



Disability Access and Inclusion Committee

Minutes

6 September 2019

Committee Terms of Reference

The Disability Access and Inclusion Committee has been established:

- 1. To provide an oversight role in the development and implementation of the statutory requirements of the Disability Access and Inclusion Plan (DAIP);*
- 2. To review progress of the organisation in the achievement of the objectives of the DAIP;*
- 3. To review the Statutory Reports required under the DAIP;*
- 4. To review the progress of the organisation in relation to progress against the objectives of the Community Strategic Plan as it relates to MARCIA;*
- 5. To review any reports provided by the Disability Access and Inclusion Community Reference Group.*

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Disability Access and Inclusion Committee

Agenda

6 September 2019

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Presiding Member declared the meeting open at 11:10am.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

The Presiding Member noted that this would be his last meeting after twelve years of servicing on the various iterations of this Committee.

4. Attendances

Committee Members:

Member Name	Representing
Cr Brendan Kelly	Councillor Representative
Cr Karen Steele	Councillor Representative
Paul D’Vorak	Community Representative
Gavin Harris	Director Infrastructure
Gary Barbour	Director Sustainable Communities
James Shepherd	Acting Director Strategy and Organisational Performance

Support Staff:

Name	Title
Ryan Campbell	Community Partnerships Officer (Disability and Seniors)
Isabell Evans	Manager People and Place
Liz Allan	Executive Research and Project Officer

4.1 Apologies

The Chief Executive Officer and Kathryn Hewitt were apologies for the meeting.

Cr Steck and Jethro Hepton were absent from the meeting.

4.2 Approved Leave of Absence

Nil

5. Declaration of Interest

Nil

6. Public Question Time

Nil

7. Confirmation of Minutes

The Minutes of the meeting of the Disability Access and Inclusion Committee Meeting held 7 June 2019 had been circulated.

Recommendation

That the Minutes of the Disability Access and Inclusion Committee Meeting held 7 June 2019 be confirmed as a true and correct record.

Outcome of the Meeting held 6 September 2019

The recommendation (as printed) was moved Paul Dvorak, seconded the Director Sustainable Communities.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Minutes of the Disability Access and Inclusion Committee Meeting held 7 June 2019 be confirmed as a true and correct record.

CARRIED

6 votes "for" / Nil votes "against"

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 Updated Access Audit Priority List

Applicant/Proponent:	Internal
Responsible Officer:	Ryan Campbell, Community Partnerships Officer
Responsible Manager:	Isabell Evans, Manager People and Place
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Appendix 1: Access Audit Priorities

Summary

An updated access audit priority list has been developed (**attached** at Appendix 1) showing projected funding sources in order to better inform which projects will need MARCIA funding and which projects can be covered through operational or capital expenditure. The access audit matrix was reviewed by the DAIRG on 7 June 2019 and it was agreed that the matrix will stay the same for initial assessment to narrow down the projects after which the DAIRG will look at the identified projects more closely before allocating MARCIA funds.

Executive Recommendation

That the Disability Access and Inclusion Committee note the information provided in this report.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment

Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Regional Impact Statement

The access audits provide guidance to the City in improving its key facilities and open spaces to ensure Bunbury is a welcoming and accessible and inclusive destination for visitors in the South West region.

Background

At the DAIC meeting held 7 June 2019 it was agreed that there needed to be a review of the access audit matrix and the way that projects are prioritised for MARCIA funding. At the DAIRG meeting held 21 June 2019 the current access audit matrix was reviewed and it was decided that the matrix will remain unchanged for the initial prioritisation and then once the list has been narrowed down the DAIRG will look more closely at the projects before allocating MARCIA funds. As part of the initial prioritisation, recommended projects from the access audits will be looked at by the Manager Facilities and the Manager Engineering & Civil Operations to see whether priorities can be funded under operational expenditure, capital expenditure or MARCIA funding. This has occurred with the current access audit list which has resulted in the attached updated list.

