*Support Staff:*

Name	Title
Ms Lacey Brown	Strategic Planning Officer (Heritage)

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**1. Declaration of Opening**

The presiding member declared the meeting open at 4.00pm.

**2. Disclaimer**

Not applicable to this committee.

**3. Announcements from the Presiding Member**

Nil

**4. Attendances**

**4.1 Apologies**

Kent Lyon

**4.2 Approved Leave of Absence**

Nil

**5. Declaration of Interest**

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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Mr Suckling declared a financial interest in Item 10.4 (4)Silos; 10.4(11) #5 Charles Street

**6. Public Question Time**

Not applicable

**7. Confirmation of Minutes**

**Committee Decision:                      Moved: Mr Suckling    Seconded: Mr Parks**

The minutes of the Heritage Advisory Committee Meeting held on 12 December 2018, are confirmed as a true and accurate record.

**CARRIED UNANIMOUSLY**

**8. Petitions, Presentations and Deputations**

**8.1 Petitions**

Nil

**8.2 Presentations**

Nil

**8.3 Deputations**

Nil

**9. Method of Dealing with Agenda Business**

Items were discussed and voted on in the order they appeared on the agenda.

## 10. Reports

### 10.1 Annual Heritage Forum Proposal

<b>File Ref:</b>	A03335
<b>Applicant/Proponent:</b>	Heritage Advisory Committee
<b>Responsible Officer:</b>	Lacey Brown, Strategic Planning Officer (Heritage)
<b>Responsible Manager:</b>	Thor Farnworth, Manager Sustainability, Planning and Development
<b>Executive:</b>	Gary Barbour, Director Planning and Development Services
<b>Authority/Discretion</b>	<input checked="" type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

#### Summary

The purpose of this report is to provide a scope for the Heritage Advisory Committee to recommend approval to Council for an annual Heritage Forum.

#### Executive Recommendation

That the Heritage Advisory Committee recommend Council:

1. Request the CEO implement an annual Heritage Forum as scoped; and
2. Allocate a recurring annual budget of \$1000 towards the implementation of the forum.

#### Strategic Relevance

Theme 1: Our community and culture

Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.

Objective 1.4 Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

#### Background

The City of Bunbury is one of the custodians of a diverse heritage. There are culturally significant aboriginal sites, cultural heritage stories and places, natural and cultivated landscapes and historic buildings. In particular, the City is responsible for identifying and protecting heritage so that current and future generations can enjoy rich and diverse cultural environment and gain an understanding of what came before them. Critical to the future of Bunbury, like all successful regional centres, is being locally distinctive through celebrating its cultural heritage, which reinforces peoples' feelings of longevity and continuity. The City of Bunbury is committed to the development and delivery of a range of innovative initiatives aimed at engaging and providing support to the community of Bunbury. This includes communication and education programs and projects that address issues identified by the community as being important in the ongoing development and understanding of heritage in Bunbury.

The City of Bunbury hosted an Historians' Forum to bring together local scholars, historians and those with an interest in Bunbury's heritage. The program delivered presentations, as well as panel discussions. The forum was held on 9 August 2018 and was hosted at the Bunbury Museum and Heritage Centre. Invitations to history and heritage stakeholders were sent and approximately 30 people attended the event. This was the first time that the City hosted the event and the response was that it provided a platform for learning, discussion and networking for the various historian groups and individuals in the community.

An outcome at Ordinary Council Meeting of 27 November 2018, on the recommendation of the Heritage Advisory Committee, was that Council requested the Chief Executive Officer investigate the possibility of a biannual Historians' Forum at the Bunbury Museum and Heritage Centre and report back to the Heritage Advisory Committee by the end of the first quarter of 2019.

### **Officer Comments**

Each year events are held across Australia at historic buildings, landmarks, shipwrecks and sacred sites as part of the Australian Heritage Festival. The festival brings together communities to recognise and celebrate heritage and culture through ceremony, song and dance, performance art, art in various media and artefacts, talks on books and stories and guided tours of towns, places and spaces.

The Australian Heritage Festival brings to life all chapters of Australian culture and history, telling the stories of diverse and distinctive experiences that make up our communities. The National Trust of Australia is the national convenor and coordinator of the Australian Heritage Festival working in partnership and with funding of the Australian Government. In 2018, the Australian Heritage Festival:

- provided Australians with a selection of 1,253 events celebrating cultural, natural and built heritage nationally;
- attracted 441,000 visitors to events across the nation;
- digitally engaged 80,958 people with stories about heritage and culture over four weeks.

In line with the Heritage Festival, Bunbury events could range from exhibitions, walking tours, films, expert talks and panel discussions, workshops, guided tours of historical sites, ceremonies and demonstrations. The focus being on introducing new, enriching ways to engage with our heritage. This year, the Bunbury Museum and Heritage Centre will be conducting an event, "Drinking in Culture", where a talk will be presented at the Museum on the history of the old hotels of Bunbury past and present. Following the talk visitors will be given a guided tour and a trail map in order to visit these beautiful Victorian venues. This event is back by popular demand.

