



Youth Advisory Council Committee

Minutes

1 September 2021

Committee Terms of Reference

The Youth Advisory Council Committee is to make recommendations to Council based on the following Terms of Reference;

- 1. To identify and advise on youth trends, strengths, gaps and opportunities in the Bunbury area to ensure the development of policies are responsive to the needs of young people.*
- 2. To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, strengths, opportunities and gaps to present to Council.*
- 3. To be actively involved in the ongoing development and delivery of youth targeted projects, programs and events.*
- 4. To engage with young people and their communities to establish partnerships and opportunities to support and empower young people.*

This Committee meets on the first Wednesday of every third month.

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Table of Contents

<u>Item No</u>	<u>Subject</u>	<u>Page No</u>
1.	Declaration of Opening	1
2.	Disclaimer	1
3.	Announcements from the Presiding Member	1
4.	Attendances	1
4.1	Apologies.....	2
4.2	Approved Leave of Absence.....	2
5.	Declaration of Interest	2
6.	Public Question Time	2
7.	Confirmation of Minutes	3
8.	Petitions, Presentations and Deputations	3
8.1	Petitions	3
8.2	Presentations	3
8.3	Deputations.....	3
9.	Method of Dealing with Agenda Business	4
10.	Reports	5
10.1	Youth Advisory Council Committee Nominations.....	5
10.2	Youth Precinct Update	8
11.	Applications for Leave of Absence	11
12.	Questions from Members	11
12.1	Response to Previous Questions from Members taken on Notice.....	11
12.2	Questions from Members	11
13.	Urgent Business	11
14.	Date of Next Meeting	11
15.	Close of Meeting	11

Acknowledgement of Country

We acknowledge the Traditional owners of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and emerging.

Vision

Celebrating and advocating young people and their communities.

Mission

We challenge expectations and assumptions, activate places and spaces, and empower young people to have a voice.

Youth Advisory Council Committee

Agenda 1 September 2021

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Presiding Member declared the meeting open at 4:34pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

The Presiding Member offered his congratulations to Hannah Moyle on the birth of her daughter.

The Presiding Member noted that he was excited that SHIFT was only a month away and that he was looking forward to seeing what the event would be like this year.

It was noted that this was the last official meeting of the Youth Advisory Council Committee and the Presiding Member thanked youth members, Cr Plumb and Cr Turner for their service over the previous two years. He also took the opportunity to thank Danika Wellington and the City.

4. Attendances

Committee Members:

Member Name	Representing
Sean van der Wielen	Presiding Member
Bella Burgemeister	Youth Community
Luka Coulson	Youth Community
Dylan Fryer	Youth Community
Rebekkah Green	Youth Community
Hannah Moyle	Youth Community

Ex-officio Members (non-voting):

Member Name	Representing
Cr Kris Plumb	Councillor Representative
Cr Karen Turner	Councillor Representative

Support Staff:

Name	Title
Danika Wellington	Senior Community Partnerships Officer
Liz Allan	Executive Assistant (Research and Projects) to the Director Sustainable Communities
Lorraine Crook	Community Partnerships Officer – Inclusion
Kate Monaghan	Community Partnerships Assistant

4.1 Apologies

Rylee Hewitt, Olivia Little, Casey Sutton, Will Tuck, Gary Barbour - Director Sustainable Communities, Sarah Upton – Manager Community Services, and Steve de Meillon – Team Leader Community Partnership & Events were apologies.

Carl McIntyre, Teagan Pesce and Lillian Wilson were absent.

4.2 Approved Leave of Absence

Nil

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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6. Public Question Time

7. Confirmation of Minutes

The Minutes of the Youth Advisory Council Committee Meeting held 2 June 2021 had been circulated.

Recommendation

That the Minutes of the Youth Advisory Council Committee Meeting held 2 June 2021 be confirmed as a true and correct record.

Outcome of the Meeting held 1 September 2021

The recommendation (as printed) was moved Bella Burgemeister, seconded Luka Coulson.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Minutes of the Youth Advisory Council Committee Meeting held 2 June 2021 be confirmed as a true and correct record.

CARRIED

6 votes "for" / Nil votes "against"

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

Items were dealt with in the order in which they appeared.

10. Reports

10.1 Youth Advisory Council Committee Nominations

Applicant/Proponent:	Internal
Responsible Officer:	Danika Wellington, Senior Community Partnerships Officer
Responsible Manager:	Sarah Upton, Manager Community Services
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion:	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The purpose of this report is to inform members of the current advertisement of Youth Advisory Council Committee (YAC) nominations to fill the 14 positions that will become vacant in line with Council elections in October 2021. Current YAC members are welcome to re-apply.

Executive Recommendation

That the Youth Advisory Council Committee note the information presented in this report.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1 Our community and culture
Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.6 A community that provides for the particular needs of the young and the old

Regional Impact Statement

The Youth Advisory Council Committee comprises members from the Greater Bunbury region representing the surrounding Shires of Capel, Dardanup and Harvey.

