



## Heritage Advisory Committee

### Notice of Meeting & Agenda 12 February 2020

#### Committee Terms of Reference

*The Heritage Advisory Committee is to provide heritage advice on:*

- 1. City-owned heritage assets*
- 2. strategic and statutory planning instruments*
- 3. promotion and education of heritage and history*
- 4. enhancement of economic development and tourism opportunities*
- 5. matters raised by the general community*

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## **Acknowledgement of Country**

We acknowledge the Traditional owners of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and emerging.

## Heritage Advisory Committee Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the Heritage Advisory Committee will be held in the *Ocean Room*, 2-4 Stephen Street, Bunbury, on **Wednesday 12 February 2020 at 4.00pm**.



Signed:

**Gary Barbour**

**Director Sustainable Communities**

### Agenda

12 February 2020

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

#### *Committee Members:*

Member Name	Representing
Cr Todd Brown	City of Bunbury
Cr Tresslyn Smith	City of Bunbury
Mrs Del Ambrosius	Community
Mr Bernhard Bischoff	Community
Mr Stephen Craddock	Community
Mr Graham Houghton	Community
Mr Kent Lyon	Community
Mr Duncan Rutherford	Community
Mr Peter Suckling	Community

#### *Support Staff:*

Name	Title
Ms Lacey Brown	Strategic Planning Officer (Heritage)
Ms Liz Allan	Executive Research and Project Officer

**1. Declaration of Opening**

The Presiding Member declared the meeting open at \_\_\_\_\_pm.

**2. Disclaimer**

Not applicable to this committee.

**3. Announcements from the Presiding Member**

**4. Attendances**

**4.1 Apologies**

**4.2 Approved Leave of Absence**

**5. Declaration of Interest**

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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**6. Public Question Time**

Not applicable

## **7. Confirmation of Minutes**

The Minutes of the Heritage Advisory Committee Meeting held 11 December 2019 have been circulated.

The Declaration of Interest Form submitted by Kent Lyon was not originally included in the Minutes and Item 5 of the Minutes have been amended as follows.

“Kent Lyon declared an impartiality interest at Item 10.4 *‘Summary of Referrals and Communications’* as referrals 9, 10 and 11 referred to projects he is involved in. Kent Lyon remained in the meeting room for the discussion and vote on this matter.”

### **Recommendation**

The Minutes of the Heritage Advisory Committee Meeting held 11 December 2019, are confirmed as a true and accurate record with amendment to item 5 as follows.

“Kent Lyon declared an impartiality interest at Item 10.4 *‘Summary of Referrals and Communications’* as referrals 9, 10 and 11 referred to projects he is involved in. Kent Lyon remained in the meeting room for the discussion and vote on this matter.”

## **8. Petitions, Presentations and Deputations**

### **8.1 Petitions**

Nil

### **8.2 Presentations**

Nil

### **8.3 Deputations**

Nil

## **9. Method of Dealing with Agenda Business**

Items are dealt with in the order that they appear

## 10. Reports

### 10.1 City of Bunbury Heritage Awards 2020

<b>File Ref:</b>	A03335
<b>Applicant/Proponent:</b>	Internal Report
<b>Responsible Officer:</b>	Lacey Brown, Strategic Planning Officer (Heritage)
<b>Responsible Manager:</b>	Thor Farnworth, Manager Sustainability, Planning and Development
<b>Executive:</b>	Gary Barbour, Director Sustainable Communities
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

#### Summary

The City of Bunbury Heritage Awards will be presented in March 2020. The purpose of this report is for the Heritage Advisory Committee to appoint two members to the judging panel.

#### Executive Recommendation

That the Heritage Advisory Committee:

1. Appoint two members, along with the Strategic Planning Officer (Heritage), to the judging panel to select the successful nominees for the 2020 City of Bunbury Heritage Awards;
2. Note that the awards will be presented on Friday 13 March 2020 at 10:00am in the City of Bunbury Function Room.

#### Strategic Relevance

Theme 4: Our City

Goal: Civic leadership, partnerships and sound governance in delivering with and for the community.

Objective 4.2: A highly-engaged and involved community, working together on strategy development and implementation.

#### Regional Impact Statement

Heritage is important for the community and has environmental, economic and social benefits as a resource for present and future generations. The City of Bunbury recognises the importance of identifying, assessing and managing heritage places within its local government area to align with contemporary community values.

#### Background

The biannual City of Bunbury Heritage Awards aims to raise awareness of the importance of the City's unique heritage; to advance conservation principles and practice; and to acknowledge and encourage excellence in conservation of heritage places and sites.