Council Policy Compliance

The City's DAIP commitments are outlined in the Access and inclusion Council Policy.

Legislative Compliance

Disability Services Act 1993 (amended 2004)
Local Government Act 1995

Officer Comments

The updated list with funding sources will streamline the process in prioritising projects for MARCIA funding and will guide staff in working through the remaining list of priorities that come out of access audits.

Analysis of Financial and Budget Implications

Top priorities identified will be funded through existing capital and operating budgets or through the annual MARCIA funding allocation.

Community Consultation

Nil.

Councillor/Officer Consultation

Nil

Applicant Consultation

Nil

Timeline: Council Decision Implementation

Not applicable.

Outcome of the Meeting held 6 September 2019

The recommendation (as printed) was moved Cr Kelly, seconded Paul D’Vorak.

It was noted that the DAIC supported this methodology for use in the future.

The Presiding Member put the motion to the vote and it was adopted to become the Committee’s decision on the matter.

Committee Decision

That the Disability Access and Inclusion Committee note the information provided in this report.

CARRIED

6 votes “for” / Nil votes “against”

10.2 Outcome of Most Accessible Community in WA (MACWA) Awards 2019

Applicant/Proponent:	Internal
Responsible Officer:	Ryan Campbell, Community Partnerships Officer
Responsible Manager:	Isabell Evans, Manager People and Place
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The City of Bunbury was unsuccessful in its nomination for the Most Accessible Community in WA (MACWA) with the City of Greater Geraldton taking out the Regional City category. Twelve nominations were received in total which is an increase from last year. The City of Cockburn won the Metro category for the second year running while the Shire of Margaret River-Augusta won the Regional/Rural Shire category.

Executive Recommendation

That the Disability Access and Inclusion Committee note the information provided in this report.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Regional Impact Statement

The MACWA awards offer an opportunity to be recognised across the State as achieving excellence in access and inclusion. If recognised this will promote Bunbury as a desirable place to live and visit especially for those families and individuals with access requirements.

Background

Last year was the initial roll out of the MACWA awards with 11 nominations across the three different categories being received from Local Governments across the State. The awards which were initiated by the City of Bunbury in 2016, were a great achievement for the (then) Community Access Committee who championed the idea in 2014.

The Awards Ceremony was held at the WALGA AGM at the Crown in Perth and presented by Paul Rosair on behalf the Regional Capitals Alliance WA. The City of Bunbury unfortunately was unsuccessful with City of Geraldton taking out the Regional City title.

Council Policy Compliance

The City's DAIP commitments are outlined in the Access and inclusion Council Policy.

Legislative Compliance

Disability Services Act 1993 (amended 2004)

Local Government Act 1995

Officer Comments

The development of the MACWA awards in conjunction with the Regional Capitals Alliance WA has been a great achievement in itself by the City of Bunbury and Disability Access and Inclusion Committee. The City has come a long way with access and inclusion and has some significant initiatives worthy of celebration and recognition.

Analysis of Financial and Budget Implications

There are no financial implications associated with this report.

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Not applicable.

Outcome of the Meeting held 6 September 2019

The recommendation (as printed) was moved Cr Steele, seconded Paul D'Vorak.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Disability Access and Inclusion Committee note the information provided in this report.

CARRIED

6 votes "for" / Nil votes "against"

10.3 DAIC Nominations 2019

Applicant/Proponent:	Internal
Responsible Officer:	Ryan Campbell, Community Partnerships Officer
Responsible Manager:	Isabell Evans, Manager People and Place
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

Due to local government elections being held in October 2019 all Council Committee positions become vacant. The City has advertised for the three vacant DAIC positions with the nomination period closing 13 September 2019. Current DAIC members are encouraged to reapply.

Executive Recommendation

That the Disability Access and Inclusion Committee note the information provided in this report.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Regional Impact Statement

The Disability Access and Inclusion Committee provides opportunity for community members to make decisions that benefit Bunbury through providing accessible and inclusive facilities, open spaces, programs and services. This ensures that Bunbury is welcoming and inclusive for all who visit and live in the Bunbury Geographe region.

