



## Heritage Advisory Committee

### Minutes

10 October 2018

#### Committee Terms of Reference

*The Heritage Advisory Committee is to provide heritage advice on:*

- City-owned heritage assets*
- strategic and statutory planning instruments*
- promotion and education of heritage*
- enhancement of economic development and tourism opportunities*
- matters raised by the general community*

**City of Bunbury**  
4 Stephen Street  
Bunbury WA 6230  
Western Australia

*Correspondence to:*  
Post Office Box 21  
Bunbury WA 6231

## Heritage Advisory Committee

### Minutes

10 October 2018

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

#### *Committee Members:*

Member Name	Representing
Cr Brendan Kelly	City of Bunbury
Cr Tresslyn Smith	City of Bunbury
Mrs Del Ambrosius	Community
Mr Bernhard Bischoff	Community
Mr Morris Johnston	Community
Mr Kent Lyon	Community
Mr Raymond Parks	Community
Mr Peter Suckling	Community

#### *Support Staff:*

Name	Title
Ms Lacey Brown	Strategic Planning Officer (Heritage)
Ms Cassandra Keir (Minutes)	Executive Assistant to Director Planning and Development Services

## Table of Contents

Item No	Subject	Page No
<b>1.</b>	<b>Declaration of Opening</b> .....	<b>3</b>
<b>2.</b>	<b>Disclaimer</b> .....	<b>3</b>
<b>3.</b>	<b>Announcements from the Presiding Member</b> .....	<b>3</b>
<b>4.</b>	<b>Attendances</b> .....	<b>3</b>
4.1	Apologies.....	3
4.2	Approved Leave of Absence.....	3
<b>5.</b>	<b>Declaration of Interest</b> .....	<b>3</b>
<b>6.</b>	<b>Public Question Time</b> .....	<b>3</b>
<b>7.</b>	<b>Confirmation of Minutes</b> .....	<b>3</b>
<b>8.</b>	<b>Petitions, Presentations and Deputations</b> .....	<b>4</b>
8.1	Petitions .....	4
8.2	Presentations .....	4
8.3	Deputations.....	4
<b>9.</b>	<b>Method of Dealing with Agenda Business</b> .....	<b>4</b>
<b>10.</b>	<b>Reports</b> .....	<b>5</b>
10.1	Bunbury Diorama .....	5
10.2	Bunbury Historians’ Forum .....	7
10.3	Bunbury Footbridges.....	10
10.4	Summary of Referrals and Communications .....	12
<b>11.</b>	<b>Applications for Leave of Absence</b> .....	<b>14</b>
<b>12.</b>	<b>Questions from Members</b> .....	<b>14</b>
12.1	Response to Previous Questions from Members taken on Notice.....	14
12.2	Questions from Members.....	14
<b>13.</b>	<b>Urgent Business</b> .....	<b>14</b>
<b>14.</b>	<b>Date of Next Meeting</b> .....	<b>14</b>
<b>15.</b>	<b>Close of Meeting</b> .....	<b>14</b>

**1. Declaration of Opening**

The presiding member declared the meeting open at 4.05pm.

**2. Disclaimer**

Not applicable to this committee.

**3. Announcements from the Presiding Member**

Nil

**4. Attendances**

**4.1 Apologies**

Nil

**4.2 Approved Leave of Absence**

Nil

**5. Declaration of Interest**

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
--

Mr Lyon declared a financial and impartial interest in item 10.4.

Mr Suckling declared a financial and proximity interest in Item 10.4.

**6. Public Question Time**

Not applicable

**7. Confirmation of Minutes**

**Committee Decision:                      Moved: Mr Johnston    Seconded: Mr Parks**

The minutes of the Heritage Advisory Committee Meeting held on 16 May 2018, are confirmed as a true and accurate record.

**CARRIED UNANIMOUSLY**

Note that there was no quorum for the Heritage Advisory Committee Meeting held on 8 August 2018, therefore only a group discussion was held.

**8. Petitions, Presentations and Deputations**

**8.1 Petitions**

Nil

**8.2 Presentations**

Nil

**8.3 Deputations**

Nil

**9. Method of Dealing with Agenda Business**

Items were discussed and voted on in the order they appeared on the agenda.