There are two award categories:

- \* City of Bunbury Award for Excellence in Heritage Building Design and Conservation Work;  
and
- \* City of Bunbury Award for Outstanding Heritage Promotion

**Council Policy Compliance**

Not applicable

**Legislative Compliance**

Not applicable

**Officer Comments**

The awards are an incentive to recognise and celebrate outstanding heritage work and promotion. The nomination closing date is 21 February 2020.

**Analysis of Financial and Budget Implications**

There are no financial or budget implications from this report.

**Community Consultation**

Nominations for the City of Bunbury Heritage Awards have been advertised in the local newspapers and on the City of Bunbury Facebook page.

**Councillor/Officer Consultation**

Not applicable

**Applicant Consultation**

Not applicable

**Timeline: Council Decision Implementation**

Not applicable



## 10.2 Draft Conservation Management Plan – Convent of Mercy Group (fmr)

<b>File Ref:</b>	A03335
<b>Applicant/Proponent:</b>	Internal
<b>Responsible Officer:</b>	Lacey Brown, Strategic Planning Officer (Heritage)
<b>Responsible Manager:</b>	Thor Farnworth, Manager Sustainability, Planning and Development
<b>Executive:</b>	Gary Barbour, Director Sustainable Communities
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Appendix 1 – Draft Conservation Management Plan

### Summary

The purpose of this report is to request comment on the draft Conservation Management Plan for the Convent of Mercy Group (fmr) to provide clear guidance regarding the ongoing conservation and management of the site's heritage values.

### Executive Recommendation

That the Heritage Advisory Committee members review the draft Conservation Management Plan for the Convent of Mercy Group (fmr) and provide comments to the Strategic Planning Officer (Heritage) by 11 March 2020.

### Strategic Relevance

Theme 4: Our City  
Goal: Civic leadership, partnerships and sound governance in delivering with and for the community.  
Objective 4.2: A highly-engaged and involved community, working together on strategy development and implementation.

### Regional Impact Statement

The Convent of Mercy Group (fmr) has been an important focus for the community of Bunbury since 1897. The Conservation Management Plan will assist with the long term conservation in a manner commensurate with the inclusion of this place on the State Register of Heritage Places.

### Background

The Convent of Mercy Group (fmr) were entered in the State Register of Heritage Places on a permanent basis in 2000, with the following Statement of Significance:

Convent of Mercy Group (fmr), a two-storeyed rendered-brick and corrugated steel convent and chapel complex in the Federation Gothic style, has cultural heritage significance for the following reasons:

- \* the place represents the role of the Sisters of the Convent of Mercy in both pastoral care and education in the Australind-Bunbury region of the State from the arrival of Mother Placida and two other nuns in 1883 until the closure of the convent circa 1979;

- \* the convent and two-storeyed convent chapel are notable representative examples of the Federation Gothic style of architecture typical of religious and educational institutions of the period. The whole complex exhibits excellence of design in the harmony of forms and materials, in the restful and confident proportions, and in the spatial continuity, despite apparent staged development;
- \* the picturesque quality of the complex is an essential component of the townscape of central Bunbury. The complex forms a well-defined edge to the urban form of the City and is an imposing landmark in the context of the more domestic scaled surrounding streets;
- \* the convent building was designed by Michael Francis Cavanagh, eminent architect of the period who carried out numerous commissions for the Roman Catholic Church, including St Mary's Roman Catholic Cathedral, Perth. The place is also associated with architect of the school, Frederick Walter Steere and builder of the chapel, Joseph George Hough;
- \* the place is representative of the role played by the Roman Catholic nuns in the establishment of a community, a role that is no longer practised, but which has provided a substantial legacy to the Catholic community in the State; and
- \* the place is highly valued by the community as a consequence of its role in the culture and the arts, both in its former religious and teaching role (especially with respect to music) and its more recent role as an arts centre. This is evidenced by the adaptation of the place to an arts complex in the 1980s.

*Convent of Mercy Group (fmr)* was originally entered into the Register of the National Estate with permanent status on 18 April 1989. This entry was modified on 26 October 1999, as a result of the demolition of St Joseph's in 1982

The Convent of Mercy Group (fmr) is currently included on the following lists:

- \* State Register of Heritage Places
- \* Local Government Heritage Inventory
- \* City of Bunbury Heritage List
- \* National Trust of Australia (WA)

### **Council Policy Compliance**

Bunbury lead by example through the management of these premises in accordance with the Local Planning Policy 6.1: Heritage Conservation and Development. Endorsement of the CMP is consistent with this policy.

