



International Relations Committee

Notice of Meeting & Agenda 26 October 2020

Committee Terms of Reference

1. *To facilitate, support and promote cultural, sporting, education, tourism and economic partnership opportunities between Bunbury and its international partners including but not limited to its Sister City and Friendship City relationships.*
2. *To encourage, through Sister City and other international relationships, greater understanding and friendship between City of Bunbury residents and participating cities and in doing so contribute to the mutual benefit of all communities involved.*
3. *To foster the involvement of commercial, educational and community organisations in various aspects of international relationships and to encourage the development of special links with overseas counterparts.*
4. *To promote Bunbury's international relationships to the wider community, in turn increasing community awareness and participation.*
5. *To advise Council on issues of importance and provide ideas for extending affiliations and developing new international partnerships.*
6. *To ensure all communications to Mayors of Bunbury's international partners are undertaken through the Office of the Mayor.*

City of Bunbury
4 Stephen Street
Bunbury WA 6230
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Acknowledgement of Country

We acknowledge the Traditional Custodians of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and future.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY	<ul style="list-style-type: none">We are one teamWe keep each other safeWe display empathy and respectWe have fun and celebrate our successesWe work together to achieve great outcomes
WE ARE OPEN	<ul style="list-style-type: none">We are open to opportunitiesWe actively listen and think things throughWe are inclusive and treat everyone equallyWe are honest and open in our communicationsWe are open to feedback to improve our performance
WE ARE BRAVE	<ul style="list-style-type: none">We lead the change, we own itWe trust and empower each otherWe have the difficult conversations earlyWe hold ourselves to the highest standardWe have the courage to improve and simplify

International Relations Committee Meeting Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the International Relations Committee will be held in the Ocean Room, 4 Stephen Street, Bunbury on 26 October 2020 at 4:00pm.



Signed:
Gary Barbour
Director Sustainable Communities

Agenda 26 October 2020

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Cr Tresslyn Smith	Council Representative
Cr Todd Brown	Council Representative
Felicity Farnell	Community Representative
Valda Smith	Community Representative
Paul Springate	Community Representative
Pauline Vukelic	Community Representative
Janice Platt	Community Representative
Shamara Williams	Community Representative
Jodie Donnelly	Community Representative
Helena Sahn	Community Representative
Brooke Gray	Community Representative
Jacqueline Sharp	Community Representative
John Taylor	Community Representative

Ex-officio Members (non-voting):

Member Name	Representing
Mr Mark Exeter	South West Development Commission Representative
Ms Lyn Farrell	Edith Cowan University SW Campus Representative
Mr Yan Lyu	Bunbury-Jiaxing Business Office Representative

Support Staff:

Name	Title
Carol McDowall	Senior International Engagement Officer
Gary Barbour	Director, Sustainable Communities
Felicity Anderson	Manager Economic Development and Property
Kylie Tucker	International Engagement Officer

1. Declaration of Opening

The Presiding Member declared the meeting open at _____pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

Not applicable to this committee.

7. Confirmation of Minutes

The Minutes of the meeting of the International Relations Committee Meeting held 24 August 2020 have been circulated.

Recommendation

The Minutes of the International Relations Committee Meeting held on 24 August 2020, are confirmed as a true and accurate record.

8. Petitions, Presentations and Deputations

8.1 Petitions

8.2 Presentations

8.3 Deputations

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 Update on Activities of International Engagement Department

File Ref:	COB/523
Applicant/Proponent:	Internal Report
Responsible Officer:	Carol McDowall, Senior Officer International Engagement
Responsible Manager:	Felicity Anderson, Manager City Growth
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The purpose of this report is to inform the Committee on the activities of the International Engagement Office.

Executive Recommendation

That the International Relations Committee note the activities.

Strategic Relevance

Theme 1: Our Community and Culture
Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment

Objective 1.3 A welcoming community, where diverse cultures are valued, and residents have a sense of belonging.

Theme 1: Our Community and Culture
Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment

Objective 1.4 Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

Regional Impact Statement

There is no regional impact associated with this report.

