

## Disability Access and Inclusion Committee

### Minutes

27 January 2021

#### Committee Terms of Reference

*The Disability Access and Inclusion Committee has been established:*

- 1. To provide an oversight role in the development and implementation of the statutory requirements of the Disability Access and Inclusion Plan (DAIP);*
- 2. To review progress of the organisation in the achievement of the objectives of the DAIP;*
- 3. To review the Statutory Reports required under the DAIP;*
- 4. To review the progress of the organisation in relation to progress against the objectives of the Community Strategic Plan as it relates to MARCIA;*
- 5. To review any reports provided by the Co-Design Access Panel.*

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## **Acknowledgement of Country**

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

## **Vision**

Bunbury: welcoming and full of opportunities.

## **Organisational Values**

#WEARECOB

### **WE ARE COMMUNITY**

We are one team  
We keep each other safe  
We display empathy and respect  
We have fun and celebrate our successes  
We work together to achieve great outcomes

### **WE ARE OPEN**

We are open to opportunities  
We actively listen and think things through  
We are inclusive and treat everyone equally  
We are honest and open in our communications  
We are open to feedback to improve our performance

### **WE ARE BRAVE**

We lead the change, we own it  
We trust and empower each other  
We have the difficult conversations early  
We hold ourselves to the highest standard  
We have the courage to improve and simplify

## **Disability Access and Inclusion Committee**

**Minutes**  
**27 January 2021**

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

### **1. Declaration of Opening**

The Presiding Member declared the meeting open at 4.06pm.

### **2. Disclaimer**

Not applicable to this committee.

### **3. Announcements from the Presiding Member**

The Presiding Member welcomed back all Committee members and welcomed new member Charmaine representing Wanslea NDIS. On behalf of the Committee, the Presiding Member looks forward to working with Charmaine and the contribution she will make to the Committee.

## 4. Attendances

### *Committee Members:*

<b>Member Name</b>	<b>Representing</b>
Cr Karen Turner	Councillor Representative
Cr Michelle Steck	Councillor Representative
Charmaine Herbst	Community Service Organisation Representative
Jessica Te Ngaio	Community Representative
Mal Osborne	Chief Executive Officer

### *Support Staff:*

<b>Name</b>	<b>Title</b>
Danika Wellington	A/Senior Community Partnerships Officer
Steve de Meillon	Team Leader Community Partnerships
Sarah Upton	Manager Community Services

### 4.1 Apologies

Mark Blowers was an apology.

Melissa Portolan was absent from the meeting.

### 4.2 Approved Leave of Absence

Nil.

## 5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the Minutes in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

## 6. Public Question Time

Not applicable to this committee.

## 7. Confirmation of Minutes

The Minutes of the meeting of the Disability Access and Inclusion Committee Meeting held 29 July 2020 had been circulated.

### **Recommendation**

That the Minutes of the Disability Access and Inclusion Committee Meeting held 29 July 2020 be confirmed as a true and correct record.

### **Outcome of the Meeting held 27 January 2021**

The recommendation (as printed) was moved Cr Turner, seconded Jessica Te Ngaio.

The Presiding Member put the motion to the vote and it was adopted unanimously to become the Committee’s decision on the matter.

**Committee Decision**

That the Minutes of the Disability Access and Inclusion Committee Meeting held 29 July 2020 be confirmed as a true and correct record.

CARRIED

5 votes “for” / Nil votes “against”

## **8. Petitions, Presentations and Deputations**

### **8.1 Petitions**

Nil

### **8.2 Presentations**

### **8.3 Deputations**

## **9. Method of Dealing with Minutes Business**

Items are dealt with in the order that they appear.



## 10. Reports

### 10.1 Service Provider Nominations

<b>Applicant/Proponent:</b>	Internal
<b>Responsible Officer:</b>	Danika Wellington, Community Partnerships Officer
<b>Responsible Manager:</b>	Sarah Upton, Manager Community Services
<b>Executive:</b>	Gary Barbour, Director Sustainable Communities
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

#### Summary

The vacant service provider position on the Disability Access and Inclusion Committee (DAIC) has been filled with the successful candidate Wanslea NDIS.

#### Executive Recommendation

That the Disability Access and Inclusion Committee note the information presented in this report.

#### Strategic Relevance

Theme 1: Our community and culture  
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment  
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

## **Regional Impact Statement**

The Disability Access and Inclusion Committee provides opportunity for community members to contribute to decisions that benefit Bunbury, through input on the provision of accessible and inclusive facilities, open spaces, programs and services. This ensures that Bunbury is welcoming and inclusive for all who visit and live in the Bunbury Geographe region.

## **Background**

At the Ordinary Council Meeting held 23 June 2020 Council endorsed new Terms of Reference for the Disability Access and Inclusion Committee (Decision 126/20) as recommended by the Disability Access and Inclusion Committee at its Meeting held 27 May 2020. As part of this decision, it was agreed the Committee Membership Composition be amended to include one service provider member on the Disability Access and Inclusion Committee.

At the Ordinary Council Meeting held 27 October 2020 Council endorsed the appointment of Wanslea NDIS and nominated representative Charmaine Herbst (Decision 236/20).

## **Council Policy Compliance**

The DAIC operates under the Council's Code of Conduct.

The City's DAIP commitments are outlined in the Access and Inclusion Council Policy.

## **Legislative Compliance**

*Disability Services Act 1993 (amended 2004)*  
*Local Government Act 1995*

## **Officer Comments**

Nominations for the service providers working in the disability, access and inclusion industry opened on Monday 27 July and closed on Wednesday 26

August 2020. Applicants were instructed to apply via the City's online platform, Smartygrants.

The assessment criteria included:

- Background, experience and qualifications
- Organisation's main function of disability, access and inclusion
- Important issues impacting access and inclusion
- Teamwork experience and consideration of people with varying needs
- Previous involvement in community activities
- Previous membership in community organisations/committees

Wanslea's application clearly articulated its strong understanding of the disability, access and inclusion sector including key issues and potential solutions. The nominated representative demonstrated an excellent ability to work collaboratively and build capacity within the community across a wide range of areas within disability, access and inclusion.

### **Analysis of Financial and Budget Implications**

There are no financial or budgetary implications impacting from the recommendations of this report.

### **Community Consultation**

Not applicable

### **Councillor/Officer Consultation**

Not applicable

### **Applicant Consultation**

Not applicable

### **Timeline: Council Decision Implementation**

Not applicable

### **Outcome of the Meeting held 27 January 2021**

The recommendation (as printed) was moved Cr Turner, seconded Malcolm Osborne.

#### **Committee Decision**

That the Disability Access and Inclusion Committee note the information presented in this report.

**CARRIED**

5 votes “for” / Nil votes “against”

## **11. Applications for Leave of Absence**

Nil

## **12. Questions from Members**

### **12.1 Response to Previous Questions from Members taken on Notice**

### **12.2 Questions from Members**

No questions had been received at the time of printing.

## **13. Urgent Business**

Nil

## **14. Date of Next Meeting**

The next meeting of the DAIC will be 28 April 2021.

## **15. Close of Meeting**

The Presiding Member declared the meeting closed at 4.10pm.