



International Relations Committee

Minutes

1 May 2018

Committee Terms of Reference

- 1. To facilitate, support and promote cultural, sporting, education, tourism and economic partnership opportunities between Bunbury and its international partners including but not limited to its Sister City and Friendship City relationships.*
- 2. To encourage, through Sister City and other international relationships, greater understanding and friendship between City of Bunbury residents and participating cities and in doing so contribute to the mutual benefit of all communities involved;*
- 3. To foster the involvement of commercial, educational and community organisations in various aspects of international relationships and to encourage the development of special links with overseas counterparts;*
- 4. To promote Bunbury's international relationships to the wider community, in turn increasing community awareness and participation;*
- 5. To advise Council on issues of importance and provide ideas for extending affiliations and developing new international partnerships;*
- 6. To ensure all communications to Mayors of Bunbury's international partners are undertaken through the Office of the Mayor.*

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia
Correspondence to:
Post Office Box 21
Bunbury WA 6231

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Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Acting Director Corporate and Community Services declared the meeting open at 9.08am.

Please note Council Decision 335/13 from the Ordinary Meeting held on 26 November 2013 when administering Committees of Council states in part:

“That Council:

- 1. Request that the Committees retained appoint a Councillor as the Presiding Member to enable more effective reporting back to Council in relation to Committee items and recommendations.*

This is the first meeting of the International Relations Committee since the resignation of Cr McGuinness, who had been the Presiding Member of the International Relations Committee, and the appointment of Mayor Gary Brennan to the Committee.

The Committee is required to elect a Presiding Member from amongst themselves in accordance with section 5.12 of the *Local Government Act 1995*. The Acting Director Corporate and Community Services will call for nominations for the position of Presiding Member, and if necessary, conduct a ballot.

Outcome of the Meeting held 1 May 2018

Mayor Gary Brennan nominated Councillor Tresslyn Smith as the Presiding member. No other nominations were received and Councillor Tresslyn Smith was elected unanimously.

Committee Decision

That Cr Tresslyn Smith be appointed as the Presiding Member of the International Relations Committee

CARRIED

6 voted “for” / Nil votes against

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

Nil

4. Attendances

Committee Members:

Member Name	Representing
Mayor Gary Brennan	Councillor Representative
Cr Tresslyn Smith	Councillor Representative
Ms Amanda Yip	Community Representative
Ms Pauline Vukelic	Community Representative
Ms Valda Smith	Community Representative

Ex-officio Members (non-voting):

Member Name	Representing
Ms Lyn Farrell	Edith Cowan University SW Campus Representative
Mr Yan Lyu	Bunbury-Jiaxing Business Office Representative

Support Staff:

Name	Title
Ms Carol McDowall	Senior Officer International Relations
Ms Kylie Tucker	Administration Assistant, Corporate and Community Services

4.1 Apologies

Mr Mark Exeter, Mr Paul Springate, Ms Stephanie Addison-Brown, Ms Felicity Farnell were apologies for the meeting.

4.2 Approved Leave of Absence

Nil

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

Nil

6. Public Question Time

Not applicable

7. Confirmation of Minutes

The minutes of the International Relations Committee Meeting held on 14 December 2018 had previously been distributed.

Executive Recommendation

The minutes of the International Relations Committee Meeting held on 14 December 2017, are confirmed as a true and accurate record.

Outcome of the Meeting held 14 December 2017

The recommendation (as printed) was moved Pauline Vukelic, seconded Valda Smith.

The Presiding Member put the motion to the vote and it was adopted to become the Committee’s decision on the matter.

Committee Decision

The Minutes of the International Relations Meeting held on 14 December 2017 be confirmed as a true and correct record.

CARRIED

5 votes “for” / Nil votes “against”

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 General Update on Current Status

Applicant/Proponent:	Internal Report
Responsible Officer:	Carol McDowall, Senior International Relations
Responsible Manager:	Stephanie Addison-Brown, Director Corporate and Community Services
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

This purpose of this report is to update the International Relations Committee (IRC) on the current status of the International Relations Office.

Executive Recommendation

That the International Relations Committee note the general update on current status.

Strategic Relevance

Theme 1	Our community and culture
Goal	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.3	A welcoming community, where diverse cultures are valued, and residents have a sense of belonging

Background

There are ongoing programs run by the City of Bunbury through our long term formal sister and friendship city relationships, as well as events and programs guided by the International Relations office strategic framework. This item is designed to outline these, their current status and future directions.

Council Policy Compliance

There is no Council Policy applicable to this report.

Legislative Compliance

Local Government Act 1995

Officer Comments

Kylie Tucker has joined International Relations in the role of Administration Assistant. Kylie previously worked at the City of Bunbury Depot and joins us with a wealth of knowledge on City of Bunbury systems, policies and procedures. She has a strong interest in our sister and friendship city relationships and is eager to learn more and improve our offerings, especially the annual student exchange. Please make her welcome.

Current and future events and activities are outlined below by relationship country:

JAPAN

- * **Tokyo Talent Tour 2018** – Kaysanne Knuckey from Planning has been appointed as 2018 Tour Leader. Applications have closed, interviews have been conducted and 15 students (5 boys and 10 girls) and 3 accompanying adults have been accepted. We are still actively looking to recruit an additional boy.
- * **Bunbury Cathedral Grammar School and Setagaya Junior High School Exchange** – BCGS is currently recruiting students and host families for this program.
- * **The WA Bonsai Society** - this group will hold a Bonsai workshop from Sept 14 - 16 2018. This event titled, Gathering About Bonsai, will be held at the Bunbury Regional Art Gallery. There will be a display of Bonsai in the courtyard that the public can visit. This event is organised by the WA Bonsai Society and supported by the Bunbury-Setagaya sister city relationship. It is hoped that it will become an annual event.
- * **Japanese Film Festival** – we have once again been successful in securing funding for the Japanese Film Festival. This year, the Japan Foundation has given the City of Bunbury \$3,500 in order to show all three movies at BREC and do additional promotion. The Festival will be held on 25, 26 and 27 October and will appear in the BREC brochure and marketed widely.
- * **Festival of Japan** – This festival is scheduled for 11 August 2018 at BREC. Expressions of interest are being sought for stalls and vendors. Treendale Primary Taiko, and KCDC Cosplay from Perth have confirmed for the event.

