

Disability Access and Inclusion Committee

Notice of Meeting & Agenda 19 May 2021

Committee Terms of Reference

The Disability Access and Inclusion Committee has been established:

- 1. To provide an oversight role in the development and implementation of the statutory requirements of the Disability Access and Inclusion Plan (DAIP);*
- 2. To review progress of the organisation in the achievement of the objectives of the DAIP;*
- 3. To review the Statutory Reports required under the DAIP;*
- 4. To review the progress of the organisation in relation to progress against the objectives of the Community Strategic Plan as it relates to MARCIA;*
- 5. To review any reports provided by the Co-Design Access Panel.*

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Acknowledgement of Country

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY

We are one team
We keep each other safe
We display empathy and respect
We have fun and celebrate our successes
We work together to achieve great outcomes

WE ARE OPEN

We are open to opportunities
We actively listen and think things through
We are inclusive and treat everyone equally
We are honest and open in our communications
We are open to feedback to improve our performance

WE ARE BRAVE

We lead the change, we own it
We trust and empower each other
We have the difficult conversations early
We hold ourselves to the highest standard
We have the courage to improve and simplify

Disability Access and Inclusion Committee Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the Disability Access and Inclusion Committee will be held in the *Ocean Room*, 2-4 Stephen Street, Bunbury, on 19 May 2021 at 4:00pm.



Signed:

Gary Barbour

Director Sustainable Communities

Agenda 19 May 2021

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Cr Karen Turner	Councillor Representative
Cr Michelle Steck	Councillor Representative
Charmaine Herbst	Community Service Organisation Representative (Wanslea NDIS)
Mark Blowers	Community Representative
Melissa Portolan	Community Representative
Jessica Te Ngaio	Community Representative
Mal Osborne	Chief Executive Officer

Support Staff:

Name	Title
Danika Wellington	Senior Community Partnerships Officer
Steve de Meillon	Team Leader Community Partnerships
Sarah Upton	Manager Community Services
Liz Allan	Executive Assistant (Research and Projects) to the Director Sustainable Communities.

1. Declaration of Opening

The Presiding Member declared the meeting open at _____pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

Mal Osborne, CEO will be an apology and Gary Barbour, Director Sustainable Communities will attend as his representative.

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

Not applicable to this committee.

7. Confirmation of Minutes

The Minutes of the meeting of the Disability Access and Inclusion Committee Meeting held 27 January 2021 had been circulated.

Recommendation

That the Minutes of the Disability Access and Inclusion Committee Meeting held 27 January 2021 be confirmed as a true and correct record.

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

8.3 Deputations

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

Strategic Relevance

Theme 1:	Our community and culture
Goal:	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.5:	Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Regional Impact Statement

The DAIP Progress Report will be submitted to the State Government. Following review by the Disability Services Commission, some achievements may be recognised by the Minister for Disability Services to be included in the State DAIP report.

Background

Each financial year local governments are required by law (Disability Services Act 1993 (amended 2004)) to submit a Disability Access and Inclusion Plan (DAIP) Progress Report documenting strategies implemented over a 12-month period. The Department of Communities, Disability Services recently announced that the progress reporting templates were open for submissions and are due to be submitted by 16 July 2021.

One of the core functions of the Disability Access and Inclusion Committee (DAIC) is to monitor the implementation of the City's DAIP which is outlined in Point 3 of its Terms of Reference. The DAIC is requested to endorse the DAIP Progress Report (**attached** at Appendix 1) report and request Bunbury City Council to adopt to enable submission to the Disability Service Commission by 16 July.

Council Policy Compliance

The DAIC operates under the Council's Code of Conduct.

The City's DAIP commitments are outlined in the Access and Inclusion Council Policy.

Legislative Compliance

Disability Services Act 1993 (amended 2004)
Local Government Act 1995

Officer Comments

The format of the progress report this financial year was similar format to last year (Word Document). However, additional questions about public authorities' approach to access and inclusion have been included.

All activities listed in the report were new activities or ongoing projects that the City of Bunbury have implemented during the last financial year, across the eight outcome areas.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications stemming from the recommendations of this report.

Community Consultation

Not applicable

Councillor/Officer Consultation

Not applicable

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

The DAIP Progress Report will be submitted to Council for endorsement at the Ordinary Council Meeting scheduled to occur on 29 June 2021.

11. Applications for Leave of Absence

Nil

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

12.2 Questions from Members

No questions had been received at the time of printing.

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the DAIC will be 28 July 2021.

15. Close of Meeting