



## Heritage Advisory Committee

### Minutes

12 June 2019

#### Committee Terms of Reference

*The Heritage Advisory Committee is to provide heritage advice on:*

- 1. City-owned heritage assets*
- 2. strategic and statutory planning instruments*
- 3. promotion and education of heritage*
- 4. enhancement of economic development and tourism opportunities*
- 5. matters raised by the general community*

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## Heritage Advisory Committee

### Minutes

12 June 2019

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

#### *Committee Members:*

Member Name	Representing
Cr Brendan Kelly	City of Bunbury
Cr Tresslyn Smith	City of Bunbury
Mrs Del Ambrosius	Community
Mr Bernhard Bischoff	Community
Mr Morris Johnston	Community
Mr Kent Lyon	Community
Mr Raymond Parks	Community
Mr Peter Suckling	Community

#### *Support Staff:*

Name	Title
Ms Lacey Brown	Strategic Planning Officer (Heritage)

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**1. Declaration of Opening**

The presiding member declared the meeting open at 4.01pm.

**2. Disclaimer**

Not applicable to this committee.

**3. Announcements from the Presiding Member**

The Presiding Member brought to the attention of the HAC that a play written and directed by award winning playwright/actor Noel O’Neill , “The Trials of John Boyle O’Reilly” Will be performed at Bunbury Museum and Heritage Centre, Friday 28 June 2019 6pm – 7.30pm.

**4. Attendances**

**4.1 Apologies**

- Mr Kent Lyon – on leave
- Mr Morris Johnson

**4.2 Approved Leave of Absence**

Not applicable

**5. Declaration of Interest**

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

- Mr Peter Suckling declared an impartiality interest in Item 10.1 and Item 10.3 (Items 2, 9 and 13)

**6. Public Question Time**

Not applicable

**7. Confirmation of Minutes**

**Committee Decision:**                      **Moved: Mr Suckling**      **Seconded: Mrs Ambrosius**

The minutes of the Heritage Advisory Committee Meeting held on 10 April 2019, are confirmed as a true and accurate record.

**CARRIED UNANIMOUSLY**

**8. Petitions, Presentations and Deputations**

**8.1 Petitions**

Nil

**8.2 Presentations**

Nil

**8.3 Deputations**

Nil

**9. Method of Dealing with Agenda Business**

Item 10.3 was moved up the agenda to be the first item dealt with.

## 10. Reports

### 10.1 Summary of Referrals and Communications (was Item 10.3 in Agenda)

<b>File Ref:</b>	A03335
<b>Applicant/Proponent:</b>	Heritage Advisory Committee
<b>Responsible Officer:</b>	Lacey Brown, Strategic Planning Officer (Heritage)
<b>Responsible Manager:</b>	Thor Farnworth, Manager Sustainability, Planning and Development
<b>Executive:</b>	Gary Barbour, Director Planning and Development Services
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

#### Summary

The Heritage Advisor and Strategic Planning Officer (Heritage) have provided details to the Heritage Advisory Committee on recent development application referrals, discussions and events since the last Committee meeting.

#### Executive Recommendation

That the Heritage Advisory Committee note the summary of referrals and communications as detailed in the Officer Comments.

#### Strategic Relevance

Theme 1: Our community and culture  
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.  
Objective 1.4 Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

#### Regional Impact Statement

Not applicable.

#### Background

The Heritage Advisory Committee (HAC) is advised of recent development applications, decisions, policy, enquiries and/or events to assist in the awareness and promotion of heritage development and education in Bunbury. This provides a transparent approach for the wider community and is consistent with the terms of reference for the HAC.

