



Heritage Advisory Committee

Minutes

9 August 2017

Advisory Committee Terms of Reference

Aims and Objectives

The Heritage Advisory Committee is to provide heritage advice on:

- * *City-owned heritage assets*
- * *Strategic and statutory planning instruments*
- * *Promotion and education of heritage*
- * *Enhancement of economic development and tourism opportunities*
- * *Matters raised by the general community*

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Heritage Advisory Group

Minutes

9 August 2017

1. Open Meeting

The meeting was opened at 4.05pm

2. Attendances & Apologies

Committee Members:

Member Name	Representing	Attendance
Councillor Brendan Kelly (Presiding)	City of Bunbury	Present
Councillor Wendy Giles	City of Bunbury	Present
Mr Bernhard Bischoff	Community	Present
Mr Morris Johnston	Community	Present
Mr Richard Sargeant	Community	Apology
Mr Peter Suckling	Community	Present
Ms Megan Lawless	Community	Apology
Mr Kent Lyon	Community	Present
Mr Raymond Parks	Community	Apology

Support Staff:

Member Name	Representing	Attendance
Ms Annabel Wills (Heritage Advisor)	City of Bunbury	Apology
Ms Lacey Brown (Strategic Planning Officer, Heritage) (Committee Support)	City of Bunbury	Present

3. Public Question Time

N/A

4. Confirmation of Minutes

The minutes of the Heritage Advisory Committee meeting held 5 July 2017 have been circulated.

Recommendation

The minutes of the Heritage Advisory Committee Meeting held on 5 July 2017, are confirmed as a true and accurate record.

Outcome of Meeting

The recommendation (as printed) was moved Mr Suckling, seconded Mr Johnston.

The presiding member put the motion to the vote and it was adopted to become the Heritage Advisory Committee’s decision on the matter.

Committee Decision:

The minutes of the Heritage Advisory Committee Meeting held on 5 July 2017, are confirmed as a true and accurate record.

CARRIED

6 votes “for” / Nil votes “against”

5. Disclosures of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration & Property Services Section for inclusion in the Corporate Financial Disclosures Register.

Kent Lyon has disclosed an interest in:

- #32 Austral Parade
- St Boniface Cathedral Community Hall
- #41 King Road
- Lotteries House

Peter Suckling disclosed an interest in:

- #1 Clifton Street
- #83 Victoria Street
- #29 Parkfield Street

Morris Johnston disclosed an interest in #41 King Road.

6. Reports and Recommendations

6.1 Lotteries House Presentation – Funding and Future Works

File Ref:	A03335
Applicant/Proponent:	Kent Lyon, Kent Lyon Architect
Responsible Officer:	Lacey Brown, Strategic Planning Officer (Heritage)
Manager:	Thor Farnworth, Manager Sustainability, Planning and Development
Executive:	Felicity Anderson, Acting Director Planning and Development Services
Attachments:	Nil

Summary

Through the strategic planning workshops in 2016, the Heritage Advisory Committee highlighted the benefits of guest speakers on a range of diverse topics to build the knowledge base of Committee members.

Executive Recommendation

That the Heritage Advisory Committee note the presentation by Mr Kent Lyon on the current funding for proposed works to Lotteries House.

Strategic Relevance

Key Priority Area No. 1 Community and culture
Objective No. 1.5 Celebrate and recognise the richness of our arts, culture and heritage

Key Priority Area No.3 Natural and built environment
Objective No.3.4 Facilitate urban design, diversity of land uses and enabling infrastructure.

Background

The aims and objectives of the Heritage Advisory Committee include providing heritage advice on:

- City-owned heritage assets
- strategic and statutory planning instruments
- promotion and education of heritage
- enhancement of economic development and tourism opportunities
- matters raised by the general community

The conservation and restoration of Lotteries House will further contribute to the unique identity and character of Bunbury. A partnership between State, local organisations and heritage professionals will assist to realise heritage outcomes in Victoria Street and revitalisation projects. This will also build on the Committee members' current knowledge and awareness and is consistent with the aims and objectives of the Committee.

Legislative Compliance

Nil

Officer Comments

Mr Lyon has been invited to present to the Heritage Advisory Committee to inform the members of current funding grants that will allow extensive conservation and restoration works to be undertaken on Lotteries House (fmr WA Bank and Solicitors' Rooms).

Outcome of Meeting

Mr Lyon summarised the works subject to the funding grant which included tuck pointing of WA Bank (fmr) and repainting of Solicitors' Rooms (fmr) in original colour scheme, amongst other conservation works. Historic photos have been sourced that show past architectural features and colour schemes. The approximate timeframe is August – early December. It was suggested to Mr Lyon that he contact the Events Officer, Juaini Taylor to discuss requirements for City events during this time of the year, if there are going to be works and scaffolding in place.

The following motion was moved by Cr Giles and seconded by Mr Bischoff and was carried unanimously as follows:

Committee Recommendation:

That the Heritage Advisory Committee note the presentation by Kent Lyon on the current funding for proposed works to Lotteries House.

