

## Heritage Advisory Committee

### Minutes

8 February 2017

#### Advisory Committee Terms of Reference

##### Aims and Objectives

*The Heritage Advisory Committee is to provide heritage advice on:*

- \* *City-owned heritage assets*
- \* *Strategic and statutory planning instruments*
- \* *Promotion and education of heritage*
- \* *Enhancement of economic development and tourism opportunities*
- \* *Matters raised by the general community*

**City of Bunbury**  
4 Stephen Street  
Bunbury WA 6230  
Western Australia  
*Correspondence to:*  
Post Office Box 21  
Bunbury WA 6231

**Minutes**  
**8 February 2017**

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## Heritage Advisory Group

### Minutes 8 February 2017

#### 1. Open Meeting

The meeting was opened at 4.10pm

#### 2. Attendances & Apologies

##### *Committee Members:*

Member Name	Representing	Attendance
Councillor Brendan Kelly (Presiding)	City of Bunbury	Present
Councillor Wendy Giles	City of Bunbury	Present
Mr Bernhard Bischoff	Community	Apology
Mr Morris Johnston	Community	Present
Mr Richard Sargeant	Community	Apology
Mr Peter Suckling	Community	Present
Ms Megan Lawless	Community	Present
Mr Kent Lyon	Community	Present
Mr Raymond Parks	Community	Present

##### *Support Staff:*

Member Name	Representing	Attendance
Ms Annabel Wills ( <b>Heritage Advisor</b> )	City of Bunbury	Present
Mr Mal Osborne ( <b>Director Planning and Development Services</b> )	City of Bunbury	Present
Ms Lacey Brown ( <b>Strategic Planning Officer, Heritage / Committee Support</b> )	City of Bunbury	Present
Mr Gavin Harris ( <b>Director Works and Services</b> )	City of Bunbury	Present
Mr Ian Wilkes ( <b>Consultant Architect</b> )	City of Bunbury	Present

#### 3. Public Question Time

N/A

#### 4. Confirmation of Minutes

The minutes of the Heritage Advisory Committee meeting held 13 January 2017 have been circulated.

### **Recommendation**

The minutes of the Heritage Advisory Committee Meeting held on 13 January 2017, are confirmed as a true and accurate record.

### **Outcome of Meeting**

The recommendation (as printed) was moved Mr Suckling, seconded Cr Giles.

The presiding member put the motion to the vote and it was adopted to become the Heritage Advisory Committee's decision on the matter.

#### **Committee Decision:**

***The minutes of the Heritage Advisory Committee Meeting held on 13 January 2017, are confirmed as a true and accurate record.***

CARRIED

7 votes "for" / Nil votes "against"

## **5. Disclosures of Interest**

IMPORTANT: Committee members to complete a "Disclosure of Interest" form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration & Property Services Section for inclusion in the Corporate Financial Disclosures Register.

Presiding member noted receipt of Declaration of Interest Form from Kent Lyon – Agenda Item 6.3 – Lyric Theatre.

## 6. Reports and Recommendations

### 6.1 *Bunbury Timber Jetty Interpretation Project*

<b>Proponent:</b>	Internal Report
<b>Author:</b>	Lacey Brown, Strategic Planning Officer
<b>Executive:</b>	Gavin Harris, Director Works and Services
<b>Attachments:</b>	Nil

#### Summary

The Heritage Advisory Committee requested updates on this project at significant milestones. The Consultant, Ian Wilkes Architect, will provide an overview of the project for reference.

#### Executive Recommendation

That the Heritage Advisory Committee note the presentation on the Bunbury Timber Jetty Interpretation project.

#### Strategic Relevance

1. Key Priority Area No. 1      Community and culture  
    Objective No. 1.5      Celebrate and recognise the richness of our arts, culture and heritage

#### Background

A condition of the timber jetty demolition was for a quality interpretation. The State Heritage Office recommended to the City of Bunbury to engage an appropriately qualified professional to prepare an interpretation strategy to guide the implementation of the interpretative elements. This has commenced but was put on hold until issues with revetment walls and further design was completed as part of the South West Development Commission's Transforming Bunbury's Waterfront Initiative. These issues have now been addressed and work on the interpretation project has recommenced.

#### Legislative Compliance

- *Heritage of Western Australia Act 1990*
- *Planning and Development Act 2005*

#### Officer Comments

Officers from Works and Services have been liaising with the Department of Transport (Maritime Planning and Coastal Infrastructure) to develop a responsive design that meets a number of needs and incorporates a high quality interpretation of the timber jetty.

A consultant has been engaged to complete the interpretation project and a series of stakeholder consultations will be conducted in the next weeks, including the Heritage Advisory Committee members and members of the former Timber Jetty Society.

