



Bunbury RoadWise Committee

Notice of Meeting & Agenda Monday 10th October 2016

Committee Terms of Reference

2. Aims and Objectives

The Bunbury RoadWise Committee will work with the Peel South West Regional Road Safety Committee and Road Safety Council to:

- 2.1 Prepare, implement and evaluate a local road safety action plan.
- 2.2 Engage the local community (including individuals, community groups and government and commercial organisations) on matters relating to road safety issues.
- 2.3 Establish and maintain an effective network of road safety stakeholders within the area.
- 2.4 Use road safety statistics and statewide campaigns to increase the community awareness of major road safety issues in the area.
- 2.5 Coordinate agency responses to identify road safety issues in the area in partnership
- 2.6 Provide information and feedback to Local, State and Regional levels concerning road safety issues relevant to Bunbury
- 2.7 Identify and become involved in programmes, projects and initiatives including grant funding.
- 2.8 Promote Bunbury RoadWise and its programmes to the community
- 2.9 Delegate tasks amongst members to share the expertise and human resources of the committee.
- 2.10 Evaluate on an ongoing basis, the effectiveness of projects and committee operations.

Bunbury RoadWise Committee

Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the Bunbury RoadWise Committee will be held in the *Ocean Room, City of Bunbury Administration Building, 2-4 Stephen Street, Bunbury* on Monday 10 October 2016 at 10:00 am

Signed:

Gavin Harris

Director, Works and Services

(Date: 04/10/2016)

Agenda

10 October 2016

Note: The recommendations contained in this document are not final and subject to adoption, amendment (or otherwise) at the meeting.

Committee Members:

Member Name	Representing	Present
Cr Betty McCleary	City of Bunbury Council	
Cr Karen Steele	City of Bunbury Council	
Sgt Craig Clarke	WA Police	
Lyn Gell	St John Ambulance	
Brad Brooksby	Community Member	
Paul Cassidy	Community Member – Main Roads WA	
Alan Roberts	Main Roads WA	
Lisa Gartrell	SDERA – Road Aware School Consultant	
Peter Stewart	DFES	

Ex-officio Members

Name	Title
Gavan Hayllar	RoadWise Officer - WALGA
Shaun Millen	Manager of Engineering

Support Staff:

Name	Title
Fraser Brown	Engineering Technical Officer – Minute Taker

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1. Declaration of Opening

The Chairperson declared the meeting open at _____.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a "Disclosure of Interest" form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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6. Confirmation of Minutes

Committee Decision: Moved _____ Seconded _____

The Minutes of the Bunbury RoadWise Committee Meeting held on 19 August 2016, are confirmed as a true and accurate record.

CARRIED/LOST

7. Petitions, Presentations and Correspondence

7.1 Petitions
Nil

7.2 Presentations
Nil

7.3 Correspondence
Nil

8. Reports

8.1 Report of Local Area Traffic Management – Tuart Street

File Ref:	A04616
Applicant/Proponent:	Internal Report
Author:	Fraser Brown
Executive:	Shaun Millen, Manager of Engineering
Attachments:	

Summary

The City has received complaints relating to vehicles speeding along Tuart Street and as a result plans to install speed cushions at midblock locations between Properjohn Street and Francis Street.

Executive Recommendation

That the Bunbury RoadWise Committee notes the proposal for traffic calming along Tuart Street.

Background

Complaints from adjacent residential properties confirm that Tuart Street is targeted by speeding vehicles along the section extending Beach Road to Prince Philip Drive. Tuart Street along this section is described as being located in a semi-rural setting which is fronted by residential properties along its eastern boundary and the Big Swamp wetland on its western boundary. The semi-rural feel of the road alignment increases the tendency of drivers to travel at speeds over the urban speed limit of 50km/hr. Traffic counts undertaken August 2013 confirm this tendency.

Officer Comments

The traffic count data indicates that the operating speed along Tuart Street is in excess of the urban speed limit of 50km/hr and as a result it is planned to mitigate speeding by installing traffic calming devices at strategic locations to reduce the operating speed to 50 km/hr.

Analysis of Financial and Budget Implications

The cost to install the traffic cushions can be accommodated within existing budget allocations.

Community Consultation

Community consultation has been conducted, no objections from Tuart Street residents were received as part of the consultation process.

Council Policy Compliance

Not Applicable

Moved: _____

Seconded: _____

8.2 Report of Traffic Speeds – Devonshire Street

File Ref:	A04616
Applicant/Proponent:	Internal Report
Author:	Fraser Brown
Executive:	Shaun Millen, Manager of Engineering and Civil Operations
Attachments:	

Summary

The City has received complaints relating to vehicles speeding along Devonshire Street and as a result conducted traffic counts to confirm this. All results associated with the traffic counts have been passed onto the Bunbury Police for action.

Executive Recommendation

That the Bunbury RoadWise Committee notes the report.

