

Bunbury RoadWise Committee

Minutes

10th June 2019

Committee Terms of Reference

To Plan, develop, implement and evaluate road safety programs and initiatives within the City of Bunbury.

- 1 *Improve road safety; within the City of Bunbury.*
- 2 *Raise community awareness of road safety issues and initiatives with the City of Bunbury.*
- 3 *Facilitate community planning, development and implementation of road safety programs and promotions.*
- 4 *Develop and deliver programs and initiatives which target groups and issues identified in the State Road Safety Strategy.*
- 5 *The required quorum for the Committee is 4 voting members.*

City of Bunbury
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Bunbury WA 6230
Western Australia
Correspondence to:
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Bunbury RoadWise Committee

Minutes

10th June 2019

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Cr Karen Steele	City of Bunbury
Nicola Smith	Road Safety Advisor
Sgt Craig Clarke	Bunbury Police
Dianne Langford-Fisher	St John Ambulance
Lisa Gartrell	SDERA
Fiona Sargent	Main Road WA
Jacob Azzopardi	RAC
Andrew Wright	Department of Fire and Emergency Services
Peter Westgate	Department of Transport
Colin Anker	Investing in Our Youth (SW RYDE)
Brad Brooksby	Community Member
Nathan Locke	Community Member

Ex-officio Members (non-voting):

Member Name	Representing
Gavin Harris	Works and Services Director
Shaun Millen	Manager Engineering & Civil Operations

Support Staff:

Name	Title
Beth Kozyrski (Minute Taker)	Engineering Technical Officer

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1. Declaration of Opening

The Presiding Member declared the meeting open at 10.00am

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

Nil

4. Attendances

Committee Members:

Member Name	Representing
Cr Karen Steele	City of Bunbury
Nicola Smith	Road Safety Advisor
Dianne Langford-Fisher	St John Ambulance
Fiona Sargent	Main Road WA
Alex Moir	Main Road WA
Ian Joseph	Department of Fire and Emergency Services
Peter Westgate	Department of Transport
Brad Brooksby	Community Member
Nathan Locke	Community Member

Ex-officio Members (non-voting):

Member Name	Representing
Gavin Harris	Works and Services Director

Support Staff:

Name	Title
Beth Kozyrski (Minute Taker)	Engineering Technical Officer

4.1 Apologies

Shaun Millen Manager Engineering & Civil Operations

Andrew Wright - Dept. Fire and Emergency Services

4.2 Approved Leave of Absence

Nil

5. Declaration of Interest

IMPORTANT: Committee members to complete a "Disclosure of Interest" form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

Not applicable

7. Confirmation of Minutes

Committee Decision: **Moved:** Fiona Sargent **Seconded:** Karen Steele

The minutes of the Bunbury RoadWise Committee meeting held on 8th April, 2019 are confirmed as a true and accurate record with the following change:

Item 10.3 Committee Recommendation amended to read the same as the Executive Recommendation:

That the Bunbury RoadWise Committee

1. Endorse extending the 2018 RoadWise Action Plan to 30 June 2019.
2. The RoadWise Action Plan period changed from calendar year to financial year effective 1 July 2019 in line with budget allocation.

CARRIED

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

Items were dealt with in the order they appear.

10. Reports

10.1 Report from RoadWise Regional Road Safety Advisor (South West)

Applicant/Proponent:	Nicola Smith, RoadWise Regional Road Safety Advisor (South West)		
Responsible Officer:	Beth Kozyrski, Engineering Technical Officer		
Responsible Manager:	Shaun Millen, Manager Engineering and Civil Operations		
Executive:	Gavin Harris, Director Works and Services.		
Authority/Discretion	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review	
	<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	
	<input type="checkbox"/> Legislative	<input checked="" type="checkbox"/> Information Purposes	
Attachments:	BRWC1 RoadWise Advisor Report SW Region May - June 2019		

Summary

The RoadWise Regional Road Safety Advisor submits a monthly WALGA RoadWise report for the southwest as advice to the Bunbury RoadWise Committee

Executive Recommendation

Bunbury RoadWise Committee notes the WALGA RoadWise Report.

Strategic Relevance

Theme 1 Our Community and culture.
 Goal A safe, healthy and cohesive community, with a rich cultural life and supportive social environment.
 Objective 1.1 A community where people are safe and feel safe.

Regional Impact Statement

Not applicable.

Background

The WALGA RoadWise Southwest Region Report is provided as a summary of activities and campaign initiatives underway and ongoing across the southwest of the state. Additionally it reinforces the "Towards Zero" message and provides up to date statistics on fatalities across the state.

Council Policy Compliance

Not applicable.

Legislative Compliance

Not applicable.

Officer Comments

The Roadwise Report for May / June 2019 covered the following topics:

- WA Road Fatalities as at 29 April 2019
- Blessing of the Roads 2019;
- National Road Safety Week 2019;
- Type 1 Child Car Restraint Fitting Service
- Road Safety at City of Bunbury GrandFamilies Day and
- Phone, Texting & Automobiles – Youth Road Safety Event.

