



Bunbury RoadWise Committee

Updated Notice of Meeting & Agenda Monday 15th August 2016

Committee Terms of Reference

The **Bunbury RoadWise Committee** is to make recommendations to Council based on the following Terms of Reference:

1. Formation, Meetings and General Procedures

- 1.1 The formation and conduct of the Bunbury RoadWise Committee is to be as determined by the Bunbury City Council in accordance with the requirements of the Local Government Act 1995 and any statutory requirements e.g. Section 20 of the City of Bunbury Standing Orders Local Law; except the requirement of the Standing Orders in relation to the 'quorum' for the meeting.
- 1.2 The quorum for a meeting of the committee to be one (1) Chair and four (4) of the filled number of positions of membership on the committee, allowing for proxy members.
- 1.3 Executive staff are to become voting members automatically.
- 1.4 The term of membership on the committee shall be a two-year period with membership reviewed and elections held for members to coincide with biennial Local Government Elections.
- 1.5 Members shall act in the best interests of the committee and their represented organisation at all times.
- 1.6 The committee to meet regularly at intervals sufficient to administer its affairs.
- 1.7 Any requests for public comment made to the committee members by the media shall be referred to the committee's Presiding Member or in his/her absence, the Deputy Presiding Member.

- 1.8 The Committee is an Advisory Committee of the Bunbury City Council and as such its recommendations will be presented to Council for consideration and a decision.
- 1.9 Minutes of Bunbury RoadWise Committee Meetings shall be presented to Council on a regular basis to keep the Council informed of the committee's activities.
- 1.10 The Bunbury RoadWise Committee shall not direct Council Officers.
- 1.11 Members of the general public will be encouraged to make written submissions to the committee for discussion at meetings.

The committee may call upon consultants or special guest speakers from time to time to attend meetings and provide advice, but it should be noted these persons will not be entitled to vote at the meeting.

2. Aims and Objectives

The Bunbury RoadWise Committee will work with the Peel South West Road Safety Committee and Road Safety Council to:

- 2.1 Prepare, implement and evaluate a local road safety action plan.
- 2.2 Engage the local community (including individuals, community groups and government and commercial organisations) on matters relating to road safety issues.
- 2.3 Establish and maintain an effective network of road safety stakeholders within the area.
- 2.4 Use road safety statistics and state wide campaigns to increase the community awareness of major road safety issues in the area.
- 2.5 Coordinate agency responses to identify road safety issues in the area in partnership with the community.
- 2.6 Provide information and feedback to Local, State and all levels concerning road safety issues relevant to Bunbury.
- 2.7 Identify and become involved in programs, projects and initiatives, including funding.
- 2.8 Promote Bunbury RoadWise and its programs to the community.
- 2.9 Delegate tasks amongst members to share the expertise and human resources of the committee.
- 2.10 Evaluate on an ongoing basis, the effectiveness of projects and committee operations.

Bunbury RoadWise Committee

Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the Bunbury RoadWise Committee will be held in the *Ocean Room, City of Bunbury Administration Building, 2-4 Stephen Street, Bunbury* on Monday 15 August 2016 at 16:30.

Signed:

Gavin Harris

Director, Works and Services

(Date: 05/08/2016)

Agenda

15 August 2016

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing	Present
Cr Betty McCleary	City of Bunbury Council	
Cr Karen Steele	City of Bunbury Council	Apology
Sgt Craig Clarke	WA Police	
Lyn Gell	St John Ambulance	
Brad Brooksby	Community Member	
Paul Cassidy	Community Member – Main Roads WA	
Alan Roberts	Main Roads WA	
Lisa Gartrell	SDERA – Road Aware School Consultant	
Peter Stewart	DFES	Apology

Ex-officio Members

Name	Title
Gavan Hayllar	RoadWise Officer - WALGA
Shaun Millen	Manager Engineering & Civil Operations

Support Staff:

Name	Title
Fraser Brown	Engineering Technical Officer – Minute Taker

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1. Declaration of Opening

The Chairperson declared the meeting open at _____.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

Peter Stewart –DFES- Peter’s Proxy cannot make the meeting either
CR Karen Steele-City of Bunbury Council

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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6. Confirmation of minutes

Committee Decision: Moved _____ Seconded _____

The Minutes of the Bunbury RoadWise Committee Meeting held on 07/04/2016, are confirmed as a true and accurate record.

