



International Relations Committee

Notice of Meeting & Agenda 1 July 2021

Committee Terms of Reference

1. *To facilitate, support and promote cultural, sporting, education, tourism and economic partnership opportunities between Bunbury and its international partners including but not limited to its Sister City and Friendship City relationships.*
2. *To encourage, through Sister City and other international relationships, greater understanding and friendship between City of Bunbury residents and participating cities and in doing so contribute to the mutual benefit of all communities involved.*
3. *To foster the involvement of commercial, educational and community organisations in various aspects of international relationships and to encourage the development of special links with overseas counterparts.*
4. *To promote Bunbury's international relationships to the wider community, in turn increasing community awareness and participation.*
5. *To advise Council on issues of importance and provide ideas for extending affiliations and developing new international partnerships.*
6. *To ensure all communications to Mayors of Bunbury's international partners are undertaken through the Office of the Mayor.*

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia
Correspondence to:
Post Office Box 21
Bunbury WA 6231

Table of Contents

| <u>Item No</u> | <u>Subject</u> | <u>Page No</u> |
|----------------|--|----------------|
| 1. | Declaration of Opening | 2 |
| 2. | Disclaimer | 2 |
| 3. | Announcements from the Presiding Member | 2 |
| 4. | Attendances | 2 |
| 4.1 | Apologies..... | 2 |
| 4.2 | Approved Leave of Absence..... | 2 |
| 5. | Declaration of Interest | 3 |
| 6. | Public Question Time | 3 |
| 7. | Confirmation of Minutes | 3 |
| 8. | Petitions, Presentations and Deputations | 3 |
| 8.1 | Petitions | 3 |
| 8.2 | Presentations | 3 |
| 8.3 | Deputations..... | 3 |
| 9. | Method of Dealing with Agenda Business | 3 |
| 10. | Reports | 4 |
| 10.1 | Update on Activities of International Engagement Department..... | 4 |
| 11. | Applications for Leave of Absence | 6 |
| 12. | Questions from Members | 6 |
| 12.1 | Response to Previous Questions from Members taken on Notice..... | 6 |
| 12.2 | Questions from Members | 6 |
| 13. | Urgent Business | 6 |
| 14. | Date of Next Meeting | 6 |
| 15. | Close of Meeting | 6 |

Acknowledgement of Country

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

| | |
|-------------------------|--|
| WE ARE COMMUNITY | <ul style="list-style-type: none">We are one teamWe keep each other safeWe display empathy and respectWe have fun and celebrate our successesWe work together to achieve great outcomes |
| WE ARE OPEN | <ul style="list-style-type: none">We are open to opportunitiesWe actively listen and think things throughWe are inclusive and treat everyone equallyWe are honest and open in our communicationsWe are open to feedback to improve our performance |
| WE ARE BRAVE | <ul style="list-style-type: none">We lead the change, we own itWe trust and empower each otherWe have the difficult conversations earlyWe hold ourselves to the highest standardWe have the courage to improve and simplify |

International Relations Committee Meeting Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the International Relations Committee will be held in the Ocean Room, 4 Stephen Street, Bunbury on 1 July 2021 at 4:00pm.



Signed:

Gary Barbour

Director Sustainable Communities

Agenda

1 July 2021

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

| Member Name | Representing |
|-------------------|--------------------------|
| Cr Todd Brown | Council Representative |
| Cr Tresslyn Smith | Council Representative |
| Felicity Farnell | Community Representative |
| Valda Smith | Community Representative |
| Paul Springate | Community Representative |
| Pauline Vukelic | Community Representative |
| Janice Platt | Community Representative |
| Shamara Williams | Community Representative |
| Helena Sahn | Community Representative |
| Brooke Gray | Community Representative |
| John Taylor | Community Representative |

Ex-officio Members (non-voting):

| Member Name | Representing |
|--------------------|--|
| Mr Mark Exeter | South West Development Commission Representative |
| Ms Lyn Farrell | Edith Cowan University SW Campus Representative |
| Mr Yan Lyu | Bunbury-Jiaxing Business Office Representative |

Support Staff:

| Name | Title |
|-------------------|---|
| Carol McDowall | Senior International Engagement Officer |
| Gary Barbour | Director, Sustainable Communities |
| Felicity Anderson | Manager City Growth |
| Kylie Tucker | International Engagement Officer |

1. Declaration of Opening

The Presiding Member declared the meeting open at _____am.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

Not applicable to this committee.

7. Confirmation of Minutes

The Minutes of the meeting of the International Relations Committee Meeting held 19 April 2021 have been circulated.

Recommendation

The minutes of the International Relations Committee Meeting held on 19 April 2021, are confirmed as a true and accurate record.

8. Petitions, Presentations and Deputations

8.1 Petitions

8.2 Presentations

8.3 Deputations

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 Update on Activities of International Engagement Department

| | |
|-----------------------------|--|
| File Ref: | COB/523 |
| Applicant/Proponent: | Internal Report |
| Responsible Officer: | Carol McDowall, Senior Officer International Engagement |
| Responsible Manager: | Felicity Anderson, Manager City Growth |
| Executive: | Gary Barbour, Director Sustainable Communities |
| Authority/Discretion | <input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes |
| Attachments: | Appendix 1: International Relations Committee Update July 2021 |

Summary

The purpose of this report is to inform the Committee on the activities of the International Engagement Office.

Executive Recommendation

That the International Relations Committee note the activities as **attached** at Appendix 1.

Strategic Relevance

Theme 1 Our Community and Culture
Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.

Objective 1.3 A welcoming community, where diverse cultures are valued, and residents have a sense of belonging

Theme 1 Our Community and Culture
Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment

Objective 1.4 Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

Regional Impact Statement

There is no regional impacts associated with this report

Background

There are ongoing programs run by the City of Bunbury through our long-term formal sister and friendship city relationships, as well as events and programs guided by the International Relations Department strategic framework. This item is designed to outline their status and future directions.

Council Policy Compliance

There is no Council Policy applicable to this report.

Legislative Compliance

Local Government Act 1995.

Officer Comments

Current and future events and activities are outlined in the report.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Nil

Councillor/Officer Consultation

Not applicable

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Not applicable

11. Applications for Leave of Absence

Janice Platt has requested leave of absence until the end of her term due to the arrival of her baby.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

No questions had been received at time of printing.

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the International Relations Committee will be held 16 August 2021

15. Close of Meeting

The Presiding Member closed the meeting at _____.