



## Youth Advisory Council Committee

### Minutes

5 June 2019

#### Committee Terms of Reference

*The Youth Advisory Council Committee is to make recommendations to Council based on the following Terms of Reference;*

- 1. To identify and advise on youth trends, gaps and opportunities in the Bunbury area.*
- 2. To advise Council on the development of policies that is responsive to the needs of youth.*
- 3. To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, opportunities and gaps to present to Council.*
- 4. To assist and be actively involved in the ongoing development and delivery of youth targeted projects, programs and events. (Annually: Australia Day and National Youth Week)*
- 5. To engage with the wider youth community to create/look for partnerships and opportunities to support young people in the areas of upskilling, youth leadership and the active involvement for youth driven initiatives.*

*This Committee meets on the first Wednesday of every third month.*

**City of Bunbury**  
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Bunbury WA 6230  
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## Youth Advisory Council Committee

### Minutes

5 June 2019

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

#### 1. Declaration of Opening

The Youth Mayor declared the meeting open at 4:34pm.

#### 2. Disclaimer

Not applicable to this committee.

#### 3. Announcements from the Presiding Member

The Youth Mayor reminded the Youth Advisory Council (YAC) Committee that directly after the meeting an update regarding the Youth Precinct project would be provided by Kerry Shaw and Danika Wellington, followed by an informal brainstorming session regarding 'How To Adult' workshops which is currently in planning stages by City staff.

The Youth Mayor noted that since the last formal meeting, the Shift Festival had occurred and was a big success. Shortly after, some members of YAC along with City Officers hosted a stall at Groovin the Moo (GTM) festival which offered the opportunity for community engagement with a focus on the youth precinct. He also noted that the Committee will be able to better leverage this new relationship with Cattleyard for future YAC events.

The Committee were also reminded that there is only one more formal meeting before the Committee's nominations for the next term are due, with nominations opening 5 August 2019 and closing 13 September 2019. It was reinforced to members that they are required to re-nominate if they wish to continue on the Committee. Members were also encouraged to keep an ear out for potential candidates who are interested, passionate or proactive in the local community.

#### 4. Attendances

Member Name	Representing
Sean Smith	Youth Mayor
Cassidy McGuire	Deputy Youth Mayor
Bella Burgemeister	Youth Community
Rhiannan Edwards	Youth Community
Dylan Fryer	Youth Community
Stephen May	Youth Community
Natareen Njeri Nganga	Youth Community
Sean van der Wielen	Youth Community

Ex-officio Members (non-voting):

Member Name	Representing
Cr Sam Morris	Councillor Representative

Support Staff:

Name	Title
Kerry Shaw	Acting Manager People and Place
Danika Wellington	Community Partnerships Officer – Youth & Activation

#### 4.1 Apologies

Jack Manoni, Cr Todd Brown, Stephanie Addison-Brown (Director Corporate and Community Services) and Ryan Campbell (Acting Senior Community Partnerships Officer) were apologies.

Aleczaender Barber, Maddison Brunning, Georgina Dowd, Meg Read and Matilda Wilson were absent.

#### 4.2 Approved Leave of Absence

Nil

## 5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

## 6. Public Question Time

Not applicable

## 7. Confirmation of Minutes

The Minutes of the Youth Advisory Council Committee Meeting held 6 March 2019 had been circulated.

### Recommendation

That the Minutes of the Youth Advisory Council Committee Meeting held 6 March 2019 be confirmed as a true and correct record.

### Outcome of the Meeting held 5 June 2019

The recommendation (as printed) was moved Sean van der Wielen, seconded Stephen May.

### Committee Decision

That the Minutes of the Youth Advisory Council Committee Meeting held 6 March 2019 be confirmed as a true and correct record.

CARRIED

8 votes “for” / Nil votes “against”

## 8. Petitions, Presentations and Deputations

### 8.1 Petitions

Nil

**8.2 Presentations**

Nil

**8.3 Deputations**

Nil

**9. Method of Dealing with Agenda Business**

Items are dealt with in the order in which they appear.

