



Bunbury RoadWise Committee

Minutes

Monday 12 February 2018

Committee Terms of Reference

To plan, develop, implement and evaluate road safety programs and initiatives within the City of Bunbury

- *Improve road safety; within the City of Bunbury*
- *Raise community awareness of road safety issues and initiatives with the City of Bunbury*
- *Facilitate community planning, development and implementation of road safety programs and promotions.*
- *Develop and deliver programs and initiatives which target groups and issues identified in the State Road Safety Strategy*
- *The required quorum for the Committee is 4 voting members*

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Bunbury RoadWise Committee Minutes

Monday 10 October 2016

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Presiding Member declared the meeting open at 10:04am.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

Nil

4. Attendances

Committee Members:

Member Name	Representing
Cr Karen Steele	City of Bunbury Councillor
Nicola Smith	Road Safety Advisor
Dianne Langford-Fisher	St John Ambulance
Lisa Gartrell	SDERA
Nurcan Catan	RAC
Caitlyn Bassett	Main Roads WA
Peter Westgate – attended at 10.09am	Department of Transport
Brad Brooksby	Community Member

*Peter Westgate was not in attendance for the voting on Items 7 and 10.1 – 10.4

Ex-officio Members (non-voting):

Member Name	Representing
Gavin Harris	Works and Services Director
Tiffany Staples	South West Youth Driver Development Program

Support Staff:

Name	Title
Alison Baker (minute taker)	Executive Assistant Works and Services

4.1 Apologies

Sgt Craig Clarke
Nathan Locke
Peter Stewart
Susie Delaporte

4.2 Approved Leave of Absence

Nil

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

Not applicable

7. Confirmation of Minutes

Committee Decision: Moved Nicola Smith Seconded Cr Karen Steele

The minutes of the Bunbury RoadWise Committee Meeting held on 18 December 2017, are confirmed as a true and accurate record.

CARRIED
7 Votes ‘for’ / Nil votes ‘against’

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

10. Reports

10.1 Report from RoadWise Regional Road Safety Advisor (South West)

File Ref:	A04616
Applicant/Proponent:	Nicola Smith, RoadWise Regional Road Safety Advisor (South West)
Responsible Officer:	Amanda Blunsdon, Acting Engineering Team Leader
Responsible Manager:	Shaun Millen, Manager Engineering and Civil Operations
Executive:	Gavin Harris, Director Works and Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	BRWC1 RoadWise Advisor Report SW Region January February 2018

Summary

This report is provided to the Committee by the RoadWise Regional Road Safety Advisor (South West).

Executive Recommendation

Bunbury RoadWise Committee notes the report provided by RoadWise Regional Road Safety Advisor (South West).

Strategic Relevance

Key Priority Area 5 Corporate
Objective 5.2 Maintain a high standard of corporate governance and improve access to information.

Background

Nicola Smith is the RoadWise Regional Road Safety Advisor (South West) and provides the attached BRWC1 RoadWise Advisor Report SW Region January February 2018 to update the Committee on the activities of RoadWise.

Council Policy Compliance

Not applicable

Legislative Compliance

Not applicable

Officer Comments

Nil

Analysis of Financial and Budget Implications

Nil

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Outcome of Bunbury RoadWise Committee Meeting – 12 February 2018

The Executive Recommendation (as printed) was moved by Brad Brooksby and seconded by Lisa Gartrell. Cr Karen Steele put the motion to the vote and was adopted to become the Committee's decision on the matter.

Committee Decision

Bunbury RoadWise Committee notes the report provided by RoadWise Regional Road Safety Advisor (South West).

Carried

7 votes 'for' / Nil votes 'against'

10.2 Report of Local Traffic counts – City Of Bunbury

File Ref:	A04616
Applicant/Proponent:	Internal Report
Responsible Officer:	Amanda Blunsdon, Acting Engineering Team Leader
Responsible Manager:	Shaun Millen, Manager of Engineering
Executive:	Gavin Harris, Director Works and Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	BRWC2 Traffic Counts – December 2017 – January 2018

Summary

A summary of recent traffic counts are attached for the committee's information.

Executive Recommendation

That Bunbury RoadWise Committee notes the report.

Strategic Relevance

Key Priority Area 2 Transport and Infrastructure
Objective 2.1 Maintain transport infrastructure at levels consistent with community expectations

Background

The City of Bunbury positions traffic counters at strategic locations across the city to allow the ongoing analysis of speed and traffic across its local road network.

