



Disability Access and Inclusion Committee

Minutes

7 December 2018

Committee Terms of Reference

The Disability Access and Inclusion Committee has been established:

- 1. To provide an oversight role in the development and implementation of the statutory requirements of the Disability Access and Inclusion Plan (DAIP);*
- 2. To review progress of the organisation in the achievement of the objectives of the DAIP;*
- 3. To review the Statutory Reports required under the DAIP;*
- 4. To review the progress of the organisation in relation to progress against the objectives of the Community Strategic Plan as it relates to MARCIA;*
- 5. To review any reports provided by the Disability Access and Inclusion Community Reference Group.*

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Disability Access and Inclusion Committee

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Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Presiding Member declared the meeting open at 11:03am.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

The Presiding Member noted the International Day of Disability and the success of the various activities held on that day.

4. Attendances

Committee Members:

Member Name	Representing
Cr Brendan Kelly	Councillor Representative
Cr Michelle Steck	Councillor Representative

Member Name	Representing
Paul D’Vorak	Community Representative
Kathryn Hewitt	Community Representative
Gavin Harris	Director Works and Services
Gary Barbour	Director Planning and Development
Stephanie Addison-Brown	Director Corporate and Community Services

Support Staff:

Name	Title
Ryan Campbell	Community Partnerships Officer Disability and Seniors
Liz Allan	Executive Research and Project Officer
Isabell Evans	Manager People & Place

4.1 Apologies

Mal Osborne, Chief Executive Officer and Jethro Hepton were apologies for the meeting.

4.2 Approved Leave of Absence

Cr Steele was on Leave of Absence.

5. Declaration of Interest

6. Public Question Time

7. Confirmation of Minutes

The Minutes of the meeting of the Disability Access and Inclusion Committee Meeting held 7 September 2018 have been circulated.

Recommendation

That the Minutes of the Disability Access and Inclusion Committee Meeting held 7 September 2018 be confirmed as a true and correct record.

Outcome of the Meeting held 7 December 2018

The recommendation (as printed) was moved Kathryn Hewitt, seconded Paul D’Vorak.

The Presiding Member put the motion to the vote and it was adopted to become the Committee’s decision on the matter.

Committee Decision

That the Minutes of the Disability Access and Inclusion Committee Meeting held 7 September 2018 be confirmed as a true and correct record.

CARRIED

7 votes “for” / Nil votes “against”

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 Endorse revised Access and Inclusion Policy

Applicant/Proponent:	Internal
Responsible Officer:	Ryan Campbell, Community Partnerships Officer Disability and Seniors
Responsible Manager:	Isabell Evans, Manager People & Place
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
Attachments:	Appendix 1: Draft Council Policy: Access and Inclusion

Summary

The attached updated Council Policy: Access and Inclusion, was recently completed as part of Council's biennial review schedule. The City is seeking DAIC endorsement of the revised Access and Inclusion Policy.

Executive Recommendation

That the Disability Access and Inclusion Committee endorse the revised *Council Policy: Access and Inclusion* for referral to the Policy Review and Development Committee.

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Background

The Council Policy: Access and Inclusion is due for review as part of the Council's biennial review schedule. An internal review was completed and significant amendments were made in order to be more specific and clear in the City's approach to access and inclusion which includes an emphasis on striving for best practice rather than just meeting compliance.

Council Policy Compliance

The DAIC operates under the Councils Code of Conduct

Legislative Compliance

Disability Services Act 1993 (amended 2004)
Local Government Act 1995

Officer Comments

This review has provided a good opportunity to highlight the City's recent successes and focus on the new direction the City is going in achieving success in access and inclusion through the MARCIA research report.

Analysis of Financial and Budget Implications

Not applicable

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Applicant Consultation

Not applicable

Outcome of the Meeting held 7 December 2018

The recommendation (as printed) was moved Cr Steck, seconded Paul D’Vorak.

The Presiding Member put the motion to the vote and it was adopted to become the Committee’s decision on the matter.

Committee Decision

That the Disability Access and Inclusion Committee endorse the revised *Council Policy: Access and Inclusion* for referral to the Policy Review and Development Committee.

CARRIED

7 votes “for” / Nil votes “against”

Background

The Standards were developed in response to the findings of the MARCIA PhD research project which found that many elements of the current Disability (Access to Premises – Buildings) Standards 2010 were insufficient in meeting the access requirements of community members with a disability.

