



Heritage Advisory Committee

Minutes

11 August 2021

Committee Terms of Reference

The Heritage Advisory Committee is to provide heritage advice on:

- 1. City-owned heritage assets*
- 2. strategic and statutory planning instruments*
- 3. promotion and education of heritage and history*
- 4. enhancement of economic development and tourism opportunities*
- 5. matters raised by the general community*

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Acknowledgement of Country

We acknowledge the Traditional owners of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and emerging.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY

We are one team
We keep each other safe
We display empathy and respect
We have fun and celebrate our successes
We work together to achieve great outcomes

WE ARE OPEN

We are open to opportunities
We actively listen and think things through
We are inclusive and treat everyone equally
We are honest and open in our communications
We are open to feedback to improve our performance

WE ARE BRAVE

We lead the change, we own it
We trust and empower each other
We have the difficult conversations early
We hold ourselves to the highest standard
We have the courage to improve and simplify

Heritage Advisory Committee

Minutes

11 August 2021

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Presiding Member declared the meeting open at 4:00pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

There were no announcements from the Presiding Member.

4. Attendances

Committee Members:

Member Name	Representing
Cr Tresslyn Smith	Presiding Member
Mrs Del Ambrosius	Community
Mr Bernhard Bischoff	Community
Mr Stephen Craddock	Community
Mr Graham Houghton	Community
Mr Kent Lyon (<i>from 4:03pm</i>)	Community
Mr Peter Suckling	Community

Support Staff:

Name	Title
Mr Gary Barbour	Director Sustainable Communities
Ms Lacey Brown	Strategic Planning Officer (Heritage)
Ms Liz Allan	Executive Assistant (Research and Projects) to the Director Sustainable Communities
Steve de Meillon	Team Leader Community Partnerships

4.1 Apologies

Cr Todd Brown and Duncan Rutherford were apologies for the meeting.

4.2 Approved Leave of Absence

Nil

6. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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Nil

6. Public Question Time

Not applicable to this Committee

7. Confirmation of Minutes

The Minutes of the Heritage Advisory Committee held on 14 April 2021 have been circulated.

Recommendation

The Minutes of the Heritage Advisory Committee held 14 April 2021 are confirmed as a true and accurate record.

Outcome of the Meeting held 11 August 2021

The recommendation was moved Graham Houghton, seconded Bernhard Bischoff.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Minutes of the Heritage Advisory Committee Meeting held 14 April 2021 be confirmed as a true and correct record.

CARRIED

6 votes "for" / Nil votes "against"

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Steve de Meillon, Team Leader Community Partnerships addressed the Heritage Advisory Committee on the City's Reconciliation Action Plan.

Kent Lyon entered the meeting at 4:03pm.

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

Items are to be dealt with in the order that they appear.

10. Reports

10.1 Key Projects 2021/22

File Ref:	COB/517
Applicant/Proponent:	Internal Report
Responsible Officer:	Lacey Brown, Strategic Planning Officer (Heritage)
Responsible Manager:	Felicity Anderson, Manager City Growth
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

This item is to update the Heritage Advisory Committee (HAC) on the status of existing and new strategic planning (heritage) projects in the 2021/22 financial year.

Executive Recommendation

That the Heritage Advisory Committee note the information provided on the status of existing and new strategic planning (heritage) projects in the 2021/22 financial year.

Strategic Relevance

Theme 4: Our City
Goal: Civic leadership, partnerships and sound governance in delivering with and for the community.
Objective 4.2: A highly-engaged and involved community, working together on strategy development and implementation.

Theme 3: Our places and spaces
Goal: A natural and built environment that reflects Bunbury's core values.
Objective 3.3 High-quality urban design, well planned neighbourhoods with housing choice, and appropriate provision for diverse land uses to meet the community's needs.

Regional Impact Statement

Heritage is important for the community and has environmental, economic and social benefits as a resource for present and future generations. The City of Bunbury recognises the importance of identifying, assessing and managing heritage places within its local government area to align with contemporary community values.