Background

Devonshire Street is a straight section of road that extends from the shopping centre fronting Minninup Road to Parade Road in Withers. Complaints regarding this section of road relate to both speed and driver behaviour and as a result of the complaints the City conducted traffic counts to confirm current operating speeds. Driver behaviour however, cannot be assessed by the City thus all information relating to the complaints including the Traffic Counts undertaken by the City have been passed onto Bunbury Police for action.

Officer Comments

The traffic count data shows a high percentage (31.1%) of vehicles travelling over the urban speed limit. All information relating to the complaint has been provided to Craig Clarke of the Bunbury Police.

Analysis of Financial and Budget Implications

There are no Financial and Budget Implications associated with this report.

Community Consultation

Nil

Council Policy Compliance

Not Applicable

Moved: _____

Seconded: _____

8.3 Bunbury RoadWise Committee Action Plan 2017

File Ref:	A04616
Applicant/Proponent:	Internal Report
Author:	Fraser Brown
Executive:	Shaun Millen, Manager of Engineering and Civil Operations
Attachments:	BRWC 1 Bunbury RoadWise Committee Action Plan 2016

Summary

In accordance with the aims and objectives of the Bunbury RoadWise Committee's Terms of Reference it is required that the committee review Item 2.1 annually which is to prepare, implement and evaluate a Local Road Safety Plan.

Executive Recommendation

The Bunbury RoadWise Committee conduct a workshop to review and update the Bunbury RoadWise Committee Action Plan 2016 and develop the Bunbury RoadWise Committee Action Plan 2017. Workshop to be held on *(date to be decided at meeting)*.

Background

The Bunbury RoadWise Committee Action Plan requires review and updating annually. The current Action Plan was adopted in January 2016..

Officer Comments

It is proposed to have a workshop to review and update the Bunbury RoadWise Committee Action Plan 2016 and develop the Bunbury RoadWise Committee Action Plan 2017.

The Bunbury RoadWise Committee Action Plan for 2017 will be developed at the workshop for adoption at the next Bunbury RoadWise Committee Meeting on 12 December 2016.

The Committee is to set the date of workshop.

Analysis of Financial and Budget Implications

There are no Financial and Budget Implications associated with this report.

Community Consultation

Nil

Council Policy Compliance

Not Applicable

Moved: _____

Seconded: _____

9. Questions from Members

9.1 Response to Previous Questions from Members taken on Notice

9.2 Questions from Members

10. New business of an Urgent nature introduced by decision of meeting

11. Date of Next Meeting

Monday 12 December 2016

12. Close of Meeting

The Presiding Member closed the meeting at _____.

Actions Required after Meeting

1. Minutes of meeting to be sent to Council for noting.
2. Items to be raised for Council following requests/recommendations/motions by committee.
3. Any other actions required.

Bunbury RoadWise Committee Action Plan 2016



This strategic plan is written under the framework of the State Road Safety Strategy and the principles of the Safe System and Shared Responsibility approach to road safety that has been used throughout Australia and the world.

A Safe System benefits all road users and has four essential elements:

- **Safe Road Use** - this is about fostering a culture that supports alert and compliant road users and improving road user behaviour and enforcement.
- **Safe Road and Roadsides** - provide safer roads by improving the road and the road environment.
- **Safe Speeds** – category aims to improve speed management on roads and foster a community and driving culture that supports lower travel speeds.
- **Safe Vehicles** - aims to improve awareness of vehicle safety features and ANCAP ratings and to encourage purchase of at least four or five star ANCAP rated vehicles.

There are four guiding principles behind the Safe System:

1. *The limits of human performance:* We all make mistakes and we all need to acknowledge the limits of our capabilities.
2. *The physical limits of human tolerance to violent forces:* We are physically vulnerable when involved in a traffic crash.
3. *Shared responsibility:* This means all of us take an individual and shared role in road safety.
4. *A forgiving road system:* so that when crashes do happen, deaths can be avoided and injuries minimised.

<http://www.roadwise.asn.au/>

ACTION PLAN

	Action And Activity	Agencies involved	Responsible person	Target	Status
1.	Blessing of the Roads	RoadWise/COB	Gavan / Cr McCleary	Blessing of the Roads Event – Easter.	The 2016 Blessing of the Roads campaign will run in the lead up to and during the 2016 Easter long weekend (Friday, 25 March - Monday, 28 March 2016): <ul style="list-style-type: none"> • radio station/s for programming • Police Chaplain availability • Other regional committees for interest in combined involvement. Planning started. http://www.roadwise.asn.au/blessing-of-the-roads.aspx
2.	Texting Bays	RoadWise/Main Roads WA	Cr McCleary	Create Texting Bays and install Texting Bay signage	Committee to consider and action for Easter. Contact Main Roads to have permanent signs installed. Consider one sign with dual use.
3.	“Blow 00 to Win” Campaign	RoadWise / Police	Sgt Clarke / Gavan	Promote campaign in the Bunbury Region.	Sgt Clarke to provided update at Feb 2016 meeting. Start Planning.
4.	Mobile Phone Safety	RoadWise / City of Bunbury / Shire of Dardanup	Councillor	Promote mobile phone safety while driving – lessen distraction.	Gavan to produce a statement of success to be provided to WALGA re the “M8 the Call Can W8” campaign 2015. Participating shires were Dardanup, Collie, Mandurah, Augusta/Margaret River & Bunbury. Gavan to approach other Shires to encourage involvement. Ongoing.

