



Youth Advisory Council Committee

Minutes

4 September 2019

Committee Terms of Reference

The Youth Advisory Council Committee is to make recommendations to Council based on the following Terms of Reference;

- 1. To identify and advise on youth trends, gaps and opportunities in the Bunbury area.*
- 2. To advise Council on the development of policies that is responsive to the needs of youth.*
- 3. To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, opportunities and gaps to present to Council.*
- 4. To assist and be actively involved in the ongoing development and delivery of youth targeted projects, programs and events. (Annually: Australia Day and National Youth Week)*
- 5. To engage with the wider youth community to create/look for partnerships and opportunities to support young people in the areas of upskilling, youth leadership and the active involvement for youth driven initiatives.*

This Committee meets on the first Wednesday of every third month.

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia

Correspondence to:
Post Office Box 21
Bunbury WA 6231

Table of Contents

<u>Item No</u>	<u>Subject</u>	<u>Page No</u>
1.	Declaration of Opening	3
2.	Disclaimer	3
3.	Announcements from the Presiding Member	3
4.	Attendances	4
4.1	Apologies.....	Error! Bookmark not defined.
4.2	Approved Leave of Absence.....	4
5.	Declaration of Interest	5
6.	Public Question Time	5
7.	Confirmation of Minutes	5
8.	Petitions, Presentations and Deputations	5
8.1	Petitions	5
8.2	Presentations	5
8.3	Deputations.....	6
9.	Method of Dealing with Minutes Business	6
10.	Reports	7
10.1	Shift Festival 2019 Event Report	7
10.2	Youth Precinct Community Engagement and Concept Design.....	9
11.	Applications for Leave of Absence	12
12.	Questions from Members	12
12.1	Response to Previous Questions from Members taken on Notice.....	12
12.2	Questions from Members.....	12
13.	Urgent Business	12
14.	Date of Next Meeting	12
15.	Close of Meeting	12

Acknowledgement of Country

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

Vision

Celebrating and advocating young people and their communities.

Mission

We challenge expectations and assumptions, activate places and spaces, and empower young people to have a voice.

Youth Advisory Council Committee

Minutes

4 September 2019

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Youth Mayor declared the meeting open at 4:33pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

The Youth Mayor noted he attended the Mayor's Variety Performance which he described as well accepted by the community. He used the opportunity to discuss the Youth Precinct and its developments with other attendees including councillors.

The Youth Mayor thanked Natareen, Cassidy, Bella and Danika who represented Bunbury Youth Advisory Council (YAC) at the YACtivate! Conference on 31 August-1 September in Busselton. He asked them to give a summary of the conference at the end of the meeting.

The Youth Leadership and Networking Event was held on 7 August and attended by Youth Mayor, Danika and Bella. This event invited local high schools to attend, with guest Speaker David Castelanelli, networking exercises and a YAC engagement activity. It was an opportunity to promote the upcoming YAC nominations and there was keen interest from some attendees.

The Youth Mayor noted the arrival of the new YAC hoodies, and asked those who haven't collected theirs to collect them from City officers.

The Youth Mayor provided an update on the Youth Precinct, including a reminder about the consultation for the skating community on 4 September, and noted the well-attended open community workshop on 2 September.

A reminder that nominations are open for the committee and close Friday 13 September. If current members intend to re-nominate, they need to complete the online form as soon as

possible. The Youth Mayor also encouraged promotion of the nominations to friends and colleagues.

The Youth Mayor acknowledged this was the last formal meeting for this committee with the end of the two-year term. He thanked everyone for their hard work over the last two years and encouraged those leaving the committee to continue doing great work in the community.

The Youth Mayor noted his intentions to not re-nominate as Youth Mayor after six years in the position.

