



## Disability Access and Inclusion Committee

### Notice of Meeting & Agenda 7 September 2018

#### Committee Terms of Reference

*The Disability Access and Inclusion Committee has been established:*

- 1. To provide an oversight role in the development and implementation of the statutory requirements of the Disability Access and Inclusion Plan (DAIP);*
- 2. To review progress of the organisation in the achievement of the objectives of the DAIP;*
- 3. To review the Statutory Reports required under the DAIP;*
- 4. To review the progress of the organisation in relation to progress against the objectives of the Community Strategic Plan as it relates to MARCIA;*
- 5. To review any reports provided by the Disability Access and Inclusion Community Reference Group.*

**City of Bunbury**  
4 Stephen Street  
Bunbury WA 6230  
Western Australia  
*Correspondence to:*  
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Bunbury WA 6231

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## **Disability Access and Inclusion Committee Notice of Meeting**

Dear Committee Members

The next Ordinary Meeting of the Disability Access and Inclusion Committee will be held in the *Ocean Room*, 2-4 Stephen Street, Bunbury, on 7 September 2018 at 11:00am.



Signed:

**Stephanie Addison-Brown**

**Director Corporate and Community Services**

### **Agenda 7 September 2018**

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

#### *Committee Members:*

<b>Member Name</b>	<b>Representing</b>
Cr Brendan Kelly	Councillor Representative
Cr Michelle Steck	Councillor Representative
Cr Karen Steele	Councillor Representative
Paul D’Vorak	Community Representative
Kathryn Hewitt	Community Representative
Jethro Hepton	Community Representative
Mal Osborne	Chief Executive Officer
Gavin Harris	Director Works and Services
Gary Barbour	Director Planning and Development
Stephanie Addison-Brown	Director Corporate and Community Services

*Support Staff:*

<b>Name</b>	<b>Title</b>
Ryan Campbell	Community Partnerships Officer (Disability and Seniors)
Ms Liz Allan	Executive Research and Project Officer

**1. Declaration of Opening**

**2. Disclaimer**

Not applicable to this committee.

**3. Announcements from the Presiding Member**

**4. Attendances**

**4.1 Apologies**

**4.2 Approved Leave of Absence**

## 5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

## 6. Public Question Time

## 7. Confirmation of Minutes

The Minutes of the meeting of the Disability Access and Inclusion Committee Meeting held 1 June 2018 had been circulated.

### Recommendation

That the Minutes of the Disability Access and Inclusion Committee Meeting held 1 June 2018 be confirmed as a true and correct record.

## 8. Petitions, Presentations and Deputations

### 8.1 Petitions

Nil

## **8.2 Presentations**

## **8.3 Deputations**

## **9. Method of Dealing with Agenda Business**

Items are dealt with in the order that they appear.

## 10. Reports

### 10.1 Outcome of the Inaugural Most Accessible Community in WA (MACWA) Awards

<b>Applicant/Proponent:</b>	Internal
<b>Responsible Officer:</b>	Ryan Campbell, Community Development Officer
<b>Responsible Manager:</b>	Isabell Evans, Manager People and Place
<b>Executive:</b>	Stephanie Addison-Brown, Director Corporate and Community Services
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

#### Summary

The MARCIA inspired inaugural MACWA Awards (the Awards) were presented to a packed audience at the WALGA AGM held at the Perth Convention Centre on 1 August 2018.

#### Executive Recommendation

That the Disability Access and Inclusion Committee receive the information outlined in this report.

#### Strategic Relevance

Theme 1: Our community and culture  
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment  
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

#### Background

The idea for a National MARCIA competition was presented to the WALGA AGM in August 2017. WALGA considered the proposal for some time before delegating it to the Regional Capitals Alliance WA (RCAWA). Consultant for

RCAWA Paul Rosair contacted the City of Bunbury in early 2018 to collaborate with Cr Kelly and City officers in the development of the Awards. A set of criteria and categories for the Awards were finalised and dates were set for the nomination period. Paul Rosair compiled a judging panel which consisted of prominent leaders in the field of disability access and inclusion. It was decided that it would be best to commence the awards as a state competition to build its profile before expanding it to a National award. This meant changing the name of the awards to the Most Accessible Community in WA (MACWA) awards. A total of 11 local government authorities submitted applications with representation from across the three categories: Metropolitan Council; Regional City Council; and Regional/Rural Shire. The awards were presented at the WALGA AGM held on 1 August 2018 at the Perth Convention Centre. All category winners were congratulated and all local government authorities were encouraged to consider entering in 2019.