BULLET LIST

	Action And Activity	Agencies involved	Responsible person	Target	Status
1.	Consider altering bus route from Blair Stirling St Spencer to Blair Cornwall Spencer	COB/PTA	Brad Brooksby	Improve Public Transport Systems in and around Bunbury area.	Brad to arrange a meeting. Brad to advise at April 2016 meeting.
2.	Speak Out Program	RoadWise/Schools	Councillor	Targeted toward teenagers and calls on car passengers to act as back seat drivers and "Speak Out" to drivers about unsafe driving. Promote to teenagers and schools.	YAC Meeting will take this on. Ongoing. Reminder letter to be sent to YAC.
3.	"Keys for Life" Pre-Diver Education Program	RAC	Lisa Gartrell	Promote the "Keys for Life" pre-driver education resource and targeting students in Years 10 – 12. Included in school curriculum, teachers are trained to deliver course on driver safety.	In progress – in place in all 7 high schools and 15 schools in the Bunbury region. Newton Moore has had the "Keys for Life" Program for 10 years. Gavan to order 2000 ANCAP 2016 Rating leaflets for distribution to Year 10 and 11 students as they look at buying their first car. Ongoing.
4.	"Lights on Campaign"	RoadWise	Sgt Clarke / RAC	Promote vehicles to drive with their lights on, especially in 100 km/hr plus zones.	Old sign with life rings around headlights near College Grove requires replacing/updating. Ongoing. Write a letter to RAC asking them to please re-do signs. Keith to follow up.
5.	Road Design and Construction - Road Safety Audits	City of Bunbury	Brad Brooksby	Two road safety audits per year. COB ongoing updates of works and access designs and construction.	
6.	Promote child restraint usage.	RoadWise / Police	Gavan Hayllar / Sgt Craig Clarke / Julia Poole	Child restraint fitting / checking at events. 1. Teddy bear's Picnic;	Events calendar available from Events Team. Council Officer to undertake

				<p>2. Promo at a Shopping Centre;</p> <p>3. Crèche, Childcare.</p> <p>2 x Child Restraint Fitting Days coming up;</p> <p>1 x Child Restraint Fitting Training Day coming up.</p>	<p>KidSafe training course and arrange monthly visits to primary schools.</p> <p>Ongoing – hopefully with involvement in Bunbury, Busselton & Mandurah.</p>
7.	ANCAP vehicle ratings information to be distributed to high schools.	RoadWise / High Schools	Gavan/Lisa	Promote ANCAP information to local High Schools.	Goes with Keys 4 Life. Gavan receiving ANCAP Rating pamphlets for delivery to Year 10/11 Students.
8.	<p>Apply for Awards:</p> <p>IPWEA & WALGA Awards</p> <p>http://www.roadwise.asn.au/local-government-road-safety-awards.aspx</p>		Gavan to please advise what awards are available?	<p>IPWEA & WALGA Awards:</p> <p>Apply in December under one of the following categories:</p> <p>Safe Road Use</p> <p>Safe Roads & Roadsides</p> <p>Safe Travel Speeds</p> <p>Safe Vehicles</p> <p>Joe North Award</p> <p>www.roadwise.asn.au</p>	Identify the award that most closely aligns with the committee's goals – and work towards achieving the award.
9.	<p>Infrastructure Awards – Excellence in Road Safety Award</p> <p>http://www.regional.gov.au/local/awards/</p>			<p>Entries open: 19 Jan</p> <p>Entries close: 27 Feb</p> <p>Winners announced mid-April.</p>	

Road Safety Advisor (South West) - Gavan Hayllar

Gavan joined the WALGA RoadWise Program in March 2011. Gavan is based in Bunbury and is a former member for the Victorian Police Force. He also has extensive experience in finance, information technology and insurance.

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Local Governments: [City of Bunbury](#) [City of Busselton](#) [City of Mandurah](#) [Shire of Augusta-Margaret River](#) [Shire of Boddington](#) [Shire of Boyup Brook](#) [Shire of Bridgetown](#) [Greenbushes](#) [Shire of Capel](#) [Shire of Collie](#) [Shire of Dardanup](#) [Shire of Donnybrook-Balingup](#) [Shire of Harvey](#) [Shire of Manjimup](#) [Shire of Murray](#) [Shire of Nannup](#) [Shire of Waroona](#)

Road Safety Advisor (Wheatbelt North) - Cliff Simpson

Cliff joined the WALGA RoadWise Program in May 2010 and resides in Wongan Hills.