4. Attendances

Member Name	Representing
Sean Smith	Youth Mayor
Cassidy McGuire	Deputy Youth Mayor
Dylan Fryer	Youth Community
Natareen Njeri Nganga	Youth Community
Sean van der Wielen	Youth Community

Ex-officio Members (non-voting):

Member Name	Representing
Cr Todd Brown	Councillor Representative

Support Staff:

Name	Title
Isabell Evans	Manager People & Place
Kerry Shaw	Senior Community Partnerships Officer
Danika Wellington	Community Partnerships Officer – Youth & Activation

4.1 Apologies

Bella Burgemeister, Rhiannan Edwards, Jack Manoni, Cr Sam Morris and Gary Barbour (Director Sustainable Communities) were apologies.

Aleczaender Barber, Maddison Brunning, Georgina Dowd, Stephen May, Meg Read and Matilda Wilson were absent.

4.2 Approved Leave of Absence

Nil

5. Declaration of Interest

IMPORTANT: Committee members to complete a "Disclosure of Interest" form for each item on the Minutes in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

Not applicable

7. Confirmation of Minutes

The Minutes of the Youth Advisory Council Committee Meeting held 5 June 2019 had been circulated.

Recommendation

That the Minutes of the Youth Advisory Council Committee Meeting held 5 June 2019 be confirmed as a true and correct record.

Outcome of the Meeting held 4 September

The recommendation (as printed) was moved Sean van der Wielen, seconded Dylan Fryer.

Committee Decision

That the Minutes of the Youth Advisory Council Committee Meeting held 5 June 2019 be confirmed as a true and correct record.

CARRIED

5 votes "for" / Nil votes "against"

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Minutes Business

10. Reports

10.1 Shift Festival 2019 Event Report

Applicant/Proponent:	Internal
Responsible Officer:	Danika Wellington, Community Partnerships Officer – Youth & Activation
Responsible Manager:	Isabell Evans, Manager People and Place
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Appendix 1: Shift Festival Operational Report 2019

Summary

The purpose of this report is for the Youth Advisory Council Committee to review the Event Report for the Shift Festival held in April 2019.

Executive Recommendation

That Youth Advisory Council Committee endorse the Shift Festival Operational Report (as **attached** at Appendix 1) as a true representation of the event.

Voting Requirement: Simple Majority

Strategic Relevance

- Theme 1 Our community and culture
Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.2 An active community, able to access a wide range of sporting, recreation and leisure options
Objective 1.6 A community that provides for the particular needs of the young and the old

Regional Impact Statement

The Shift Festival presented by Drug Aware is an opportunity for members of the Bunbury Geopraphe region to come together and celebrate young people in a fun environment that is free from alcohol, drugs and smoking.

Background

Bunbury's annual youth event, the Shift Festival, was delivered by the Youth Advisory Council Committee (YAC) in collaboration with the Community Partnerships Team on Saturday 13 April 2019 during Youth Week. This Festival is a platform where the entire community can celebrate young people and their valuable contributions to our community. First delivered in 2015, it continues to develop youth engagement in the Bunbury Geopraphe Region.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

This event report has been collated to provide an accurate summary of the event with key achievements and data, which will be a key document in the planning and implementation for the 2020 event.

The report has been developed in line with other event reports, as created by the City of Bunbury Events Team for major events such as Skyfest and Christmas in the City. It aims to be a concise and easy-to-read document.

Analysis of Financial and Budget Implications

Nil

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Not applicable

Outcome of the Meeting held 4 September 2019

The recommendation (as printed) was moved Sean van der Wielen, seconded Natareen Njeri Nganga:

Committee Decision

That Youth Advisory Council Committee endorse the Shift Festival Operational Report (as **attached** at Appendix 1) as a true representation of the event.

CARRIED

5 votes “for” / Nil votes “against”

10.2 Youth Precinct Community Engagement and Concept Design

Applicant/Proponent:	Internal
Responsible Officer:	Danika Wellington, Community Partnerships Officer – Youth & Activation
Responsible Manager:	Isabell Evans, Manager People and Place
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion:	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Appendix 2: Youth Precinct Community Engagement and Program - Draft Appendix 3: Youth Precinct Consultation Plan 2-6 Sept 2019 - Draft

Summary

The purpose of this report is for the Youth Advisory Council Committee (YAC) to note the appointment of Playce Pty Ltd as the community engagement and concept design consultants for the Bunbury Youth Precinct.

