



Youth Advisory Council Committee

Notice of Meeting & Agenda 1 December 2021

Committee Terms of Reference

1. *To identify and advise on youth trends, strengths, gaps and opportunities in the Bunbury area to ensure the development of policies are responsive to the needs of young people.*
2. *To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, strengths, opportunities and gaps to present to Council.*
3. *To be actively involved in the ongoing development and delivery of youth targeted projects, programs and events.*
4. *To engage with young people and their communities to establish partnerships and opportunities to support and empower young people.*

This Committee meets on the first Wednesday of every third month.

City of Bunbury
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Acknowledgement of Country

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY	<ul style="list-style-type: none">We are one teamWe keep each other safeWe display empathy and respectWe have fun and celebrate our successesWe work together to achieve great outcomes
WE ARE OPEN	<ul style="list-style-type: none">We are open to opportunitiesWe actively listen and think things throughWe are inclusive and treat everyone equallyWe are honest and open in our communicationsWe are open to feedback to improve our performance
WE ARE BRAVE	<ul style="list-style-type: none">We lead the change, we own itWe trust and empower each otherWe have the difficult conversations earlyWe hold ourselves to the highest standardWe have the courage to improve and simplify

Youth Advisory Council Committee Meeting

Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the Youth Advisory Council Committee will be held in the Council Chambers, 4 Stephen Street, Bunbury on 1 December 2021 at 4:30pm.



Signed:

Gary Barbour

Director Sustainable Communities

Agenda

1 December 2021

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Bella Burgemeister	Youth Community
Daisy Pilsworth	Youth Community
Mikaela Kerwin	Youth Community
Gemma Bray	Youth Community
Scarlett Brown	Youth Community
Hannah Moyle	Youth Community
Ashlee Piper	Youth Community
Cory Crombie	Youth Community
Rennae Tate	Youth Community
Rylee Hewitt	Youth Community
Bella Burgemeister	Youth Community
Daisy Pilsworth	Youth Community
Mikaela Kerwin	Youth Community

Ex-officio Members (non-voting):

Member Name	Representing
Cr Marina Quain	Councillor Representative
Cr Amanda Yip	Councillor Representative

Support Staff:

Name	Title
Danika Wellington	Senior Community Partnerships Officer
Liz Allan	Executive Research and Project Officer
Gary Barbour	Director Sustainable Communities

1. Declaration of Opening

The Senior Community Partnerships Officer declared the meeting open at _____pm.

As the first meeting of the Youth Advisory Council (YAC) Committee since the 2021 Local Government elections, the Committee is required to elect a Presiding Member from amongst themselves in accordance with Section 5.12 of the *Local Government Act 1995*.

It is recommended that the Committee appoint a rotational Presiding Member in order to provide equal opportunity for returning and new members. It will also strengthen the group dynamics, create shared responsibility and develop all members' skillsets. A review at 12 months will be undertake whereby one Presiding Member will be appointed for the remainder of the term.

Nominations for the remaining three rotational Presiding Members (March through to December 2022) will be presented and endorsed at the next formal meeting on 2 March 2022.

Recommendation:

That the YAC appoint _____ as Presiding Member for the period 1 December 2021 through 2 March 2022.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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6. Public Question Time

Not applicable to this committee.

7. Confirmation of Minutes

The Minutes of the meeting of the Youth Advisory Council Committee Meeting held 1 September 2021 have been circulated.

Recommendation

The minutes of the Youth Advisory Council Committee Meeting held on 1 September 2021 are confirmed as a true and accurate record.

8. Petitions, Presentations and Deputations

8.1 Petitions

8.2 Presentations

8.3 Deputations

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 Schedule of Meetings – Youth Advisory Council Committee

File Ref:	COB/526
Applicant/Proponent:	Internal
Responsible Officer:	Danika Wellington, Senior Community Partnerships Officer
Responsible Manager:	Sarah Upton, Manager Community Services
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The purpose of this report is for the Youth Advisory Council (YAC) Committee to establish an agreed schedule for the next two years up to the October 2023 local government elections.

