



Disability Access and Inclusion Committee

Minutes

7 September 2018

Committee Terms of Reference

The Disability Access and Inclusion Committee has been established:

- 1. To provide an oversight role in the development and implementation of the statutory requirements of the Disability Access and Inclusion Plan (DAIP);*
- 2. To review progress of the organisation in the achievement of the objectives of the DAIP;*
- 3. To review the Statutory Reports required under the DAIP;*
- 4. To review the progress of the organisation in relation to progress against the objectives of the Community Strategic Plan as it relates to MARCIA;*
- 5. To review any reports provided by the Disability Access and Inclusion Community Reference Group.*

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia

Correspondence to:
Post Office Box 21
Bunbury WA 6231

Table of Contents

<u>Item No</u>	<u>Subject</u>	<u>Page No</u>
1.	Declaration of Opening	1
2.	Disclaimer	1
3.	Announcements from the Presiding Member	1
4.	Attendances.....	2
4.1	Apologies.....	2
4.2	Approved Leave of Absence	2
5.	Declaration of Interest.....	3
6.	Public Question Time	3
7.	Confirmation of Minutes.....	3
8.	Petitions, Presentations and Deputations	4
8.1	Petitions	4
8.2	Presentations	4
8.3	Deputations.....	4
9.	Method of Dealing with Agenda Business	4
10.	Reports	5
10.1	Outcome of the Inaugural Most Accessible Community in WA (MACWA) Awards	5
10.2	Accessible Fishing Locations in Bunbury	9
10.3	Implementation of Disability Access and Inclusion Plan tasks for 2018/19	12
11.	Applications for Leave of Absence.....	16
12.	Questions from Members	16
12.1	Response to Previous Questions from Members taken on Notice	16
12.2	Questions from Members.....	16
13.	Urgent Business	16
14.	Date of Next Meeting.....	16
15.	Close of Meeting	16

Disability Access and Inclusion Committee

Minutes

7 September 2018

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Presiding Member declared the meeting open at 11:00am.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

The Presiding Member thanked everyone for their efforts with regard to the MACWA Awards.

The Presiding Member took the opportunity to introduce Mr Paul Rosair from the Regional Capitals Alliance Western Australia (RCAWA) who would be speaking on *Item 10.1 Outcome of the Inaugural Most Accessible Community in WA (MACWA) Awards*.

4. Attendances

Committee Members:

Member Name	Representing
Cr Brendan Kelly	Councillor Representative
Cr Karen Steele	Councillor Representative
Paul D’Vorak	Community Representative
Kathryn Hewitt	Community Representative
Jethro Hepton	Community Representative
Mal Osborne	Chief Executive Officer
Gavin Harris	Director Works and Services
Gary Barbour	Director Planning and Development

Support Staff:

Name	Title
Isabell Evans	Manager People and Place
Kerry Shaw	Senior Community Partnerships Officer
Ryan Campbell	Community Partnerships Officer (Disability and Seniors)
Ms Liz Allan	Executive Research and Project Officer

4.1 Apologies

Stephanie Addison-Brown, Director Corporate and Community Services as an apology for the meeting.

Cr Michelle Steck was absent.

4.2 Approved Leave of Absence

Nil.

5. Declaration of Interest

Nil

6. Public Question Time

Nil

7. Confirmation of Minutes

The Minutes of the Disability Access and Inclusion Committee Meeting held 1 June 2018 had been circulated.

Recommendation

That the Minutes of the Disability Access and Inclusion Committee Meeting held 1 June 2018 be confirmed as a true and correct record.

Outcome of the Meeting held 7 September 2018

The recommendation (as printed) was moved Kathryn Hewitt, seconded Cr Steele.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Minutes of the Disability Access and Inclusion Committee Meeting held 1 June 2018 be confirmed as a true and correct record.

CARRIED

8 votes "for" / Nil votes "against"

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

8.3 Deputations

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 Outcome of the Inaugural Most Accessible Community in WA (MACWA) Awards

Applicant/Proponent:	Internal
Responsible Officer:	Ryan Campbell, Community Development Officer
Responsible Manager:	Isabell Evans, Manager People and Place
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The MARCIA inspired inaugural MACWA Awards (the Awards) were presented to a packed audience at the WALGA AGM held at the Perth Convention Centre on 1 August 2018.

Executive Recommendation

That the Disability Access and Inclusion Committee receive the information outlined in this report.

