



Youth Advisory Council Committee

Minutes

5 December 2018

Committee Terms of Reference

The Youth Advisory Council Committee is to make recommendations to Council based on the following Terms of Reference;

- 1. To identify and advise on youth trends, gaps and opportunities in the Bunbury area.*
- 2. To advise Council on the development of policies that is responsive to the needs of youth.*
- 3. To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, opportunities and gaps to present to Council.*
- 4. To assist and be actively involved in the ongoing development and delivery of youth targeted projects, programs and events. (Annually: Australia Day and National Youth Week)*
- 5. To engage with the wider youth community to create/look for partnerships and opportunities to support young people in the areas of upskilling, youth leadership and the active involvement for youth driven initiatives.*

This Committee meets on the first Wednesday of every third month.

City of Bunbury
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Bunbury WA 6230
Western Australia

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Youth Advisory Council Committee

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5 December 2018

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Youth Mayor declared the meeting open at 4:34pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

The Youth Mayor noted that the YAC had not met for some time and encouraged members to keep up the good work.

The Youth Mayor took the opportunity to welcome Kerry Shaw and Danika Wellington to their roles.

4. Attendances

Committee Members:

Member Name	Representing
Bella Burgemeister	Youth Community
Georgina Dowd	Youth Community
Rhiannan Edwards	Youth Community
Natareen Njeri Nganga	Youth Community
Stephen May	Youth Community
Sean Smith	Youth Community
Sean van der Wielen	Youth Community

Ex-officio Members (non-voting):

Member Name	Representing
Cr Todd Brown	Councillor Representative
Cr Sam Morris	Councillor Representative

Support Staff:

Name	Title
Ms Isabell Evans	Manager People & Place
Ms Kerry Shaw	Senior Community Partnerships Officer
Ms Danika Wellington	Community Partnerships Officer – Youth & Activation
Ms Liz Allan	Executive Research and Project Officer

4.1 Apologies

Cassidy McGuire and Stephanie Addison-Brown, Director Corporate and Community Services were apologies.

Aleczauder Barber, Maddison Brunning, Dylan Fryer, Meg Read and Matilda Wilson were absent.

4.2 Approved Leave of Absence

Nil

5. Declaration of Interest

Nil

6. Public Question Time

Nil

7. Confirmation of Minutes

The Minutes of the meeting of the Youth Advisory Council Committee Meeting held 6 June 2018 have been circulated.

Recommendation

That the Minutes of the Youth Advisory Council Committee Meeting held 6 June 2018 be confirmed as a true and correct record.

Outcome of the Meeting held 5 December 2018

The recommendation (as printed) was moved Stephen May, seconded Rhiannan Edwards.

Committee Decision

That the Minutes of the Youth Advisory Council Committee Meeting held 6 June 2018 be confirmed as a true and correct record.

CARRIED

7 votes “for” / Nil votes “against”

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

Items are dealt with in the order in which they appear.

10. Reports

10.1 Community Partnerships Team

Applicant/Proponent:	Internal
Responsible Officer:	Danika Wellington, Community Partnerships Officer – Youth & Activation
Responsible Manager:	Isabell Evans, Manager People & Place
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The purpose of this report is to bring to the Youth Advisory Council Committee's attention new staffing structure within the Community Partnerships Team.

Executive Recommendation

That the Youth Advisory Council Committee note the report.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.
Objective 1.6: A community that provides for the particular needs of the young and the old.

Background

The previous Community Development Officer – Youth and Team Leader Community Development left the City earlier in 2018.

Following an internal desktop review and restructure (Community Development to Community Partnerships) the two vacant positions have been externally advertised and filled.

Kerry Shaw commenced as the Senior Community Partnerships Officer on 22 August 2018.

Danika Wellington is the new Community Partnerships Officer, commencing on 19 September.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

The change from Community Development to Community Partnerships reflects Council's role in working first and foremost in partnership with the community rather than taking the lead role in developing it.

The Youth Advisory Council Committee (YAC) will work predominantly with the Community Partnerships Officer -Youth & Activation in the development and implementation of youth-focused events and initiatives.

The Senior Community Partnerships Officer role will take on a more strategic focus however will support the YAC in developing their two-year plan as identified in The YAC Effect.

The remaining Community Partnerships team role, Community Partnerships Officer – Disability & Seniors, continues to be occupied by the incumbent Mr Ryan Campbell.