These Standards have been adapted from the Institute of Access Training Australia's *preferred requirements* outlined in their access audit checklists as well as feedback from members of the MARCIA research group and the City's Disability Access and Inclusion Reference Group. These Standards are to be applied to all City of Bunbury buildings and facilities in addition to the Disability (Access to Premises – Buildings) Standards 2010. For elements of buildings, facilities and open spaces not addressed in these Standards the current Disability (Access to Premises – Buildings) Standards 2010 are to be applied.

Council Policy Compliance

The DAIC operates under the Councils Code of Conduct.

Legislative Compliance

Disability Services Act 1993 (amended 2004)
Local Government Act 1995

Officer Comments

Along with the Co-design Panel these Standards will be key in assuring that all future City projects will be designed and constructed utilising best practice methods in access and inclusion.

These Standards were compiled by the Community Partnerships Officer, Disability and Seniors in consultation with the Manager People & Place, Manager Facilities and the Manager Engineering.

Analysis of Financial and Budget Implications

Not applicable

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Applicant Consultation

Not applicable

Outcome of the Meeting held 7 December 2018

Committee Members discussed the Standards and requested the following amendments:

- * Addition of a second paragraph under Introduction which reads: *In addition the City of Bunbury will encourage all private and state-owned buildings to also comply with this standard.*
- * Amendment to point 1.4 as follows: *Ensure the DAPBs are adjacent to, or as near as possible, to the principal pedestrian entry of the building of facility subject to AS1428*
- * Addition of a point 1.8 as follows: *Where possible a DAPB is located where an undercover area is available.*

The recommendation (with amendment) was moved Paul D’Vorak, seconded Kathryn Hewitt.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Disability Access and Inclusion Committee endorse the Draft City of Bunbury Disability Access Standards subject to amendment.

CARRIED

7 votes "for" / Nil votes "against"

10.3 Socially Inclusive Communities WA project

Applicant/Proponent:	Internal
Responsible Officer:	Ryan Campbell, Community Partnerships Officer Disability and Seniors
Responsible Manager:	Isabell Evans, Manager People & Place
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

In August the City were notified by Inclusion Solutions WA that they were successful with their Expression of Interest to part of the Socially Inclusive Communities WA (SICWA) project which they will be running across the State in partnership with five metro and three regional local governments. Inclusion Solutions will be working alongside the City with local community and sporting clubs to mentor and provide training in order to build their capacity in being more inclusive and attracting participation from marginalised groups in the community. The project will run for 12 months ending in October 2019.

Executive Recommendation

That the Disability Access and Inclusion Committee receive the information in this report.

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment

Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Background

In August Inclusion Solutions WA put out an EOI to all local governments in WA to be part of the SICWA project.

The SICWA project is a significantly underwritten project through the Information Linkages and Capacity grant provided by Department of Communities with successful recipients required to contribute \$3,200 plus GST. The aim of the *Socially Inclusive Communities* Initiative is to provide LGAs and their communities the opportunity to develop and implement inclusive practices. This project aims to increase skills and knowledge while promoting sustainability beyond the funded period.

The City's Community Partnership Officer Disability and Seniors, the Senior Community Relations & Partnerships Officer and Club Development Officer had an initial meeting with SICWA Project Coordinator Adam Nankin to identify community strengths and needs. Officers have commenced the process in identifying interested clubs through an EOI process and from there will be identifying appropriate training and starting the mentoring and capacity building process that will occur over the next 12 months.

Council Policy Compliance

The DAIC operates under the Councils Code of Conduct

Legislative Compliance

Disability Services Act 1993 (amended 2004)

Local Government Act 1995

Officer Comments

This project is great opportunity to reach out to mainstream community and sporting clubs to educate and promote inclusion and will assist the City in achieving many of its DAIP and MARCIA objectives. The process will provide skills and knowledge to relevant officer who can then continue working alongside community groups around being more inclusive into the future.

Analysis of Financial and Budget Implications

The cost of the project is \$3,200 + GST which will be funded through the City's DAIP budget.

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Applicant Consultation

Not applicable

Outcome of the Meeting held 7 December 2018

The recommendation (as printed) was moved Cr Kelly, seconded Cr Steck.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Disability Access and Inclusion Committee receive the information in this report.

