

Disability Access and Inclusion Committee

Minutes

27 January 2021

Committee Terms of Reference

The Disability Access and Inclusion Committee has been established:

- 1. To provide an oversight role in the development and implementation of the statutory requirements of the Disability Access and Inclusion Plan (DAIP);*
- 2. To review progress of the organisation in the achievement of the objectives of the DAIP;*
- 3. To review the Statutory Reports required under the DAIP;*
- 4. To review the progress of the organisation in relation to progress against the objectives of the Community Strategic Plan as it relates to MARCIA;*
- 5. To review any reports provided by the Co-Design Access Panel.*

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Acknowledgement of Country

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY

We are one team
We keep each other safe
We display empathy and respect
We have fun and celebrate our successes
We work together to achieve great outcomes

WE ARE OPEN

We are open to opportunities
We actively listen and think things through
We are inclusive and treat everyone equally
We are honest and open in our communications
We are open to feedback to improve our performance

WE ARE BRAVE

We lead the change, we own it
We trust and empower each other
We have the difficult conversations early
We hold ourselves to the highest standard
We have the courage to improve and simplify

Disability Access and Inclusion Committee

Minutes **27 January 2021**

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Presiding Member declared the meeting open at 4.06pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

The Presiding Member welcomed back all Committee members and welcomed new member Charmaine representing Wanslea NDIS. On behalf of the Committee, the Presiding Member looks forward to working with Charmaine and the contribution she will make to the Committee.

4. Attendances

Committee Members:

Member Name	Representing
Cr Karen Turner	Councillor Representative
Cr Michelle Steck	Councillor Representative
Charmaine Herbst	Community Service Organisation Representative
Jessica Te Ngaio	Community Representative
Mal Osborne	Chief Executive Officer

Support Staff:

Name	Title
Danika Wellington	A/Senior Community Partnerships Officer
Steve de Meillon	Team Leader Community Partnerships
Sarah Upton	Manager Community Services

4.1 Apologies

Mark Blowers was an apology.

Melissa Portolan was absent from the meeting.

4.2 Approved Leave of Absence

Nil.

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the Minutes in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

Not applicable to this committee.

7. Confirmation of Minutes

The Minutes of the meeting of the Disability Access and Inclusion Committee Meeting held 29 July 2020 had been circulated.

Recommendation

That the Minutes of the Disability Access and Inclusion Committee Meeting held 29 July 2020 be confirmed as a true and correct record.

Outcome of the Meeting held 27 January 2021

The recommendation (as printed) was moved Cr Turner, seconded Jessica Te Ngaio.

The Presiding Member put the motion to the vote and it was adopted unanimously to become the Committee’s decision on the matter.

Committee Decision

That the Minutes of the Disability Access and Inclusion Committee Meeting held 29 July 2020 be confirmed as a true and correct record.

CARRIED

5 votes “for” / Nil votes “against”

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

8.3 Deputations

9. Method of Dealing with Minutes Business

Items are dealt with in the order that they appear.

10. Reports

10.1 Service Provider Nominations

Applicant/Proponent:	Internal
Responsible Officer:	Danika Wellington, Community Partnerships Officer
Responsible Manager:	Sarah Upton, Manager Community Services
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The vacant service provider position on the Disability Access and Inclusion Committee (DAIC) has been filled with the successful candidate Wanslea NDIS.

Executive Recommendation

That the Disability Access and Inclusion Committee note the information presented in this report.

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Regional Impact Statement

The Disability Access and Inclusion Committee provides opportunity for community members to contribute to decisions that benefit Bunbury, through input on the provision of accessible and inclusive facilities, open spaces, programs and services. This ensures that Bunbury is welcoming and inclusive for all who visit and live in the Bunbury Geographe region.

Background

At the Ordinary Council Meeting held 23 June 2020 Council endorsed new Terms of Reference for the Disability Access and Inclusion Committee (Decision 126/20) as recommended by the Disability Access and Inclusion Committee at its Meeting held 27 May 2020. As part of this decision, it was agreed the Committee Membership Composition be amended to include one service provider member on the Disability Access and Inclusion Committee.

At the Ordinary Council Meeting held 27 October 2020 Council endorsed the appointment of Wanslea NDIS and nominated representative Charmaine Herbst (Decision 236/20).

Council Policy Compliance

The DAIC operates under the Council's Code of Conduct.

The City's DAIP commitments are outlined in the Access and Inclusion Council Policy.

Legislative Compliance

Disability Services Act 1993 (amended 2004)
Local Government Act 1995

Officer Comments

Nominations for the service providers working in the disability, access and inclusion industry opened on Monday 27 July and closed on Wednesday 26

August 2020. Applicants were instructed to apply via the City's online platform, Smartygrants.

The assessment criteria included:

- Background, experience and qualifications
- Organisation's main function of disability, access and inclusion
- Important issues impacting access and inclusion
- Teamwork experience and consideration of people with varying needs
- Previous involvement in community activities
- Previous membership in community organisations/committees

Wanslea's application clearly articulated its strong understanding of the disability, access and inclusion sector including key issues and potential solutions. The nominated representative demonstrated an excellent ability to work collaboratively and build capacity within the community across a wide range of areas within disability, access and inclusion.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications impacting from the recommendations of this report.

Community Consultation

Not applicable

Councillor/Officer Consultation

Not applicable

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Not applicable

Outcome of the Meeting held 27 January 2021

The recommendation (as printed) was moved Cr Turner, seconded Malcolm Osborne.

Committee Decision

That the Disability Access and Inclusion Committee note the information presented in this report.

CARRIED

5 votes “for” / Nil votes “against”

11. Applications for Leave of Absence

Nil

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

12.2 Questions from Members

No questions had been received at the time of printing.

13. Urgent Business

Nil


14. Date of Next Meeting

The next meeting of the DAIC will be 28 April 2021.

15. Close of Meeting

The Presiding Member declared the meeting closed at 4.10pm.

Confirmed this day 19 May 2021 to be a true and correct record of proceedings of the Disability Access and Inclusion Meeting held 27 January 2021.



Cr Karen Turner
Presiding Member