Background

There are strategies, events and programs with which the HAC are affiliated. This item is designed to outline these, their current status and future direction. The post-election Heritage Advisory Committee (HAC) met for the first time in December 2019 with some new members joining the Committee. It was thought timely to conduct a strategic planning workshop in February 2020

with the new Committee to revisit the terms of reference, current projects and any priorities. On completion of the workshop, the HAC members agreed on five priorities that were consistent with the terms of reference.

Council Policy Compliance

This will define strategies and actions for the continued development of projects, policies, procedures and other initiatives that contribute to preserving, enhancing and promoting its local heritage.

Legislative Compliance

The following statutory planning instruments of the State Planning Framework and Local Planning Framework are applicable to the strategic priorities:

- The Burra Charter
- *Heritage Act 2018*
- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- Relevant Local Planning Policies for Heritage
- State Planning Policy 3.5 Historic Heritage Conservation

Officer Comments

HAC Priorities

The strategic planning workshop was held with HAC members after the closing of the February 2020 HAC meeting. It was facilitated by the Strategic Planning Officer (Heritage) with the Director Sustainable Communities and the consultant Heritage Advisor providing advice as required.

The workshop focused on the HAC Terms of Reference and projects that were currently addressed in the budget. On completion of the workshop, five priorities were identified by the HAC members and officers.

Current details and status are as follows:

Priority Project	Summary	Timeframe	Current Budget
1. Ocean Beach Heritage Trail	A heritage trail adjacent to the footpath predominantly along Ocean Drive. Scoping study and Noongar Art engagement completed 2020/21. Budget and project confirmed for 2021/22.	2021-22	\$30,000
2. Asset Management Prioritisation	The City has 10 Conservation Management Plans (CMPs) for City-owned heritage assets. A lot of the conservation works occur reactively due to lack of budget. A qualified professional is required to assess the CMPs, prioritise works across the heritage assets and assign costs. This would allow for budget preparation and a rollout of works from year to year. This has been identified as a priority in the draft Heritage	2022-23	Nil - Requires a budget bid. Approx. \$15k

Priority Project	Summary	Timeframe	Current Budget
	Strategy.		
3. Street-by-street survey to inform Local Heritage Survey (MHI)	After the initial preparation of the Municipal Heritage Inventory, places have been added to the MHI by nomination only. This has resulted in adhoc listings. The budget will allow a street-by street assessment of the Tree Street Area and CBD.	2021-22	\$30,000
4. Policy development - Significant Tree Register and Heritage Conservation Notices	Under the <i>The Planning and Development (Local Planning Schemes) Regulations 2015</i> , local governments have the ability to issue tree preservation orders and heritage conservation notices. A public information sheet has been drafted and officers are awaiting release of a State model policy template. Will require a contemporary review of the draft tree listings.	2021-22	Will be completed inhouse
5. Incorporation of heritage into City-wide strategies	This has been identified in the draft Heritage Strategy. Officers are currently finalising the draft to prepare for public consultation.	Strategy reviews are ongoing	Expended

Local Government Election 16 October 2021

Spill of all Committees for election. Please note that all existing members will need to reapply.

Operational Projects

- State Heritage Awards 2021
- City of Bunbury Heritage Awards 2022
- Bunbury Heritage Forum (in line with the National Trust Heritage Festival 2022)
- Heritage Advisory Service
- Heritage Advisory Committee

Analysis of Financial and Budget Implications

The project for Asset Management Prioritisation has been identified in consultation and drafting of the Heritage Strategy as a priority. A budget of at least \$15,000 will be recommended as part of Council budget deliberations for 2022/23 in due course.

Community Consultation

Not applicable

Councillor/Officer Consultation

Councillor members were consulted through the Heritage Advisory Committee.

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Not applicable

Outcome of the Meeting held 11 August 2021

The recommendation was moved Kent Lyon, seconded Stephen Craddock.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Heritage Advisory Committee note the information provided on the status of existing and new strategic planning (heritage) projects in the 2021/22 financial year.

CARRIED

7 votes "for" / Nil votes "against"

10.2 Summary of Referrals and Communications

File Ref:	COB/517
Applicant/Proponent:	Heritage Advisory Committee
Responsible Officer:	Lacey Brown, Strategic Planning Officer (Heritage)
Responsible Manager:	Felicity Anderson, Manager City Growth
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The Heritage Advisor and Strategic Planning Officer (Heritage) have provided details to the Heritage Advisory Committee on recent development application referrals, discussions and events since the last Committee meeting.

