



## Youth Advisory Council Committee

### Minutes

6 March 2019

#### Committee Terms of Reference

*The Youth Advisory Council Committee is to make recommendations to Council based on the following Terms of Reference;*

- 1. To identify and advise on youth trends, gaps and opportunities in the Bunbury area.*
- 2. To advise Council on the development of policies that is responsive to the needs of youth.*
- 3. To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, opportunities and gaps to present to Council.*
- 4. To assist and be actively involved in the ongoing development and delivery of youth targeted projects, programs and events. (Annually: Australia Day and National Youth Week)*
- 5. To engage with the wider youth community to create/look for partnerships and opportunities to support young people in the areas of upskilling, youth leadership and the active involvement for youth driven initiatives.*

*This Committee meets on the first Wednesday of every third month.*

**City of Bunbury**  
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Bunbury WA 6230  
Western Australia

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## Table of Contents

<u>Item No</u>	<u>Subject</u>	<u>Page No</u>
<b>1.</b>	<b>Declaration of Opening</b> .....	<b>1</b>
<b>2.</b>	<b>Disclaimer</b> .....	<b>1</b>
<b>3.</b>	<b>Announcements from the Presiding Member</b> .....	<b>1</b>
<b>4.</b>	<b>Attendances</b> .....	<b>2</b>
4.1	Apologies.....	2
4.2	Approved Leave of Absence.....	2
<b>5.</b>	<b>Declaration of Interest</b> .....	<b>3</b>
<b>6.</b>	<b>Public Question Time</b> .....	<b>3</b>
<b>7.</b>	<b>Confirmation of Minutes</b> .....	<b>3</b>
<b>8.</b>	<b>Petitions, Presentations and Deputations</b> .....	<b>3</b>
8.1	Petitions .....	3
8.2	Presentations .....	4
8.3	Deputations.....	4
<b>9.</b>	<b>Method of Dealing with Agenda Business</b> .....	<b>4</b>
<b>10.</b>	<b>Reports</b> .....	<b>5</b>
10.1	Shift Youth Festival 2019.....	5
10.2	Youth Precinct Site Selection .....	9
<b>11.</b>	<b>Applications for Leave of Absence</b> .....	<b>13</b>
<b>12.</b>	<b>Questions from Members</b> .....	<b>13</b>
12.1	Response to Previous Questions from Members taken on Notice.....	13
12.2	Questions from Members .....	13
<b>13.</b>	<b>Urgent Business</b> .....	<b>13</b>
<b>14.</b>	<b>Date of Next Meeting</b> .....	<b>13</b>
<b>15.</b>	<b>Close of Meeting</b> .....	<b>13</b>

## Youth Advisory Council Committee

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Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

#### 1. Declaration of Opening

The Youth Mayor declared the meeting open at 4:34pm.

#### 2. Disclaimer

Not applicable to this committee.

#### 3. Announcements from the Presiding Member

The Youth Mayor welcomed newly-appointed member, Jack Manoni to the Committee.

The Youth Mayor congratulated Bella Burgemeister on the installation of the community lockers in late February, which received extensive media coverage and interest from other Councils. He also commended Bella on having an active voice and representing young people on issues affecting our community, including lowering the voting age.

The Youth Mayor noted that all items presented to Council from the previous Youth Advisory Council Committee Meeting were approved at the 19 February 2019 meeting.

Several Youth Advisory Council Committee members met with the Minister for Youth, Hon. Peter Tinley AM, MLA, Don Punch MLA and Deputy Mayor Miguel for a round table discussion on 27 February 2019. The Minister was supportive of the initiatives the Youth Advisory Council Committee are involved in and was interested in engaging the Committee on youth-related issues at a State level. He had a particular interest in the Youth Precinct to which he asked to be kept updated as the project progresses.