**Outcome of Meeting**

The recommendation (as printed) was moved Cr Giles, seconded Mr Lyon.

An amendment to the motion was moved Cr Kelly, seconded Cr Giles:

*That the Heritage Advisory Committee note **and endorse the preliminary concept plan as presented** ~~the presentation~~ on the Bunbury Timber Jetty Interpretation Project.*

The presiding member put the motion to the vote and it was adopted to become the Heritage Advisory Committee's decision on the matter.

**Committee Decision:**

That as amended, the Heritage Advisory Committee note and endorse the preliminary concept plan as presented on the Bunbury Timber Jetty Interpretation Project.

CARRIED

7 votes "for" / Nil votes "against"

## 6.2 **Bunbury Heritage Walk**

<b>Proponent:</b>	Internal Report
<b>Author:</b>	Lacey Brown, Strategic Planning Officer
<b>Executive:</b>	Mal Osborne, Director Planning, Development and Regulatory Services
<b>Attachments:</b>	Nil

### **Summary**

A range of heritage programs and exhibitions will be conducted during the Heritage Festival in April/May 2017. As part of this festival, it would be beneficial to have material available for interested parties to conduct their own heritage-based walk.

### **Executive Recommendation**

That the Heritage Advisory Committee nominate two members to assist with peer review of the Bunbury City Heritage Walk brochure.

### **Strategic Relevance**

- 2. Key Priority Area No. 1      Community and culture
  - Objective No. 1.5              Celebrate and recognise the richness of our arts, culture and heritage

### **Background**

There are some very informative heritage trail brochures currently available that retrace the development of Bunbury and feature sites of historical and natural interest. Of note is the "Bunbury Heritage Trail" (1988), a Commonwealth/State Bicentennial Project that was developed by the Bunbury Heritage Trail Planning Committee (convened by Bernhard Bischoff). The Bunbury Visitor Centre also conducts heritage walks and have a pamphlet available titled, "A Walk Through Time".

### **Legislative Compliance**

Not applicable.

### **Officer Comments**

Officers and representatives from Strategic Planning and Urban Design; Community, Arts and Culture; Customer and Visitor Services and Stirling Street Arts Centre met mid-January to discuss the opportunities that the Heritage Festival presented and it was thought that a short handout that provided information for a self-guided heritage walk in the CBD would be beneficial. The current brochures/pamphlets are in need of an update and this would be timely for the Heritage Festival.

It is noted that a number of members of the Heritage Advisory Committee have had input into Bunbury heritage trails and their comments would add value.

**Outcome of Meeting**

The recommendation (as printed) was moved Mr Johnston, seconded Cr Kelly.

An amendment to the motion was moved Cr Kelly, seconded Cr Giles:

*That the Heritage Advisory Committee nominate ~~two members~~, Mr Bernhard Bischoff and Mr Kent Lyon, to assist with peer review of the Bunbury City Heritage Walk brochure.*

The presiding member put the motion to the vote and it was adopted to become the Heritage Advisory Committee's decision on the matter.

**Committee Decision:**

That as amended, the Heritage Advisory Committee nominate Mr Bernhard Bischoff and Mr Kent Lyon to assist with peer review of the Bunbury City Heritage Walk brochure.

CARRIED

7 votes "for" / Nil votes "against"

Cr Giles left the Heritage Advisory Committee at 4.35pm.



**6.3 Heritage Advisor – Summary of Referrals**

The following table of Development Application Referrals provided by the Heritage Advisor for noting, was received by the presiding member:

DA List – Jan/Feb

Unit 1 #3 Hough Road, East Bunbury – new patio on Grouped Dwelling
Lot7 #14 Charles Street, Bunbury (Stirling Street Heritage Area) – further advice on differences between heritage building and new extension
Lyric Theatre (fmr) – Exterior Paint Colour Selections
Lot14 #1 Austral Parade East Bunbury – Proposed Jetty

**7. Urgent Business**

Nil

**8. Confidential Items (Pursuant to Section 5.23 of the Local Government Act 1995)**

Nil

**9. Questions from Members**

- Cr Kelly – Railway Cottages, Boyanup, Shire of Capel

Motion to suspend standing orders was moved Mr Suckling, seconded Mr Lyon at 4.40pm

*Informal discussion with the Heritage Advisor, Annabel Wills, on actions that could be suggested to address this regional issue.*

Motion to reinstate standing orders was moved Mr Suckling, seconded Mr Lyon at 4.57pm

**10. Date of Next Meeting**

4pm, Wednesday, 12 April 2017.

**11. Close Meeting**

The Presiding Member closed the meeting at 5.00pm.