Executive Recommendation

That the Heritage Advisory Committee note the summary of referrals and communications as detailed in the Officer Comments.

Strategic Relevance

- Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.
Objective 1.4 Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.
- Theme 3: Our places and spaces
Goal: A natural and built environment that reflects Bunbury's core values.
Objective 3.3 High-quality urban design, well planned neighbourhoods with housing choice, and appropriate provision for diverse land uses to meet the community's needs.

Regional Impact Statement

Heritage is important for the community and has environmental, economic and social benefits as a resource for present and future generations. The City of Bunbury recognises the importance of identifying, assessing and managing heritage places within its local government area to align with contemporary community values.

Background

The Heritage Advisory Committee (HAC) is advised of recent development applications, decisions, policy, enquiries and/or events to assist in the awareness and promotion of heritage development and education in Bunbury. This provides a transparent approach for the wider community and is consistent with the terms of reference for the HAC.

Legislative/Council Policy Compliance

The following statutory planning instruments of the State Planning Framework and Local Planning Framework are applicable to the assessment of development applications and heritage advice:

- The Burra Charter
- *Heritage Act 2018*
- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- Relevant Local Planning Policies for Heritage
- State Planning Policy 3.5 Historic Heritage Conservation

Officer Comments

The referral and communications list is as follows:

1	99A Stirling Street – new grouped dwelling
2	17 Ednie Street – retrospective approval for additions/outbuilding
3	52 Stirling Street – new additions to grouped dwellings and additional outbuilding
4	Stirling Street Arts Centre - Outbuilding
5	45 Moore Street – alterations and outbuilding
6	Red Mill Store – enquiry
7	Bunbury Women’s Club – window sealing
8	149 Victoria Street – Old Commonwealth Bank – amendment to original DA
9	15 Forrest Ave – demolition of building that was relocated to site in 1953
10	19 Austral Parade – Fence
11	62 Frankel Street – signage and window treatment enquiry
12	47A Moore Street - Carport
13	151 Victoria Street – Telstra Building – Façade Upgrades
14	Flynn Street – Replacement of Timber Grave Markers
15	Carmody Place – Fmr Railway Station – Lease Renewal Conditions for Cafe
16	44 William Street – enquiry
17	21 Charles Street – enquiry
18	51 Charles Street – written planning advice
19	Bunbury Museum and Heritage Centre – internal works
20	9 Park Street – enquiry
21	National Trust Information Forum – Looking after your heritage place
22	State Heritage Awards 2021

Analysis of Financial and Budget Implications

There are no financial or budget implications associated with this report.

Community Consultation

Not applicable

Councillor/Officer Consultation

Councillor members were consulted through the Heritage Advisory Committee.

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Not applicable

Outcome of the Meeting held 11 August 2021

The recommendation was moved Del Ambrosius, seconded Peter Suckling.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Heritage Advisory Committee note the summary of referrals and communications as detailed in the Officer Comments.

CARRIED

7 votes "for" / Nil votes "against"

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

Question 1 Del Ambrosius noted the state of the Leschenault Homestead and the deterioration of this Heritage Listed historical homestead. She acknowledged that this was port land and asked if there was anything that the City could do.

Answer 1: Gary Barbour advised that he would ring the General Manager to find out what Southern Ports' intentions were for the Leschenault Homestead.

Question 2: Members of the Committee noted that Aqwest had purchased the old GWN building as it gave employees access to stabilise the reservoir. The question was asked whether photographic archives could be taken of the building.

Answer 2: Lacey Brown advised that this building was on the Municipal Heritage Inventory and prior to any demolition archival records would be required.

Question 3: Members noted that an event should be held to commemorate the opening of Jetty Road (the Arrol Crane/Timber Jetty) and asked if the family of John Vernon, as the mover of the original Timber Jetty Presentation Society Motion, could be invited to attend.

Answer 3: Gary Barbour advised that this could be looked at subject to agreement from the Department of Transport.

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the Heritage Advisory Committee will be held on 13 October 2021.

15. Close of Meeting

The Presiding Member closed the meeting at 5:15pm.