



Disability Access and Inclusion Committee

Notice of Meeting & Agenda 25 May 2022

Committee Terms of Reference

The Disability Access and Inclusion Committee has been established:

- 1. To provide an oversight role in the development and implementation of the statutory requirements of the Disability Access and Inclusion Plan (DAIP);*
- 2. To review progress of the organisation in the achievement of the objectives of the DAIP;*
- 3. To review the Statutory Reports required under the DAIP;*
- 4. To review the progress of the organisation in relation to progress against the objectives of the Community Strategic Plan as it relates to disability, access and inclusion;*
- 5. To review any reports provided by the Co-Design Access Panel;*
- 6. To advise Council on issues relating to disability, access and inclusion within the City of Bunbury.*

Table of Contents

<u>Item No</u>	<u>Subject</u>	<u>Page No</u>
<u>1.</u>	<u>Declaration of Opening</u>	<u>2</u>
<u>2.</u>	<u>Disclaimer</u>	<u>2</u>
<u>3.</u>	<u>Announcements from the Presiding Member</u>	<u>2</u>
<u>4.</u>	<u>Attendances</u>	<u>2</u>
4.1	Apologies.....	2
4.2	Approved Leave of Absence.....	2
<u>5.</u>	<u>Declaration of Interest.....</u>	<u>3</u>
<u>6.</u>	<u>Public Question Time</u>	<u>3</u>
<u>7.</u>	<u>Confirmation of Minutes.....</u>	<u>3</u>
<u>8.</u>	<u>Petitions, Presentations and Deputations.....</u>	<u>3</u>
8.1	Petitions	3
8.2	Presentations	3
8.3	Deputations.....	4
<u>9.</u>	<u>Method of Dealing with Agenda Business.....</u>	<u>4</u>
<u>10.</u>	<u>Reports</u>	<u>5</u>
10.1	Disability Access and Inclusion Plan Progress Report	5
10.2	Resignation of Disability Access and Inclusion Committee Member.....	8
<u>11.</u>	<u>Applications for Leave of Absence.....</u>	<u>11</u>
<u>12.</u>	<u>Questions from Members</u>	<u>11</u>
12.1	Response to Previous Questions from Members taken on Notice.....	11
12.2	Questions from Members	11
<u>13.</u>	<u>Urgent Business.....</u>	<u>11</u>
<u>14.</u>	<u>Date of Next Meeting</u>	<u>11</u>
<u>15.</u>	<u>Close of Meeting.....</u>	<u>11</u>

Acknowledgement of Country

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY

We are one team
We keep each other safe
We display empathy and respect
We have fun and celebrate our successes
We work together to achieve great outcomes

WE ARE OPEN

We are open to opportunities
We actively listen and think things through
We are inclusive and treat everyone equally
We are honest and open in our communications
We are open to feedback to improve our performance

WE ARE BRAVE

We lead the change, we own it
We trust and empower each other
We have the difficult conversations early
We hold ourselves to the highest standard
We have the courage to improve and simplify

Disability Access and Inclusion Committee

Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the Disability Access and Inclusion Committee will be held in the *Ocean Room*, 2-4 Stephen Street, Bunbury, on 25 May 2022 at 4:00pm.



Elizabeth Denniss
Manager Community Connection

Agenda 25 May 2022

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Cr Karen Turner	Councillor Representative
Cr Ben Andrew	Councillor Representative
Cr Gabi Ghasseb	Councillor Representative
Cory Crombie	Community Representative
Keira Evans	Community Representative
Lisa Laschon	Community Representative
Rachel Halkyard	Service Provider Representative - Advocacy WA
Mal Osborne	Chief Executive Officer

Support Staff:

Name	Title
Sue Alexander	Community Partnerships Officer - Inclusion
Danika Stevenson	Senior Community Partnerships Officer
Elizabeth Denniss	Manager Community Connection

1. Declaration of Opening

The Presiding Member declared the meeting open at _____pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

7. Confirmation of Minutes

The Minutes of the meeting of the Disability Access and Inclusion Committee Meeting held 9 February 2022 have been circulated.

Recommendation

That the Minutes of the Disability Access and Inclusion Committee Meeting held 9 February 2022 be confirmed as a true and correct record.

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 Disability Access and Inclusion Plan Progress Report

File Ref:	COB/516 and COB/1848
Applicant/Proponent:	Internal
Responsible Officer:	Sue Alexander, Community Partnerships Officer
Responsible Manager:	Elizabeth Denniss, Manager Community Connection
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
Attachments:	Appendix 1: Disability Access and Inclusion Plan Progress Report 2021 - 2022

Summary

The purpose of this report is for the Disability Access and Inclusion Committee (DAIC) to review the Disability Access and Inclusion Plan (DAIP) Progress Report for July 2021 to June 2022 and present to Bunbury City Council for endorsement. The endorsed report is to be provided to the Disability Services Commission by 29 July 2022.

