



Bunbury RoadWise Committee

Notice of Meeting & Agenda Monday 18 December 2017

Bunbury RoadWise Committee Terms of Reference

To plan, develop, implement and evaluate road safety programs and initiatives within the City of Bunbury:

- *Improve road safety; within the City of Bunbury*
- *Raise community awareness of road safety issues and initiatives with the City of Bunbury*
- *Facilitate community planning, development and implementation of road safety programs and promotions.*
- *Develop and deliver programs and initiatives which target groups and issues identified in the State Road Safety Strategy.*

The required quorum for the Committee is 4 voting members.

Bunbury RoadWise Committee Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the Bunbury RoadWise Committee will be held in the *Ocean Room*, 2-4 Stephen Street, Bunbury, on Monday, 18 December 2017 at 10.00am.



Signed:

Shaun Millen

Acting Director Work & Services

Agenda

18 December 2017

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Cr Karen Steele	City of Bunbury Councillor
Nicola Smith	Road Safety Advisor
Sgt Craig Clarke	Bunbury Police
Dianne Langford-Fisher	St John Ambulance
Lisa Gartrell	SDERA
Jacob Azzopardi	RAC
Peter Stewart	Department of Fire and Emergency Services
Caitlyn Bassett	Main Roads WA
Peter Westgate	Department of Transport
Brad Brooksby	Community Member
Nathan Locke	Community Member
Susie Delaporte	Community Member

Ex-officio Members (non-voting):

Member Name	Representing
Shaun Millen	Acting Director Works & Services

Support Staff:

Name	Title
Amanda Blunsdon (minute taker)	Acting Team Leader Engineering

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1. Declaration of Opening

The Acting Director of Works & Services declared the meeting open at _____am.

Please note Council Decision 335/13 from the Ordinary Meeting held on 26 November 2013 when administering Committees of Council states in part:

“That Council:

- 1. Request that the Committees retained appoint a Councillor as the Presiding Member to enable more effective reporting back to Council in relation to Committee items and recommendations.*

- 3. Require each Committee to set an annual meeting program which will be advertised to enable members of the public to attend.”*

As this is the first meeting of the Bunbury RoadWise Committee since the 2017 local government elections, the Committee is required to elect a Presiding Member from amongst themselves in accordance with section 5.12 (1) of the *Local Government Act 1995*. The Acting Director Works & Services will call for nominations for the position of Presiding Member, and if necessary, conduct a ballot.

The Committee may also call for a Deputy Presiding Member in accordance with 5.12 (2) of the *Local Government Act 1995*. The Acting Director Works & Services will call for nominations for the position of Deputy Presiding Member, and if necessary, conduct a ballot.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

Peter Stewart – Department of Fire & Emergency Services
Lisa Gartrell - SDERA

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

Not applicable

7. Confirmation of Minutes

Committee Decision: Moved _____ Seconded _____

The minutes of the Bunbury RoadWise Committee Meeting held on 9 October 2017, are confirmed as a true and accurate record.

CARRIED/LOST

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

10. Reports

10.1 Future Meeting Dates – Bunbury RoadWise Committee

Applicant/Proponent:	Internal Report
Responsible Officer:	Amanda Blunsdon, Acting Engineering Team Leader
Executive:	Shaun Millen, Acting Director Works & Services
Attachments:	Nil

Summary

The purpose of this report is for the committee to consider a program of future meeting dates for the Bunbury RoadWise Committee.

Strategic Relevance

Key Priority Area 5 Corporate
Objective 5.2 Maintain a high standard of corporate governance and improve access to information.

Executive Recommendation

That the following meeting dates for 2018 and 2019 for the Bunbury RoadWise Committee be adopted:

1. 10am, Monday 12 February 2018
2. 10am, Monday 9 April 2018
3. 10am, Monday 18 June 2018
4. 10am, Monday 13 August 2018
5. 10am, Monday 8 October 2018
6. 10am, Monday 3 December 2018
7. 10am, Monday 11 February 2019
8. 10am, Monday 8 April 2019
9. 10am, Monday 10 June 2019
10. 10am, Monday 12 August 2019

Background

Part of Council Decision 335/13 from the Ordinary Meeting held on 26 November 2013 requires advisory committees of Council to set an annual program of meeting dates.

Council Policy Compliance

Not applicable

Legislative Compliance

Not applicable

Officer Comments

It is suggested that this committee meet every two months from 12 February 2018.