Analysis of Financial and Budget Implications

Nil

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Applicant Consultation

Nil

Outcome of the Meeting held 5 December 2018

The recommendation (as printed) was moved Georgina Dowd, seconded Sean van der Wielen.

Committee Decision

That the Youth Advisory Council Committee note the report.

CARRIED

7 votes "for" / Nil votes "against"

10.2 Resignation of Youth Advisory Council Committee Member

Applicant/Proponent:	Internal
Responsible Officer:	Danika Wellington, Community Partnerships Officer – Youth & Activation
Responsible Manager:	Isabell Evans, Manager People & Place
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

This report is presented to the Youth Advisory Council Committee (YAC) to advise of the resignation of Alex Tombleson effective 19 April 2018 and to initiate the advertising process to fill this position.

Executive Recommendation

That the Youth Advisory Council Committee request that Council:

1. Accept the resignation of Alex Tombleson from the Youth Advisory Council Committee; and
2. Request the Chief Executive Officer thank Alex Tombleson in writing for his contributions.
3. Authorise the advertising of the vacant position as the Youth Advisory Council Committee.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.
Objective 1.6: A community that provides for the particular needs of the young and the old.

Background

The Youth Advisory Council Committee members were appointed following October 2017 Council Elections. Since this time the Committee has continued to perform its important role providing guidance to the Bunbury City Council on issues affecting the youth of the Bunbury Region.

Alex Tombleson has been Member of the Youth Advisory Council Committee since October 2015.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

Due to other commitments YAC member Alex Tombleson will be unable to continue as an active member of this committee. Accordingly, Council is requested to accept his resignation.

YAC members are nine months into their two-year term and accordingly it is appropriate to commence the advertising process.

Analysis of Financial and Budget Implications

Nil

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Applicant Consultation

Not applicable

Outcome of the Meeting held 5 December 2018

The recommendation (as printed) was moved Rhiannon Edwards, seconded Bella Burgemeister:

1. *Accept the resignation of Alex Tombleson from the Youth Advisory Council Committee; and*
2. *Request the Chief Executive Officer thank Alex Tombleson in writing for his contributions.*
3. *Authorise the advertising of the vacant position as the Youth Advisory Council Committee.*

Members of the YAC noted that there were other members of the Committee who had not attended for more than two meetings.

An amendment to the motion was moved Stephen May, seconded Sean van der Wielen as follows:

4. *Request the CEO have City Officers contact members of the Youth Advisory Council Committee to determine if they are still interested in being a member.*

The Youth Mayor moved the amendment and it was CARRIED 6 votes “for”, 1 vote “against”.

The motion (as amended) was moved Stephen May, seconded Natareen Njeri Nganga.

Committee Decision

That the Youth Advisory Council Committee request that Council:

1. Accept the resignation of Alex Tombleson from the Youth Advisory Council Committee; and
2. Request the Chief Executive Officer thank Alex Tombleson in writing for his contributions.
3. Authorise the advertising of the vacant position as the Youth Advisory Council Committee.
4. Request the CEO have City Officers contact members of the Youth Advisory Council Committee to determine if they are still interested in being a member.

CARRIED

7 votes “for” / Nil votes “against”

10.3 Youth Health Awards

Applicant/Proponent:	Danae Cornford		
Responsible Officer:	Danika Wellington, Community Partnerships Officer – Youth & Activation		
Responsible Manager:	Isabell Evans, Manager People & Place		
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services		
Authority/Discretion	<input checked="" type="checkbox"/> Advocacy	<input type="checkbox"/> Review	
	<input type="checkbox"/> Executive/Strategic	<input type="checkbox"/> Quasi-Judicial	
	<input type="checkbox"/> Legislative	<input type="checkbox"/> Information Purposes	
Attachments:	Nil		

Summary

Danae Cornford from Happywhenfit has approached Mayor Brennan regarding a Youth Health Awards proposal. This is now presented to the Youth Advisory Council Committee (YAC) for their consideration.

Executive Recommendation

That the Youth Advisory Council Committee:

1. Agree to allow Happywhenfit to present their inaugural Happywhenfit Youth Health Ambassador award during Youth Week at Shift Youth Festival in 2019 subject to an MOU to be developed by the City;
2. Agree to nominate two Youth Advisory Council Committee members _____ and _____ as voting members on the 2019 Happywhenfit Health Ambassador Award judging panel who will attend meetings for up to two hours of their time each to complete a matrix and select the award recipient(s);
3. Support the request to share Happywhenfit Health Ambassador Award content created by Happywhenfit across YAC marketing and media channels.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1: Our community and culture
 Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.
 Objective 1.6: A community that provides for the particular needs of the young and the old.