#### Legislative/Council Policy Compliance

The following statutory planning instruments of the State Planning Framework and Local Planning Framework are applicable to the assessment of development applications and heritage advice:

- The Burra Charter
- *Heritage of Western Australia Act 1990*
- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- Relevant Local Planning Policies for Heritage
- State Planning Policy 3.5 Historic Heritage Conservation

#### **Officer Comments**

The referral and communications list is as follows:

1	Subdivision – #50 Beach Road – awaiting WAPC decision
2	#7 Park Street –discussion with insurance builder regarding rebuild after fire damage
3	#16 Edward Street – preliminary discussion and site inspection for proposal
4	#153 Stirling Street – revised fencing design
5	The Reef Hotel (fmr)
6	The Rose Hotel
7	The Parade Hotel
8	CMP Bunbury Council Chambers – 1979 onwards revisited
9	St Mark’s – discussion with Churchwarden and Priest regarding DA, funding and future working bees. Scott Family contribution towards works at graveyard from reunion event
10	BRAG – discussions on access ramp, internal door alteration and signage
11	Interpretation Plan Scope for SSAC
12	DPLH visit for advice on heritage places (The Rose, St Mark’s)
13	<i>Heritage Act 2018</i> and Regulation information session by DPLH

#### **Analysis of Financial and Budget Implications**

Not applicable.

#### **Community Consultation**

Not applicable.

#### **Councillor/Officer Consultation**

Councillor members were consulted through the Heritage Advisory Committee.

#### **Applicant Consultation**

Not applicable.

#### **Timeline: Council Decision Implementation**

Not applicable.

#### **Outcome of Meeting**

Matthew Young (Team Leader Development Assessment and Compliance) provided an update on (10) BRAG. There was strong agreement amongst HAC members that the proposed ramp was

inappropriate. People should be directed to the existing ramp to minimise internal alterations. Concerns with reception being located at rear of building and/or in current officer space. Issue of no loss of gallery space should be reconfirmed.

Strategic Planning Advisor (Heritage) confirmed that members would be updated on WAPC decision for (1) #50 Beach Road.

The recommendation was moved by Mr Suckling and seconded by Mrs Ambrosius and was carried unanimously.

**Committee Decision:**

**That the Heritage Advisory Committee note the summary of referrals and communications as detailed in the Officer Comments.**

CARRIED

6 Votes "For" / Nil votes "against"



**10.2 Conservation Management Plan – Bunbury Council Chambers and Centenary Gardens (was Item 10.1 in Agenda)**

<b>File Ref:</b>	A03335
<b>Applicant/Proponent:</b>	Internal Report
<b>Responsible Officer:</b>	Lacey Brown, Strategic Planning Officer (Heritage)
<b>Responsible Manager:</b>	Thor Farnworth, Manager Sustainability, Planning and Development
<b>Executive:</b>	Gary Barbour, Director Planning and Development Services
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
<b>Attachments:</b>	Appendix 1 – Conservation Management Plan for the Bunbury Council Chambers

**Summary**

The purpose of this report is to endorse the Conservation Management Plan for the *Bunbury Council Chambers* and Centenary Gardens to provide clear guidance regarding the ongoing conservation and management of the site’s heritage values.

**Executive Recommendation**

That the Heritage Advisory Committee recommend that Council endorse the Conservation Management Plan for the Bunbury Council Chambers and Centenary Gardens.

**Strategic Relevance**

Theme 1	Our community and culture
Goal	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.
Objective 1.4	Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.
Theme 3	Our places and spaces
Goal	A natural and built environment that reflects Bunbury’s core values.
Objective 3.3	High-quality urban design, well planned neighbourhoods with housing choice, and appropriate provision for diverse land uses to meet the community’s needs.

**Regional Impact Statement**

The *Bunbury Council Chambers* and Centenary Gardens is the municipal building for Bunbury and has been an important focus for the community of Bunbury since 1897. The Conservation Management Plan will assist with the long term conservation in a manner commensurate with the inclusion of this place on the State Register of Heritage Places.