CARRIED

7 votes "for" / Nil votes "against"

Executive Recommendation 2

That the Disability Access and Inclusion Committee request the CEO:

1. To seek a quote for replacing the entire platform with one which will accommodate railing; and
2. Refer the matter back to the Disability Access and Inclusion Committee to assess priority against cost and explore funding options.

Strategic Relevance

Theme 1:	Our community and culture
Goal:	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.5:	Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Background

The City's Disability Access and Inclusion Plan outlines strategies for making its beaches and associated beach activities inclusive for people with a disability. These are outlined in: *Strategy 2.7: Increase accessibility to Bunbury beaches and waterfronts*; and *Task 2.7.3: Explore suitable locations for accessible fishing jetties and pontoons*

In June, DAIC and DAIRG member Paul D'Vorak proposed that the Stirling St boat ramp be adapted to an accessible fishing platform by installing railing around the platform, upgrading the toilet block to be a standard UAT and providing a skillion roof to the north side of the toilet block along with seating. Paul also provided support letters from College Row, Enable South West and Activ Foundation who were supportive of the proposed project and indicated it would provide an opportunity for their clients to experience recreational fishing in Bunbury.

It was noted that in addition to the proposed Stirling St project there is a current City project that has some funds allocated to it to create an accessible fishing jetty as part of the construction of the new marina on Jetty Road. The DAIC and DAIRG decided that the Stirling St project would still be beneficial as the Jetty Rd project would be for more serious fishing whereas

Stirling St would provide a safe protected centrally located fishing spot. It was decided that in order to progress the project further the City would need a quote to then look at funding options.

When visiting the site to provide a quote the Manager Engineering identified a constructability issue with retrofitting railing to the existing platform and indicated that replacing the entire platform would be at a significant cost.

Council Policy Compliance

The DAIC operates under the Councils Code of Conduct.

Legislative Compliance

Disability Services Act 1993 (amended 2004)

Local Government Act 1995

Officer Comments

Being a coastal City, it is important that local residents and visitors with a disability have the same opportunity to access the beaches and associated activities as other people. The Jetty Rd accessible fishing jetty will provide a great opportunity for people with disability to participate in fishing. However the more spots available will increase options and choices for people with disability and their family members and carers. It is therefore important to take up as many opportunities to provide accessible fishing spots in Bunbury. However with limited funds, this needs to be balanced against other priorities such as upgrading existing City buildings and facilities in Bunbury.

Analysis of Financial and Budget Implications

The City has the annual DAIP budget of approx. \$22,000 and two more instalments of the MARCIA Project funds of \$100,000 for financial year 2019/20 and 2020/21.

Community Consultation

The DAIRG and DAIC have been kept updated as the proposed project has progressed

Councillor/Officer Consultation

The Manger City Facilities and Manger Engineering & Civil Operations have been consulted throughout the progress of the proposed project.

Applicant Consultation

Not applicable

Outcome of the Meeting held 7 December 2018

The Committee discussed what is already occurring with regard to the Stirling Street fishing platform and determined the following Motion:

That the Disability Access and Inclusion Committee request the CEO:

1. *To seek a quote to accommodate railing on the existing jetty; and*
2. *Refer the matter back to the Disability Access and Inclusion Committee to assess priority against cost and explore funding options.*

The Motion was moved Paul D’Vorak, seconded Cr Steck.

The Presiding Member put the motion to the vote and it was adopted to become the Committee’s decision on the matter.

Committee Decision

That the Disability Access and Inclusion Committee request the CEO:

1. To seek a quote to accommodate railing on the existing jetty; and
2. Refer the matter back to the Disability Access and Inclusion Committee to assess priority against cost and explore funding options.

CARRIED

7 votes “for” / Nil votes “against”

11. Applications for Leave of Absence

11.1 Request for Leave of Absence – Kathryn Hewitt

Kathryn Hewitt advised that she would not be in the country for the next meeting of the Disability Access and Inclusion Committee.

A Motion was moved Cr Kelly, seconded Cr Steck.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That Kathryn Hewitt be granted leave of absence from all DAIC-related business on 1 March 2019.

CARRIED

7 votes "for" / Nil votes "against"

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

Nil

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the DAIC will be 1 March 2019.

15. Close of Meeting

The Presiding Member closed the meeting at 11:38am.

Confirmed this day 1 March 2019 to be a true and correct record of proceedings of the Disability Access and Inclusion Meeting held 7 December 2018.

Cr Brendan Kelly
Presiding Member