Background

Every two years in line with Council elections all Council Committee positions become vacant. The current DAIC members are now coming to the end of their two-year tenure, with the current meeting being the final meeting before the election in October 2019. Nominations for the three vacant positions are open until 13 September 2019.

Council Policy Compliance

The City's DAIP commitments are outlined in the Access and inclusion Council Policy.

Legislative Compliance

Disability Services Act 1993 (amended 2004)
Local Government Act 1995

Officer Comments

The DAIC offers an opportunity for community members to provide insights from an experiential perspective to guide the City's roll-out of its Disability Access and Inclusion Plan and MARCIA activities which includes the newly developed Co-Design Access Panel among other initiatives.

Analysis of Financial and Budget Implications

The City's DAIP commitments are outlined in the Access and inclusion Council Policy.

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

Not applicable.

Outcome of the Meeting held 6 September 2019

The recommendation (as printed) was moved Cr Steele, seconded the Director Sustainable Communities.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Disability Access and Inclusion Committee note the information provided in this report.

CARRIED

6 votes "for" / Nil votes "against"

10.4 Co-Design Access Panel Update

Applicant/Proponent:	Internal
Responsible Officer:	Ryan Campbell, Community Partnerships Officer
Responsible Manager:	Isabell Evans , Manager People and Place
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The purpose of this report is to provide an update on the Co-Design Access Panel.

Executive Recommendation

That the Disability Access and Inclusion receive the information outlined in this report.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Regional Impact Statement

The CoDAP will influence all City of Bunbury future infrastructure and open space projects from the initial design phase will have a significant impact on

provision of facilities and spaces for people with disability, both for residents and visitors alike.

Background

Recommendation 4 of the MARCIA Research Report endorsed by Council in 2018 states that the City of Bunbury promote the use of co-design by involving people with disabilities in the design of its facilities, events and services. A Draft City of Bunbury Co-Design Model has been developed as a way of implementing this recommendation. The Model was endorsed by the Executive Leadership Team (ELT) at their meeting held 4 September 2018.

On 13 May 2019, the City of Bunbury advertised for expressions of Interest for community members to be part of the Co-Design Access Pan. After receiving a total of 13 Expressions of Interest, the final seven community members were selected for the Co-Design Access Panel on 3 July 2019.

On 23 July 2019 the new CoDAP members along with City staff attended a co-design workshop facilitated by Alison Blake from Strategic Support where an agreed approach and process was developed. The Chair of the CoDAP will be updating the terms of reference to reflect the new agreed approach and process.

Council Policy Compliance

The City's commitment to implementing the MARCIA Research Report is outlined in the Access and inclusion Council Policy.

Legislative Compliance

Disability Services Act 1993 (amended 2004)
Local Government Act 1995

Officer Comments

All applications were of a high quality and standard and represent a good representation of abilities and lived experience of disability.

The workshop with Alison Blake was a great exercise in bringing everyone together to understand the constraints and capabilities of the CoDAP moving forward.

Analysis of Financial and Budget Implications

There are no financial implications associated with this report.

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Applicant Consultation

Not applicable

Timeline: Council Decision Implementation

Not applicable.

Outcome of the Meeting held 6 September 2019

The recommendation (as printed) was moved Paul D’Vorak, seconded Cr Steele.

The Presiding Member put the motion to the vote and it was adopted to become the Committee’s decision on the matter.

Committee Decision

That the Disability Access and Inclusion receive the information outlined in this report.

CARRIED

6 votes “for” / Nil votes “against”

11. Applications for Leave of Absence

Nil

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

Nil

13. Urgent Business

Nil

14. Date of Next Meeting

To be advised.

15. Close of Meeting

Cr Steele thanked Cr Kelly for his 12 years on various iterations of the Committee.

There being no further business the meeting closed at 11:41am.