## 10. Reports

### 10.1 Bunbury Diorama

<b>File Ref:</b>	A03335
<b>Applicant/Proponent:</b>	Heritage Advisory Committee
<b>Responsible Officer:</b>	Lacey Brown, Strategic Planning Officer (Heritage)
<b>Responsible Manager:</b>	Thor Farnworth, Manager Planning and Development Services
<b>Executive:</b>	Gary Barbour, Director Planning and Development Services
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

#### Summary

The purpose of this report is to update the Heritage Advisory Committee on the outcomes of the Bunbury Diorama recommendation.

#### Executive Recommendation

That the Heritage Advisory Committee note the feedback received from the Bunbury Historical Society on the future maintenance intent for the diorama as part of a wider funding application for 'Education Purposes' at King Cottage.

#### Strategic Relevance

- Theme 1: Our community and culture  
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.  
Objective 1.4 Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

#### Background

Ray Parks provided detail on the diorama of the Bunbury Townsite - 1841 to 1856 that is currently housed at King Cottage. It was brought to the attention of the Heritage Committee as a significant and authentic replica of the development of Bunbury over the period.

The diorama was built by final year Diploma in Cartography students at the South West Institute of Technology as an entry in an Australia wide Bicentenary competition for Surveying and Mapping at Darwin for which it received a commendation from judges.

It now has fallen into some neglect and disrepair. Ray raised some points for further consideration being:

- the HAC members view the diorama at King Cottage;
- consider other options for its location for protection and wider public viewing;
- seek funding for its repair.

It was recommended at the Heritage Advisory Committee (14 February 2018) that the HAC note the matter was subject to further investigation and that members view the diorama at King Cottage.

At the Heritage Advisory Committee (11 April 2018) it was recommended that King Cottage was the most appropriate location for the diorama and that Council direct officers through the Chief Executive Officer to recommend that the Historical Society apply to the City of Bunbury for funds to assist in the repair of the diorama.

#### **Officer Comments**

Since the HAC meeting (February, 2018), there was a Councillor Workshop on 13 March 2018 that listed 28 items to be considered by Council. Council did not support including the repair of a diorama of Bunbury at a cost of \$1,500 as it was not owned by the City. The diorama was gifted to the Bunbury Historical Society.

The maintenance of the diorama was further discussed with the President of Bunbury Historical Society where he advised of the future intent to submit a broader funding application to the City for 'Education Purposes' that would include maintenance to the diorama amongst other actions.

#### **Analysis of Financial and Budget Implications**

There are no financial or budget implications for the City of Bunbury associated with the recommendation.

#### **Community Consultation**

Community members are consulted through the Heritage Advisory Committee and key community stakeholders.

#### **Councillor/Officer Consultation**

Councillor members are consulted through the Heritage Advisory Committee.

#### **Outcome of Meeting**

It was discussed as to why the City of Bunbury had not funded \$1500 towards the maintenance of the Diorama since it was such a valuable education tool for the general community and that ownership should be an issue.

The recommendation was moved by Ms Ambrosius and seconded by Mr Lyon and was carried unanimously.

**Committee Decision:**                      **Moved: Mr Bischoff**                      **Seconded: Mr Lyon**

#### **That the Heritage Advisory Committee:**

**That the Heritage Advisory Committee note the feedback received from the Bunbury Historical Society on the future maintenance intent for the diorama as part of a wider funding application for 'Education Purposes' at King Cottage.**

## 10.2 Bunbury Historians' Forum

<b>File Ref:</b>	A03335
<b>Applicant/Proponent:</b>	Heritage Advisory Committee
<b>Responsible Officer:</b>	Lacey Brown, Strategic Planning Officer (Heritage)
<b>Responsible Manager:</b>	Thor Farnworth, Manager Planning and Development Services
<b>Executive:</b>	Gary Barbour, Director Planning and Development Services
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

### Summary

The purpose of this report is to update the Heritage Advisory Committee on the Bunbury Historians' Forum.

### Executive Recommendation

That the Heritage Advisory Committee note the Bunbury Historians' Forum was held on 9 August, 2018 at the Bunbury Museum and Heritage Centre.

### Strategic Relevance

- Theme 1: Our community and culture  
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.  
Objective 1.4 Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

### Background

Early pioneering settlement dates for the Bunbury town site (post Noongar) have frequently been debated. As a consequence, a recommendation from the Heritage Advisory Committee (December, 2017) was to invite a forum of local historians to contribute to the development of a framework for the capture of historical research.

### Officer Comments

The City of Bunbury has hosted an Historians' Forum to bring together local scholars, historians and those with an interest in Bunbury's heritage. The program delivered presentations, as well as panel discussions. The forum was held on 9 August, 2018 and hosted at the Bunbury Museum and Heritage Centre. Invitations to history and heritage stakeholders were sent and approximately 30 people attended the event.



