

International Relations Committee

Minutes

17 February 2020

Committee Terms of Reference

1. *To facilitate, support and promote cultural, sporting, education, tourism and economic partnership opportunities between Bunbury and its international partners including but not limited to its Sister City and Friendship City relationships.*
2. *To encourage, through Sister City and other international relationships, greater understanding and friendship between City of Bunbury residents and participating cities and in doing so contribute to the mutual benefit of all communities involved.*
3. *To foster the involvement of commercial, educational and community organisations in various aspects of international relationships and to encourage the development of special links with overseas counterparts.*
4. *To promote Bunbury's international relationships to the wider community, in turn increasing community awareness and participation.*
5. *To advise Council on issues of importance and provide ideas for extending affiliations and developing new international partnerships.*
6. *To ensure all communications to Mayors of Bunbury's international partners are undertaken through the Office of the Mayor.*

City of Bunbury
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Bunbury WA 6230
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Acknowledgement of Country

We acknowledge the Traditional owners of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and emerging.

International Relations Committee

Minutes 17 February 2020

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Senior Officer, International Engagement, Carol McDowall , declared the meeting open at 4:02pm.

Please note Council Decision 335/13 from the Ordinary Meeting held on 26 November 2013 when administering Committees of Council states in part:

“That Council:

- 1. Request that the Committees retained appoint a Councillor as the Presiding Member to enable more effective reporting back to Council in relation to Committee items and recommendations.*
- 2. Require each Committee to set an annual meeting program which will be advertised to enable members of the public to attend.”*

As this is the first meeting of the International Relations Committee since the 2019 local government elections, the Committee is required to elect a Presiding Member from amongst themselves in accordance with section 5.12 of the *Local Government Act 1995*. The Senior Officer, International Engagement will call for nominations for the position of Presiding Member, and if necessary, conduct a ballot.

Outcome of the Meeting held 17 February 2020

Cr Brown was an apology for the meeting. Cr Smith nominated as the Presiding Member. No other nominations were received and Councillor Smith accepted the nomination and was subsequently elected to the position unanimously.

The nomination of Cr Smith was moved by John Taylor, seconded Felicity Farnell.

Committee Decision

That Cr Smith be appointed as the Presiding Member of the International Relations Committee.

CARRIED

11 votes “for” / Nil votes “against”

2. Disclaimer

Not applicable to this committee

3. Announcements from the Presiding Member

Nil

4. Attendances

Committee Members:

Member Name	Representing
Cr Tresslyn Smith	Council Representative
Felicity Farnell	Community Representative
Valda Smith	Community Representative
Paul Springate	Community Representative
Pauline Vukelic	Community Representative
Janice Platt	Community Representative
Shamara Williams	Community Representative
Jodie Donnelly	Community Representative
Helena Sahn	Community Representative
Brooke Gray	Community Representative
John Taylor	Community Representative

Support Staff:

Name	Title
Carol McDowall	International Engagement Senior Officer
Kylie Tucker	International Engagement Officer

4.1. Apologies

Mr Yan Lyu, Ms Jacqueline Sharp and Cr Todd Brown were apologies for the meeting.

Ms Lyn Farrell and Mr Mark Exeter were absent from the meeting.

4.2. Approved Leave of Absence

Nil

5. Declaration of Interest

IMPORTANT: Committee members to complete a "Disclosure of Interest" form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

Nil

6. Public Question Time

Nil

7. Confirmation of Minutes

The Minutes of the meeting of the International Relations Committee Meeting held 20 June 2019 had been circulated.

Executive Recommendation

That the Minutes of the International Relations Committee Meeting held 20 June 2019 be confirmed as a true and correct record.

Outcome of the Meeting held 17 February 2020

The recommendation (as printed) was moved by Valda Smith, seconded Pauline Vukelic.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

The Minutes of the International Relations Meeting held on 20 June 2109 be confirmed as a true and correct record.

CARRIED

11 votes "for" / Nil votes "against"

8. Petitions, Presentations and Deputations

8.1. Petitions

Nil

8.2. Presentations

Nil

8.3. Deputations

Nil

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1. Terms of reference

Applicant/Proponent:	Internal Report
Responsible Officer:	Carol McDowall, International Engagement Senior Officer
Responsible Manager:	Felicity Anderson, Manager Economic Development and Property
Executive:	Gary Barbour, Director, Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Appendix 1: Terms of Reference

Summary

This purpose of this report is for the Committee to adopt the Terms of Reference for the International Relations Committee.

Executive Recommendation

That the International Relations Committee adopt the Terms of Reference.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1: Our Community and Culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.3: A welcoming community, where diverse cultures are valued, and residents have a sense of belonging.

Theme 1: Our Community and Culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.4: Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

Regional Impact Statement

There is no regional impact associated with this report.

Background

At its meeting held 26 November 2013 Council decided (335/13):

“That Council:

1. *Request that the Committees retained appoint a Councillor as the Presiding Member to enable more effective reporting back to Council in relation to Committee items and recommendations.*
2. *Require that the Minutes of all Committees are to be provided to Council for noting with a separate report being provided on all items requiring a resolution of Council.*
3. *Require each Committee to set an annual meeting program which will be advertised to enable members of the public to attend.*
4. *Require all agendas for each of the Committees to be made available on the Council’s website and distributed to all Councillors prior to each meeting.*
5. *Request that each of the Committees commence a review of their terms of reference in March 2015 to enable a complete review of the operations to be completed prior to the next Ordinary Elections.”*

The Terms of Reference were adopted on 4 August 2015 and were reviewed by the International Relations Committee on 23 February 2017 and 15 February 2018. No changes were made at that time.