Council Policy Compliance

Nil

Legislative Compliance

Nil

Officer Comments

The traffic count data indicates the 85th percentile speed and traffic volumes for the road network. Where excessive speeds are identified and there is no engineering solution available to reduce speeds the resultant information is forwarded to Police for enforcement. Counts that have an 85% speed greater than 9km over the speed limit, and where more than 30% of the vehicles are exceeding the speed limit, shall meet the criteria to be forwarded to Police. Refer to attached BRWC2 Traffic Counts – December 2017 – January 2018.

Analysis of Financial and Budget Implications

Nil

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Outcome of Bunbury RoadWise Committee Meeting – 12 February 2018

The Executive Recommendation (as printed) was moved by Brad Brooksby and seconded by Cr Karen Steele. Cr Karen Steele put the motion to the vote and was adopted to become the Committee's decision on the matter.

Committee Decision

That Bunbury RoadWise Committee notes the report.

Carried

7 votes 'for' / Nil votes 'against'

10.3 Bunbury RoadWise Committee Strategic Action Plan 2018

File Ref:	A04616
Applicant/Proponent:	Internal Report
Responsible Officer:	Amanda Blunsdon, Acting Engineering Team Leader
Responsible Manager:	Shaun Millen, Manager Engineering and Civil Operations
Executive:	Gavin Harris, Director Works and Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
Attachments:	BRWC3 Bunbury RoadWise Committee Strategic Action Plan 2018

Summary

On Wednesday the 31st of January 2018 the Bunbury RoadWise Committee undertook a Workshop to update and finalise the Bunbury RoadWise 2018 Strategic Action Plan. The Action Plan will be the Committee's guide for 2018 and the Committee will progress, refine and action each item in accordance with the Action Plan.

Executive Recommendation

That the Bunbury RoadWise Committee

1. Endorse the 2018 Bunbury RoadWise Committee Action Plan for referral to Council.
2. Request Council allocate \$3,000 annually from 2019 / 2020 for Road Safety Initiatives and campaigns

Strategic Relevance

Key Priority Area 5 Corporate
Objective 5.2 Maintain a high standard of corporate governance and improve access to information

Background

The RoadWise Program was founded in 1994 and operates with Local Governments and the community to support the implementation of Towards Zero, the road safety strategy for WA 2008-2020. Three levels of coordination (State, Regional and Local) make up the operational framework for road safety in Western Australia. The RoadWise Program is supported by the Road Safety Commission and is funded through the Road Trauma Trust Account; which is made up of the speed and red light camera fines received in WA and the State Road Funds to Local Government Agreement sourced from WA vehicle licensing fees.

The RoadWise Program supports Local Governments, community groups, private businesses and individuals to become involved in the road safety network around the state. Through a team of regional and metropolitan based staff, RoadWise achieves this by supporting local road safety committees, providing access to resources and training, and increasing knowledge, which all contribute to building the capacity of the network to make an effective contribution to improving road safety in Western Australia.

Council Policy Compliance

Nil

Legislative Compliance

Nil

Officer Comments

The Action Plan is written under the framework of the State Road Safety Strategy and the principles of the Safe System, the Towards Zero initiative and Shared Responsibility approach to road safety that has been used throughout Australia. Towards Zero Initiative is the State strategy for aiming for zero fatalities from existing statistics.

A Safe System benefits all road users and has four essential elements:

- **Safe Road Use** - this is about fostering a culture that supports alert and compliant road users and improving road user behaviour and enforcement.
- **Safe Road and Roadsides** - provide safer roads by improving the road and the road environment.
- **Safe Speeds** – category aims to improve speed management on roads and foster a community and driving culture that supports lower travel speeds.
- **Safe Vehicles** - aims to improve awareness of vehicle safety features and ANCAP ratings and to encourage purchase of at least four or five star ANCAP rated vehicles.

BRWC3 Bunbury RoadWise Committee Strategic Action Plan 2018 is attached.

Analysis of Financial and Budget Implications

The Bunbury RoadWise Committee does not currently have a budget to implement Road Safety Initiatives or campaigns to implement to the annual Bunbury RoadWise Committee Strategic Action Plan. It is recommended that the committee request a yearly allocation of \$3,000. This allocation could also be utilised as matching funding for grant opportunities that may arise.

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Outcome of Bunbury RoadWise Committee Meeting – 12 February 2018

The Executive Recommendation was noted to have the incorrect date of 2019/2020.

