

Community Access Committee

Notice of Meeting & Agenda

Friday 01 April 2016; Ocean Room, City of Bunbury, 4 Stephen Street, Bunbury

Committee Terms of Reference

The City of Bunbury Community Access Committee exists to guide the Bunbury City Council towards attaining best practice on matters of access and inclusion. The Community Access Committee is to make recommendations to Council based on the following Terms of Reference:

- 1.** To develop proposals and make recommendations to Council on matters of access and inclusion to City of Bunbury buildings, facilities, services and information.
- 2.** To seek funding opportunities that improves access and inclusion within the City of Bunbury.
- 3.** To provide advice and information to City of Bunbury Officers and Councillors on decisions of best practice on matters of access and inclusion relating to Council buildings, facilities, services or information throughout Bunbury, and
- 4.** To provide information to the private sector in relation to access and inclusion to assist in development and redevelopment of buildings and facilities.
- 5.** To monitor the implementation of the Disability Access and Inclusion Plan for City of Bunbury buildings, facilities, services and information.

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia
Correspondence to:
Post Office Box 21
Bunbury WA 6231

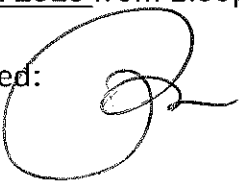
Community Access Committee

Notice of Meeting

A larger print size is used throughout this document
for the benefit of committee members with visual impairment

Dear Committee members,

The next Ordinary Meeting of the Community Access Committee will be held in the Ocean Room of the City of Bunbury Administration Centre, 4 Stephen Street, Bunbury on **Friday 1 April 2016** from 1:00pm – 3:00pm.

Signed: 

John Kowal
Acting Director Corporate & Community Services

(Issued on: 23 March 2016)

Agenda
Friday 1 April 2016

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Deputy Mayor Brendan Kelly	City of Bunbury
Councillor Karen Steele	City of Bunbury
Thomas Blair	Community Representative
Charlotte White	Community Representative
Kathryn Hewitt	Short on Sight Support Group
Aishath Shizleen	Community Representative
Jason Hall	Disability Services Commission
Carol Szabo	Community Representative
Peter Needham	Community Representative
Peter Sears	Community Representative
Shelley Leech	Community Representative

Rhonda Alman	Community Representative
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Support Staff:

Name	Title
Deanna Sullivan	Team Leader Community Development
Sharon Chapman	Manager Community & Library Services
John Kowal	Acting Director Corporate & Community Services

Guests:

Name	Title
Adam Johnson	MARCIA PhD student
Professor Kathy Boxall	Professor of Social Work and Disability Studies, Edith Cowan University

1. **Declaration of Opening**
2. **Disclaimer**
Not applicable to this committee.
3. **Announcements from the Presiding Member**
4. **Attendances and Introductions**

4.1 Apologies

Nil

4.2 Approved Leave of Absence

Nil

5. **Declaration of Interest**

IMPORTANT: Committee members to complete a "Disclosure of Interest" form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

7. Confirmation of Minutes

Committee Decision: Moved _____ Seconded _____

The minutes of the Community Access Committee meeting held on Friday 5 February 2016, are confirmed as a true and accurate record.

CARRIED/LOST

8. Presentations

8.1 Petitions

8.2 Presentations

8.2.1 Adam Johnson, MARCIA PhD student – presenting on the purpose and intention of his MARCIA studies

8.2.2 Community Access Committee – each presenting one item of importance to them, as members of the community access committee

8.3 Deputations

9. Method of Dealing with Agenda Business

Actions arisen from previous meetings are discussed in a permanent item in 10.3: Any other General Business.

In the absence of any 10.2: Members Reports, a roundtable update will take place following the discussion of all 10.3: General Business items.

10. Reports

10.1 Officer Reports

10.1.1 Community Development team update

10.2 Members Reports

10.3 Any other General Business

10.3.1 Councillor Kelly to update the Committee on proposed change for MARCIA to read from Most Accessible Regional City in Australia to Most Accessible Regional Community In Australia

10.3.2 Update of actions from last meeting (see attached minutes)

10.3.3 Member round table update

11. Applications for Leave of Absence

12. Motions of Which Previous Notice has been given

13. Questions from Members

13.1 Response to Previous Questions from Members taken on Notice

13.2 Questions from Members

14. Urgent Business

15. Date of Next Meeting

Friday 1 June 2016; 1:00pm – 3:00pm; 'Market Eating House', 9 Victoria Street, Bunbury (TBC closer to the date).

16. Close of Meeting

Actions Required after Meeting

1. Minutes of meeting to be sent to Council for noting
2. Items to be raised for Council following requests/recommendations/motions by committee
3. Any other actions required