



Youth Advisory Council Committee

Notice of Meeting and Agenda 2 June 2021

Committee Terms of Reference

The Youth Advisory Council Committee is to make recommendations to Council based on the following Terms of Reference;

- 1. To identify and advise on youth trends, gaps and opportunities in the Bunbury area.*
- 2. To advise Council on the development of policies that is responsive to the needs of youth.*
- 3. To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, opportunities and gaps to present to Council.*
- 4. To assist and be actively involved in the ongoing development and delivery of youth targeted projects, programs and events. (Annually: Australia Day and National Youth Week)*
- 5. To engage with the wider youth community to create/look for partnerships and opportunities to support young people in the areas of upskilling, youth leadership and the active involvement for youth driven initiatives.*

This Committee meets on the first Wednesday of every third month.

City of Bunbury
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Acknowledgement of Country

We acknowledge the Traditional owners of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and emerging.

Vision

Celebrating and advocating young people and their communities.

Mission

We challenge expectations and assumptions, activate places and spaces, and empower young people to have a voice.

Youth Advisory Council Committee Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the Youth Advisory Council Committee will be held in the *Council Chambers*, 2-4 Stephen Street, Bunbury, on 2 June 2021 at 4:30pm.



Signed:

Gary Barbour Director Sustainable Communities

Agenda

2 June 2021

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Sean van der Wielen	Presiding Member
Bella Burgemeister	Youth Community
Luka Coulson	Youth Community
Dylan Fryer	Youth Community
Rebekkah Green	Youth Community
Rylee Hewitt	Youth Community
Olivia Little	Youth Community
Carl McIntyre	Youth Community
Hannah Moyle	Youth Community
Teagan Pesce	Youth Community
Sean Smith	Youth Community
Casey Sutton	Youth Community
Will Tuck	Youth Community
Lillian Wilson	Youth Community

Ex-officio Members (non-voting):

Member Name	Representing
Cr Chris Plumb	Councillor Representative
Cr Karen Turner	Councillor Representative

Support Staff:

Name	Title
Gary Barbour	Director Sustainable Communities
Sarah Upton	Manager Community Services
Steven De Meillon	Team Leader Community Partnerships
Danika Wellington	Senior Community Partnerships Officer
Liz Allan	Executive Assistant (Research and Projects) to the Director Sustainable Communities

1. Declaration of Opening

The Presiding Member declared the meeting open at _____.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a "Disclosure of Interest" form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

7. Confirmation of Minutes

The Minutes of the Youth Advisory Council Committee Meeting held 2 December 2020 had been circulated.

Recommendation

That the Minutes of the Youth Advisory Council Committee Meeting held 2 December 2020 be confirmed as a true and correct record.

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

10. Reports

10.1 Resignation of Youth Advisory Council Committee Member

Applicant/Proponent:	Internal
Responsible Officer:	Senior Community Partnerships Officer
Responsible Manager:	Sarah Upton, Manager Community Services
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion:	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
Attachments:	Appendix 1: Sean Smith Resignation Letter

Summary

The purpose of this report is to note the resignation of Sean Smith from the Youth Advisory Council Committee.

Executive Recommendation

That the Youth Advisory Council Committee request that Council:

1. Accept the resignation of Sean Smith from the Youth Advisory Council Committee.
2. Request the Chief Executive Officer formally thanks Sean Smith for his contribution in writing.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1 Our community and culture
Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.6 A community that provides for the particular needs of the young and the old

Regional Impact Statement

The Youth Advisory Council Committee comprises of members from the Greater Bunbury region to represent Bunbury and its surrounding local government authorities of Capel, Dardanup and Harvey.

Background

At the Ordinary Council Meeting held 9 February 2021 (Council Decision 9/21), Council agreed to fill any subsequent vacancies on the Youth Advisory Council that may occur prior to October 2021 utilising the rankings from the nomination period held in June to August 2020.

Therefore, the City will offer the position to the next highest ranked applicant and provide a formal letter of appointment.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

Sean Smith has served on YAC since 2013 which included six years as Youth Mayor. Sean has been instrumental in the development of the current YAC with accolades including the establishment of the Shift Youth Festival and supporting the development of Bunbury's Youth Precinct.

Sean has relocated to Kalgoorlie after securing a Youth Development role at the City of Kalgoorlie-Boulder.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications associated with this report.

Community Consultation

Not applicable.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

A report will be prepared for the Ordinary Council Meeting held on 6 April 2021.

10.2 YAC's Strategy Map

Applicant/Proponent:	Internal		
Responsible Officer:	Danika Wellington, Senior Community Partnerships Officer		
Responsible Manager:	Sarah Upton, Manager Community Services		
Executive:	Gary Barbour, Director Sustainable Communities		
Authority/Discretion	<input type="checkbox"/> Advocacy	<input type="checkbox"/> Review	
	<input checked="" type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	
	<input type="checkbox"/> Legislative	<input type="checkbox"/> Information Purposes	
Attachments:	Appendix 2: Youth Advisory Committee Strategy Map 2021		

Summary

The purpose of this report is for the Youth Advisory Council Committee (YAC) to endorse YAC's Strategy Map (**attached** Appendix 2).