The MACWA Awards were presented to a packed audience at the WALGA AGM held at the Perth Convention Centre on 1 August 2018.

The award winners were as follows;

- \* **Most Accessible Metropolitan Council:** City of Cockburn
- \* **Most Accessible Regional City/Capital:** City of Mandurah
- \* **Most Accessible Regional Shire/Town:** Shire of Augusta Margaret River
- \* **Overall Winner:** City of Cockburn.

The City of Bunbury did not come away with an award; however staff were present at the ceremony to support the awards and their peers.

During the Awards Cr Kelly was recognised by the Awards Presenter for his advocacy in the development of the Awards.

The City of Bunbury was unsuccessful in taking out the category of Most Accessible Regional City. The City is awaiting feedback on their application from the judging panel to look at how the City can improve accessibility to increase its chances of winning the award in the future.

The development of the Awards was a great achievement in itself and a milestone in the City's MARCIA journey. The Awards will continue to



encourage and motivate local government authorities across the state to improve access and inclusion in their local areas.

The City will remain in contact with the Regional Capitals Alliance WA to provide any support needed to ensure the awards are sustainable into the future.

### **Council Policy Compliance**

The DAIC operates under the City's Code of Conduct.

### **Legislative Compliance**

*Disability Services Act 1993 (amended 2004)*  
*Local Government Act 1995*

### **Officer Comments**

The MARCIA inspired inaugural MACWA Awards are the result of the City of Bunbury's tireless efforts to make Bunbury the most accessible regional City in Australia and then to encourage all cities and regions to become more accessible.

### **Analysis of Financial and Budget Implications**

There are no financial implications associated with this report.

### **Community Consultation**

Nil

### **Councillor/Officer Consultation**

Nil

### **Applicant Consultation**

Not applicable

## 10.2 Accessible Fishing Locations in Bunbury

<b>Applicant/Proponent:</b>	Internal
<b>Responsible Officer:</b>	Ryan Campbell, Community Partnerships Officer
<b>Responsible Manager:</b>	Isabell Evans, Manager People and Place
<b>Executive:</b>	Stephanie Addison-Brown, Director Corporate and Community Services
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Nil

### Summary

In line with Disability Access and Inclusion Plan (DAIP) the Disability Access and Inclusion Reference Group (DAIRG) has identified the Stirling Street boat ramp and the proposed accessible fishing platform at Jetty Rd as two opportunities for accessible fishing locations.

### Executive Recommendation

That the Disability Access and Inclusion Committee receive the information outlined in this report.

### Strategic Relevance

Theme 1: Our community and culture  
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment  
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

### Background

Accessible fishing locations have been identified by the Bunbury community as a priority which has been reflected in the City of Bunbury DAIP 2017-2022 under *Strategy 2.7: Increase accessibility to Bunbury beaches, waterfronts and associated; Task 2.7.3: Explore suitable locations for accessible fishing*

*jetties and pontoons*. The Stirling Street boat ramp and the proposed new accessible fishing platform at Jetty Rd (*PR-3887 Construct Community Fishing and Crabbing Platform at Jetty Road Koombana Bay*) have been identified by members of the DAIRG as two opportunities for accessible fishing locations.

At the DAIRG meeting held 17 August 2018 Paul D’Vorak put forth a proposal to have the Stirling Street boat ramp converted into an accessible fishing spot. This was supported by way of letters of support from local disability service providers such as Activ Inc. and Enable South West. A scope of works has been provided to Manager Engineering and Civil Operations who will obtain a quote in order that funding options can be explored. The scope of works included: renovating the existing toilet to be a compliant Unisex Accessible Toilet (UAT); safety railing to the concrete platform; and a skillion roof to the northern side of the toilet block for shaded seating.

At the same meeting the new marina was discussed as an opportunity for a larger fishing spot with better fishing. It has since been discovered that there is an existing project *PR-3887 Construct Community Fishing and Crabbing Platform at Jetty Road Koombana Bay* which requires more detailed costing and further funding. Works and Services will update the Community Partnerships Officer (Disability and Seniors) on any progress to ensure there is opportunity for co-design.

