

Community Access Committee

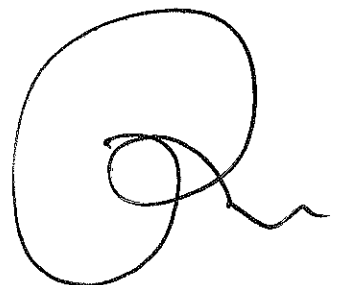
Minutes

5 February 2016

Committee Terms of Reference

The City of Bunbury Community Access Committee exists to guide the Bunbury City Council towards attaining best practice on matters of access and inclusion. The Community Access Committee is to make recommendations to Council based on the following Terms of Reference:

1. To develop proposals and make recommendations to Council on matters of access and inclusion relating to City of Bunbury buildings, facilities, services and information.
2. To seek funding opportunities that improves access and inclusion within the City of Bunbury.
3. To provide advice and information to City of Bunbury Officers and Councillors on decisions of best practice on matters of access and inclusion relating to Council buildings, facilities, services or information throughout Bunbury, and
4. To provide information to the private sector in relation to access and inclusion to assist in development and redevelopment of buildings and facilities.
5. To monitor the implementation of the Disability Access and Inclusion Plan for City of Bunbury buildings, facilities, services and information.



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**Community Access Committee
Minutes**

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for the benefit of Committee members with visual impairment**

Minutes of an ordinary meeting of the Community Access Committee held in Lost Bills, 41 Victoria Street, Bunbury, on Friday 5 February 2016.

**Minutes
5 February 2016**

Members of the public to note that recommendations made by this Committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The meeting was declared open by the Presiding Member at 1:15pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

Deputy Mayor Brendan Kelly recapped the key events, actions and achievements of the Community Access Committee which includes:

- Successful appointing of the MARCIA PhD student
- New Community Access Committee elected in October 2015
- Positive progress on the ACROD & Taxi Bays for Parks Centre car park
- Taking part in National Disability Services presentation
- Conducting successful MARCIA pop up event
- Grant received for the Koombana Bay Access Ramp
- Grant received to produce Employment Induction video
- Successful campaigning of MARCIA at Australia Day event

4. Attendances

Present:

Committee Members:	
Presiding Member	Deputy Mayor Brendan Kelly
	Councillor Wendy Giles
	Thomas Blair
	Kathryn Hewitt
	Aishath Shizleen
	Peter Sears

Support Staff:	
Team Leader Community Development	Deanna Sullivan
Manager Community, Arts and Culture	Julian Bowron
Guests:	
MARCIA PhD Student	Adam Johnson
Lost Bills Owner	Jordan Gianfrancesco
Community Member	Rhonda Alman
Community Member	Rob Alman
Community Member	Mandy (Carer for Peter Sears)

4.1 Apologies

Councillor Steele, Charlotte White, Carol Szabo, Shelley Leech, Jason Hall, Peter Needham and John Kowal

4.2 Approved Leave of Absence

After discussions with Greg Golinski – Manager of Governance, it was decided that Shizleen can continue to attend CAC as a committee member during her role as a Community Development Officer with the condition that she declares a Disclosure of Interest should there be any discussions directly related to her work at the city

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

Nil

6. Public Question Time

Nil

7. Confirmation of Minutes

Committee Decision: Moved: Peter Sears Seconded: Thomas Blair
The minutes of the Community Access Committee meeting held on Friday 4 December 2015, are confirmed as a true and accurate record. It was carried unanimously.

8. Presentations

8.1 Petitions

Nil

8.2 Presentations

8.2.1 Adam Johnson, MARCIA PhD student

Adam Johnson shared that he was excited about his PhD studies focusing on MARCIA which is in line with the Council resolution 263/14 to achieve MARCIA status by 2020. He noted that he will be focusing on what might be achievable within the three years and he saw this as a great opportunity, and that he was very happy to be able to continue work with the new Community Access Committee.