CARRIED

6 votes "for" / Nil votes "against"

6.2 Summary of Referrals and Communications

Proponent:	Internal Report
Author:	Lacey Brown, Strategic Planning Officer
Manager:	Thor Farnworth, Manager Sustainability, Planning and Development
Executive:	Felicity Anderson, Acting Director Planning and Development Services
Attachments:	Nil

Summary

The Heritage Advisor and Strategic Planning Officer (Heritage) have provided details to the Heritage Advisory Committee on recent development application referrals, discussions and events since the last Committee meeting.

Executive Recommendation

That the Heritage Advisory Committee note the summary of referrals and communications.

Strategic Relevance

1. Key Priority Area No. 1
Objective No. 1.5 Community and culture
Celebrate and recognise the richness of our arts, culture and heritage
2. Key Priority Area No. 3
Objective No.3.4 Natural and Built Environment
Facilitate urban design, diversity of land uses and enabling infrastructure

Background

All development applications for places contained on the Heritage List (TPS7) and in some cases, the Municipal Heritage Inventory are referred to the Heritage Advisor for comment. The intent of local planning policies, relevant legislation, the Burra Charter and good heritage practice are considered in providing responses. This assists in a consistent and transparent approach to heritage works and approvals.

Legislative Compliance

The following statutory planning instruments of the State Planning Framework and Local Planning Framework are applicable to the assessment of development applications and heritage advice:

- *The Burra Charter*
- *Heritage of Western Australia Act 1990*
- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- Relevant Local Planning Policies for Heritage
- State Planning Policy 3.5 Historic Heritage Conservation

Officer Comments

The referral and communications list is as follows:

1	DA – #41 King Road - Alterations
2	Boulter’s Store – request to replace timber floor with concrete floor – DA required
3	DA – Rose Hotel – Reinstatement of failed wall
4	Rose Hotel – Onsite meeting to discuss signage
5	DA – #10 Charles Street – proposed demolition – request to provide Heritage Impact Statement
6	DA – #29 Parkfield Street - St Boniface Cathedral – proposal to amend plan for hall to reflect SHO comments and revised budget/costings
7	Old Railway Station – onsite meeting to discuss potential use (hairdressing salon)
8	Old Timber Jetty Site – discussion on incorporating existing piles into interpretation design – DA required
9	Unveiling of Scott Family Memorial at Centenary Garden after completion of relocation and refurbishment (12 July 2017)
10	Rate concession applications (x2)
11	DA – #18 Spencer Street – Colour Scheme
12	Update on Council Decision on #32 Austral Parade
13	#1 Clifton Street, Bunbury – Oral History and Record
14	DA – #83 Victoria Street – Proposed Alfresco Dining Structure – request to provide further information to satisfy SHO and HA comments.
15	Preliminary Advice – #2 Jarrah Street – proposed ancillary dwelling (concept plans sent to HA for comment).

Note – Heritage Advisory Committee Nominations to be received by 15 September 2017

Outcome of Meeting

A summary of key issues raised in specific development applications and officer advice was provided by Strategic Planning Officer (Heritage). Members provided general comment and information for further consideration by officers.

The following motion was moved by Mr Lyon and seconded by Mr Suckling and was carried unanimously as follows:

Committee Recommendation:

That the Heritage Advisory Committee note the summary of referrals and communications.

CARRIED

6 votes “for” / Nil votes “against”

7. Urgent Business

Nil

8. Confidential Items (Pursuant to Section 5.23 of the Local Government Act 1995)

Nil

9. Questions from Members

Mr Bischoff asked if a Heritage Advisory Committee submission could be forwarded to the City in response to the Strategic Community Plan Review.

Response

Mr Greg Golinski confirmed that Phase 2 (Oct – Dec 2017) will be the most beneficial point for the Heritage Advisory Committee to have input through the workshops and focus groups and that individuals are also encouraged to complete the survey. The following summary is provided for reference.

The Strategic Community Plan is the City's highest level strategic document that will outline the long-term vision, values, aspirations and priorities for Bunbury over the next 10 years. Bunbury 2030 will then drive the development of local plans, resourcing strategies, service levels and other strategic documents required by the City of Bunbury to deliver on the overall community vision.

In order to review Bunbury 2030, input is needed from as many members of our community as possible. The City wants to know what kind of community you like living in, the things that you would like to see change or stay the same, and the ideas that you have for growing our City.

To help facilitate this review, the City of Bunbury will be undertaking four phases of community engagement as per the review Project Plan that can be found here:

- *PHASE 1: Surveys and Data Collection*
- *PHASE 2: Community Workshops and Focus Group Sessions – A HAC stakeholder group can be arranged (Oct – Dec 2017). [Note - HAC member interest to be involved has been forwarded to Mr Golinski].*
- *PHASE 3: Review of the final Draft Strategic Community Plan*

Phase 1 includes a perception survey, youth survey, and community survey, all of which will be used to drive community workshops and focus group sessions throughout the last quarter of 2017.

*Data from the recent perception survey is currently being collated, and the City invites you to complete the community survey which can be found **here**.*

Following the conclusion of the community engagement period (phases 1 and 2), a draft version of Bunbury 2030 will be presented to the community for review, before being adopted by Council in March 2018.

By participating in the review process, you can share your vision for Bunbury and ensure that Council considers what is important to you when developing our plan for the future.

10. Date of Next Meeting

4pm, Wednesday, 25 October 2017.

11. Close Meeting

The Presiding Member closed the meeting at 5.15pm.