#### 4. Attendances

Committee Members:

Member Name	Representing
Sean Smith	Youth Mayor
Cassidy McGuire	Deputy Youth Mayor
Bella Burgemeister	Youth Community
Dylan Fryer	Youth Community
Jack Manoni	Youth Community
Stephen May	Youth Community
Natareen Njeri Nganga	Youth Community
Sean van der Wielen	Youth Community

Ex-officio Members (non-voting):

Member Name	Representing
Cr Todd Brown	Councillor Representative
Cr Sam Morris	Councillor Representative

Support Staff:

Name	Title
Ms Kerry Shaw	Senior Community Partnerships Officer
Ms Danika Wellington	Community Partnerships Officer – Youth & Activation

##### 4.1 Apologies

Rhiannan Edwards, Isabell Evans, Manager People and Place and Stephanie Addison-Brown, Director Corporate and Community Services were apologies.

Aleczaender Barber, Maddison Brunning, Georgina Dowd, Meg Read and Matilda Wilson were absent.

##### 4.2 Approved Leave of Absence

Nil

## 5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

## 6. Public Question Time

Not applicable

## 7. Confirmation of Minutes

The Minutes of the meeting of the Youth Advisory Council Committee Special Meeting held 24 January 2019 had been circulated.

### Recommendation

That the Minutes of the Youth Advisory Council Committee Special Meeting held 24 January 2019 be confirmed as a true and correct record.

### Outcome of the Meeting held 24 January 2019

The recommendation (as printed) was moved Stephen May, seconded Sean van der Wielen.

### Committee Decision

That the Minutes of the Youth Advisory Council Committee Special Meeting held 24 January 2019 be confirmed as a true and correct record.

CARRIED

8 votes “for” / Nil votes “against”

## 8. Petitions, Presentations and Deputations

### 8.1 Petitions

Nil

**8.2 Presentations**

Nil

**8.3 Deputations**

Nil

**9. Method of Dealing with Agenda Business**

Items are dealt with in the order in which they appear.



5. Commits to delivering a waste-friendly event that is free from alcohol, drugs and smoking.

*Voting Requirement: Simple Majority*

### **Strategic Relevance**

Theme 1 Our community and culture  
Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment  
Objective 1.6 A community that provides for the particular needs of the young and the old

### **Regional Impact Statement**

The Shift festival presented by Drug Aware is an opportunity for members of the Bunbury Geographe region to come together and celebrate young people in a fun environment that is free from alcohol, drugs and smoking.

### **Background**

The Shift youth festival is an annual youth event delivered by the Youth Advisory Council Committee (YAC) in collaboration with the Community Partnerships team. Held in April during National Youth Week, Shift is a platform where the entire community can celebrate young people and their valuable contributions to our community. The event was first delivered in 2015 and continues to grow each year, not only as a fantastic community event, but also to continue developing youth engagement in the Greater Bunbury region.

The event will offer a range of fun and healthy activities suitable for all ages and abilities including a portable basketball court, freerun X5 workshop, skateboarding, chill out zone, Drumbeat, live music and much more.

Healthway has been a continuous supporter of this event and has committed \$12,000 to the 2019 Shift youth festival in return for exclusive naming rights (**attached** at Appendix 1).

### **Council Policy Compliance**

Not applicable

### **Legislative Compliance**

*Local Government Act 1995*

### **Officer Comments**

The Youth Advisory Council Committee has been meeting fortnightly to discuss progress and make key decisions regarding the event. Members nominated themselves for their roles in preparation for the festival and have been actively working towards completing their tasks, with support from the Community Partnerships team.



The Committee chose to move forward with Bicentennial Square/Graham Bricknell Music Shell as the event location due to its facilities and site logistics, providing cost savings and better results for attendees.

A roster will be developed in the lead up to the event to accommodate members' availability on the day. Shifts will be scheduled between 12pm (bump in) and 9pm (bump out).

To align with the event's major sponsor, Healthway, the event will be well promoted as free from drugs, alcohol and smoking. The event will also promote healthy and active lifestyles, both physically and mentally.