### **Analysis of Financial and Budget Implications**

There are no financial or budget implications for the City of Bunbury associated with the recommendation.

### **Community Consultation**

Community members are consulted through the Heritage Advisory Committee and key community stakeholders in the cultural heritage field.

### **Councillor/Officer Consultation**

Councillor members are consulted through the Heritage Advisory Committee.

### **Outcome of Meeting**

Mr Bischoff would have liked the official date of Bunbury to have been determined at the forum. The Chair stated that the forum allowed the two different theories to be presented to a number of local historians and for discussion but it was not the role of the HAC to set an official date. Mr Bischoff and Mr Parks were encouraged to investigate the formation of an expert panel discussion through the State Library to see if they would pursue the dates further.

Mrs Ambrosius stated the need to get stories out there on an ongoing basis. Mr Bischoff stated that Bunbury does not use its historic centre to tell stories. Mr Lyon and Cr Kelly agreed that it was great to see the Museum and Heritage Centre being activated with a number of storytelling events such as films; oral history group; special guests and displays. Mr Lyon suggested that the forums should have a theme.

The Committee members' general consensus was that the promotion of Bunbury in the context of heritage and history needs to be considered by the CBD Activation Committee and the Bunbury Geographe Tourism Group.

An amendment to the recommendation was proposed:

That the Heritage Advisory Committee:

1. Notes the Bunbury Historians' Forum was held on 9 August, 2018 at the Bunbury Museum and Heritage Centre;
2. **Recommends that the CEO investigate the possibility of a biannual Historian Forum at Bunbury Heritage Centre and Museum.**

The amended recommendation was moved by Mrs Ambrosius and seconded by Mr Lyon and was carried 7 For and 1 Against.

**Committee Decision:**

**Moved: Mrs Ambrosius**

**Seconded: Mr Lyon**

**That the Heritage Advisory Committee:**

- 1. Notes the Bunbury Historians' Forum was held on 9 August, 2018 at the Bunbury Museum and Heritage Centre.**
- 2. Recommends that the CEO investigate the possibility of a biannual Historian Forum at Bunbury Heritage Centre and Museum.**

### 10.3 Bunbury Footbridges

<b>File Ref:</b>	A03335
<b>Applicant/Proponent:</b>	Heritage Advisory Committee
<b>Responsible Officer:</b>	Lacey Brown, Strategic Planning Officer (Heritage)
<b>Responsible Manager:</b>	Thor Farnworth, Manager Planning and Development Services
<b>Executive:</b>	Gary Barbour, Director Planning and Development Services
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

#### Summary

The purpose of this report is to propose usage of original material from the former rail footbridge in the CBD that has been repurposed at a number of footbridge locations throughout the City.

#### Executive Recommendation

That the Heritage Advisory Committee recommend to Council that the Chief Executive Officer direct an investigation into costings for an interpretation installation of the former rail footbridge using the original materials that currently form part of the Hay Park Footbridge and present to Council for budget deliberation.

#### Strategic Relevance

- Theme 1: Our community and culture  
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.  
Objective 1.4 Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

#### Background

It has been proposed by the Department of Works and Services that the timber bridge be removed, when the Five Mile Brook culvert is constructed, along the section directly in front of the Soccerdrome building. This is an outcome of the Labor election commitment in relation to Hay Park and addresses the safety concerns of user groups with regards to the Five Mile Brook. The bridge is not in good condition.

A heritage enquiry from the public was made on the basis that materials on this structure were part of the old rail footbridge crossing the railway tracks in the CBD. No commitments have been made with regard to the timber or handrail (i.e. it is not envisaged that it will be reused at this stage).

The same comments have also been made about materials in the Hayward Street (Five Mile Brook) footbridge and Queens Garden Sump Crossover.

### **Officer Comments**

There is no historical significance in retaining the bridge materials at the current locations, but it could be pursued that some of the original material be retained for interpretation purposes at a site near the original historic location in the CBD.

### **Analysis of Financial and Budget Implications**

There are financial or budget implications for the City of Bunbury associated with the recommendation as no budget has been allocated.

### **Community Consultation**

Community members are consulted through the Heritage Advisory Committee and key community stakeholders.

### **Councillor/Officer Consultation**

Councillor members are consulted through the Heritage Advisory Committee.