WA Road Fatalities as at 29 April 2019

	2019 (YTD)	2018 (YTD Comparison)	2017 (YTD Comparison)
WA	58	59	57
Metropolitan	27	26	24
Regional	31	33	33
South West	9	N/A	N/A

Blessing the Roads 2019

The WALGA RoadWise annual Easter road safety campaign, Blessing of the Roads, challenges the belief that road trauma is inevitable and a consequence of travel on the road network. In 2019, the Shire of Bridgetown-Greenbushes and City of Mandurah RoadWise committees both held Blessing of the Roads events in their local communities. Both events brought together the local community and recognised the dedication and effort of those, both full-time and volunteers, who work towards reducing road trauma.

National Road Safety Week 2019

National Road Safety Week is an annual initiative created by the Safer Australian Roads and Highways (SARAH) Group and is supported by Governments, road safety organisations and businesses across the country, including the WA Road Safety Commission. To be held from 6 - 12 May 2019 (coinciding with UN Global Road Safety Week), Commonwealth, State and Local Governments in partnership with road safety organisations, campaigners and businesses will shine a light on road safety with events, safety meetings, memorials and displays. The City of Mandurah and City of Bunbury RoadWise committees will light up their respective local bridges in yellow for the week to promote the theme "Drive So Others Survive".

Type 1 Child Car Restraint Fitting Service

Local Governments in the South West have been busy promoting child car restraints in the lead up to Easter and over the school holiday break with support from WALGA RoadWise. The Shire of Dardanup offered a free child car restraint fitting and checking on 8 May at the Eaton Library as part of its ongoing events program. The Shire of Donnybrook-Balingup also offered a free checking and fitting event at the Apple Fun Park on 18 April. Free child car restraint fitting and checking was also offered in the Shire of Harvey on 16 April and a discounted fitting service will be offered in the Shire of Capel on 4 May. WALGA's RoadWise runs Type 1 Child Car Restraint Fitter courses to enable people in the regions to become Type 1 Child Car Restraint Fitters. A Type 1 Child Car Restraint Fitter Course will be offered in the South West on Wednesday, 26 June and registrations will open on 1 May.

Road Safety at City of Bunbury GrandFamilies Day

Child car restraints and children's road safety were the theme of the City of Bunbury RoadWise stall the annual GrandFamilies Day at the Bunbury Wildlife Park on the 17 April. Over 2000 people attended the event from around the greater Bunbury region. The stall was very popular promoting children's road safety with the Belt Up SUV stress toys, "Please Slow Down, Consider Our Kids" bin stickers and information on Smart Steps from School Drug Education and Road Aware (SDERA).

Phones, Texting & Automobiles – Youth Road Safety Event

St John Ambulance and City of Bunbury RoadWise are partnering with a range of road safety stakeholders to offer a road crash simulation and youth road safety exhibition on 20 September at the Bunbury Regional Entertainment Centre. The event is aimed at students in year 10 and 11 and St John Ambulance will be offering the schools that get involved free training in Road Trauma First Aid prior to the event. The event itself will involve a road crash simulation with a focus on first responders. Following the simulation there will be a question and answer session featuring a panel of speakers including emergency services personnel, Paraplegic Benefit Fund and Road Trauma Support WA. There will also be a youth road safety display inside and outside the Entertainment Centre which will feature interactive displays focusing on staying safe on the roads and getting your driver's license. Parents of pre-learners or novice drivers are also invited to attend the event and register for a Keys for Life parent workshop after the event.

Analysis of Financial and Budget Implications

The monthly WALGA RoadWise report is externally funded at no cost to the City.

Community Consultation

The monthly WALGA RoadWise report is located on the WALGA website.

Councillor/Officer Consultation

Council/Officer Consultation not required.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

Not applicable.

Outcome of Bunbury RoadWise Committee Meeting - 10th June 2019

The executive recommendation was moved by Peter Westgate and seconded by Cr Karen Steele and was carried unanimously:

Committee Decision:

Bunbury RoadWise Committee notes the WALGA RoadWise Report.

10.2 Report of Local Traffic counts – City of Bunbury

Applicant/Proponent:	Internal
Responsible Officer:	Beth Kozyrski, Engineering Technical Officer
Responsible Manager:	Shaun Millen, Manager Engineering and Civil Operations
Executive:	Gavin Harris, Director Works and Services.
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	BRWC2 Traffic Counts - April 2019 – May 2019

Summary

A summary of recent traffic counts are attached for the committee's information.

Executive Recommendation

The Bunbury RoadWise Committee notes the report.

Strategic Relevance

Theme 1 Our Community and culture.
Goal A safe, healthy and cohesive community, with a rich cultural life and supportive social environment.
Objective 1.1 A community where people are safe and feel safe.

Regional Impact Statement

Not applicable.

Background

The City of Bunbury positions traffic counters at strategic locations across the city to allow the ongoing analysis of speed and traffic across its local road network.

Council Policy Compliance

Not applicable.

Legislative Compliance

Not applicable.