In addition to being a drug, alcohol and smoke free event, this year the Committee will make a commitment to delivering a waste-friendly event. Stallholders will be encouraged to reduce their waste and external providers have been specifically sourced to reduce unnecessary waste, such as using reusable cups and litter-free wristbands.

#### **Analysis of Financial and Budget Implications**

There are no financial or budgetary implications associated with this report.

#### **Community Consultation**

Not applicable

#### **Councillor/Officer Consultation**

Nil

#### **Applicant Consultation**

Not applicable

#### **Timeline: Council Decision Implementation**

Not applicable

#### **Outcome of the Meeting held 6 March 2019**

The recommendation (as printed) was moved Sean van der Wielen, seconded Cassidy McGuire:

**Committee Decision**

That Youth Advisory Council Committee:

1. Agrees that the Shift youth festival will be held on Saturday 13 April 2019 at Bicentennial Square/Graham Bricknell Music Shell from 3pm to 8pm;
2. Endorses the following roles and responsibilities in preparation for the Shift youth festival, with support from the Community Partnerships team:

<b>Role</b>	<b>Responsible Committee Member</b>
Food Vendor Management	Cassidy McGuire Rhiannan Edwards
Mocktail Bar	Rhiannan Edwards
Site and Facilities	Sean Smith Cassidy McGuire
Marketing and PR	Stephen May Natareen Njeri Nganga Sean van der Wielen
Risk Management	Cassidy McGuire
Programming and Stage Management (Including Music and Entertainment)	Bella Burgemeister Sean Smith Jack Manoni

3. Agrees to provide support at the event on a roster rotation between 12pm and 9pm;
4. Endorses the Message Sponsorship Offer (“Drug Aware”) from Healthway in return for exclusive naming rights to the Shift festival in 2019;
5. Commits to delivering a waste-friendly event that is free from alcohol, drugs and smoking.

CARRIED

8 votes “for” / Nil votes “against”

## 10.2 Youth Precinct Site Selection

<b>Applicant/Proponent:</b>	Internal
<b>Responsible Officer:</b>	Danika Wellington, Community Partnerships Officer – Youth & Activation
<b>Responsible Manager:</b>	Kerry Shaw, Senior Community Relations & Partnerships Officer
<b>Executive:</b>	Stephanie Addison-Brown, Director Corporate and Community Services
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative <input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Appendix 2: Excerpt of the Minutes of the Ordinary Council Meeting held 19 February 2019

### Summary

The purpose of this report is to update the Youth Advisory Council Committee on the progress of its recommendation made to Bunbury City Council regarding the site for a new Youth Precinct.

### Executive Recommendation

That the Youth Advisory Council Committee:

- Note the outcome of the Council meeting on 19 February 2019 whereby Bunbury City Council endorsed the recommendation a proposed Youth Precinct site, subject to 30 days of public comment, and appointed the Youth Advisory Council Committee as the steering committee for the future community consultation for the project.
- Note the projected timeline for the Youth Precinct and agree to undertake any community engagement tasks associated with each stage of the process:

Activity	Estimated timeline:
Council endorses site, subject to 30 days of public comment	19 February 2019
Public comment period closes	22 March 2019
Consultation results presented to Council for final decision	16 April 2019
Request for quote for concept design and community engagement	April/May 2019
Community engagement and concept design	May – November 2019

*Voting Requirement: Simple Majority*

### Strategic Relevance

- |               |   |
|---------------|---|
| Theme 1       | Our community and culture   |
| Goal          | A safe, healthy and cohesive community, with a rich cultural life, and support social environment |
| Objective 1.2 | An active community, able to access a wide range of sporting, recreation and leisure options      |
| Objective 1.6 | A community that provides for the particular needs of the young and the old                       |

### **Regional Impact Statement**

The Youth Precinct will become a destination park that will be a drawcard for locals and tourists alike, offering a central location for young people to socialise and interact with other young people in the Bunbury Geopraphe region.