Executive Recommendation

That the Youth Advisory Council Committee note the appointment of Playce Pty Ltd and the Youth Precinct Community Engagement and Design Program - Draft (**attached** at Appendix 2).

Voting Requirement: Simple Majority

Strategic Relevance

- Theme 1 Our community and culture
- Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
- Objective 1.2 An active community, able to access a wide range of sporting, recreation and leisure options
- Objective 1.6 A community that provides for the particular needs of the young and the old

Regional Impact Statement

The Youth Precinct will become a destination park that will be a drawcard for locals and tourists alike, offering a central location for young people to socialise and interact with other young people in the Bunbury Geographie region.

The community engagement will be open to all potential users including residents outside of the City Bunbury, particularly surrounding shires of Harvey, Dardanup and Capel.

Background

The Youth Advisory Council Committee was appointed as the Steering Committee for the Youth Precinct project at the 16 April 2019 Council meeting. At this meeting, Council endorsed Lot 681 (commonly referred to as Luciana Park) as the preferred site for a new Youth Precinct in Bunbury.

The community engagement commenced Monday 2 September 2019 and continues until Friday 6 September 2019, as outlined in the Youth Precinct Consultation Plan 2-6 Sept 2019 - Draft (**attached** at Appendix 3).

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

The City requested quotes from relevant contractors to undertake the community engagement and concept design, with 18 suitable candidates responses received. Creative space designers and consultants Playce were selected as the successful applicants in mid-August 2019.

Playce is an award-winning company specialising in creating fun and inclusive spaces for people of all ages, boasting a long list of unique skateparks, play spaces and youth precincts that have been designed and delivered across Australia.

Youth Advisory Council Committee (YAC) members had the opportunity to discuss the community engagement process with Playce at a conference call meeting on Monday 19 August. Members were invited along to the community workshops and provided with advice on how to effectively contribute and facilitate this process. YAC members are expected to take a lead role in the Youth Precinct Project, and are strongly encouraged to participate in community engagement activities as directed by Playce.

Playce will draft a concept plan based on the initial community engagement and present this draft back to YAC and City staff, then through a community stakeholder workshop, during 15-16 October 2019. The final concept plan is due to be presented to Bunbury City Council at the 10 December 2019 meeting. These details are outlined in Youth Precinct Community Engagement and Program - Draft (**attached** at Appendix 2).

Analysis of Financial and Budget Implications

\$50,000 is allocated in Council's 2018/19 budget for PR-4603 Implement planning and community consultation for a proposed new skate park.

\$500,000 is allocated in Council's 2019/20 budget for PR-4786 Detailed design, contract documentation and construction of Youth Precinct.

Community Consultation

Community consultation will be hosted by Playce during 2-6 September 2019.

Councillor/Officer Consultation

Nil

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Action	Estimated Timeline
Community engagement (initial)	2-6 September 2019
Community engagement (draft concept design)	15-16 October 2019
Final concept plan presented to Council for approval	10 December 2019

Outcome of the Meeting held 4 September 2019

The recommendation (as printed) was moved Cassidy McGuire, seconded Sean van der Wielen:

Committee Decision

That the Youth Advisory Council Committee note the appointment of Playce Pty Ltd and the Youth Precinct Community Engagement and Design Program - Draft (**attached** at Appendix 2).

CARRIED

5 votes "for" / Nil votes "against"

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

Nil

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the Youth Advisory Council Committee will be held on 25 November 2019.

15. Close of Meeting

The Youth Mayor closed the meeting at 4:40pm.

Confirmed this day 25 November 2019 to be a true and correct record of proceedings of the Youth Advisory Council Committee Meeting held 4 September 2019.



Mr Sean Van Der Wielen
Presiding Member