8.2.2 Community Access Committee

8.2.2.1 Peter Sears shared information about the Fishability Day happening on 13th March 2016 at the Power and Boating Club and offered to share the information with the Community Development to share with the rest of Community Access Committee

Link to Fishability Day flyer

<https://www.facebook.com/enablesw/photos/a.190706607639897.44932.160879643955927/1012466155463934/?type=3&theatre>

8.2.2.2 Deputy Mayor Brendan Kelly requested Community Development Team share the CAC contact details with all Community Access Committee members

Action: 8.2.2.1 Community Development Team to upload link to Fishability Day Flyer on City of Bunbury Facebook page
8.2.2.2 Community Development Team to email the CAC contact details to all members

8.3 Deputations

Nil.

9. Method of Dealing with Agenda Business

Nil

10. Reports

10.1 Officer Reports

10.1.1 Membership of Community Access Committee: Deputy Mayor Brendan Kelly proposed to -

1. Increase membership of the Community Access Committee from ten to eleven (plus two elected members)
2. Appoint Rhonda Alman and Michael Finn as community members of the Community Access Committee
3. Reduce the quorum from 7 members to 5 with the condition that at least one elected member of the Committee is also in attendance

Committee Decision: Moved: Kathryn Hewitt Seconded: Aishath Shizleen
Carried unanimously

10.1.2 Community Development Team Update: Deanna Sullivan shared that the MARCIA popup tent on Australia Day was really successful and thanked all who participated in delivering the activity. She also announced that the Revolution Artwork has been moved to the Leschenault foreshore. Deanna Sullivan also invited everyone present to the 2016 Love Where You Live Summer Cinema's commencing 14 February 2016.

10.1.3 Update on all current grants: Deanna Sullivan detailed the Community Development Team's intention to delay the decision to go ahead with the Koombana Bay Access ramp until City of Bunbury's plans to upgrade the entire waterfront area is released, to ensure that all plans work together for the best possible outcome. Deanna Sullivan also announced that Community Development Team is working on producing an induction video with the grant funding under Lighthouse project focusing on local employment of people with disability.

10.2 Members Reports

Nil

10.3 Any other General Business

Deputy Mayor Brendan Kelly shared his interest in reviving the award for recognising Accessible Small Businesses and stated that he would pursue this.

Action: Deputy Mayor Brendan Kelly to work with Rhonda Alman and Rob Alman

10.3.1 Update on increase of accessible small businesses in the City of Bunbury

Deputy Mayor Brendan Kelly shared the concept of the Labyrinth space to the Community Access Committee, in that it was designed to be meditative and therefore healing.

10.3.2 Update of actions from last meeting

Nil

10.3.3 Member round table update

Deputy Mayor Brendan Kelly: noted that he was in contact with Dr. Rodney Tolley and informed that Dr. Tolley indicated that he might be coming in to Bunbury in the near future to do a talk.

Cr Wendy Giles: expressed her interest in sourcing funding to increase accessibility in Bunbury i.e. footpaths

Rhonda Alman: gave positive feedback on accessibility of the new Bunbury Museum and volunteered to follow up a query on how accessible the toilets outside the Museum are.

Adam Johnson: expressed interest in the possibility of the Community Access Committee taking a tour of the Technical Assistance for Disability WA (TADWA) premises.

Deanna Sullivan: Expressed interest in carrying out a skills audit of the Community Access Committee members to ensure their skill sets are being recognised and utilised. She requested that all members have a think about what they can bring to the table and that Community Access Committee has a discussion about this at the next meeting.

11. Applications for Leave of Absence

Nil

12. Motions of Which Previous Notice has been given

13. Questions from Members

13.1 Response to Previous Questions from Members taken on Notice

13.2 Questions from Members

14. Urgent Business

15. Date of Next Meeting

Friday 1 April 2016; 1pm – 3pm; Ocean Room, City of Bunbury, 4 Stephen St, Bunbury

16. Close of Meeting

The meeting was closed by the Presiding Member at 2:50pm.

Actions Required after Meeting

1. Minutes of meeting to be sent to Council for noting;
2. Items to be raised for Council following requests/recommendations/motions by committee;
3. Any other actions required.