Background

The International Engagement Team carries out projects, events and activities throughout the year. Communication and engagement with our international partners continues through the hard border closure.

Council Policy Compliance

Not applicable.

Legislative Compliance

Not applicable.

Officer Comments

Communication with our Sister and Friendship Cities partners continues as well as local events, activities, and programs.

Japan

- **Day in Japan:** in conjunction with Community - Youth Activation, International Engagement ran a program similar to Unleashed during the school holidays. Students between the ages of 12 and 17 were offered the opportunity to travel to Perth for a day to experience Japanese arts and culture. The itinerary included workshops in taiko drumming and kendo (martial arts), lunch at a Japanese restaurant, and Japanese tea ceremony in the Japanese Gardens at Perth Zoo. This program was fully subscribed with a waiting list of 15 people. The program was provided at a subsidised cost of \$50 per person and included transportation, activities, lunch and a Bunbury Sister and Friendship Cities T-shirt.
- **SW Festival of Japan:** the third annual SW Festival of Japan was held over 10 days from 4 to 12 September 2020. The festival incorporated the Japanese Film Festival Satellite, the CBD Stamp Rally, two hanami day picnics at the Stirling Street Arts Centre, numerous workshops and performances, market stalls and several virtual workshops/talks held throughout the week.
- **The Japanese Film Festival Satellite:** is being held in conjunction with the SW Festival of Japan. Three films were screened in the Cube Theatre at BREC on Friday 4 September 2020, Saturday 5 September 2020 and Saturday 12 September 2020. The Deputy Consul General of Japan in Perth opened the festival on Friday the September 2020. This film festival is fully funded by The Japan Foundation, Sydney. This year due to COVID, seating was limited to 60 in the Cube and 175 in Stage One which caused some operational challenges, however the BREC staff were well prepared to handle any issues. We hope to have the Japanese Film Festival Satellite back in Bunbury next year.
- **Setagaya Half Marathon:** Setagaya has invited five runners from the Bunbury Runners Club to participate in the Setagaya 246 Virtual Half Marathon. Runners will run a half marathon between the dates of 8 and 15 November 2020. All results will be recorded in an app and reported to Setagaya City. All participants will receive a completion award and a commemorative neck garter. The opening of the event will be broadcast on YouTube at 8:00am Sunday 8 November 2020. Bunbury Sister and Friendship Cities will provide each participant with a commemorative t-shirt.
- **Setagaya Biennial Photo Exhibition:** this exchange will take place again in 2021. The Setagaya photos will be displayed digitally in the Fourth Gallery at Bunbury Regional Art Gallery from 29 May to 8 July alongside the Setagaya gift collection. The Bunbury photos will be sent to Setagaya in mid July 2021.
- **Contemporary Wood Carved Netsuke Exhibition:** this exhibition is being sent to the City of Bunbury from The Japan Foundation – Sydney. This is a professional collection that is

being lent to the Bunbury Regional Art Gallery and includes display cases for the collection as well as a number of netsuke that can be handled by attendees. The Exhibition will be held from 9 July to 15 August 2020.

China

- **Noongar Art Exchange, China 2020:** the 20 Noongar paintings that were done in response to the 20 Xiuzhou Modern Folk Paintings have now been completed and purchased. These paintings will be unveiled and celebrated on the 19 November 2020 under invitation from the Mayor.
- **20th Anniversary celebrations:** due to the disruption caused by COVID-19, the 20th Anniversary celebrations between Bunbury and Jiaying have been postponed to 2021. Currently, Jiaying is planning a delegation to Bunbury in 2021 for the celebrations should border restrictions be lifted.
- **Helena Sahm:** will be opening her exhibition based around her time in Zhejiang province (Shanghai, Jiaying and Hangzhou) on 15 January 2021 at Bunbury Regional Art Gallery.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

No applicable.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

No applicable.