### **Outcome of Meeting**

The recommendation was moved by Cr Smith and seconded by Mr Lyon and carried unanimously.

**Committee Decision:**                      **Moved: Cr Smith**                      **Seconded: Lyon**

**That the Heritage Advisory Committee recommend to Council that the Chief Executive Officer direct an investigation into costings for an interpretation installation of the former rail footbridge using the original materials that currently form part of the Hay Park Footbridge and present to Council for budget deliberation.**

#### 10.4 Summary of Referrals and Communications

<b>File Ref:</b>	A03335
<b>Applicant/Proponent:</b>	Heritage Advisory Committee
<b>Responsible Officer:</b>	Lacey Brown, Strategic Planning Officer (Heritage)
<b>Responsible Manager:</b>	Thor Farnworth, Manager Planning and Development Services
<b>Executive:</b>	Gary Barbour, Director Planning and Development Services
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

#### Summary

The Heritage Advisor and Strategic Planning Officer (Heritage) have provided details to the Heritage Advisory Committee on recent development application referrals, discussions and events since the last Committee meeting.

#### Executive Recommendation

That the Heritage Advisory Committee note the summary of referrals and communications as detailed in the Officer Comments.

#### Strategic Relevance

Theme 1: Our community and culture  
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.  
Objective 1.4 Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

#### Background

The Heritage Advisory Committee (HAC) is advised of recent development applications, decisions, policy, enquiries and/or events to assist in the awareness and promotion of heritage development and education in Bunbury. This provides a transparent approach for the wider community and is consistent with the terms of reference for the HAC.

#### Legislative Compliance

The following statutory planning instruments of the State Planning Framework and Local Planning Framework are applicable to the assessment of development applications and heritage advice:

- *The Burra Charter*
- *Heritage of Western Australia Act 1990*
- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- Relevant Local Planning Policies for Heritage
- State Planning Policy 3.5 Historic Heritage Conservation

### Officer Comments

The referral and communications list is as follows:

1	Site Meeting – #153 Stirling Street – Ancillary dwelling, conservation works, landscape plan
2	Council Approval – Stirling Street Art Centre Development
3	Draft Heritage LPP's – adopted at 21 August 2018 Council Committee
4	State Administrative Tribunal application – #5 Charles Street, East Bunbury, Proposed Demolition of Single House
5	DA – #32 Austral Parade – Single House
6	DA – The Rose Hotel – Verandah Planters
7	DA – #84 Stirling Street – Proposed additions and alterations to single house
8	Enquiry – Eelup Sign – discussions with Shire of Dardanup, Main Roads and CoB
9	Event – Bunbury Historians' Forum, 9 August 2018
10	Event – Scott Family Reunion – 180 year celebrations, 1 December 2018
11	St Mark's Church and Graveyard Funding Application – awaiting Parish Approval
12	DA – #99A Stirling Street, East Bunbury – New build (house)
13	DA – #29 Charles Street – Garage, verandah and external works

### Outcome of Meeting

Strategic Planning Officer (Heritage) noted that the HAC would like to view the plans for #153 Stirling Street once a DA is submitted. #84 Stirling Street and #99A Stirling Street plans will also be distributed for reference.

DA plans can be made available on request for DA's that are not required to be referred to the HAC. Please contact the Strategic Planning Officer (Heritage).

The recommendation was moved by Mr Suckling and seconded by Mrs Ambrosius and was carried unanimously.

**Committee Decision:**

**Moved: Mr Suckling**

**Seconded: Mrs Ambrosius**

**That the Heritage Advisory Committee note the summary of referrals and communications as detailed in the Officer Comments.**

**11. Applications for Leave of Absence**

Not applicable to this committee.

**12. Questions from Members**

**12.1 Response to Previous Questions from Members taken on Notice**

Nil

**12.2 Questions from Members**

Mrs Ambrosius enquired if streets such as Oakley Road and Garvey Place should be investigated. The Chair requested that there be a future agenda item to have a preliminary discussion on investigation into other heritage areas - examples being Garvey Place, Oakley Street, Victoria Street and the Tree Streets.

**13. Urgent Business**

Nil

**14. Date of Next Meeting**

12 December 2018

**15. Close of Meeting**

The Presiding Member closed the meeting at 5.15pm

Confirmed to be a true and correct record of proceedings of the Heritage Advisory Committee meeting held on 10 October 2018.

**Cr Brendan Kelly**  
**PRESIDING MEMBER**