

Disability Access and Inclusion Committee

Notice of Meeting & Agenda 28 July 2021

Committee Terms of Reference

The Disability Access and Inclusion Committee has been established:

- 1. To provide an oversight role in the development and implementation of the statutory requirements of the Disability Access and Inclusion Plan (DAIP);*
- 2. To review progress of the organisation in the achievement of the objectives of the DAIP;*
- 3. To review the Statutory Reports required under the DAIP;*
- 4. To review the progress of the organisation in relation to progress against the objectives of the Community Strategic Plan as it relates to MARCIA;*
- 5. To review any reports provided by the Co-Design Access Panel.*

Table of Contents

<u>Item No</u>	<u>Subject</u>	<u>Page No</u>
1.	Declaration of Opening	2
2.	Disclaimer	2
3.	Announcements from the Presiding Member	2
4.	Attendances.....	2
4.1	Apologies.....	2
4.2	Approved Leave of Absence	2
5.	Declaration of Interest.....	3
6.	Public Question Time	3
7.	Confirmation of Minutes.....	3
8.	Petitions, Presentations and Deputations	3
8.1	Petitions	3
8.2	Presentations	4
8.3	Deputations.....	4
9.	Method of Dealing with Agenda Business	4
10.	Reports	5
10.1	Most Accessible Community in WA Awards 2021.....	5
10.2	Co-Design Access Panel (CoDAP) Update.....	8
10.3	DAIC Nominations 2021.....	12
11.	Applications for Leave of Absence.....	15
12.	Questions from Members	15
12.1	Response to Previous Questions from Members taken on Notice	15
12.2	Questions from Members.....	15
13.	Urgent Business	15
14.	Close of Meeting.....	15

Acknowledgement of Country

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY

We are one team
We keep each other safe
We display empathy and respect
We have fun and celebrate our successes
We work together to achieve great outcomes

WE ARE OPEN

We are open to opportunities
We actively listen and think things through
We are inclusive and treat everyone equally
We are honest and open in our communications
We are open to feedback to improve our performance

WE ARE BRAVE

We lead the change, we own it
We trust and empower each other
We have the difficult conversations early
We hold ourselves to the highest standard
We have the courage to improve and simplify

Disability Access and Inclusion Committee Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the Disability Access and Inclusion Committee will be held in the *Ocean Room*, 2-4 Stephen Street, Bunbury, on 28 July 2021 at 4:00pm.



Signed:

Gary Barbour

Director Sustainable Communities

Agenda 28 July 2021

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Cr Karen Turner	Councillor Representative
Cr Michelle Steck	Councillor Representative
Charmaine Herbst	Community Service Organisation Representative (Wanslea NDIS)
Mark Blowers	Community Representative
Melissa Portolan	Community Representative
Jessica Te Ngaio	Community Representative
Mal Osborne	Chief Executive Officer

Support Staff:

Name	Title
Lorraine Crook	Community Partnerships Officer – Inclusion
Danika Wellington	Senior Community Partnerships Officer
Sarah Upton	Manager Community Services
Liz Allan	Executive Assistant (Research and Projects) to the Director Sustainable Communities.

1. Declaration of Opening

The Presiding Member declared the meeting open at _____pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

Not applicable to this committee.

7. Confirmation of Minutes

The Minutes of the meeting of the Disability Access and Inclusion Committee Meeting held 19 May 2021 had been circulated.

Recommendation

That the Minutes of the Disability Access and Inclusion Committee Meeting held 19 May 2021 be confirmed as a true and correct record.

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 Most Accessible Community in WA Awards 2021

Applicant/Proponent:	Internal
Responsible Officer:	Lorraine Crook, Community Partnerships Officer
Responsible Manager:	Sarah Upton, Manager Community Services
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The Regional Capitals Alliance WA are now seeking nominations for the 2021 Most Accessible Community in Western Australia (MACWA) Awards.

Executive Recommendation

That the Disability Access and Inclusion Committee note the information presented in this report.

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Regional Impact Statement

The MACWA Awards offer an opportunity to be recognised across the state for achieving excellence in access and inclusion.

Background

The City of Bunbury worked with the Regional Capitals Alliance WA to develop the Most Accessible Community in Western Australia (MACWA) Awards in 2018. This aligned with the City's goal to be recognised as the Most Accessible Regional City in Australia (MARCIA) and provided a vehicle for Local Government authorities across the state to bring focus and recognition to the work they undertake to improve access and inclusion.

The awards have been delivered in 2018 and 2019 with the 2020 awards postponed due to the impact of COVID-19. This year's nominations will cover work undertaken since July 2019 to December 2020.

Council Policy Compliance

The DAIC operates under the Council's Code of Conduct.

The City's DAIP commitments are outlined in the Access and Inclusion Council Policy.

Legislative Compliance

Disability Services Act 1993 (amended 2004)
Local Government Act 1995

Officer Comments

The MACWA Awards are an opportunity for the City to showcase and be recognised for the ongoing commitment the City has made to improve access and inclusion. The nomination period closes on 31 July 2021.

The City will nominate as a Regional City, highlighting projects in the following categories:

Category 2: Infrastructure and public open space inclusion and accessibility

- Youth Precinct Development

Category 3: Leadership

- Co-Design Access Panel

Local Government winners of each category will receive \$500 to donate to a local not-for-profit or community group in their area, with an overall winner receiving an extra \$500 from the Regional Capitals Alliance of WA. Winners will be announced at the WALGA AGM in September 2021.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications associated with this report.

