



Heritage Advisory Committee

Minutes

8 June 2016

Advisory Committee Terms of Reference

Aims and Objectives

The Heritage Advisory Committee is to provide heritage advice on:

- * City-owned heritage assets
- * Strategic and statutory planning instruments
- * Promotion and education of heritage
- * Enhancement of economic development and tourism opportunities
- * Matters raised by the general community

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia
Correspondence to:
Post Office Box 21
Bunbury WA 6231

Heritage Advisory Committee

Minutes

8 June 2016

Committee Members:

Member Name	Representing
Councillor Brendan Kelly (Presiding)	City of Bunbury
Councillor Wendy Giles	City of Bunbury
Mr Bernhard Bischoff	Community
Mr Morris Johnston	Community
Mr Richard Sargeant	Community
Mr Peter Suckling	Community

Support Staff:

Name	Title
Ms Annabel Wills	Regional Heritage Advisor
Ms Stephanie Addison-Brown (Executive Officer)	City of Bunbury
Ms Cassandra Uren (Minute Taker)	City of Bunbury
Ms Lacey Brown (Strategic Planning Officer, Heritage)	City of Bunbury

1. Open Meeting

The meeting was opened at 4.05pm

2. Attendances & Apologies

Member Attendance: Councillor Giles, Mr Bernhard Bischoff, Mr Morris Johnston, Mr Richard Sargeant

Staff Attendance: Ms Cassandra Uren, Ms Lacey Brown

Apologies: Councillor Brendan Kelly, Mr Peter Suckling, Ms Stephanie Addison-Brown, Ms Annabel Willis

3.1 Public Question Time

N/A

[DELETE THIS SECTION unless your committee has been granted the "delegated authority to make decisions on behalf of the Council". The majority of the Council's committees do not have delegated authority to make decisions other than adopting their own minutes; and, can only make recommendations to Council.]

3.2 Election of Presiding Member

Consensus by Committee to defer the election of the Presiding Member until the next Committee meeting of 10 August 2016 and that Councillor Giles be the proxy for this Committee meeting.

3.3 Confirmation of Minutes

Committee Decision: Moved: Mr Richard Sargeant Seconded: Mr Bernard Bischoff

The minutes of the Heritage Advisory Group Meeting held on 13 April 2016, are confirmed as a true and accurate record.

CARRIED

4. Disclosures of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration & Property Services Section for inclusion in the Corporate Financial Disclosures Register.

Nil

5. Reports & Recommendations

5.1 Heritage Advisor – Summary of Referrals
Report to be tabled at the meeting.

5.2 Late Report Item
Future Meeting Dates – Heritage Advisory Committee

Committee Decision Moved: Richard Sargeant Seconded: Bernhard Bischoff
That the future meeting dates – Heritage Advisory Committee, be adopted as per report item 5.2.

6. Other Business

6.1 New Items

6.1.1 Heritage Advisory Committee (Lacey Brown)
Update noted.

6.1.2 Bunbury Timber Jetty Interpretation Project (Lacey Brown)
Update noted.

6.1.3 Request to remove Scott Family Memorial from Anzac Park (Lacey Brown)
Update noted.

6.1.4 Heritage Conservation Notices (Lacey Brown)
Lacey Brown distributed Schedule 2, Part 3, cl.13 of the *Planning and Development (Local Planning Schemes) Regulations 2015* that details information about the Heritage

Conservation Notice. City of Stirling has amended their Town Planning Scheme to address 'demolition by neglect'. City of Fremantle are investigating incorporation of clause.

6.1.5 St John of God's Hospital Entry Statement (Lacey Brown)

No conditions have been found.

6.1.6 Prioritisation of CMPs for Council-owned heritage places (Lacey Brown)

Update noted.

6.1.7 Significant Tree Register (Lacey Brown)

Update noted.

6.1.8 Other items for discussion

Visit from the new Chair of Heritage Council WA (Anne Arnold) and draft CMP for State Government Infants' School update noted.

7. Confidential Items (*Pursuant to Section 5.23 of the Local Government Act 1995*)

Nil

7.1. Date of Next Meeting

Wednesday, 10 August 2016.

8. Close Meeting

The meeting was declared closed at 5.15pm.