



Youth Advisory Council Committee

Minutes

11 May 2022

Committee Terms of Reference

1. *To identify and advise on youth trends, strengths, gaps and opportunities in the Bunbury area to ensure the development of policies are responsive to the needs of young people.*
2. *To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, strengths, opportunities and gaps to present to Council.*
3. *To be actively involved in the ongoing development and delivery of youth targeted projects, programs and events.*
4. *To engage with young people and their communities to establish partnerships and opportunities to support and empower young people.*

This Committee meets on the first Wednesday of every third month.

City of Bunbury
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Acknowledgement of Country

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY	<ul style="list-style-type: none">We are one teamWe keep each other safeWe display empathy and respectWe have fun and celebrate our successesWe work together to achieve great outcomes
WE ARE OPEN	<ul style="list-style-type: none">We are open to opportunitiesWe actively listen and think things throughWe are inclusive and treat everyone equallyWe are honest and open in our communicationsWe are open to feedback to improve our performance
WE ARE BRAVE	<ul style="list-style-type: none">We lead the change, we own itWe trust and empower each otherWe have the difficult conversations earlyWe hold ourselves to the highest standardWe have the courage to improve and simplify

Youth Advisory Council Committee Meeting

Minutes

11 May 2022

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Presiding Member, Bella Burgemeister, declared the meeting open at 4.37pm and in doing so acknowledged the Traditional Custodians of this land, the Wardandi Noongar People, and paid his respects to Elders past, present and emerging.

Nominations were called for the position of Presiding Member for the period 11 May to 6 July 2022 (inclusive).

Recommendation:

That the YAC appoint Mikaela Kerwin as Presiding Member for the period 11 May to 6 July 2022 (inclusive).

Outcome of the Meeting held 11 May 2022

The recommendation (as printed) was moved Rylee Hewitt, seconded Daisy Pilsworth.

Committee Decision

That the YAC appoint Mikaela Kerwin as Presiding Member for the period 11 May to 6 July 2022 (inclusive).

CARRIED

5 votes "for" / Nil votes "against"

Mikaela Kerwin took over as Presiding Member for the remainder of the meeting.

The Presiding Member advised that she approved the attendance of Scarlett Brown at the meeting via telephone in accordance with Regulation 14C(2) of the *Local Government (Administration) Regulations 1996*, which reads:

- (2) A member of a council or committee may attend a meeting by electronic means if –
- (a) a public health emergency or a state of emergency exists in the whole or a part of the area of the district of a local government; and
 - (b) because of the public health emergency or state of emergency, the member is unable, or considers it inappropriate, to be present in person at a meeting; and
 - (c) the member is authorised to attend the meeting by electronic means by –
 - (i) the mayor; or
 - (ii) the president; or
 - (iii) the council.

Scarlett Brown is currently in self-isolation as required under the current health orders in regard to COVID-19, and is located at 32 Churchill Drive, South Bunbury. The Presiding Member has approved this arrangement in accordance with Regulation 14C (2)(c)(i).

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

Mikaela thanked Bella for her time as Youth Mayor/Presiding Member for the last rotation.

Mikaela noted that at the Ordinary Council Meeting (OCM) held on Tuesday 17 May, there was an item for Council to adopt the City's first Climate Change policy. She suggested YAC should make a deputation in support of the policy, to be discussed at the close of the meeting.

The Presiding Member also encourage members to attend the OCM when Council considers the recommendation for the Youth Precinct name (item 10.1).

4. Attendances

Committee Members:

Member Name	Representing
Bella Burgemeister	Youth Community
Daisy Pilsworth	Youth Community
Mikaela Kerwin	Youth Community
Scarlett Brown	Youth Community
Rylee Hewitt	Youth Community

Ex-officio Members (non-voting):

Member Name	Representing
Cr Marina Quain	Councillor Representative
Cr Amanda Yip	Councillor Representative

Support Staff:

Name	Title
Danika Stevenson	Senior Community Partnerships Officer
Elizabeth Denniss	Manager Community Connections

4.1 Apologies

Apologies were received from Hannah, Gemma, Cory and Rennae. Ashlee was absent as she has resigned from the Committee.

4.2 Approved Leave of Absence

Nil.

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the Minutes in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

Not applicable to this committee.

7. Confirmation of Minutes

The Minutes of the meeting of the Youth Advisory Council Committee Meeting held 1 December 2021 have been circulated.

Recommendation

The minutes of the Youth Advisory Council Committee Meeting held on 1 December 2021 are confirmed as a true and accurate record.

Outcome of the Meeting held 11 May 2022

The recommendation (as printed) was moved Bella Burgemeister, seconded Rylee Hewitt.

Committee Decision

The minutes of the Youth Advisory Council Committee Meeting held on 1 December 2021 are confirmed as a true and accurate record.

CARRIED
5 votes “for” / Nil votes “against”

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil.

8.2 Presentations

Nil.

8.3 Deputations

Nil.

9. Method of Dealing with Minutes Business

Items are dealt with in the order that they appear.

10. Reports

10.1 Resignation of Youth Advisory Council Committee member

File Ref:	COB/526
Applicant/Proponent:	Internal
Responsible Officer:	Danika Stevenson, Senior Community Partnerships Officer
Responsible Manager:	Elizabeth Denniss, Manager Community Connection
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Appendix 1: Resignation - Ashlee Piper

Summary

The purpose of this report is to note the resignation of Ashlee Piper from the Youth Advisory Council Committee.

Executive Recommendation

That the Youth Advisory Council Committee request that Council:

1. Accept the resignation of Ashlee Piper from the Youth Advisory Council Committee.
2. Request the Chief Executive Officer formally thanks Ashlee Piper for her contribution in writing.
3. Endorse the advertisement of the vacant position.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1	Our community and culture
Goal	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.6	A community that provides for the particular needs of the young and the old

Regional Impact Statement

The Youth Advisory Council Committee comprises of members from the Greater Bunbury region to represent surrounding shires of Capel, Dardanup and Harvey.