Community Consultation

Not applicable

Councillor/Officer Consultation

Not applicable

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

The City's application will be submitted prior to the closing date of 31 July 2021. The outcome will be announced on 20 September 2021 at the WALGA AGM.

10.2 Co-Design Access Panel (CoDAP) Update

Applicant/Proponent:	Internal
Responsible Officer:	Lorraine Crook, Community Partnerships Officer
Responsible Manager:	Sarah Upton, Manager Community Services
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The purpose of this report is to provide an update on two key projects the Co-Design Access Panel (CoDAP) have been involved in being the Communication Boards and the Accessible Events Trailer.

Executive Recommendation

That the Disability Access and Inclusion Committee note the information presented in this report.

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Regional Impact Statement

Both projects provide widespread benefit for people with disability in the Greater Bunbury region.

Background

The Co-Design Access Panel (CoDAP) has completed its first two-year tenure having been established in July 2019. The CoDAP was established out of the recommendations of the MARCIA report which was adopted by Council in 2018 (Council Decision 194/18). CoDAP seeks to provide access and inclusion advice at the concept and development phase of relevant City of Bunbury projects and has a primary focus on the built environment, parks and open spaces.

Since July 2019 CoDAP has consulted on several City of Bunbury projects, including the Youth Precinct and external projects including the Department of Conservation, Biodiversity and Attractions Mangrove Cove development and the Southern Ports Authority Outer Harbour accessible fishing jetty.

Council Policy Compliance

The DAIC operates under the Council's Code of Conduct.

The City's DAIP commitments are outlined in the Access and Inclusion Council Policy.

Legislative Compliance

Disability Services Act 1993 (amended 2004)

Local Government Act 1995

Officer Comments

CoDAP has recently been consulted on two innovative projects currently being developed:

1. **Communication Boards**
Two community members approached the City to install communication boards in City playgrounds and facilities. These communication boards utilise Boardmaker, an evidence-based alternative communication system to enhance communication opportunities for children with limited or non-verbal communication capacity. The boards provide the child a means to communicate their

needs to provide a more typical play experience and to communicate with other people and children around them.

The CoDAP provided feedback on the draft design and concept of the communication boards. The design is now being finalised and installation is planned for September 2020.

The boards will be trialled in two City of Bunbury playgrounds – Koombana Bay and Big Swamp playgrounds. Upon review of the trial, the City will look to support an expansion to relevant playgrounds and City facilities.

This is the first trial of this kind in Western Australia, based on a similar project in Queensland.

2. Accessible Events Trailer

The City is working in collaboration with Enable WA to support event organisers to deliver more accessible and inclusive events through the provision of an accessible events trailer.

CoDAP was consulted on the trailer concept and asked to provide feedback on proposed equipment. Some of the proposed equipment includes kerb ramps, parking signage and portable tactiles.

The City intends to repurpose its current events trailer (previously used for traffic management however currently underutilised) and provide it to Enable WA to use for this initiative. In addition, the City will provide a safe place to store the trailer, proposed to be Hay Park Multi-Sports Pavilion carpark and equipment to be used in the trailer, such as mobi-matting and beach wheelchairs.

The trailer will be free for community groups to use with Enable WA taking sole responsibility for the ownership and administration.

As CoDAP has completed its first two-year tenure, nominations for panel members will be invited in late 2021.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications impacting from the recommendations of this report.

Community Consultation

Not applicable

Councillor/Officer Consultation

Not applicable

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

The projects identified in the report are ongoing and updates will be provided at the next DAIC meeting.

10.3 DAIC Nominations 2021

Applicant/Proponent:	Internal
Responsible Officer:	Lorraine Crook, Community Partnerships Officer
Responsible Manager:	Sarah Upton, Manager Community Services
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The purpose of this report is to advise that due to local government elections being held in October 2021, all Council Committee positions become vacant.

Executive Recommendation

That the Disability Access and Inclusion Committee (DAIC) note the information presented in this report.

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Regional Impact Statement

The DAIC provides opportunity for community members to make decisions that benefit Bunbury through the provision of accessible and inclusive facilities, open spaces, programs and services. This contributes to Bunbury

being a welcoming and inclusive city for residents and visitors to the Bunbury Geopraphe region.

Background

Council elections will occur in October 2021 which means all Committees of Councils will spill and re-elect for all positions. The current DAIC is now coming to the end of its two-year tenure, with the 28 July 2021 meeting being the final meeting before the election.

Council Policy Compliance

The DAIC operates under the Council's Code of Conduct.

The City's DAIP commitments are outlined in the Access and Inclusion Council Policy.

Legislative Compliance

Disability Services Act 1993 (amended 2004)
Local Government Act 1995

Officer Comments

The DAIC provides an opportunity for community members with lived experience of disability to oversee the implementation and review of the City's Disability Access and Inclusion Plan and MARCIA initiatives.

Current Committee members are welcome to re-apply for their position on the DAIC for the next round.

The City would like to thank all members for their contribution over the last two years and wish them all the best for their future endeavours.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications impacting from the recommendations of this report.

Community Consultation

Not applicable

Councillor/Officer Consultation

Not applicable

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Membership on the Committee, including Elected Member representation should be determined within two Ordinary Council Meetings from the Local Government Elections.

11. Applications for Leave of Absence

Nil

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

No questions had been received at the time of printing.

13. Urgent Business

Nil

14. Close of Meeting