Executive Recommendation

That Youth Advisory Council Committee endorse YAC's Strategy Map (**attached** at Appendix 2).

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1	Our community and culture
Goal	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.6	A community that provides for the particular needs of the young and the old
Theme 4	Our City
Goal	Civic leadership, partnerships and sound governance in delivering with and for the community
Objective 4.1	A passionate advocate for the community, with strong partnerships to amplify the outcomes that can be achieved

Regional Impact Statement

The Youth Advisory Council Committee comprises of members from the Greater Bunbury region to represent surrounding shires of Capel, Dardanup and Harvey.

Background

The Youth Advisory Council Committee (YAC) developed the YAC Effect in 2017 which is overdue for revision.

The City's new Strategy team has been working with Elected Members and City staff to develop a clear vision and strategy for the organisation. To ensure YAC aligned with this as a Committee of Council, as well as to give members clarity and purpose, YAC members underwent a similar process to develop their Strategy Map (**attached** at Appendix 2). This Strategy Map will now replace the YAC Effect.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

YAC developed their vision and mission in 2019 and the current committee expressed that it still reflected their purpose and direction. YAC workshopped with the City's Strategy team to establish their key drivers, success factors, strategies and objectives for 2021 as outlined in the Strategy Map (**attached** at Appendix 1). YAC members were actively involved in discussions around issues affecting young people and what role they play in the community to ensure the decisions reflected the needs of Bunbury's youth.

YAC will now plan and deliver initiatives and events that align with their Strategy Map alongside the Community Partnerships team.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications associated with this report.

Community Consultation

Not applicable

Councillor/Officer Consultation

Not applicable

Applicant Consultation

An initial Strategic Planning Workshop was held on 11 December 2020 at the Bunbury Library with YAC members with the City's Team Leader Strategy to develop YAC's Strategy Map (**attached** at Appendix 2). This was further supported with meetings on 3 February 2021 and 17 February 2021 with YAC members and Community Partnership staff.

Timeline: Council Decision Implementation

Not applicable

10.3 Community Lockers Review

Applicant/Proponent:	Internal
Responsible Officer:	Danika Wellington, Senior Community Partnerships Officer
Responsible Manager:	Sarah Upton, Manager Community Services
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Appendix 3: Community Lockers Review 2020-21 Appendix 4: Community Lockers Information Sheet

Summary

The purpose of this report is for the Youth Advisory Council Committee (YAC) to note the review of the community lockers.

Executive Recommendation

That the Youth Advisory Council Committee note the:

- * Community Lockers Review 2020-21 (**attached** at Appendix 3)
- * Community Lockers Information Sheet (**attached** at Appendix 4)

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1 Our community and culture
 Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
 Objective 1.1 A community where people are safe and feel safe

Regional Impact Statement

The City of Bunbury has received numerous requests from nearby local governments about the success of the community lockers and information to assist them in installing lockers in their local government authority (LGA). This review will ensure that the information we provide is accurate and informative.

The community lockers also provide a safe and secure location for visitors to the region to store their belongings while they are in the area.

Background

In 2017 Bunbury Youth Advisory Council member, Bella Burgemeister, campaigned for the installation of lockers throughout Bunbury, specifically to support people experiencing homelessness. Two sets of lockers were installed in 2018 at the Grahame Bricknell Music Shell and the In-town Lunch Centre. This was supported by Council at the 12 December 2017 Ordinary Council Meeting (Council Decision 442/17).

The community lockers have now been in place for two years and the Community Partnerships team continues to receive questions from other organisations and LGAs wishing to install them in their own towns or cities. The review enables the City of Bunbury to gather and provide accurate information about the lockers and their effectiveness.

A review was conducted from late 2020 to early 2021 to evaluate the perception of the lockers, to identify any opportunities for improvement and develop an information guide for external organisations and other local government authorities (LGAs).

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

The Community Partnerships Team in partnership with the Youth Advisory Council consulted with key stakeholders to inform the review (**attached** at Appendix 3), including going out to talk to users of the community lockers to receive feedback.

As part of the review, it was recommended that a guide for external organisations and LGAs with key information to install lockers in their own jurisdiction. This is in response to the high number of enquiries sent to staff and YAC members requesting more information on the lockers. The information sheet will be made available on the website and as requests are made to staff (**attached** at Appendix 4).

Analysis of Financial and Budget Implications

There are no financial or budgetary implications associated with this report.

Community Consultation

Community consultation was undertaken as per the Community Engagement Plan presented at the 2 December 2020 meeting.

Councillor/Officer Consultation

Not applicable

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Not applicable

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the Youth Advisory Council Committee will be held on 1 September 2021.

15. Close of Meeting