## 10. Reports

### 10.1 Shift Festival 2019

<b>Applicant/Proponent:</b>	Internal
<b>Responsible Officer:</b>	Danika Wellington, Community Partnerships Officer – Youth & Activation
<b>Responsible Manager:</b>	Kerry Shaw, Acting Manager People & Place
<b>Executive:</b>	Stephanie Addison-Brown, Director Corporate and Community Services
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Appendix 1: The Shift Festival Project Report (Healthway Sponsorship) Appendix 2: Shift Festival 2019 Analysis and Feedback

#### Summary

The purpose of this report is for the Youth Advisory Council Committee to review the Project Report for Healthway as part of the sponsorship agreement for the Shift Festival 2019.

#### Executive Recommendation

That Youth Advisory Council Committee note the Shift Festival Project Report (as **attached** at Appendix 1) as was submitted to Healthway prior to 30 May 2019.

*Voting Requirement: Simple Majority*

#### Strategic Relevance

- Theme 1 Our community and culture  
Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment  
Objective 1.2 An active community, able to access a wide range of sporting, recreation and leisure options  
Objective 1.6 A community that provides for the particular needs of the young and the old

#### Regional Impact Statement

The Shift Festival presented by Drug Aware is an opportunity for members of the Bunbury Geopraphe region to come together and celebrate young people in a fun environment that is free from alcohol, drugs and smoking.

#### Background

Bunbury's annual youth event, the Shift Festival, was delivered by the Youth Advisory Council Committee (YAC) in collaboration with the Community Partnerships Team on Saturday 13 April 2019 during Youth Week. This Festival is a platform where the entire community can celebrate young people and their valuable contributions to our community. First delivered in 2015, it continues to develop youth engagement in the Bunbury Geopraphe Region.

Healthway committed \$12,000 to the 2019 Shift festival in return for exclusive naming rights. As part of the sponsorship agreement, an event report is required to be submitted by 30 May 2019.

### **Council Policy Compliance**

Not applicable

### **Legislative Compliance**

*Local Government Act 1995*

### **Officer Comments**

The Shift Festival 2019 was a great success and YAC members should be proud of their efforts. Positive feedback was received from attendees, participating organisations and performers as well as City staff whereby the event was an excellent opportunity for young people to come together in a safe and relaxed atmosphere.

2019 welcomed the new venue of the Graham Bricknell Music Shell at Bicentennial Square which was well-received and highly functional. The event commenced at 3pm with various local organisations hosting interactive stalls with fun and healthy activities suitable for all ages and abilities. This included: a smoothie bike (Cancer Council); face painting (ECU); flower crowns (Capel Youth Collective); henna tattoos (Breakaway Aboriginal Corporation); and Drumbeat (Accordwest). Basketball WA supplied their half court, with attendees also able to participate in a Freerun X5 workshop and skateboarding workshops from Margaret River Skate School and Skateboarding WA. Live music and performances featured on the main stage with headliner Arno Faraji the final act before the event concluded at 8pm.

The following members represented YAC and provided support at the event:

- Bella Burgemeister
- Rhiannan Edwards
- Jack Manoni
- Stephen May
- Cassidy McGuire
- Natareen Njeri Nganga
- Sean Smith
- Sean van der Wielen

The free community event promoted healthy and active lifestyles, both physically and mentally, whilst providing an environment free from drugs, alcohol and smoking (aligning with the Healthway sponsorship).

YAC members participated in a debrief session on 9 May 2019 which considered stakeholder feedback and opportunities for future events. A summary of the feedback from YAC, City staff, attendees and participating stakeholders is **attached** at Appendix 2.

A full event report will be prepared and presented to YAC at the next Youth Advisory Council Committee Meeting.



### **Analysis of Financial and Budget Implications**

Healthway have provided 90% of the sponsorship payment. The final 10% will be paid upon receipt of the Project Report.

### **Community Consultation**

YAC Members took surveys on iPads at the event and surveys were also available on the website. There were a total of 19 responses.

### **Councillor/Officer Consultation**

Nil

### **Applicant Consultation**

Not applicable

### **Timeline: Council Decision Implementation**

Not applicable

### **Outcome of the Meeting held 5 June 2019**

The recommendation (as printed) was moved Sean van der Wielen, seconded Natareen Njeri Nganga:

#### **Committee Decision**

That Youth Advisory Council Committee note the Shift Festival Project Report (as **attached** at Appendix 1) as was submitted to Healthway prior to 30 May 2019.