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Background

The idea for a National MARCIA competition was presented to the WALGA AGM in August 2017. WALGA considered the proposal for some time before delegating it to the Regional Capitals Alliance WA (RCAWA). Consultant for

RCAWA Paul Rosair contacted the City of Bunbury in early 2018 to collaborate with Cr Kelly and City officers in the development of the Awards. A set of criteria and categories for the Awards were finalised and dates were set for the nomination period. Paul Rosair compiled a judging panel which consisted of prominent leaders in the field of disability access and inclusion. It was decided that it would be best to commence the awards as a state competition to build its profile before expanding it to a National award. This meant changing the name of the awards to the Most Accessible Community in WA (MACWA) awards. A total of 11 local government authorities submitted applications with representation from across the three categories: Metropolitan Council; Regional City Council; and Regional/Rural Shire. The awards were presented at the WALGA AGM held on 1 August 2018 at the Perth Convention Centre. All category winners were congratulated and all local government authorities were encouraged to consider entering in 2019.

The MACWA Awards were presented to a packed audience at the WALGA AGM held at the Perth Convention Centre on 1 August 2018.

The award winners were as follows;

- * **Most Accessible Metropolitan Council:** City of Cockburn
- * **Most Accessible Regional City/Capital:** City of Mandurah
- * **Most Accessible Regional Shire/Town:** Shire of Augusta Margaret River
- * **Overall Winner:** City of Cockburn.

The City of Bunbury did not come away with an award; however staff were present at the ceremony to support the awards and their peers.

During the Awards Cr Kelly was recognised by the Awards Presenter for his advocacy in the development of the Awards.

The City of Bunbury was unsuccessful in taking out the category of Most Accessible Regional City. The City is awaiting feedback on their application from the judging panel to look at how the City can improve accessibility to increase its chances of winning the award in the future.

The development of the Awards was a great achievement in itself and a milestone in the City's MARCIA journey. The Awards will continue to

encourage and motivate local government authorities across the state to improve access and inclusion in their local areas.

The City will remain in contact with the Regional Capitals Alliance WA to provide any support needed to ensure the awards are sustainable into the future.

Council Policy Compliance

The DAIC operates under the City's Code of Conduct.

Legislative Compliance

Disability Services Act 1993 (amended 2004)
Local Government Act 1995

Officer Comments

The MARCIA inspired inaugural MACWA Awards are the result of the City of Bunbury's tireless efforts to make Bunbury the most accessible regional City in Australia and then to encourage all cities and regions to become more accessible.

Analysis of Financial and Budget Implications

There are no financial implications associated with this report.

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Applicant Consultation

Not applicable

Outcome of the Meeting held 7 September 2018

Paul Rosair, at the invitation of the Presiding Member, provided background on the MACWA Awards.

The recommendation (as printed) was moved Cr Steele, seconded Kathryn Hewitt.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Disability Access and Inclusion Committee receive the information outlined in this report.

CARRIED

8 votes "for" / Nil votes "against"

10.2 Accessible Fishing Locations in Bunbury

Applicant/Proponent:	Internal
Responsible Officer:	Ryan Campbell, Community Partnerships Officer
Responsible Manager:	Isabell Evans, Manager People and Place
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

In line with Disability Access and Inclusion Plan (DAIP) the Disability Access and Inclusion Reference Group (DAIRG) has identified the Stirling Street boat ramp and the proposed accessible fishing platform at Jetty Rd as two opportunities for accessible fishing locations.

Executive Recommendation

That the Disability Access and Inclusion Committee receive the information outlined in this report.

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Background

Accessible fishing locations have been identified by the Bunbury community as a priority which has been reflected in the City of Bunbury DAIP 2017-2022 under *Strategy 2.7: Increase accessibility to Bunbury beaches, waterfronts and associated; Task 2.7.3: Explore suitable locations for accessible fishing*

jetties and pontoons. The Stirling Street boat ramp and the proposed new accessible fishing platform at Jetty Rd (*PR-3887 Construct Community Fishing and Crabbing Platform at Jetty Road Koombana Bay*) have been identified by members of the DAIRG as two opportunities for accessible fishing locations.

At the DAIRG meeting held 17 August 2018 Paul D’Vorak put forth a proposal to have the Stirling Street boat ramp converted into an accessible fishing spot. This was supported by way of letters of support from local disability service providers such as Activ Inc. and Enable South West. A scope of works has been provided to Manager Engineering and Civil Operations who will obtain a quote in order that funding options can be explored. The scope of works included: renovating the existing toilet to be a compliant Unisex Accessible Toilet (UAT); safety railing to the concrete platform; and a skillion roof to the northern side of the toilet block for shaded seating.