Council Policy Compliance

There is no Council Policy applicable to this report.

Legislative Compliance

Local Government Act 1995

Officer Comments

The Committee are encouraged to adopt the Terms of Reference for the International Relations Committee.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Not Applicable

Councillor/Officer Consultation

Not Applicable

Applicant Consultation

Not Applicable

Timeline: Council Decision Implementation

Not applicable

Outcome of the Meeting held 17 February 2020

The recommendation (as printed) was moved by Helena Sahm, seconded Brooke Gray.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the International Relations Committee adopt the Terms of Reference for the International Relations Committee.

CARRIED

11 votes "for" / Nil votes "against"

10.2. International Relations Committee - Future Meeting Dates 2020

File Ref:	Nil
Applicant/Proponent:	Internal Report
Responsible Officer:	Carol McDowall, International Engagement Senior Officer
Responsible Manager:	Felicity Anderson, Manager Economic Development and Property
Executive:	Gary Barbour, Director, Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The purpose of this report is to inform the International Relations Committee of the 2020 future meeting dates.

Executive Recommendation

That the International Relations Committee:

1. Adopt 2020 calendar meeting dates, listed below:
 1. 16 March 2020 – Workshop
 2. 20 April 2020 - Formal
 3. 18 May 2020 – Workshop
 4. 15 June 2020 - Formal
 5. 20 July 2020 – Workshop
 6. 17 August 2020 – Formal
 7. 21 September 2020 – Workshop
 8. 19 October 2020 – Formal
 9. 16 November 2020 – Workshop
 10. 14 December 2020 – Formal

2. Note that all International Relations Committee Meetings will commence at 4:00pm.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1: Our Community and Culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.3: A welcoming community, where diverse cultures are valued, and residents have a sense of belonging.

Theme 1:	Our Community and Culture
Goal:	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.4:	Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

Regional Impact Statement

There is no regional impact associated with this report.

Background

At its meeting held 26 November 2013 Council decided (335/13):

Council Decision 335/13

“That Council:

- 1. Request that the Committees retained appoint a Councillor as the Presiding Member to enable more effective reporting back to Council in relation to Committee items and recommendations.*
- 2. Require that the Minutes of all Committees are to be provided to Council for noting with a separate report being provided on all items requiring a resolution of Council.*
- 3. Require each Committee to set an annual meeting program which will be advertised to enable members of the public to attend.*
- 4. Require all agendas for each of the Committees to be made available on the Council’s website and distributed to all Councillors prior to each meeting.*
- 5. Request that each of the Committees commence a review of their terms of reference in March 2015 to enable a complete review of the operations to be completed prior to the next Ordinary Elections.”*

Council Policy Compliance

There is no Council Policy applicable to this report.

Legislative Compliance

Local Government Act 1995

Officer Comments

It is suggested that this committee meet every two months for formal meetings and on alternate months for workshops.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Nil

Councillor/Officer Consultation

All members of the International Relations Committee have been surveyed for appropriate meeting times and preferred days.

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Not applicable

Outcome of the Meeting held 17 February 2020

The recommendation (as printed) was moved by Felicity Farnell, seconded Shamara Williams.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the International Relations Committee adopt the 2020 future meeting dates.

CARRIED

11 votes "for" / Nil votes "against"

10.3. Support for Jiaxing

Applicant/Proponent:	Internal Report
Responsible Officer:	Carol McDowall, International Engagement Senior Officer
Responsible Manager:	Felicity Anderson, Manager Economic Development and Lands
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

China is currently experiencing an outbreak of a new virus called the Novel Coronavirus. As many countries take steps to ensure that the virus does not spread, China feels increasingly isolated. A show of support would be greatly appreciated at this time of difficulty.

Executive Recommendation

That the International Relations Committee record and send a video of support for the Jiaxing community.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1: Our Community and Culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.3: A welcoming community, where diverse cultures are valued, and residents have a sense of belonging.

Theme 1: Our Community and Culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.4: Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

Regional Impact Statement

There is no regional impact associated with this report.

Background

Twinkle Lee, International Relations Officer for Jiaxing Municipal Government sent an SOS email to the City of Bunbury requesting our assistance and show of support. Yan Lyu, Bunbury Jiaxing Business Office, recommended that the Mayor sent a video of support. This video was very well received by Jiaxing and the Western Australian Chinese community. It is now suggested that the International Relations Committee record and send a similar video.

Council Policy Compliance

There is no Council Policy applicable to this report.

Legislative Compliance

Local Government Act 1995

Officer Comments

The video of support send by Mayor Gary Brennan was warmly received by Jiaxing and has further cemented our relationship with Jiaxing as Friendship Cities. Even though we are not able to send concrete support, the Jiaxing community knows that Bunbury supports them.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Not Applicable

Councillor/Officer Consultation

Not Applicable

Applicant Consultation

Not Applicable

Timeline: Council Decision Implementation

Not applicable

Outcome of the Meeting held 17 February 2020

The recommendation (as printed) was moved by Paul Springate, seconded John Taylor.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the International Relations Committee record and send a video of support for the Jiaxing community.

CARRIED

11 votes "for" / Nil votes "against"

11. Applications for Leave of Absence

Nil

12. Questions from Members

12.1. Response to Previous Questions from Members taken on Notice

Nil

12.2. Questions from Members

Nil

13. Urgent Business

Nil

14. Date of Next Meeting

The next formal meeting of the International Relations Committee will be held on 20 April 2020.

15. Close of Meeting

The Presiding Member closed the meeting at 4:18pm.