### **Council Policy Compliance**

The DAIC operates under the City’s Code of Conduct

### **Legislative Compliance**

*Disability Services Act 1993 (amended 2004)*

*Local Government Act 1995*

### **Officer Comments**

In accordance with the DAIP, City Officers are actively seeking suitable fishing locations to be adjusted to become accessible within Bunbury.

The two accessible fishing locations have been identified as a *high priority*.

### **Analysis of Financial and Budget Implications**

A quote for the Stirling Street boat ramp is to be sought.

The City has put some funding aside for *PR-3887 Construct Community Fishing and Crabbing Platform at Jetty Road* Koombana Bay however costings need to be obtained and grant funding explored.

### **Community Consultation**

Nil

### **Councillor/Officer Consultation**

Nil

### **Applicant Consultation**

Not applicable

### 10.3 Implementation of Disability Access and Inclusion Plan tasks for 2018/19

<b>Applicant/Proponent:</b>	Internal
<b>Responsible Officer:</b>	Ryan Campbell, Community Partnerships Officer
<b>Responsible Manager:</b>	Isabell Evans, Manager People and Place
<b>Executive:</b>	Stephanie Addison-Brown, Director Corporate and Community Services
<b>Authority/Discretion</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
<b>Attachments:</b>	Appendix 1: DAIP 19-10 Tasks Implementation and Progress Report.

#### Summary

The tasks associated with the Disability Access and Inclusion Plan (DAIP) tasks for 2018/19 have been collated into an implementation and progress reporting spreadsheet (**attached** at Appendix 1), to assist responsible staff and DAIRG members in the implementation of the DAIP 2017-2022. The spreadsheet will also assist with the development of the DAIP Annual Progress Report at the end of the 2018/19 financial year.

#### Executive Recommendation

That the Disability Access and Inclusion Committee receive the information outlined in this report.

#### Strategic Relevance

Theme 1: Our community and culture  
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment  
Objective 1.5: Establish Bunbury as the Most Accessible Regional City in Australia by 2020

## **Background**

The DAIP 2017-2022 is a 5 year strategic document that outlines the City of Bunbury's strategies in improving disability access and inclusion across seven outcomes:

- 1) Services and events;
- 2) Buildings and facilities;
- 3) Communication and information;
- 4) Customer service;
- 5) Complaints handling;
- 6) Community consultation; and
- 7) Employment.

An Implementation Plan was developed outlining all of tasks required to implement these strategies over five years.

All tasks allocated for 2018/19 have been collated into an implementation and progress reporting spreadsheet to assist responsible staff and DAIRG members in the implementation of the DAIP 2017-2022. The Community Partnerships Officer (Disability and Seniors) will be meeting with relevant Managers to discuss the implementation of the tasks they have responsibility for and track their progress. DAIRG members have been invited to attend these meetings to provide their insights from a lived experience perspective.

Follow up meetings with relevant City Officers will be held on a quarterly basis to track the progress of the tasks which will be reported back to the DAIC.

## **Council Policy Compliance**

The DAIC operates under the Councils Code of Conduct

## **Legislative Compliance**

*Disability Services Act 1993 (amended 2004)*  
*Local Government Act 1995*

### **Officer Comments**

Nil Providing the 2018/19 tasks for the DAIP into this format will assist responsible staff and DAIRG members in the implementation of the DAIP 2017-2022. The spreadsheet will also assist with the development of the DAIP Annual Progress Report at the end of the 2018/19 financial year.

### **Analysis of Financial and Budget Implications**

There are no financial implications associated with this report.

### **Community Consultation**

Nil

### **Councillor/Officer Consultation**

Nil

### **Applicant Consultation**

Not applicable

## **11. Applications for Leave of Absence**

## **12. Questions from Members**

### **12.1 Response to Previous Questions from Members taken on Notice**

Nil

### **12.2 Questions from Members**

No questions had been received at the time of printing.

## **13. Urgent Business**

Nil

## **14. Date of Next Meeting**

The next meeting of the DAIC will be held 7 December 2018.

## **15. Close of Meeting**