CARRIED/LOST

7. Petitions, Presentations and Correspondence

7.1 Petitions
Nil

7.2 Presentations
Nil

7.3 Correspondence

BRWC 1 Letter received from Main Roads WA Robertson Drive Speed Zoning in response to Committee Decision to request review of speed limit at Robertson Drive and Bussell Highway.

BRWC4 Letter sent to Road Safety Commission

8. Reports

8.1 Reports of Traffic Speeds – Austral Parade; Dudley Drive; Forrest Avenue

File Ref:	A04616
Applicant/Proponent:	Internal Report
Author:	Fraser Brown
Executive:	Shaun Millen, Manager of Engineering and Civil Operations
Attachments:	BRWC 2 Email to Craig Clarke regarding Traffic Speed Austral Parade; Dudley Drive; Forrest Avenue

Summary

Following complaints received regarding speeding vehicles in Austral Parade, Dudley Drive and Forrest Avenue, Council conducted a traffic count in these locations and the results were provided to Bunbury Police.

Executive Recommendation

That the Bunbury RoadWise Committee note the report on Traffic Speeds on Austral Parade, Dudley Drive and Forrest Avenue.

Background

Council has received complaints regarding speeding and requesting traffic calming in Austral Parade, Dudley Street and Forrest Avenue. As the complaints were regarding driver behaviour, Council conducted traffic counts which include traffic volumes and speed data to determine if there was speeding at these locations.

Officer Comments

The traffic count data showed that all three roads had significant percentage vehicles travelling over the posted speed limits. This information was provided to Craig Clarke of the Bunbury Police refer BRWC 2 Email to Craig Clarke regarding Traffic Speed Austral Parade; Dudley Drive; Forrest Avenue

Analysis of Financial and Budget Implications

There are no Financial and Budget Implications associated with this report

Community Consultation

Nil

Council Policy Compliance

Not Applicable

Moved: _____

Seconded: _____

8.2 Koombana Drive Speed Reduction

File Ref:	A04616
Applicant/Proponent:	Internal Report
Author:	Fraser Brown
Executive:	Shaun Millen, Manager of Engineering and Civil Operations
Attachments:	BRWC 3 Koombana Drive speed zone changes.

Summary

As requested by Cr McCleary a report has been prepared for the Committee to consider a 60km/hr speed limit along Koombana Drive from SLK 0.72 to 2.30. The posted speed is currently 70km/hr.

City officers have received preliminary advice from Main Roads WA that it will reconsider the speed limit once the works along Koombana Drive are complete.

Executive Recommendation

That the Bunbury RoadWise Committee:

1. Supports a review of the speed limit along Koombana Drive following completion of the Koombana Drive Upgrade Project.
2. Request that council write to MRWA and request a reduction in the speed limit on Koombana Drive to 60km/hr SLK 0.72 to 2.30.

Background

Koombana Drive will be upgraded to a single separated carriageway with a 2.5m median and will include two 1.5m wide cycle lanes and a 3m wide footpath.

Main Roads WA will conduct a Traffic study once construction works along Koombana Drive have been completed.

Officer Comments

Main Roads WA has in the recent past reviewed the speed limit along Koombana Drive and as a result reduced the posted speed from 80km/hr to 70km/hr. Council Decision 57/13 recommended the reduction in speed limit to 60km/hr, however Main Roads approval 14/1076 was to reduce SLK 0.72 to 2.30 to 70 km/hr and SLK 2.30 to 2.49 to 60 km/hr refer BRWC 3 Koombana Drive speed zone changes.

Formal approval is required by Main Roads to reduce the speed limit which will require a recommendation for Council.