Executive Recommendation

That the Disability Access and Inclusion Committee:

1. Note the Disability Access and Inclusion Plan Progress Report 2021 - 2022 (**attached** at Appendix 1); and
2. Recommend that Council endorse the DAIP Progress Report for submission to the Disability Services Commission.

Voting Requirement: Simple Majority

Strategic Relevance

Pillar	People
Aspiration	A safe, healthy, and connected community
Outcome 4	A compassionate and inclusive community
Objective 4.1	Listen and respond to community needs at all stages of life
Objective 4.2	Support vulnerable groups, including aged persons and those with disability

Regional Impact Statement

The DAIP Progress Report will be submitted to the Disability Services Commission. Following review by the Disability Services Commission, some achievements may be recognised by the Minister for Disability Services to be included in the State DAIP report.

Background

It is a requirement of the Disability Services Act (1993) that all Local Governments develop and implement a Disability Access and Inclusion Plan (DAIP) that outlines the ways in which they will ensure that people with disability have equal access to its facilities and services.

The DAIC reviews the progress of the organisation in relation to progress against the objectives of the Community Strategic Plan in relation to disability access and inclusion, as per the Committee's Terms of Reference.

The Disability Services Commission require an annual DAIP report for the period of 1 July 2021 to 30 June 2022 outlining actions achieved by the City of Bunbury directly aligning with the seven DAIP outcomes. This report is required to be submitted by 25 June 2022.

Council Policy Compliance

The DAIC operates under the Council's Code of Conduct.

The City's DAIP commitments are outlined in the Access and Inclusion Council Policy.

Legislative Compliance

Disability Services Act 1993 (amended 2004)
Local Government Act 1995

Officer Comments

The City's DAIP provides a strong outcome-focused plan which demonstrates the City's commitment to develop and action innovations that continue enhancing the lives of those who have a disability.

The DAIP Progress Report (**attached** at Appendix 1) provides an opportunity for the City to reflect on achievements to date and to plan for future achievements that align with the DAIP outcomes.

All activities listed in the report are either new activities or ongoing projects that the City of Bunbury have implemented during the last financial year.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications impacting from this report.

Community Consultation

Not applicable.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

The DAIP Progress Report will be submitted to Council for endorsement at the next Ordinary Council meeting on 28 June 2022.

10.2 Resignation of Disability Access and Inclusion Committee Member

File Ref:	COB/516
Applicant/Proponent:	Internal
Responsible Officer:	Sue Alexander, Community Partnerships Officer
Responsible Manager:	Elizabeth Denniss, Manager Community Connection
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Appendix 2: Resignation Lisa Laschon

Summary

The purpose of this is for the Disability Access and Inclusion Committee (DAIC) to note Lisa Laschon has tendered her resignation from the Committee.

Executive Recommendation

That the Disability Access and Inclusion Committee (DAIC) request that Council:

1. Accept the resignation of Lisa Laschon from the DAIC (**attached** at Appendix 2).
2. Request the Chief Executive Officer formally thanks Lisa Laschon for her contribution to the DAIC in writing.
3. Endorse the advertisement of the vacant position.

Voting Requirement: Simple Majority

Strategic Relevance

Pillar	Performance
Aspiration	Leading with purpose and robust governance
Outcome 13	A leading local government
Objective 13.1	Provide strong, accountable leadership and governance
Pillar	Performance
Aspiration	Leading with purpose and robust governance
Outcome 14	A well-informed community that is deeply engaged in decision making
Objective 14.1	Effectively inform and engage the community about local issues, facilities, service and events

Regional Impact Statement

The Disability Access and Inclusion Committee provides opportunity for community members to contribute to decisions that benefit Bunbury, through input on the provision of accessible and inclusive facilities, open spaces, programs and services. This ensures that Bunbury is welcoming and inclusive for all who visit and live in the Bunbury Geographe region.

Background

Lisa Laschon was appointed to the DAIC by Bunbury City Council at the Ordinary Council Meeting held on 2 November 2021.

Council Policy Compliance

The DAIC operates under the Council's Code of Conduct.

The City's DAIP commitments are outlined in the Access and Inclusion Council Policy.

Legislative Compliance

Disability Services Act 1993 (amended 2004)
Local Government Act 1995

Officer Comments

The vacant community representative position will be advertised with nominations open 1 July to 31 July 2022 via the City's online platform, Smartygrants.

A recommendation to fill the vacant position will be presented at the Ordinary Council Meeting held on the 6 September Ordinary. to allow the candidate to attend the next Committee meeting on 28 September.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications impacting from the recommendations of this report.

Community Consultation

Not applicable.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

The Committee's recommendations will be presented at the Ordinary Council Meeting (OCM) on 28 June 2022.

The recommended candidate will be presented for consideration at the OCM held on 6 September 2022.

11. Applications for Leave of Absence

Nil

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

No questions had been received at the time of printing.

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the DAIC will be 28 September 2022.

15. Close of Meeting