## **Background**

The Bunbury Council Chambers were entered in the State Register of Heritage Places on a permanent basis in January 2011, with the following Statement of Significance:

*Bunbury Council Chambers, a single storey rendered brick building with a corrugated iron parapeted roof, originally designed and built in the Federation Free Classical style in 1897, extended and remodelled in the Inter-War Deco style in 1935-36, has cultural heritage significance for the following reasons:*

*The place is a good example of a council chambers and offices building in the Inter-War Art Deco style and of the design work of prominent architect E.G. Cohen of Eales & Cohen;*

*With its distinctive Art Deco styling and decoration and prominent bays, and its location on a prominent street corner, the place is a landmark in the central area of Bunbury, and an integral part of a precinct of civic and heritage buildings at the southern edge of this area of the city;*

*The history of the place and changes to it since its original construction illustrate the development of key civic facilities in an important regional centre, and the place has been an important focus for the community of Bunbury since 1897;*

*The place is a fine example of a Federation period, regional civic building remodelled and extended in the Inter-War Art Deco style;*

*The Centenary Gardens, commemorating Bunbury's centenary in 1936, are rare in Western Australia; and*

*The first stage of the place was designed by architect P.W. Harrison and was built during the gold boom period when Bunbury was prospering and growing following development of railways and the harbour at the port.*

The Bunbury Council Chambers is currently included on the following lists:

- State Register of Heritage Places
- Local Government Heritage Inventory
- City of Bunbury Heritage List
- National Trust of Australia (WA)
- Art Deco Significant Building Survey

## **Council Policy Compliance**

Bunbury lead by example through the management of these premises in accordance with the Local Planning Policy 6.1: Heritage Conservation and Development. Endorsement of the CMP is consistent with this policy.

### **Legislative Compliance**

The completion of the CMP supports requirements of the Australian International Council on Monuments and Sites (ICOMOS) Burra Charter; *Heritage of Western Australia Act 1990* and the *Planning and Development Act 2005*.

### **Officer Comments**

The CMP, which was prepared in accordance with the Heritage Council of WA's standard brief includes:

- historical and physical evidence relevant to the assessment of the cultural heritage significance of the place;
- assessment of the place's cultural heritage significance;
- conservation policy recommendations; and
- implementation recommendations.

In essence, it is a property management tool that aims to provide the knowledge and framework necessary to conserve (and where appropriate, interpret) the significance of the place and to manage necessary alterations and works over time. Conservation and maintenance schedules assist in the prioritisation and scope of works recommended.

### **Analysis of Financial and Budget Implications**

Implementation of the recommendations contained within the CMP will have financial implications. It should be noted that the plan contains recommendations and provides a useful property management tool for prioritisation and scheduling of works (resources permitting).

### **Community Consultation**

This report seeks to consult with community members of the Heritage Advisory Committee. Bernhard Bischoff has provided detailed comment to address usage of the building between 1979 and 1992 and to revise some of the historical context.

### **Councillor/Officer Consultation**

This report seeks to consult with Councillor members of the Heritage Advisory Committee. Members of the Development Control Unit were consulted in March 2019.

### **Applicant Consultation**

Not applicable.

### **Timeline: Council Decision Implementation**

The CMP contains a recommended conservation works schedule and maintenance schedule. These are prioritised as short term (1-2 years); medium term (2-5 years); ongoing and annual inspections. This is standard for asset management of a building.

### Outcome of Meeting

The Presiding Member tabled the minor amendments proposed to the CMP document which were provided to the Heritage Advisory Committee for consideration and included:

*Pg. 8 of CMP:*

1979 – 1991	<i>After the Council rescinded the resolution to demolish the Chambers, the Bunbury Arts Council utilised what they called the 'Art Chambers' for exhibitions and performances until the mid-1980s. The Chambers was then utilised by other agencies until refurbishment.</i>
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*Pg. 9 of CMP:*

*Second paragraph of 2.2.1 should state March 1803, not May 1803.*

An amended recommendation was moved by Mr Suckling and seconded by Cr Smith:

That the Heritage Advisory Committee recommend that Council endorse the Conservation Management Plan, with amendments as tabled, for the Bunbury Council Chambers and Centenary Gardens.