Should a reduction be recommended by Council and adopted by MRWA following the completion of the upgrade of the works it is recommended that the new speed limit extend along Koombana Drive (SLK 2.30 to 2.49). The speed limit for the length of Koombana Drive will be 60 km/hr.

Analysis of Financial and Budget Implications

There are no Financial and Budget Implications associated with this report

Community Consultation

Nil

Council Policy Compliance

Not Applicable

Moved: _____

Seconded: _____

8.3 Reports of Traffic Speeds – Lockwood Crescent/ Sweeting Way

File Ref:	A04616
Applicant/Proponent:	Internal Report
Author:	Fraser Brown
Executive:	Shaun Millen, Manager of Engineering and Civil Operations
Attachments:	BRWC 5 Email to Craig Clarke regarding Traffic Speed Lockwood Crescent/Sweeting Way

Summary

Following complaints received regarding speeding vehicles in Lockwood Street/Sweeting Way Council conducted a traffic count in these locations and the results were provided to Bunbury Police.

Executive Recommendation

That the Bunbury RoadWise Committee note the report

Background

Council has received a complaint regarding speeding and requesting traffic calming in Lockwood Crescent and Sweeting Way. As the complaints were regarding driver behaviour, Council conducted traffic counts which include traffic volumes and speed data to determine if there was speeding at these locations.

Officer Comments

The traffic count data showed that all roads had significant percentage (13.8%) vehicles travelling over the posted speed limits To attempt to counter act these problems Council has installed a give way holding line and advanced warning sign on the Sweeting Way approach, this information was also provided to Craig Clarke of the Bunbury Police refer BRWC 5 Email to Craig Clarke regarding Traffic Speed at Lockwood crescent.

Analysis of Financial and Budget Implications

There are no Financial and Budget Implications associated with this report.

Community Consultation

Nil

Council Policy Compliance

Not Applicable

Moved: _____

Seconded: _____

9. Questions from Members

9.1 Response to Previous Questions from Members taken on Notice

9.2 Questions from Members

10. Urgent Business

10.1 New Business of an Urgent Nature

That the Bunbury Roadwise Committee pursuant to section 5.4 of Councils Standing Orders, agree to receive the item entitled New signage application - Retrovision as a matter of urgent business.

Moved _____

Seconded _____

10.2 New signage application-Retravision

File Ref:	A04616
Applicant/Proponent:	Internal Report
Author:	Fraser Brown
Executive:	Shaun Millen, Manager of Engineering and Civil Operations
Attachments:	BRWC 6 application Form DA 2016 161 1 BRWC 7 Road safety Audit BRWC 8 Local Planning Policy –excerpt re electronic graphic display screen

Summary

An application has been made by Dorsett Investments Pty Ltd for a large Digital advertising sign to be placed on the side of Bunbury Retravision the Bunbury Roadwise committee has been asked for its views on whether or not the application should go ahead.

Executive Recommendation

That the Bunbury Roadwise Committee Note the application and provide feedback to the development assessment unit to show support, no comment or objection to the application and give reasoning behind to justify why.

Background

An application has been made to City of Bunbury to by Dorsett Investments Pty Ltd for a large digital advertising sign to be placed on the side of Bunbury Retravision this discussion topic has been raised by the development assessment unit for discussion by the Roadwise committee to have an input to the Development final assessment of the application,

Officer Comments

That the Roadwise committee discuss the proposed application and highlight issues that it foresees as being problematic.

Analysis of Financial and Budget Implications

There are no Financial and Budget Implications associated with this report

Community Consultation

This is part of the community consultation for the application.

Council Policy Compliance

Not Applicable

Moved: _____

Seconded: _____

11. Date of Next Meeting

Monday 10 October 2016

12. Close of Meeting

The Presiding Member closed the meeting at _____.

Actions Required after Meeting

1. Minutes of meeting to be sent to Council for noting.
2. Items to be raised for Council following requests/recommendations/motions by committee.
3. Any other actions required.