At the same meeting the new marina was discussed as an opportunity for a larger fishing spot with better fishing. It has since been discovered that there is an existing project *PR-3887 Construct Community Fishing and Crabbing Platform at Jetty Road Koombana Bay* which requires more detailed costing and further funding. Works and Services will update the Community Partnerships Officer (Disability and Seniors) on any progress to ensure there is opportunity for co-design.

Council Policy Compliance

The DAIC operates under the City’s Code of Conduct

Legislative Compliance

Disability Services Act 1993 (amended 2004)
Local Government Act 1995

Officer Comments

In accordance with the DAIP, City Officers are actively seeking suitable fishing locations to be adjusted to become accessible within Bunbury.

The two accessible fishing locations have been identified as a *high priority*.

Analysis of Financial and Budget Implications

A quote for the Stirling Street boat ramp is to be sought.

The City has put some funding aside for *PR-3887 Construct Community Fishing and Crabbing Platform at Jetty Road* Koombana Bay however costings need to be obtained and grant funding explored.

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Applicant Consultation

Not applicable

Outcome of the Meeting held 7 September 2018

The recommendation (as printed) was moved Paul D’Vorak, seconded Jethro Hepton.

The Presiding Member put the motion to the vote and it was adopted to become the Committee’s decision on the matter.

Committee Decision

That the Disability Access and Inclusion Committee receive the information outlined in this report.

CARRIED

8 votes “for” / Nil votes “against”

10.3 Implementation of Disability Access and Inclusion Plan tasks for 2018/19

Applicant/Proponent:	Internal
Responsible Officer:	Ryan Campbell, Community Partnerships Officer
Responsible Manager:	Isabell Evans, Manager People and Place
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Appendix 1: DAIP 19-10 Tasks Implementation and Progress Report.

Summary

The tasks associated with the Disability Access and Inclusion Plan (DAIP) tasks for 2018/19 have been collated into an implementation and progress reporting spreadsheet (**attached** at Appendix 1), to assist responsible staff and DAIRG members in the implementation of the DAIP 2017-2022. The spreadsheet will also assist with the development of the DAIP Annual Progress Report at the end of the 2018/19 financial year.

Executive Recommendation

That the Disability Access and Inclusion Committee receive the information outlined in this report.

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

Background

The DAIP 2017-2022 is a 5 year strategic document that outlines the City of Bunbury's strategies in improving disability access and inclusion across seven outcomes:

- 1) Services and events;
- 2) Buildings and facilities;
- 3) Communication and information;
- 4) Customer service;
- 5) Complaints handling;
- 6) Community consultation; and
- 7) Employment.

An Implementation Plan was developed outlining all of tasks required to implement these strategies over five years.

All tasks allocated for 2018/19 have been collated into an implementation and progress reporting spreadsheet to assist responsible staff and DAIRG members in the implementation of the DAIP 2017-2022. The Community Partnerships Officer (Disability and Seniors) will be meeting with relevant Managers to discuss the implementation of the tasks they have responsibility for and track their progress. DAIRG members have been invited to attend these meetings to provide their insights from a lived experience perspective.

Follow up meetings with relevant City Officers will be held on a quarterly basis to track the progress of the tasks which will be reported back to the DAIC.

Council Policy Compliance

The DAIC operates under the Councils Code of Conduct

Legislative Compliance

Disability Services Act 1993 (amended 2004)

Local Government Act 1995

Officer Comments

Nil Providing the 2018/19 tasks for the DAIP into this format will assist responsible staff and DAIRG members in the implementation of the DAIP 2017-2022. The spreadsheet will also assist with the development of the DAIP Annual Progress Report at the end of the 2018/19 financial year.

Analysis of Financial and Budget Implications

There are no financial implications associated with this report.

Community Consultation

Nil

Councillor/Officer Consultation

Nil

Applicant Consultation

Not applicable

Outcome of the Meeting held 7 September 2018

The Presiding Member proposed an amendment through the inclusion of a second part to the recommendation:

“That the Disability Access and Inclusion Committee:

- 1. Receive the information outlined in this report.*
- 2. Refer the DAIP tasks to the DAIRG Group for its information and feedback.”*

The motion was moved Kathryn Hewitt, seconded Cr Steele.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Disability Access and Inclusion Committee:

1. Receive the information outlined in this report.
2. Refer the DAIP tasks to the DAIRG Group for its information and feedback.

CARRIED

8 votes "for" / Nil votes "against"

11. Applications for Leave of Absence

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

No questions had been received at the time of printing.

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the DAIC will be held 7 December 2018.

15. Close of Meeting

The Presiding Member closed the meeting at 11:33am.