#### **Committee Decision:**

**That the Heritage Advisory Committee recommend that Council endorse the Conservation Management Plan, with amendments as tabled, for the Bunbury Council Chambers and Centenary Gardens.**

CARRIED  
6 Votes "For" / Nil votes "against"

### 10.3 Heritage Forum Date Claimer (was Item 10.2 in Agenda)

<b>File Ref:</b>	A03335
<b>Applicant/Proponent:</b>	Internal Report
<b>Responsible Officer:</b>	Lacey Brown, Strategic Planning Officer (Heritage)
<b>Responsible Manager:</b>	Thor Farnworth, Manager Sustainability, Planning and Development
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<b>Attachments:</b>	Nil

#### Summary

The purpose of this report is to advise the Heritage Advisory Committee of the date of the Heritage Forum and the theme of the forum.

#### Executive Recommendation

That the Heritage Advisory Committee note the date of the Heritage Forum is Friday, 23 August 2019 and the theme will be Bunbury Port.

#### Strategic Relevance

- Theme 1: Our community and culture  
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.  
Objective 1.4 Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

#### Regional Impact Statement

An annual heritage forum event is aligned with the intent of the City of Bunbury Local Planning Strategy (2018). The strategy states that, “A community must retain an awareness of and connection with its past in order to maintain a full appreciation of its identity.” As a regional centre, identity is important for Bunbury and the wider Bunbury Geopraphe Region.

#### Background

The City of Bunbury hosted an Historians’ Forum to bring together local scholars, historians and those with an interest in Bunbury’s heritage. The program delivered presentations, as well as panel discussions. The forum was held on 9 August 2018 and was hosted at the Bunbury Museum and Heritage Centre. Invitations to history and heritage stakeholders were sent and approximately 30 people attended the event. This was the first time that the City hosted the event and the response was that it provided a platform for learning, discussion and networking for the various historian groups and individuals in the community.

Council Decision at Ordinary Meeting of the City of Bunbury Council on 2 April 2019 was that an annual heritage forum be implemented and that a recurring annual budget of \$1000 be allocated towards the implementation.

**Council Policy Compliance**

Not applicable.

**Legislative Compliance**

Not applicable.

**Officer Comments**

Key speakers and the Bunbury Museum and Heritage Centre are available on 23 August 2019. The theme of, “Bunbury Port” is recommended which can open the forum to topics on the Port, jetty, railway, breakwater, lighthouses and workers etc. This theme can appeal to the wider Bunbury community and provide an opportunity for the community to share knowledge and participate in discussion.

**Analysis of Financial and Budget Implications**

There is \$1000 assigned to the Heritage Forum in the 2019/20 budget.

**Community Consultation**

Not applicable.

**Councillor/Officer Consultation**

Councillor members were consulted through the Heritage Advisory Committee.

**Applicant Consultation**

Not applicable.

**Timeline: Council Decision Implementation**

The scope for the forum detailed that an event be held in August 2019 and then be scheduled as part of the Australian Heritage Festival which occurs in April/May each year.

**Outcome of Meeting**

Discussion on the theme focussed on the Bunbury Port to allow for a range of topics on general commerce and industry ranging from jetties, transport (railway, road etc) breakwater, lighthouses etc. Speakers have been invited and the Museum and Heritage Centre space is booked for 23 August 2019 between 10am and 2pm.

The recommendation was moved by Mr Suckling and seconded by Cr Smith.

**Committee Decision:**

**That the Heritage Advisory Committee note the date of the Heritage Forum is Friday, 23 August 2019 and the theme will be Bunbury Port.**

CARRIED

6 Votes "For" / Nil votes "against"

**11. Applications for Leave of Absence**

Not applicable to this committee.

**12. Questions from Members**

**12.1 Response to Previous Questions from Members taken on Notice**

Nil

**12.2 Questions from Members**

**13. Urgent Business**

Nil

**14. Date of Next Meeting**

14 August 2019.

**15. Close of Meeting**

The Presiding Member closed the meeting at 5:15pm.

**Note:**

- *Del Ambrosius will be on leave 26 June 2019 – 2 August 2019*
- *Ray Parks will be on leave 14 July 2019 – 3 November 2019*