It is recommended that the City add to the events in the Heritage Festival with the addition of a Heritage Forum, rather than a Historian's Forum, to appeal to the wider Bunbury community and provide an opportunity for the community to share knowledge and participate in discussion on a range of heritage related topics. One forum per year, in line with the Australian Heritage Festival could be accommodated without being onerous on existing resources and finances.

Details of the Heritage Forum are scoped below:

Coordinator	Strategic Planning Officer (Heritage)
Frequency	Annual
Duration	Half day
Timing	During the Australian Heritage Festival from 2020, and at a date determined by

	the Council/HAC for 2019
Venue	Bunbury Museum and Heritage Centre or as relevant
Themes	Linked to the Australian Heritage Festival
Speakers	Invite individuals and organisations to present based on the theme
Flyer	Liaise with Marketing and Communications to design and promote a flyer for the event
Catering	Light refreshments, tea and coffee
Setup event	Chairs/tables/screens and tea/coffee station
Evaluate	Evaluate event and report on outcomes

### **Analysis of Financial and Budget Implications**

There is currently no budget assigned. A \$1000 budget would assist with catering and printing and the reimbursement of keynote speakers.

### **Community Consultation**

Community members were consulted through the Heritage Advisory Committee and all agreed that the implementation of a forum was important in celebrating and retaining Bunbury's heritage. There was positive feedback from the individuals and organisations that participated in the historians' forum which included:

- Heritage Advisory Committee Members
- Local historians
- The Bunbury Historical Society
- The Bunbury Oral History Group

### **Councillor/Officer Consultation**

Councillor members were consulted through the Heritage Advisory Committee. The proposal was discussed with the Chair of the Heritage Advisory Committee and the Curator of the Bunbury Museum and Heritage Centre, and the consensus was that, where relevant, the forum should be hosted at the Bunbury Museum and Heritage Centre and that this event would add to the variety of Bunbury events being held during the Heritage Festival.

### **Outcome of Meeting**

Discussion on whether the forum could be conducted during the Heritage Festival for 2019 but it was raised that the forum and funding needed to be approved by Council and that this would not allow sufficient time to organise the event. All agreed that adding Bunbury based events to the National Heritage Festival was a positive move and was necessary for the local heritage profile.

The recommendation was moved by Mr Suckling and seconded by Mr Johnson and was carried unanimously.

**Committee Decision:**                      **Moved: Mr Suckling**                      **Seconded: Mr Johnson**

**That the Heritage Advisory Committee recommend Council:**

- 1. Request the CEO implement an annual Heritage Forum as scoped; and**
- 2. Allocate a recurring annual budget of \$1000 towards the implementation of the forum.**





### Officer Comments

The referral and communications list is as follows:

1	DA - #153 Stirling Street –Grouped dwelling, conservation works, landscape plan
2	DA - #72 Victoria Street – Hands Building – External Works - relocation of airconditioning units
3	DA - #23 Charles Street – Tree removal
4	DA – Silos – Repairs and Maintenance Works
5	Subdivision - #50 Beach Road
6	#7 Park Street - Preliminary discussion with owner after fire damage
7	Council Chambers – all abilities access to internal side door
8	#9 Hayes Street – preliminary discussions of proposed works and conservation works
9	#101 Stirling Street – proposed changes to approved works
10	The Rose Hotel
11	State Administrative Tribunal application – #5 Charles Street, East Bunbury, Proposed Demolition of Single House
12	CMP Bunbury Council Chambers – review of draft
13	Ednie Street – update on progress of approved works
14	Heritage Plaques – details sent to Managers to action

### Outcome of Meeting

The Strategic Planning Officer went through the communications and referrals list and summarised any issues and responded to discussion points.

The recommendation was moved by Cr Kelly and seconded by Cr Smith and was carried unanimously.

**Committee Decision:**                      **Moved: Cr Kelly**                      **Seconded: Cr Smith**

**That the Heritage Advisory Committee note the summary of referrals and communications as detailed in the Officer Comments.**

**11. Applications for Leave of Absence**

Not applicable to this committee.

**12. Questions from Members**

**12.1 Response to Previous Questions from Members taken on Notice**

Nil

**12.2 Questions from Members**

Nil

**13. Urgent Business**

Nil

**14. Date of Next Meeting**

10 April 2019

**15. Close of Meeting**

The Presiding Member closed the meeting at 5.00pm

Confirmed to be a true and correct record of proceedings of the Heritage Advisory Committee meeting held on 13 February 2019.

**Cr Brendan Kelly**  
**PRESIDING MEMBER**