The City of Bunbury currently has two skate parks; one in Glen Iris and one in the CBD on Blair Street. In comparison to other skate parks in the region, Bunbury's skate parks lack potential and fail to accommodate for the future needs of the local skateboarding community. In 2016, the City of Busselton launched the Busselton Youth Precinct and Skate Park. The Shire of Dardanup is currently in the concept design phase of developing a new skate park in Eaton, whilst the Shires of Harvey and Capel also currently have well-established skate parks.

### **Background**

The Youth Advisory Council (YAC) Committee made a recommendation to Bunbury City Council on 19 February 2019 to endorse a portion of Lot 681, commonly referred to as Luciana Park, as the preferred site for a new Youth Precinct. Council approved the recommendation subject to a 30-day period of public comment, and appointed YAC as the steering committee for the future community consultation and the naming of the project.

The public comment period is open from 20 February to 22 March 2019, accepting submissions via the online engagement platform Social Pinpoint. Results from the survey will then be presented back for Council's consideration on 16 April 2019. Once a site has been selected, the City will request for quote for the procurement of a concept design and community engagement consultant.

### **Council Policy Compliance**

Not applicable

### **Legislative Compliance**

Not applicable

### **Officer Comments**

Lot 681 was presented to Council as the preferred site for a Youth Precinct based on community engagement and site analysis conducted over the past six months. Details of the site selection process are **attached** at Appendix 2.

At the Ordinary Council Meeting, Council amended the recommendation to include 30 days of consultation and enable YAC to name the project.

### **Analysis of Financial and Budget Implications**

\$50,000 is allocated in Council's 2018/19 budget for PR-4603 Implement planning and community consultation for a proposed new skate park.

\$100,000 is allocated in Council’s 2018/19 budget for PR-4631 Develop business cases for future capital works. At their meeting held 13 November 2018 Council endorsed a Youth Precinct/Skate Park as one of five key major projects to utilise the abovementioned funding to develop a business case for.

Currently no funds have been allocated for the construction of a Youth Precinct.

### **Community Consultation**

Community consultation was undertaken via the City’s Social Pinpoint online engagement portal from 1 – 31 October 2018. Whilst young people and users of the existing skate park were targeted, the consultation process was open to the whole community.

A period of public comment is open from 20 February to 22 March 2019, with results being presented back to Council on 16 April 2019.

Further community engagement will be carried out during the concept design stage of this project.

### **Councillor/Officer Consultation**

Nil

### **Applicant Consultation**

Not applicable

### **Timeline: Council Decision Implementation**

<b>Action</b>	<b>Estimated timeline</b>
Council endorses site, subject to 30 days of public comment	19 February 2019
Public comment period closes	22 March 2019
Consultation results presented to Council for final decision	16 April 2019
Request for quote for concept design and community engagement	April/May 2019
Community engagement and concept design	May – November 2019

### **Outcome of the Meeting held 6 March 2019**

The recommendation (as printed) was moved Stephen May, seconded Sean van der Wielen:

**Committee Decision**

That the Youth Advisory Council Committee:

1. Note the outcome of the Council meeting on 19 February 2019 whereby Bunbury City Council endorsed the recommendation a proposed Youth Precinct site, subject to 30 days of public comment, and appointed the Youth Advisory Council Committee as the steering committee for the future community consultation for the project.
2. Note the projected timeline for the Youth Precinct and agree to undertake any community engagement tasks associated with each stage of the process:

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Community engagement and concept design	May – November 2019

CARRIED  
8 votes “for” / Nil votes “against”

**11. Applications for Leave of Absence**

Not applicable to this committee.

**12. Questions from Members**

**12.1 Response to Previous Questions from Members taken on Notice**

Nil

**12.2 Questions from Members**

Nil

**13. Urgent Business**

Nil

**14. Date of Next Meeting**

The next meeting of the Youth Advisory Council Committee will be held on 5 June 2019.

**15. Close of Meeting**

The Youth Mayor closed the meeting at 4:41pm.