Background

Ashlee Piper was appointed to the YAC Committee by Bunbury City Council at the Ordinary Council Meeting held on 2 November 2021. This was the last nomination period for the

Committee, to which four positions remained vacant. Therefore, there will now be five vacancies on the YAC Committee.

Council Policy Compliance

Not applicable.

Legislative Compliance

Local Government Act 1995.

Officer Comments

Ashlee Piper tendered her resignation on 21 April (**attached** at Appendix 1).

Information about the nomination period will be provided at the next YAC Committee meeting.

Analysis of Financial and Budget Implications

The advertisement of vacant positions will be handled through the operational budget allocated to the Youth Advisory Council Committee.

Community Consultation

Not applicable.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

A report will be prepared for the Ordinary Council Meeting held on 7 June 2022.

Outcome of the Meeting held 11 May 2022

The recommendation (as printed) was moved Bella Burgemeister, seconded Daisy Pilsworth.

Committee Decision

That the Youth Advisory Council Committee request that Council:

1. Accept the resignation of Ashlee Piper from the Youth Advisory Council Committee.
2. Request the Chief Executive Officer formally thanks Ashlee Piper for her contribution in writing.
3. Endorse the advertisement of the vacant position.

CARRIED

5 votes “for” / Nil votes “against”

10.2 Youth Precinct Name

File Ref:	COB/526 and COB/1749
Applicant/Proponent:	Internal
Responsible Officer:	Danika Stevenson, Senior Community Partnerships Officer
Responsible Manager:	Elizabeth Denniss, Manager Community Connection
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input checked="" type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
Attachments:	Confidential Appendix CRUSC-1: Youth Precinct Name Appendix 2: Youth Precinct Engagement Project Plan Appendix 3: Youth Precinct Stakeholder Analysis

Summary

The purpose of this report is for the Youth Advisory Council Committee to present the recommended name for the Youth Precinct for endorsement by Council.

Executive Recommendation

That the Youth Advisory Council (YAC) Committee:

1. Endorse the name (**attached** at Confidential Appendix CRUSC-1) as the official name for the Youth Precinct.
2. Recommend to Council that the name be adopted as the name for the Youth Precinct and unveiled at the facility's opening event.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1	Our community and culture.
Goal	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.
Objective 1.4	Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.
Objective 1.6	A community that provides for the particular needs of the young and the old.

Regional Impact Statement

The Youth Precinct will become a destination park and drawcard for locals and tourists alike. The precinct is a central location for young people to socialise and interact with other young people in the Bunbury Geographe region. The name uses Noongar language which is the local language of traditional owners.

Background

The YAC was appointed as the Steering Committee for the community engagement portion of the Youth Precinct at the 16 April 2019 Ordinary Council Meeting (Council Decision 034/19), with informal discussions identifying the naming of the Youth Precinct as a key community engagement project.

The Youth Precinct began construction in September 2021 and is anticipated for completion in mid-June 2022.

Council Policy Compliance

Naming Convention Council Policy.

Legislative Compliance

Local Government Act 1995.

Officer Comments

The City developed a community engagement plan (**attached** at Appendix 2) which included identifying key stakeholders and their level of involvement in this project (**attached** at Appendix 3) to ensure the name resonated across all stakeholders and user groups

The process began with research into the history of the area and stories from local Elders as well as identifying the three key stakeholder pillars – youth, skateboarding and Aboriginal community. There was a strong focus on continually looping back to stakeholders and providing meaningful engagement rather than a once-off consultation. This resulted in all stakeholders feeling connected and satisfied with the final name (**attached** at CRUSC-1).

The intention is to reveal the name at ribbon-cutting event (date TBC depending on completion date but estimated for mid-June) accompanied by storytelling about both the history and the engagement process.

The engagement process uncovered significant stories and history of the land, to which the team is hoping to capture and share in the opening events for the precinct. The engagement identified that an area of land within Luciana Park was land named “Didinup”. Elders advised the name of the land was not to be changed and the Youth Precinct name would be an addition to the land name. It was agreed a plaque or sign would be displayed to highlight the traditional name given to the area.

Analysis of Financial and Budget Implications

Not applicable.

Community Consultation

The City developed a community engagement plan (**attached** at Appendix 2) and conducted a stakeholder analysis (**attached** at Appendix 3) to ensure the name resonated with community and was endorsed by key stakeholders.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

A report will be prepared for the Ordinary Council Meeting held on 7 June 2022.

Outcome of the Meeting held 11 May 2022

The recommendation (as printed) was moved Bella Burgemeister, seconded Rylee Hewitt.

Committee Decision

That the Youth Advisory Council (YAC) Committee:

1. Endorse the name (**attached** at Confidential Appendix CRUSC-1) as the official name for the Youth Precinct.
2. Recommend to Council that the name be adopted as the name for the Youth Precinct and unveiled at the facility's opening event.

CARRIED

5 votes "for" / Nil votes "against"

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members Taken on Notice

Nil.

12.2 Questions from Members

The Presiding Member asked about the City's operational management plan for the Youth Precinct, particularly the building (can it be hired out, costs of hiring, lease requirements etc).

The Senior Community Partnerships Officer took the question on notice and will provide a response at the next YAC Committee meeting.

13. Urgent Business

Nil.

14. Date of Next Meeting

The date of the next meeting of the Youth Advisory Council Committee will be held 6 July 2022.

Note this is changed from 1 June to 6 July due to the proximity of this meeting. The time and venue will remain the same.

15. Close of Meeting

The Presiding Member closed the meeting at 4.43pm.