Background

All the City of Bunbury Committees of Council's terms of office conclude in line with the local government elections on the 16 October 2021. Committees will therefore need to be reappointed by Council at the following Ordinary Council Meeting held on 2 November 2021. Applications are open to young people aged 12 to 25 years residing in the Greater Bunbury region.

YAC members serve a two-year period in line with Council elections and will need to re-apply if they wish to continue for another term.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

The nomination period for vacant positions will commence 1 September 2021 and be open until 4:00pm on 19 September 2021.

Applicants are being asked to submit an online application form through the City's online platform, SmartyGrants. The online application form can be found at: <https://bunbury.smartygrants.com.au/yac2021>

Recognising that young people communicate through multiple mediums, we have provided the opportunity to showcase creativity in the application process. Applications are required to be submitted in full and questions must be answered through the SmartyGrants portal before the closing date. In addressing the selection criteria, nominees may upload a range of file types including videos, pictures or artwork.

Advertising and promotion of the nomination period will be undertaken via newspapers, radio, City of Bunbury social media, YAC social media and direct email to schools and other networks.

Analysis of Financial and Budget Implications

The advertisement of vacant positions will be undertaken through the Youth Advisory Council Committee operational budget.

Community Consultation

Not applicable.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

Committees of Councils will be endorsed at the Ordinary Council Meeting held 2 November 2021.

Outcome of the Meeting held 1 September 2021

The recommendation (as printed) was moved Luka Coulson, seconded Hannah Moyle.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Youth Advisory Council Committee note the information presented in this report.

CARRIED

6 votes "for" / Nil votes "against"

10.2 Youth Precinct Update

Applicant/Proponent:	Internal
Responsible Officer:	Danika Wellington, Senior Community Partnerships Officer
Responsible Manager:	Sarah Upton, Manager Community Services
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion:	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The purpose of this report is to update the Youth Advisory Council Committee (YAC) on the progress of the Youth Precinct construction.

Executive Recommendation

That the Youth Advisory Council Committee note the information presented in this report.

Voting Requirement: Simple Majority

Strategic Relevance

- Theme 1 Our community and culture
- Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
- Objective 1.2 An active community, able to access a wide range of sporting, recreation and leisure options
- Objective 1.6 A community that provides for the particular needs of the young and the old

Regional Impact Statement

The Youth Precinct will become a destination park and drawcard for locals and tourists alike. The precinct is a central location for young people to socialise and interact with other young people in the Bunbury Geopraphe region.

Background

The YAC was appointed as the Steering Committee for the community engagement portion of the Youth Precinct project at the 16 April 2019 Ordinary Council Meeting (Council Decision 034/19). The Council decision also appointed YAC to name the Youth Precinct.

The Youth Precinct began site works in April 2021. Construction commenced in September 2021 and is anticipated for completion in April 2022.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

The tender for the Youth Precinct construction was awarded to Advantearing Civil Engineers. Construction is due to commence in September 2021. Due to builder availability and delays in manufacturing and materials, construction was delayed until September. These delays will unfortunately extend the project completion date to April 2022. Advantearing have been busy behind the scenes awarding subcontracts and ordering long lead time items.

Local contractor Geographe Civil Pty Ltd have almost finished the preliminary works including demolition, bulk earthworks and service connections. During early August Western Power completed electrical upgrades which will support lighting for the precinct and supply three-phase power for events.

City staff, in collaboration with YAC, will develop an engagement plan to identify relevant stakeholders and relevant engagement activities to workshop a name for the Youth Precinct. Some of the key stakeholders identified include local Aboriginal elders and the skating community. YAC members will be supported by City staff to engage with stakeholders and endorse a name ready for the opening in 2022.

There is a \$40,000 budget to deliver an opening/launch ceremony and subsequent activation of the facility through the April school holidays and Youth Week. The proposed date for the opening/launch ceremony is Saturday 9 April 2022. The proposed date is subject to construction timelines. YAC members will be involved in the planning process for the event.

Analysis of Financial and Budget Implications

Funding has been allocated in the 2021-22 budget for:

- PR-4786 Detailed design, contract documentation and construction of the Youth Precinct.
- PR-5014 Youth Precinct opening event.

Community Consultation

A community consultation process will be undertaken as part of the naming project.

Councillor/Officer Consultation

Not applicable

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

A name for the Youth Precinct will be endorsed by YAC at the next Committee meeting on 1 December 2021. This will then be presented to Council in early 2022.

Outcome of the Meeting held 1 September 2021

The recommendation (as printed) was moved Bella Burgemeister, seconded Luka Coulson.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Youth Advisory Council Committee note the information presented in this report.

CARRIED

6 votes "for" / Nil votes "against"

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

Nil

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the Youth Advisory Council Committee will be held on 1 December 2021.

15. Close of Meeting

The Presiding Member closed the meeting at 4:36pm.