CARRIED

8 votes “for” / Nil votes “against”

## 10.2 Youth Advisory Council Calendar 2019/2020

<b>Applicant/Proponent:</b>	Internal
<b>Responsible Officer:</b>	Danika Wellington, Community Partnerships Officer – Youth & Activation
<b>Responsible Manager:</b>	Kerry Shaw, Acting Manager People & Place
<b>Executive:</b>	Stephanie Addison-Brown, Director Corporate and Community Services
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Appendix 3: Youth Advisory Council Calendar 2019/2020

### Summary

The purpose of this report is for the Youth Advisory Council Committee (YAC) to endorse the calendar of events and activities for 2019/2020 as **attached** at Appendix 3.

### Executive Recommendation

That the Youth Advisory Council Committee:

1. Endorse the Youth Advisory Council Calendar 2019/2020.
2. Note the nomination dates for the Committee as 5 August to 13 September.

*Voting Requirement: Simple Majority*

### Strategic Relevance

Theme 1 Our community and culture  
Goal A safe, healthy and cohesive community, with a rich cultural life, and support social environment  
Objective 1.6 A community that provides for the particular needs of the young and the old

### Regional Impact Statement

The Youth Advisory Council Committee accepts nominations and membership from the Bunbury Geopraphe Region. Surrounding local government authorities of Harvey, Dardanup and Capel do not have a formal YAC and as the regional centre, the City of Bunbury's YAC provides these youth with opportunities to develop their skills and have an active voice in youth issues affecting the Bunbury Geopraphe region.

### Background

The Youth Advisory Council Committee members are elected for a two (2) year term which ceases in October 2019. If current committee members wish to continue on the YAC, they are required to re-nominate for a position for the next term (October 2019 to October 2021). Fourteen (14) positions will be available and open to youth aged 12 to 25 residing in the Bunbury Geopraphe Region.

There are a number of key dates for YAC in the coming months and therefore a calendar has been developed to establish accountability and assist with Committee members' time management (**attached** at Appendix 3). In the lead-up to nominations being called, there are a number of promotion and development opportunities for the current Committee members. There are also key dates in the planning of the Shift Festival for 2020 to be noted by current and future members. The dates are subject to change however will still be relevant for the newly elected Committee.

### **Council Policy Compliance**

Not applicable

### **Legislative Compliance**

*Local Government Act 1995*

### **Officer Comments**

The activities listed on the calendar have been discussed and agreed upon by the Committee at informal meetings. Members requested that set deadlines be established for the Committee moving forward to aid the future Committee and ensure effective event management. It is expected that Committee members will make every effort to attend each activity or event, and in the event that they cannot, will advise the Community Partnerships Officer – Youth & Activation prior to the event.

### **Analysis of Financial and Budget Implications**

Not applicable

### **Community Consultation**

Not applicable

### **Councillor/Officer Consultation**

Nil

### **Applicant Consultation**

Not applicable

### **Timeline: Council Decision Implementation**

<b>Action</b>	<b>Estimated Timeline</b>
Youth Advisory Council Committee nominations open	5 August
Youth Advisory Council Committee nominations close	13 September
Recommendation of Committee members to Council Committee members endorsed by Council	29 October

**Outcome of the Meeting held 5 June 2019**

The recommendation (as printed) was moved Bella Burgemeister, seconded Stephen May:

**Committee Decision**

That the Youth Advisory Council Committee:

1. Endorse the Youth Advisory Council Calendar 2019/2020.
2. Note the nomination dates for the Committee as 5 August to 13 September.

CARRIED

8 votes “for” / Nil votes “against”

**11. Applications for Leave of Absence**

Not applicable to this committee.

**12. Questions from Members**

**12.1 Response to Previous Questions from Members taken on Notice**

Nil

**12.2 Questions from Members**

Nil

**13. Urgent Business**

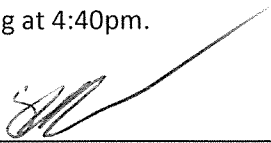
Nil

**14. Date of Next Meeting**

The next meeting of the Youth Advisory Council Committee will be held on 4 September 2019.

**15. Close of Meeting**

The Youth Mayor closed the meeting at 4:40pm.



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Confirmed this day 4 September to be a true and correct record of proceedings of the Youth Advisory Council Committee Meeting held 5 June 2019.



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Mr Sean Smith  
Presiding Member