Background

Danae Cornford from Happywhenfit contacted Mayor Gary Brennan earlier in 2018 regarding the potential for Council to co-host a youth health awards project with the intention to promote healthy living amongst Bunbury's young people. Originally suggested by the proponent to be

included in Council's Australia Day Awards, Mayor Brennan indicated that it may be more appropriate for inclusion in the Youth Advisory Council Committee's annual Shift Youth Festival.

The proposal has been discussed with members of the YAC and is now being presented to YAC for endorsement.

Council Policy Compliance

Council Policy: Media Statements

Legislative Compliance

Local Government Act 1995

Officer Comments

Youth health, particularly mental health, continues to be an important topic for both young people and adults, and any efforts to raise awareness and improve health statistics is considered a relevant worthy activity for the Youth Advisory Council Committee.

Whilst general discussions regarding Shift 2019 have taken place a project plan has not been set and there is therefore potential for this proposal to be incorporated into the event.

YAC members nominated in Recommendation 2 are under no obligation to attend these events; they will be invited by Happywhenfit to participate but involvement is at the discretion of the individuals.

In the original proposal by Ms Cornford, YAC were asked to feature in a promotional film, developed as part of Happywhenfit's school health packages, to speak about the ways in which Council can act as a support for youth health in the community, as well as how local young people can utilise Council services to achieve their health goals and be an active citizen. This has not been provided as a recommendation due to the City of Bunbury having its own media and marketing channels to promote what is available in the way of City services that youth can access, including social media and the website. YAC members can be approached to participate as talent at a personal level, not as representatives of the City. It is also Council's position not to provide endorsement for individual commercial activities, so while the Happywhenfit Awards can be accommodated as part of the Shift, use of City staff or Committee Members in commercial business marketing or sales activities is not possible.

Any media activity or film inclusion will be on behalf of Council and therefore must comply with Council Policy: Media Statements.

Analysis of Financial and Budget Implications

Nil as Council is not contributing financially to this award.

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Applicant Consultation

Danae Cornford presented to the Committee at an informal meeting on 5 September 2018.

Outcome of the Meeting held 5 December 2018

The recommendation (as printed) lapsed with no mover or seconder.

The Youth Mayor decided to put each point of the recommendation individually:

Part 1 of the recommendation (as printed) was moved Rhiannon Edwards, seconded Bella Burgemeister:

1. *Agree to allow Happywhenfit to present their inaugural Happywhenfit Youth Health Ambassador award during Youth Week at Shift Youth Festival in 2019 subject to an MOU to be developed by the City;*

The Youth Mayor moved the amendment and it was CARRIED 7 votes “for”, Nil votes “against”.

Part 2 of the recommendation (as printed) lapsed with no nominations, mover or seconder.

Part 3 of the recommendation (as printed) was moved Rhiannon Edwards, seconded Georgina Dowd:

3. *Support the request to share Happywhenfit Health Ambassador Award content created by Happywhenfit across YAC marketing and media channels.*

The Youth Mayor moved the amendment and it was CARRIED 6 votes “for”, 1 vote “against”.

Committee Decision

That the Youth Advisory Council Committee:

1. Agree to allow Happywhenfit to present their inaugural Happywhenfit Youth Health Ambassador award during Youth Week at Shift Youth Festival in 2019 subject to an MOU to be developed by the City;
2. Support the request to share Happywhenfit Health Ambassador Award content created by Happywhenfit across YAC marketing and media channels.

10.4 2019 Chinese New Year Festival

Applicant/Proponent:	Amanda Yip
Responsible Officer:	Danika Wellington, Community Partnerships Officer – Youth & Activation
Responsible Manager:	Isabell Evans, Manager People & Place
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

Amanda Yip is the event organiser for the Chinese New Year Festival. She has contacted a Youth Advisory Council Committee (YAC) member regarding YAC involvement in the event. This report is presented to the YAC to consider said involvement.

Executive Recommendation

That the Youth Advisory Council Committee agree to support the 2019 Chinese New Year Festival by providing advice to ensure that the event is appealing to young people.

Voting Requirement: Simple Majority

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.
Objective 1.6: A community that provides for the particular needs of the young and the old.