10.2 Resignation of International Relations Committee Members

File Ref:	COB/523
Applicant/Proponent:	Internal Report
Responsible Officer:	Carol McDowall, Senior Officer International Engagement
Responsible Manager:	Felicity Anderson, Manager City Growth
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
Attachments:	Appendix 1: Resignation e mail – Jodie Donnelly Appendix 2: Resignation email – Jacqueline Sharp

Summary

This report is presented to the International Relations Committee to advise of the resignation of Committee members Jodie Donnelly and Jacqueline Sharp.

Executive Recommendation

That the International Relations Committee request that Council accept the resignations from the International Relations Committee tendered by Jodie Donnelly and Jacqueline Smart.

Strategic Relevance

Theme 1:	Our Community and Culture
Goal	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.3	A welcoming community, where diverse cultures are valued, and residents have a sense of belonging.
Theme 1:	Our Community and Culture
Goal	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.4	Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

Regional Impact Statement

There is no regional impact associated with this report.

Background

The International Relations Committee members were appointed following October 2019 Council Elections. Since this time the Committee has continued to perform its role providing guidance to the Bunbury City Council on issues affecting international relations.

Council Policy Compliance

Not applicable.

Legislative Compliance

Not applicable.

Officer Comments

Jodie Donnelly submitted her resignation via e mail on 13 October 2020 (**attached** at Appendix 1).

Jacqueline Sharp provided her resignation via e mail on 16 October 2020 (**attached** at Appendix 2).

It is not recommended that the two vacant positions be advertised for as there are less than 12 months left until the next Council Elections at which time all Committees spill and new members are appointed. There are currently 13 voting members listed for the International Relations Committee in the Committee Book, two of which are Elected Members. Quorum requirements (Council Decision 290/19) are for five members to be present in order for a meeting to take place.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

No applicable.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

No applicable.

10.3 International Relations Committee – Future Meeting Dates 2021

File Ref:	COB/523		
Applicant/Proponent:	Internal Report		
Responsible Officer:	Carol McDowall, Senior Officer International Engagement		
Responsible Manager:	Felicity Anderson, Manager City Growth		
Executive:	Gary Barbour, Director Sustainable Communities		
Authority/Discretion	<input type="checkbox"/> Advocacy	<input checked="" type="checkbox"/> Review	
	<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	
	<input checked="" type="checkbox"/> Legislative	<input checked="" type="checkbox"/> Information Purposes	
Attachments:	Nil		

Summary

The purpose of this report is to inform the International Relations Committee of the 2021 future meeting dates.

Executive Recommendation

That the International Relations Committee:

1. Adopt 2021 calendar meeting dates listed below:
 - 15 February 2021 Formal
 - 15 March 2021 Workshop
 - 19 April 2021 Formal
 - 17 May 2021 Workshop
 - 21 June 2021 Formal
 - 19 July 2021 Workshop
 - 16 August 2021 Formal
 - 20 September 2021 Workshop
 - 18 October 2021 Formal

2. Note that all International Relations Committee Meetings will commence at 4:00pm.

Strategic Relevance

Theme 1: Our Community and Culture
 Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
 Objective 1.3 A welcoming community, where diverse cultures are valued, and residents have a sense of belonging.

Theme 1: Our Community and Culture
 Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
 Objective 1.4 Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

Regional Impact Statement

There is no regional impact associated with this report

Background

At its meeting held 26 November 2013 Council decided (335/13) in part:

“That Council:

3. *Require each Committee to set an annual meeting program which will be advertised to enable members of the public to attend.”*

At its first meeting immediately following the 2019 Elections only the 2020 meeting dates were set. Dates for the remainder of the period to the 2021 elections are now being set.

Council Policy Compliance

Not applicable.

Legislative Compliance

Local Government Act 1995

Officer Comments

It is suggested that this Committee meet every two months for formal meetings and on alternate months for workshops.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

No applicable.

Councillor/Officer Consultation

All members of the International Relations Committee have been surveyed for appropriate meeting times and preferred days.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

No applicable.

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

No questions had been received at time of printing.

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the International Relations Committee will be held 14 December 2020 at 4:00pm.

15. Close of Meeting

The Presiding Member closed the meeting at _____.