Officer Comments

The traffic count data indicates the 85th percentile speed and traffic volumes for the road network. Where excessive speeds are identified and there is no engineering solution available to reduce speeds the resultant information is forwarded to Police for enforcement. Counts that have an 85% speed greater than 9km over the speed limit, and where more than 30% of the vehicles are

exceeding the speed limit, shall meet the criteria to be forwarded to Police. Refer to attached BRWC2 Traffic Counts - April 2019 – May 2019

Analysis of Financial and Budget Implications

Nil.

Community Consultation

Nil.

Councillor/Officer Consultation

Council/Officer Consultation not required.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

Not applicable.

Outcome of Bunbury RoadWise Committee Meeting - 10th June 2019

The executive recommendation was moved by Nicola Smith and seconded by Brad Brooksby and was carried unanimously:

Committee Decision:

The Bunbury RoadWise Committee notes the report.

10.3 Endorsement of 2019/2020 Bunbury RoadWise Committee Action Plan

Applicant/Proponent:	Internal		
Responsible Officer:	Beth Kozyrski, Engineering Technical Officer		
Responsible Manager:	Shaun Millen, Manager Engineering and Civil Operations		
Executive:	Gavin Harris, Director Works and Services.		
Authority/Discretion	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review	
	<input checked="" type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	
	<input type="checkbox"/> Legislative	<input type="checkbox"/> Information Purposes	
Attachments:	BRWC3 Action Plan 2019-2020		

Summary

The Bunbury RoadWise Committee met out of session to formulate the 2019/2020 Action Plan. The Action Plan will be the Committee's guide for 2019/2020 and the Committee will progress, refine and action each item in accordance with the Action Plan.

Executive Recommendation

That Bunbury RoadWise Committee endorse the 2019/2020 Action Plan for referral to Council.

Strategic Relevance

Theme 1 Our Community and culture.
 Goal A safe, healthy and cohesive community, with a rich cultural life and supportive social environment.
 Objective 1.1 A community where people are safe and feel safe.

Regional Impact Statement

Council operates the Bunbury RoadWise Committee to meet the objectives of the Local Government Road Safety Strategy and hosts the South West Road Safety Advisor. The committee looks at local and regional issues.

Background

The RoadWise Program was founded in 1994 and operates with Local Governments and the community to support the implementation of Towards Zero, the road safety strategy for WA 2008-2020. Three levels of coordination (State, Regional and Local) make up the operational framework for road safety in Western Australia. The RoadWise Program is supported by the Road Safety Commission and is funded through the Road Trauma Trust Account; which is made up of the speed and red light camera fines received in WA and the State Road Funds to Local Government Agreement sourced from WA vehicle licensing fees.

The RoadWise Program supports Local Governments, community groups, private businesses and individuals to become involved in the road safety network around the state. Through a team of regional and metropolitan based staff, RoadWise achieves this by supporting local road safety committees, providing access to resources and training, and increasing knowledge, which all contribute to building the capacity of the network to make an effective contribution to improving road safety in Western Australia.

Council Policy Compliance

Not applicable.

Legislative Compliance

Not applicable.

Officer Comments

The Action Plan is written under the framework of the State Road Safety Strategy and the principles of the Safe System, the Towards Zero initiative and Shared Responsibility approach to road safety that has been used throughout Australia. Towards Zero Initiative is the State strategy for aiming for zero fatalities from existing statistics.

The Action Plan is aligned to the principles of the Safe System containing actions related to the four essential elements being:

- Safe Road Use - this is about fostering a culture that supports alert and compliant road users and improving road user behaviour and enforcement.
- Safe Road and Roadsides - provide safer roads by improving the road and the road environment.
- Safe Speeds – category aims to improve speed management on roads and foster a community and driving culture that supports lower travel speeds.
- Safe Vehicles - aims to improve awareness of vehicle safety features and ANCAP ratings and to encourage purchase of at least four or five star ANCAP rated vehicles.

The Bunbury RoadWise Committee Action Plan 2019/2020 is **attached** at Appendix BRWC3.

Analysis of Financial and Budget Implications

The draft 2019/2020 Budget to be adopted by Council includes an allocation of \$5,000 to be used by the Committee to implement the Action Plan.

Community Consultation

Not applicable.

Councillor/Officer Consultation

The RoadWise Committee met out of session on 13th May 2019 to set the new Action Plan for 2019/2020 effective from 1st July 2019.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

The projects from the 2019/2020 Bunbury RoadWise Committee Action Plan will be implemented during the 2019/2020 financial year.

Outcome of Bunbury RoadWise Committee Meeting - 10th June 2019

The executive recommendation was moved by Ian Joseph and seconded by Nathan Locke and was carried unanimously:

Committee Decision:

That Bunbury RoadWise Committee endorse the 2019/2020 Action Plan for referral to Council.

11. Applications for Leave of Absence

Nil

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

Nil

13. Urgent Business

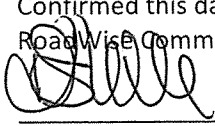
Nil

14. Date of Next Meeting

10am Monday 12th August 2019.

15. Close of Meeting

The Presiding Member closed the meeting at 10.10am.

Confirmed this day 12/8/19 to be a true and correct record of proceedings of the Bunbury
RoadWise Committee meeting held on the 10/6/19


Cr Karen Steele
PRESIDING MEMBER