Executive Recommendation

That the YAC Committee meet on the first Wednesday of every third month and set the following meeting schedule for the period up to the next ordinary local government elections:

- Wednesday 2 March 2022, 4.30pm
- Wednesday 1 June 2022, 4.30pm
- Wednesday 7 September 2022, 4.30pm
- Wednesday 7 December 2022, 4.30pm
- Wednesday 1 March 2023, 4.30pm
- Wednesday 7 June 2023, 4.30pm
- Wednesday 6 September 2023, 4.30pm

Voting Requirement: Simple Majority

Strategic Relevance

Theme 4	Our City
Goal	Civic leadership, partnerships and sound governance in delivering with and for the community
Objective 4.3	Trusted leadership and robust decision-making

Regional Impact Statement

Not applicable

Background

The terms of reference require the Committee to provide a youth voice to Council policies and decisions within a two-year period, in line with Council elections. To facilitate this, it is suggested the Committee meet every three months.

Council Policy Compliance

Not applicable

Legislative Compliance

Not applicable

Officer Comments

The YAC Committee have previously met on the first Wednesday of every third month which has worked well with the nature of the reports presented to the Committee. The quarterly schedule allows for informal meetings and discussions in between the formal meetings to coordinate events and enable YAC to connect with young people to better understand the trends, strengths, gaps and opportunities in Bunbury.

At the next YAC meeting on 2 March 2022, the YAC Committee will adopt its Terms of Reference. Through this process YAC members will review and discuss the current Terms and develop their own based on the desired direction with the group.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Not applicable

Councillor/Officer Consultation

This report seeks to consult with members of the YAC Committee to establish a suitable meeting schedule for the committee.

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Not applicable

10.2 Shift by the Bay 2021 Event Report

File Ref:	COB/526
Applicant/Proponent:	Internal
Responsible Officer:	Danika Wellington, Senior Community Partnerships Officer
Responsible Manager:	Sarah Upton, Manager Community Services
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Appendix 1: Shift by the Bay 2021 Event Report

Summary

The purpose of this report is to provide information to the Youth Advisory Council (YAC) Committee about the success and recommendations from the Shift by the Bay event held on 2 October 2022.

Executive Recommendation

That the Youth Advisory Council (YAC) Committee note the information presented in this report.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1	Our community and culture.
Goal	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.
Objective 1.4	Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.
Objective 1.6	A community that provides for the particular needs of the young and the old.

Regional Impact Statement

Shift by the Bay was an opportunity for the Bunbury Geopraphe region to come together and celebrate young people in a fun environment free from alcohol, drugs and smoking. The event also attracted people from beyond this region, with many tourists from Perth who were on holidays in Bunbury in attendance.

Background

The Shift Youth Festival is the City's annual youth event delivered by the Youth Advisory Council Committee (YAC) in collaboration with the Community Partnerships team. In 2020 the event was postponed due to government restrictions for COVID-19, rescheduled to October 2020. The event was held in the October 2021 school holidays again as a result of the success of previous October events.

Council Policy Compliance

Not applicable

Legislative Compliance

Not applicable

Officer Comments

Shift by the Bay for 2021 took place at Koombana Bay Foreshore following the same style of event as its 2020 counterpart. This free community event was youth focused aiming to celebrate young people, yet open for all ages and abilities to attend with a variety of activities and entertainment on offer. The event brought together fourteen local organisations within the community and presented a safe, relaxed environment to promote the services of Bunbury in a vibrant, interactive way. The event partnered with the Dinner at Dusk food truck festival again which remains a valuable partnership.

Despite the event welcoming less attendance than the previous year due to the poor weather conditions, the turnout was still high considering the wind and rain throughout the day. There were attendees from a variety of ages and suburbs.

A report has been prepared (attached at Appendix 1) outlining the key statistics from the event, participating organisations and recommendations for future events. The recommendations are based on consultation with YAC members, City staff, attendees and stallholders.

Analysis of Financial and Budget Implications

Not applicable

Community Consultation

Not applicable

Councillor/Officer Consultation

The recommendations in the Shift by the Bay Event Report (attached at Appendix 1) are based on consultation with YAC members, City staff, attendees and stallholders.

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Not applicable

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

No questions had been received at time of printing.

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the Youth Advisory Council Committee will be held 2 March 2022.

15. Close of Meeting

The Presiding Member closed the meeting at _____pm.