The amended recommendation:-

That the Bunbury RoadWise Committee

1. Endorse the 2018 Bunbury RoadWise Committee Action Plan for referral to Council.
2. Request Council allocate \$3,000 annually from 2018 / 2019 for Road Safety Initiatives and campaigns

Was moved by Nicola Smith and seconded by Cr Karen Steele. Cr Karen Steele put the motion to the vote and was adopted to become the Committee's decision on the matter.

Committee Decision

That the Bunbury RoadWise Committee

- 1. Endorse the 2018 Bunbury RoadWise Committee Action Plan for referral to Council.*
- 2. Request Council allocate \$3,000 annually from 2018 / 2019 for Road Safety Initiatives and campaigns*

Carried

7 votes 'for' / Nil votes 'against'

10.4 'M8 the Call Can W8' 2018 campaign

File Ref:	A04616
Applicant/Proponent:	Internal Report
Responsible Officer:	Amanda Blunsdon, Acting Engineering Team Leader
Responsible Manager:	Shaun Millen, Manager Engineering and Civil Operations
Executive:	Gavin Harris, Director Works and Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The Bunbury RoadWise Committee undertook a successful "M8 the call can W8" campaign in 2017 and intends to run the campaign again in 2018.

Executive Recommendation

The Bunbury RoadWise Committee Support the 2018 M8 the Call Can W8 campaign.

Strategic Relevance

Key Priority Area 2 Transport and Infrastructure
Objective 2.1 Maintain transport infrastructure at levels consistent with community expectations

Background

The "M8 the call can W8" campaign, which was developed by City of Bunbury and Shire of Dardanup in partnership with South West Local Governments, won the Injury Matters Outstanding Achievement by a Local Government in Injury Prevention or Safety Promotion in 2017.

The 2016/2017 campaign included stickers, the making of a video and screening on local television, radio advertisements, Variable Message Boards (VMB) at rest areas on the Forrest and South West highways and social media posts. The original intent of the Road Safety Grant was to run the program in November 2016 to coincide with the Year 12 Leavers Week, to raise awareness of the impact of driver distraction caused by mobile phone usage.

The Road Safety Advisor (South West) is coordinating M8 the Call Can W8 events for National Youth Week (13 -22 April 2018) with 9 South West Local Government. South West Youth Driver development program have received Road Safety Commission Event Grant for \$1,300 with the theme "Take a Selfie Here, not on the road, which will run during Youth Week.

Council Policy Compliance

Nil

Legislative Compliance

Nil

Officer Comments

The campaign is an opportunity to promote safe habits whilst driving and has the potential to reduce crashes on state roads. The 2018 Bunbury RoadWise M8 the Call Can W8 campaign is recommended to run from 29 March 2018 through to 30 April to cover Easter, Youth Week and Term 1 school holidays. It is also recommended to run the campaign again in November to cover 'Leavers' travelling through Bunbury to align with the original intent of the grant.

There is no current funding for Road Safety Initiatives for the Bunbury RoadWise Committee, however Item 10.3 Bunbury RoadWise Committee Strategic Action Plan 2018 request Council consider allocating \$3,000 per annum. Should the request be unsuccessful the City can provide in kind assistance in the form of posts on social media, the City's City Focus page in Bunbury Herald, media releases, e-newsletter and posters at CoB facilities. The City will also request the image be displayed on the electronic billboard on the corner of Sandridge and King Road under their 'community service commitment.

Analysis of Financial and Budget Implications

There is no budget for the M8 the Call Can W8 campaign. The 2016 / 2017 campaign was funded from a Road Safety Commission Grant.

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Outcome of Bunbury RoadWise Committee Meeting – 12 February 2018

The Executive Recommendation (as printed) was moved by Cr Karen Steele and seconded by Cr Lisa Gartrell. Cr Karen Steele put the motion to the vote and was adopted to become the Committee's decision on the matter.

Committee Decision

The Bunbury RoadWise Committee Support the 2018 M8 the Call Can W8 campaign.

Carried

7 votes 'for' / Nil votes 'against'

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

Nil

13. Urgent Business

Nil

14. Date of Next Meeting

10am, Monday 9 April 2018.

15. Close of Meeting

The Presiding Member closed the meeting at 10:10am.

Confirmed to be a true and correct record of proceedings of the Bunbury RoadWise Committee meeting held 12 February 2018.

Cr Karen Steele
PRESIDING MEMBER

/ / 2018