### **Legislative Compliance**

The completion of the CMP supports requirements of the Australian International Council on Monuments and Sites (ICOMOS) Burra Charter; *Heritage Act 2018* and the *Planning and Development Act 2005*.

### **Officer Comments**

The CMP, which was prepared in accordance with the Heritage Council of WA's standard brief, includes:

- \* historical and physical evidence relevant to the assessment of the cultural heritage significance of the place;
- \* assessment of the place's cultural heritage significance;
- \* conservation policy recommendations; and

- \* implementation recommendations.

In essence, it is a property management tool that aims to provide the knowledge and framework necessary to conserve (and where appropriate, interpret) the significance of the place and to manage necessary alterations and works over time. Conservation and maintenance schedules assist in the prioritisation and scope of works recommended.

### **Analysis of Financial and Budget Implications**

Implementation of the recommendations contained within the CMP will have financial implications. It should be noted that the plan contains recommendations and provides a useful property management tool for prioritisation and scheduling of works (resources permitting).

### **Community Consultation**

This report seeks to consult with community members of the Heritage Advisory Committee.

### **Councillor/Officer Consultation**

This report seeks to consult with Councillor members of the Heritage Advisory Committee. The draft was presented to the Development Coordination Unit on 6/2/2020 and both the Director of BRAG and Manager City Facilities have been requested to provide comments.

### **Applicant Consultation**

Not applicable.

### **Timeline: Council Decision Implementation**

The CMP contains a recommended conservation works schedule and maintenance schedule. These are prioritised as short term (1-2 years); medium term (2-5 years); ongoing and annual inspections. This is standard for asset management of a building.

### 10.3 Summary of Referrals and Communications

<b>File Ref:</b>	A03335
<b>Applicant/Proponent:</b>	Heritage Advisory Committee
<b>Responsible Officer:</b>	Lacey Brown, Strategic Planning Officer (Heritage)
<b>Responsible Manager:</b>	Thor Farnworth, Manager Sustainability, Planning and Development
<b>Executive:</b>	Gary Barbour, Director Sustainable Communities
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

#### Summary

The Heritage Advisor and Strategic Planning Officer (Heritage) have provided details to the Heritage Advisory Committee on recent development application referrals, discussions and events since the last Committee meeting.

#### Executive Recommendation

That the Heritage Advisory Committee note the summary of referrals and communications as detailed in the Officer Comments.

#### Strategic Relevance

- Theme 1: Our community and culture  
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.  
Objective 1.4 Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

#### Regional Impact Statement

Not applicable.

#### Background

The Heritage Advisory Committee (HAC) is advised of recent development applications, decisions, policy, enquiries and/or events to assist in the awareness and promotion of heritage development and education in Bunbury. This provides a transparent approach for the wider community and is consistent with the terms of reference for the HAC.

#### Legislative/Council Policy Compliance

The following statutory planning instruments of the State Planning Framework and Local Planning Framework are applicable to the assessment of development applications and heritage advice:

- \* The Burra Charter
- \* *Heritage Act 2018*
- \* *Planning and Development Act 2005*

- \* *Planning and Development (Local Planning Schemes) Regulations 2015*
- \* Relevant Local Planning Policies for Heritage
- \* State Planning Policy 3.5 Historic Heritage Conservation

**Officer Comments**

The referral and communications list is as follows:

1	BRAG
2	Bunbury Museum and Heritage Centre
3	7 Park Street
4	51 Moore Street
5	1 Stirling Street
6	Rose Hotel
7	Forrest Homestead
8	ANZAC Park
9	Arrol Crane
10	46 Charles Street

**Analysis of Financial and Budget Implications**

Not applicable

**Community Consultation**

Not applicable

**Councillor/Officer Consultation**

Councillor members were consulted through the Heritage Advisory Committee.

**Applicant Consultation**

Not applicable

**Timeline: Council Decision Implementation**

Not applicable

**11. Applications for Leave of Absence**

Not applicable to this committee.

**12. Questions from Members**

**12.1 Response to Previous Questions from Members taken on Notice**

Nil

**12.2 Questions from Members**

**13. Urgent Business**

Nil

**14. Date of Next Meeting**

The next meeting of the Heritage Advisory Committee will be held on 8 April 2020.

**15. Close of Meeting**

The Presiding Member closed the meeting at \_\_\_\_\_.