



Disability Access and Inclusion Committee

Notice of Meeting & Agenda 1 March 2019

Committee Terms of Reference

The Disability Access and Inclusion Committee has been established:

- 1. To provide an oversight role in the development and implementation of the statutory requirements of the Disability Access and Inclusion Plan (DAIP);*
- 2. To review progress of the organisation in the achievement of the objectives of the DAIP;*
- 3. To review the Statutory Reports required under the DAIP;*
- 4. To review the progress of the organisation in relation to progress against the objectives of the Community Strategic Plan as it relates to MARCIA;*
- 5. To review any reports provided by the Disability Access and Inclusion Community Reference Group.*

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Disability Access and Inclusion Committee Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the Disability Access and Inclusion Committee will be held in the *Ocean Room*, 2-4 Stephen Street, Bunbury, on 1 March 2019 at 11:00am.

Signed:

Stephanie Addison-Brown

Director Corporate and Community Services

Agenda 1 March 2019

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Cr Brendan Kelly	Councillor Representative
Cr Michelle Steck	Councillor Representative
Cr Karen Steele	Councillor Representative
Paul D'Vorak	Community Representative
Kathryn Hewitt	Community Representative
Jethro Hepton	Community Representative
Mal Osborne	Chief Executive Officer
Gavin Harris	Director Works and Services
Gary Barbour	Director Planning and Development
Stephanie Addison-Brown	Director Corporate and Community Services

Support Staff:

Name	Title
Ryan Campbell	Community Partnerships Officer (Disability and Seniors)
Ms Liz Allan	Executive Research and Project Officer

1. Declaration of Opening

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

4.2 Approved Leave of Absence

Kathryn Hewitt will be on approved Leave of Absence at the time of the Meeting.

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

7. Confirmation of Minutes

The Minutes of the meeting of the Disability Access and Inclusion Committee Meeting held 7 December 2018 had been circulated.

Recommendation

That the Minutes of the Disability Access and Inclusion Committee Meeting held 7 December 2018 be confirmed as a true and correct record.

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

8.3 Deputations

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

Regional Impact Statement

The CoDAP will influence all City of Bunbury future infrastructure and open space projects which will have a significant impact on people with disability both in Bunbury and surrounding areas who regularly visit the City.

Background

Recommendation 4 of the MARCIA Research Report (“the Report”) endorsed by Council, states that the City of Bunbury promote the use of co-design by involving people with disabilities in the design of its facilities, events and services. A Draft City of Bunbury Co-Design Model (“the Model”) has been developed as a way of implementing this recommendation. The Model was endorsed by the Executive Leadership Team (ELT) at the ELT meeting held 4 September 2018.

A Work Procedure for the Co-Design Access Panel (CoDAP) was endorsed by City Managers at the Managers Meeting held 7 February 2019. The City will now put out an Expression of Interest for period of four (4) weeks to recruit the eight (8) members required to fill the panel.

Council Policy Compliance

The DAIC operates under the Councils Code of Conduct.

Legislative Compliance

Disability Services Act 1993 (amended 2004)
Local Government Act 1995

Officer Comments

The endorsement of the CoDAP work procedure by City Managers is a big step forward in implementing one of the key MARCIA Research Report recommendations. The CoDAP will be key in ensuring that all future City infrastructure and open space projects will meet the needs of people with a disability and will counteract the shortcomings of the Australian Standards.

Analysis of Financial and Budget Implications

There may be suggested modifications or improvements identified during the co-design process which may have implications for the budget of individual projects. This will need to be assessed on a case by case basis and additional funding sourced if required.

Community Consultation

The CoDAP was a recommendation from the MARCIA Research Report which included 11 community members who were co-researchers in the MARCIA Research Project.

Councillor/Officer Consultation

The Work Procedure was developed in consultation with City Managers, in particular with Manager of City Facilities and Manager Sustainability, Planning and Development.

Applicant Consultation

Nil

Timeline: Council Decision Implementation

The City will put out an Expression of Interest in the next two (2) weeks for period of four (4) weeks to recruit the eight (8) members required to fill the panel.

11. Applications for Leave of Absence

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

No questions had been received at the time of printing.

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the DAIC will be 7 June 2019.

15. Close of Meeting