



Heritage Advisory Committee

Minutes

12 August 2020

Committee Terms of Reference

The Heritage Advisory Committee is to provide heritage advice on:

- 1. City-owned heritage assets*
- 2. strategic and statutory planning instruments*
- 3. promotion and education of heritage and history*
- 4. enhancement of economic development and tourism opportunities*
- 5. matters raised by the general community*

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia
Correspondence to:
Post Office Box 21
Bunbury WA 6231

Acknowledgement of Country

We acknowledge the Traditional owners of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and emerging.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY

We are one team
We keep each other safe
We display empathy and respect
We have fun and celebrate our successes
We work together to achieve great outcomes

WE ARE OPEN

We are open to opportunities
We actively listen and think things through
We are inclusive and treat everyone equally
We are honest and open in our communications
We are open to feedback to improve our performance

WE ARE BRAVE

We lead the change, we own it
We trust and empower each other
We have the difficult conversations early
We hold ourselves to the highest standard
We have the courage to improve and simplify

Support Staff:

Name	Title
Mr Gary Barbour	Director Sustainable Communities
Ms Lacey Brown	Strategic Planning Officer (Heritage)
Ms Liz Allan	Executive Assistant (Research and Project) to the Director Sustainable Communities

4.1 Apologies

Apologies had been received from Graham Houghton, Peter Suckling and Cr Brown. Cr McCleary attended as proxy for Cr Brown.

4.2 Approved Leave of Absence

Nil

5. Declaration of Interest

IMPORTANT: Committee members to complete a "Disclosure of Interest" form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
--

Kent Lyon declared an impartiality interest at Item 10.2 '*Conservation Management Plan Review*' as he was the Consultant who undertook the reviews. Kent Lyon remained in the meeting room for the discussion and vote on this matter.

6. Public Question Time

Not applicable to this Committee

7. Confirmation of Minutes

The Minutes of the Heritage Advisory Committee Meeting held on 12 June 2020 have been circulated.

Recommendation

The Minutes of the Heritage Advisory Committee Meeting held 12 June 2020 are confirmed as a true and accurate record.

10. Reports

10.1 Heritage Framework Discussion Group and Heritage List Guidelines Test Group

File Ref:	COB/517
Applicant/Proponent:	Internal Report
Responsible Officer:	Lacey Brown, Strategic Planning Officer (Heritage)
Responsible Manager:	Felicity Anderson, Manager City Growth
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The City of Bunbury has been invited to participate in a State-wide local government Heritage Framework Discussion Group and a Heritage List Guidelines Test Group. This will be facilitated by the Department of Planning, Lands and Heritage (DPLH) in response to the roll-out of policies and guidelines for the *Heritage Act 2018* and *Heritage Regulations 2019*.

Executive Recommendation

That the Heritage Advisory Committee (HAC) note that the Strategic Planning Officer (Heritage) will participate in these discussion groups and provide a summary to HAC members to ensure efforts and commitment to attaining high quality heritage outcomes are consistent with legislation and guidelines.

Strategic Relevance

Theme 4: Our City
Goal: Civic leadership, partnerships and sound governance in delivering with and for the community.
Objective 4.2: A highly-engaged and involved community, working together on strategy development and implementation.

Theme 3: Our places and spaces
Goal: A natural and built environment that reflects Bunbury's core values.
Objective 3.3 High-quality urban design, well planned neighbourhoods with housing choice, and appropriate provision for diverse land uses to meet the community's needs.

Regional Impact Statement

Heritage is important for the community and has environmental, economic and social benefits as a resource for present and future generations. The City of Bunbury recognises the importance of promoting and rewarding quality heritage outcomes within its local government area to align with contemporary community values.

application of the guidelines against their local government heritage list and local planning policy. Participants will provide feedback through independent surveys and online discussion forums.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications associated with this report.

Community Consultation

Not applicable

Councillor/Officer Consultation

Not applicable

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Not applicable

Outcome of the Meeting held 12 August 2020

The recommendation was moved Kent Lyon, seconded Bernard Bischoff.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Heritage Advisory Committee (HAC) note that the Strategic Planning Officer (Heritage) will participate in these discussion groups and provide a summary to HAC members to ensure efforts and commitment to attaining high quality heritage outcomes are consistent with legislation and guidelines.

CARRIED

7 votes "for" / Nil votes "against"

Regional Impact Statement

Retention and conservation of heritage places will ensure that residents of Bunbury, Greater Bunbury and those visiting the City can continue to appreciate heritage values and benefit from the positive contribution heritage makes to the community.

Background

The completion of a Conservation Management Plan (CMP) review will assist the City of Bunbury in the long term conservation and management of its assets.

