

Community Access Committee

**Notice of Meeting & Agenda
Friday 9 December 2016**

Committee Terms of Reference

The City of Bunbury Community Access Committee exists to guide the Bunbury City Council towards attaining best practice on matters of access and inclusion. The Community Access Committee is to make recommendations to Council based on the following Terms of Reference:

- 1** *To develop proposals and make recommendations to Council on matters of access and inclusion to City of Bunbury buildings, facilities, services and information.*
- 2** *To seek funding opportunities that improves access and inclusion within the City of Bunbury.*
- 3** *To provide advice and information to City of Bunbury Officers and Councillors on decisions of best practice on matters of access and inclusion relating to Council buildings, facilities, services or information throughout Bunbury.*
- 4** *To provide information to the private sector in relation to access and inclusion to assist in development and redevelopment of buildings and facilities.*
- 5** *To monitor the implementation of the Disability Access and Inclusion Plan for City of Bunbury buildings, facilities, services and information.*

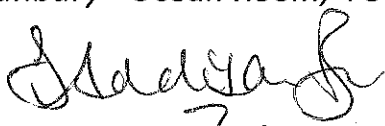


**Community Access Committee
Notice of Meeting & Agenda**

A larger font size is used throughout this document for the benefit of committee members with visual impairment

Dear Committee Members

The next Ordinary Meeting of the Community Access Committee will be held at the *City of Bunbury - Ocean Room, 4 Stephen Street Bunbury*, 9 December 2016 at 1pm.

Signed: 

Stephanie Addison-Brown
Director Corporate & Community Services
(Issued on: 5 December 2016)

**Agenda
Friday 9 December 2016**

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

| Member Name | Representing |
|----------------------------|--------------------------------|
| Deputy Mayor Brendan Kelly | City of Bunbury |
| Councillor Karen Steele | City of Bunbury |
| Councillor Wendy Giles | City of Bunbury |
| Thomas Blair | Community Representative |
| Kathryn Hewitt | Short on Sight Support Group |
| Jason Hall | Disability Services Commission |
| Aishath Shizleen | Community Representative |
| Carol Szabo | Community Representative |

| | |
|---------------|--------------------------|
| Peter Needham | Community Representative |
| Peter Sears | Community Representative |
| Michael Finn | Enable South West |
| Rhonda Alman | Community Representative |

Ex-officio Members (non-voting):

| Member Name | Representing |
|-------------------------|---|
| Stephanie Addison-Brown | Director Corporate & Community Services |

Support Staff:

| Name | Title |
|-----------------|--------------------------------------|
| Ryan Campbell | Community Development Officer |
| Deanna Sullivan | Team Leader Community Development |
| Sharon Chapman | Manager Community & Library Services |

Guests:

| Name | Title |
|-----------------|--------------------|
| Adam Johnson | MARCIA PhD student |
| Colette McEntee | Maker & Co. |

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1. Declaration of Opening

The Presiding Member declared the meeting open at _____pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

| Member Name | Representing |
|-------------|--------------|
| | |
| | |
| | |
| | |

4.2 Approved Leave of Absence

| Member Name | Representing |
|-------------|--------------|
| | |

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

Not applicable

7. Confirmation of Minutes

Committee Decision: Moved _____ Seconded

The minutes of the Community Access Committee Meeting held on 12 August 2016, are confirmed as a true and accurate record.

CARRIED/LOST

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

10. Reports

10.1 Workshop – Community Access Committee

| | |
|-----------------------------|--|
| Applicant/Proponent: | Internal Report |
| Responsible Officer: | Ryan Campbell, Community Development Officer |
| Executive: | Stephanie Addison-Brown, Director Corporate & Community Services |
| Attachments: | Nil |

Summary

The purpose of this report is for the Community Access Committee (CAC) to participate in a workshop facilitated by Colette McEntee, Creative Director at Maker & Co, looking at the CAC's activities and approach into 2017.

Strategic Relevance

Key Priority Area 1: Community and Culture
Objective 1.1 Establish Bunbury as the most accessible regional city in Australia by 2020

Key Priority Area 5: Corporate
Objective 5.1 Facilitate community and stakeholder participation in decision making

Executive Recommendation

That the Community Access Committee recommends the proposals agreed to by CAC at the workshop delivered by Colette McEntee on 9 December 2016, be submitted to Council for endorsement.

Background

1. *Sets a goal to become the Most Accessible Regional City in Australia by 2020.*
2. *Include this as an objective in the revised Community Strategic Plan.*

Then in March 2015 Council endorsed Decision 97/15, That Council:

1. *Provides in principle support to becoming the external partner with Edith Cowan University (South West) in an application for an Industry Engagement PhD Scholarship.*

As we approach 2017 it has been identified that it would be beneficial for CAC to participate in a facilitated workshop and review the current format and Terms of Reference of CAC to explore how CAC can become more effective in support of the City's access agenda and MARCIA goals.

Council Policy Compliance

Not applicable.

Legislative Compliance

Not applicable.

Officer Comments

This report seeks to consult with members of the Community Access Committee through a facilitated workshop to establish a suitable format agreed to by this Committee commencing in 2017.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Not applicable.

Councillor/Officer Consultation

There has been a discussion with Deputy Mayor Brendan Kelly as the Presiding Member of this Committee.

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

13. Urgent Business

Nil

14. Date of Next Meeting

Friday 3 February 2017; 1:00pm – 3:00pm; Ocean Room - City of Bunbury
Administrative Building, 4 Stephen Street, Bunbury

15. Close of Meeting

The Presiding Member closed the meeting at _____.