In keeping with the timing of this meeting, it is proposed to hold meetings at 10am on the second Monday of each February, April, June, August, October and December of each year. There is an amended date in June and December 2017 due to a conflict with the South West Regional Road Group Meeting. The schedule would therefore be:

1. 10am, Monday 12 February 2018
2. 10am, Monday 9 April 2018
3. 10am, Monday 18 June 2018
4. 10am, Monday 13 August 2018
5. 10am, Monday 8 October 2018
6. 10am, Monday 3 December 2018
7. 10am, Monday 11 February 2019
8. 10am, Monday 8 April 2019
9. 10am, Monday 10 June 2019
10. 10am, Monday 12 August 2019

Analysis of Financial and Budget Implications

Nil

Community Consultation

Nil

Councillor/Officer Consultation

This report seeks to consult with members of the Bunbury RoadWise Committee to establish a suitable meeting schedule for that committee.

10.2 Report of Local Traffic counts – City Of Bunbury

File Ref:	A04616
Applicant/Proponent:	Internal Report
Author:	Amanda Blunsdon, Acting Engineering Team Leader
Executive:	Shaun Millen, Acting Director Works & Services
Attachments:	Attachment 1: Traffic Counts – October 2017 – December 2017

Summary

A summary of recent traffic counts are attached for the committee's information.

Strategic Relevance

Key Priority Area 2 Transport and Infrastructure
Objective 2.1 Maintain transport infrastructure at levels consistent with community expectations

Executive Recommendation

That Bunbury RoadWise Committee notes the traffic count for October-December 2017 report.

Background

The City of Bunbury positions traffic counters at strategic locations across the city to allow the ongoing analysis of speed and traffic across its local road network.

Council Policy Compliance

Not Applicable

Legislative Compliance

Not Applicable

Officer Comments

The traffic count data indicates the 85th percentile speed and traffic volumes for the road network. Where excessive speeds are identified and there is no engineering solution available to reduce speeds the resultant information is forwarded to Western Australia Police for enforcement.

Counts that have an 85% speed greater than 9km over the speed limit, and where more than 30% of the vehicles are exceeding the speed limit, meet the criteria of information to be forwarded to Western Australia Police.

Analysis of Financial and Budget Implications

The cost to install and monitor the traffic counters can be accommodated within existing budget allocations.

Community Consultation

Nil

Councillor/Officer Consultation

This report is presented to the Bunbury RoadWise Committee for noting.

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

13. Urgent Business

Nil

14. Date of Next Meeting

10am, Monday 12 February 2018.

15. Close of Meeting

The Presiding Member closed the meeting at _____.

Site_Description	Duration	AWDT	Limit (km/h)	85% Speed (km/h)	% exceeding	%Commercial	Police informed?
George St. Rose to Strickland	4 weeks	798	50	45.4	8	27.62%	No
Zoe St-Teede to Cornwall	4 weeks	692	50	47.2	8.9	3.80%	No
Rose St #7-George to Burke	4 weeks	323	50	41	1.3	12.56%	No
Ramsay St #5-George to Spencer	4 weeks	559	50	42	3.9	10.91%	No
Halifax Dr-Monkhouse to Shanahan	4 weeks	1765	50	59.8	54.4	33.73%	No
Grant Smith Ent	4 weeks	2883	50	36.7	0.1	14.80%	No
Richter Rd	4 weeks	4657	50	51.8	25.4	10.09%	No
Hales St #14	1 week	1181	50	55.8	37.8	14.91%	No
Hammersley Dr Flora to Downing	2 weeks	1039	50	56.5	47	3.84%	No
Mary St-Patrick to Columba	2 weeks	1820	50	52.9	25.2	2.65%	No
Mary St-Patrick to Constiution	2 weeks	1728	50	61.6	41.4	30.82%	To be informed
Wallabies Way	1week	616	50	41.8	2.9	4.81%	No
Joseph Buswell (One way St)	2 weeks	124	50	30.6	0.1	12.40%	No
Cross St West of Spencer	2 weeks	614	50	50	15.2	10.87%	No
Stone St East of Spencer (One way St)	2 weeks	550	50	43.9	3.8	7.23%	No
Lovegrove Ave. West of Spencer	2 weeks	402	50	34.6	0.1	3.66%	No