The reviews involved assessing any works that have been carried out against the CMPs and updating the information accordingly. An addendum to the CMP, rather than complete rewriting of the document, is deemed the most appropriate approach. The review is on the following CMPs:

- King Cottage (Heritage Place No.: 339), CMP dated 2011
- Teede House (fmr) (Heritage Place Number:5699), CMP dated 2012
- Bunbury Railway Station (fmr) (Heritage Place Number:331), CMP dated 2014
- Bunbury Boys School (fmr) now the Bunbury Museum and Heritage Centre (Heritage Place number:330), CMP dated 2012
- Picton Agricultural Hall (currently recommended for entry on MHI and Heritage List), CMP dated 2011

Council Policy Compliance

Bunbury lead by example through the management of these premises in accordance with the Local Planning Strategy and associated heritage policies. Endorsement of the CMP is consistent with this policy position.

Legislative Compliance

The completion of the CMP, and associated reviews, supports requirements of the Australian International Council on Monuments and Sites (ICOMOS) Burra Charter; *Heritage Act 2018* and the *Planning and Development Act 2005*.

Officer Comments

The CMPs, which were prepared in accordance with the Heritage Council of WA's standard brief, include:

- historical and physical evidence relevant to the assessment of the cultural heritage significance of the place;
- assessment of the place's cultural heritage significance;
- conservation policy recommendations; and
- implementation recommendations.

In essence, they are property management tools that aim to provide the knowledge and framework necessary to conserve (and where appropriate, interpret) the significance of the place and to manage necessary alterations and works over time. Conservation and maintenance

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Heritage Advisory Committee recommend that Council:

1. Note the addendums for the Conservation Management Plans for:
 - (a) King Cottage (attached at Appendix 1);
 - (b) Teede House (fmr) (attached Appendix 2);
 - (c) Bunbury Railway Station (fmr) (attached Appendix 3);
 - (d) Bunbury Boys School (fmr) (attached Appendix 4);
 - (e) Picton Agricultural Hall (attached Appendix 5); and
2. Direct all maintenance and refurbishment works for the heritage places be consistent with the recommendations of the Conservation Management Plans and updated addendums, subject to future budget deliberations and work schedules.

CARRIED

7 votes "for" / Nil votes "against"

Legislative/Council Policy Compliance

The following statutory planning instruments of the State Planning Framework and Local Planning Framework are applicable to the assessment of development applications and heritage advice:

- The Burra Charter
- *Heritage Act 2018*
- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- Relevant Local Planning Policies for Heritage
- State Planning Policy 3.5 Historic Heritage Conservation

Officer Comments

The referral and communications list is as follows:

1.	#14 Charles Street - shed
2.	BRAG – site inspection regarding accessibility and renovations
3.	BRAG – accessibility and renovations DA submitted
4.	BRAG – Art Gallery alterations and additions – DA finalised
5.	Lady Mitchell Child Health Clinic – Retrospective for alterations and addition of air con – DA finalised
6.	Bunbury Womens’ Club – onsite meeting with State Heritage officer to discuss air conditioning unit installation
7.	Bunbury Womens’ Club – air conditioning unit installation DA submitted
8.	SSAC – art installations
9.	SSAC – automated doors
10.	RSL enquiry – ANZAC Park usage
11.	Jetty Heritage Precinct – proposed concept plan interpretation discussions
12.	Jetty Heritage Precinct – referral to State Heritage for comment
13.	Old Bunbury Post Office and Bonded Store – Caruso Family history provided to Memories of Bunbury
14.	Rose Hotel – discussions on alterations with State Heritage – DA submitted
15.	Discussions with State Heritage on assessment program of Heritage Precinct (Stirling Street/East Bunbury)
16.	Forrest Homestead – Retrospective works and conservation works – DA finalised
17.	Information on plaques for “Women that have made a significant contribution to Bunbury” for Memories of Bunbury.
18.	#11 Charles Street – enquiry on works that require a DA
19.	#83 Victoria Street – DA submitted for mounted heating units
20.	#83 Victoria Street – DA submitted for signage
21.	#7 Park Street – demolition - DA finalised

Analysis of Financial and Budget Implications

There are no financial or budget implications associated with this report.

Community Consultation

Not applicable

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

13. Urgent Business

14. Date of Next Meeting

The next meeting of the Heritage Advisory Committee will be held on 14 October 2020.

15. Close of Meeting

The Presiding Member closed the meeting at 4:48pm.

Confirmed this day 30 November 2020 to be a true and correct record of proceedings of the
Heritage Advisory Committee Meeting held 12 August 2020.



Cr Tresslyn Smith
Presiding Member