Background

Amanda Yip has organised the Chinese New Year Festival in Bunbury for a number of years now, supported by funding from the City's Annual Grant Funding Round.

Ms Yip has contacted Youth Advisory Council Committee member Bella Burgemeister regarding the group supporting the delivery of the 2019 event and encouraging youth participation. Ms Burgemeister has informed the City that Ms Yip's event is aiming to be inclusive of the whole community and she has approached the City to seek advice from YAC.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

The 2019 Chinese New Year Festival will be held on Saturday 2 February 2019. It is considered by staff to be a well-run event that is actively growing each year, with a move in location from the Stirling Street Arts Centre to the Bunbury CBD in 2019 expected to attract more patrons.

Staff are of the opinion that Youth Advisory Council Committee (YAC) involvement in the event, in providing advice to ensure it is appealing to young people, is an appropriate YAC exercise.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications from this report.

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Applicant Consultation

Amanda Yip presented to the Committee at an informal meeting on 5 September 2018.

Outcome of the Meeting held 5 December 2018

The recommendation (as printed) was moved Rhiannan Edwards, seconded Sean van der Wielen.

Committee Decision

That the Youth Advisory Council Committee agree to support the 2019 Chinese New Year Festival by providing advice to ensure that the event is appealing to young people.

CARRIED

7 votes "for" / Nil votes "against"

10.5 The Shift Festival 2019

Applicant/Proponent:	Internal
Responsible Officer:	Danika Wellington, Community Partnerships Officer – Youth & Activation
Responsible Manager:	Isabell Evans, Manager People & Place
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The Youth Advisory Council Committee is responsible for delivering Youth Week activities in collaboration with the Community Partnerships team. As the Community Development Team are in planning phase for this coming year, it requested for YAC to consider the date, location, time, name and event overview should be in 2019.

Executive Recommendation

1. The Youth Advisory Council Committee continues to use the title 'Shift' for the 2019 Youth Week event.
2. The event to be held on Saturday 13 April 2019 at Graham Bricknell Shell or Luciana Park from 3:00pm to 9:00 pm to be determined when the Scope of the Event has been finalised.

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.
Objective 1.6: A community that provides for the particular needs of the young and the old.

Background

The Shift Festival is an annual youth festival held in April during National Youth Week. The Shift Festival is a platform where the whole community can celebrate young people and their valuable contributions to our community. The festival was first delivered in 2015 and continues to grow each year, not only as a fantastic event for the whole community, but also to continue developing youth engagement in the Greater Bunbury region. It is hosted at the new Koombana Foreshore and offers a range of fun and healthy activities suitable for all ages and abilities. It is developed by the City of Bunbury Youth Advisory Council Committee (YAC) in collaboration with the Community Partnerships team.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

The name 'Shift' has become recognised as Bunbury's Youth Week event and is gaining momentum. To keep this momentum and to allow for continual growth and flexibility within the event's content it is recommended YAC agree to keep the name 'Shift' for 2019. Note that it is not to be written in capital letters, as it is not an acronym.

The date was chosen to coincide with Youth Week WA (13-20 April 2019), taking into consideration other events in Bunbury (Bunbury Show 13-14 April), Easter (19-22 April 2019), ANZAC Day (25 April 2019) and school holidays (13-28 April). The location was changed from Koombana Foreshore due to a volleyball event using the space during this time. The YAC also believed that the 2018 event was quite dispersed and it would be fitting to utilise the space identified by the community for the new Youth Precinct. Saturday was chosen as the preferred day due to better public transport systems, which proved an issue in 2018 (Saturday).

Analysis of Financial and Budget Implications

There are no financial or budgetary implications from this report.

Community Consultation

Not applicable

Councillor/Officer Consultation

Not applicable

Applicant Consultation

Not applicable

Outcome of the Meeting held 5 December 2018

The recommendation (as printed) was moved Natareen Njeri Nganga, seconded Bella Burgemeister.

Committee Decision

1. The Youth Advisory Council Committee continues to use the title 'Shift' for the 2019 Youth Week event.
2. The event to be held on Saturday 13 April 2019 at Graham Bricknell Shell or Luciana Park from 3:00pm to 9:00 pm to be determined when the Scope of the Event has been finalised.

CARRIED

7 votes "for" / Nil votes "against"

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the Youth Advisory Committee will be held on 6 March 2019.

15. Close of Meeting

The Presiding Member closed the meeting at 4:47pm.