



International Relations Committee

Minutes

1 July 2021

Committee Terms of Reference

1. *To facilitate, support and promote cultural, sporting, education, tourism and economic partnership opportunities between Bunbury and its international partners including but not limited to its Sister City and Friendship City relationships.*
2. *To encourage, through Sister City and other international relationships, greater understanding and friendship between City of Bunbury residents and participating cities and in doing so contribute to the mutual benefit of all communities involved.*
3. *To foster the involvement of commercial, educational and community organisations in various aspects of international relationships and to encourage the development of special links with overseas counterparts.*
4. *To promote Bunbury's international relationships to the wider community, in turn increasing community awareness and participation.*
5. *To advise Council on issues of importance and provide ideas for extending affiliations and developing new international partnerships.*
6. *To ensure all communications to Mayors of Bunbury's international partners are undertaken through the Office of the Mayor.*

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Acknowledgement of Country

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY	<ul style="list-style-type: none">We are one teamWe keep each other safeWe display empathy and respectWe have fun and celebrate our successesWe work together to achieve great outcomes
WE ARE OPEN	<ul style="list-style-type: none">We are open to opportunitiesWe actively listen and think things throughWe are inclusive and treat everyone equallyWe are honest and open in our communicationsWe are open to feedback to improve our performance
WE ARE BRAVE	<ul style="list-style-type: none">We lead the change, we own itWe trust and empower each otherWe have the difficult conversations earlyWe hold ourselves to the highest standardWe have the courage to improve and simplify

International Relations Committee

Minutes

1 July 2021

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

Cr Tresslyn Smith was the Presiding Member. Cr Smith declared the meeting open at 4:00PM.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

Cr Smith acknowledged the sad passing and service of Ex-officio Member, Mr Mark Exeter. Mr Mark Exeter's memorial service will be held at the Dolphin Discovery Centre at 3:00PM, 9 July 2021.

Cr Smith announced the safe arrival of Committee Member, Mrs Janice Platt and husband Harrison Platts baby girl, Cordelia.

Cr Smith advised the Committee of Carol McDowall's resignation effective 2 July 2021. The Presiding Member thanked Carol for her commitment to the Bunbury Sister City Relationships and Carols service to the International Relations Committee.

Cr Smith advised Ex-officio Member, Mr Yan Lyu has recently left his role at the Bunbury-Jiaxing Business Office and thanked Mr Yan Lyu for his assistance to the International Relationship Committee.

Cr Smith welcomed Noah Leblanc, work experience student from Bunbury Catholic College to the Committee meeting.

4. Attendances

Committee Members:

Member Name	Representing
Cr Tresslyn Smith	Presiding Member
Valda Smith	Community Representative
Paul Springate	Community Representative
Helena Sahn	Community Representative
Brooke Gray	Community Representative
John Taylor	Community Representative

Support Staff:

Name	Title
Carol McDowall	Senior International Engagement Officer
Kylie Tucker	International Engagement Officer
Kristen Anderson	Team Leader Economic Development

Others	
Members of the public	1

4.1 Apologies

Cr Todd Brown, Mrs Felicity Farnell, Ms Lyn Farrell, Ms Pauline Vukelic, Mr Gary Barbour and Mrs Felicity Anderson were apologies for the meeting.

4.2 Approved Leave of Absence

Mrs Janice Platt

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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Nil

6. Public Question Time

Nil

7. Confirmation of Minutes

The Minutes of the meeting of the International Relations Committee Meeting held 19 April 2021 have been circulated.

Recommendation

The Minutes of the International Relations Committee Meeting held 19 April 2021, are confirmed as a true and accurate record.

Outcome of the Meeting held 1 July 2021

The recommendation was moved Mr John Taylor, seconded Ms Helena Sahn.

The Presiding Member put the motion to the vote, and it was adopted to become the Committee's decision on the matter.

Committee Decision

The Minutes of the International Relations Meeting held on 19 April 2021 be confirmed as a true and correct record.

CARRIED

6 votes "for" / Nil votes "against"

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 Update on Activities of International Engagement Department

File Ref:	COB/523
Applicant/Proponent:	Internal Report
Responsible Officer:	Carol McDowall, Senior Officer International Engagement
Responsible Manager:	Kristen Anderson, Manager City Growth
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Appendix 1: International Relations Committee Update – July 2021

Summary

The purpose of this report is to inform the Committee on the activities of the International Engagement Office.

Executive Recommendation

That the International Relations Committee note the activity as **attached** at Appendix 1.

Strategic Relevance

Theme 1	Our Community and Culture
Goal	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.
Objective 1.3	A welcoming community, where diverse cultures are valued, and residents have a sense of belonging
Theme 1	Our Community and Culture
Goal	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.4	Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

Regional Impact Statement

There is no regional impact with this report.

Background

There are ongoing programs run by the City of Bunbury through our long-term, formal sister and friendship city relationships, as well as events and programs guided by the International Relations Department strategic framework. This item is designed to outline their status and future directions.

Council Policy Compliance

There is no Council Policy applicable to this report.

Legislative Compliance

Local Government Act 1995.

Officer Comments

Current and future events and activities are outlined in the report.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Nil

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

Not applicable.

Outcome of the Meeting held 1 July 2021

The recommendation (as printed) was moved by Mr John Taylor, seconded Helena Sahn.

The Presiding Member put the motion to the vote, and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the International Relations Committee noted the report tabled by Senior Officer International Engagement.

CARRIED

6 votes "for" / Nil votes "against"

11. Applications for Leave of Absence

Nil

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

Nil

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the International Relations Committee will be held 16 August 2021.

15. Close of Meeting

The Presiding Member closed the meeting at 4.20PM