CHINA

- * **Confucius Institute** – Chinese classes have been held in Term 1 at the Vukelic Group on Victoria Street and at ECU. Classes will continue in Term 2.
- * **Peasant Paintings** – Jiaxing have agreed to give Bunbury a collection of Peasant paintings. Exhibition space has been booked at BRAG from 23 June – 12 August 2018 in the Ron Middleton Gallery.

VIETNAM

- * **Bunbury City Band** – The Bunbury City Band will take up to 26 band members to Nha Trang during the September school holidays. We are working closely with the city of Nha Trang to arrange venues for them to play at including schools, orphanages, and parks.

OVERALL

- * **Mayoral Delegation to China and Japan** – This delegation will depart Perth on 4 May and return on 16 May. The theme of the delegation is exploring ideas for city advancement using innovative technology, entrepreneurship and waste to energy initiatives.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Not Applicable

Councillor/Officer Consultation

Nil

Outcome of Meeting held 1 May 2018

The recommendation was moved by Mayor Gary Brennan, seconded Pauline Vukelic.

The Committee offered their thanks to the Senior Officer International Relations and noted the increased growth and quality of programs being delivered.

Flyers for the up and coming “Isle of the Dogs” movie night one night only screening and the re-branded Setagaya Student Goodwill Tour as “Tokyo Talent Tour 2019” were distributed.

The Presiding Member put the motion to the vote and it was adopted to become the Committee’s decision on the matter.

Committee Decision

The International Relations Committee noted the general update on current status.

CARRIED

5 votes “for” / Nil votes “against”

10.2 Terms of Reference

Applicant/Proponent:	Internal Report
Responsible Officer:	Carol McDowall, Senior International Relations
Responsible Manager:	Stephanie Addison-Brown, Director Corporate and Community Services
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Appendix 1: Terms of Reference

Summary

This purpose of this report is for the Committee to consider the Terms of Reference (**attached** at Appendix 1) for this International Relations Committee.

Executive Recommendation

That the Committee review the Terms of Reference for the International Relations Committee.

Strategic Relevance

Theme 1	Our community and culture
Goal	A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.3	A welcoming community, where diverse cultures are valued, and residents have a sense of belonging

Background

At its Meeting held 15 February 2017 the Committee chose not to deal with this item as there was insufficient time to give it due consideration.

The Terms of Reference were adopted on 4 August 2015 and were reviewed by the International Relations Committee on 23 February 2017. No changes were made at that time.

Council Policy Compliance

There is no Council Policy applicable to this report.

Legislative Compliance

Local Government Act 1995

Officer Comments

The Committee are encouraged to review the Terms of Reference for the International Relations Committee.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Not Applicable

Councillor/Officer Consultation

Nil

Outcome of Meeting held 1 May 2018

A motion was moved by Valda Smith, seconded by Amanda Yip:

“That the International Relations Committee accept the Terms of Reference”

The Presiding Member put the motion to the vote and it was adopted to become the Committee’s decision on the matter.

Committee Decision

That the International Relations Committee accept the Terms of Reference.

CARRIED

5 votes “for” / Nil votes “against”

10.3 CLAIR Local Government Cooperation and Exchange Seminar

Applicant/Proponent:	Internal Report
Responsible Officer:	Carol McDowall, Senior International Relations
Responsible Manager:	Stephanie Addison - Brown, Director Corporate and Community Services
Executive:	Stephanie Addison- Brown, Director Corporate and Community Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Appendix 2: Report on CLAIR Local Government Cooperation and Exchange Seminar

Summary

This purpose of this report is to inform the International Relations Committee on the outcome of the Japan Study Seminar with CLAIR Local Government Cooperation and Exchange Seminar.

Executive Recommendation

That the International Relations Committee note the report on the CLAIR Local Government Cooperation and Exchange Seminar - Japan Study Tour.

Strategic Relevance

Theme 1 Our community and culture
Goal A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment
Objective 1.3 A welcoming community, where diverse cultures are valued, and residents have a sense of belonging

Background

CLAIR (Council for Local Authorities in International Relations), through its office in Sydney, offers an annual study seminar to Japan for Australian local government employees. Australian Local Government employees apply to go on the Seminar to exchange views regarding local government issues and administrative policies in Japan. The Senior Officer International Relations was accepted to the 2018 programme and travelled to Japan from 12 to 21 February 2018.

Council Policy Compliance

Not Applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

In this seminar, after attending a lecture in Tokyo on the current situation and issues in the of local autonomy of Japan, participants moved to the host Local Government (Hagashine in Yamagata Prefecture) where they exchanged views with Hagashine Local Government Officials to further promote mutual understanding.

In addition, this seminar promotes the establishment of networks between the overseas Local Governments and international exchange organisations, and Japanese Local Governments and CLAIR, as well as deepen the understanding of the local autonomy systems of their respective countries.

The report on the 2018 Japan Study Tour Local Government Exchange is attached.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Not Applicable

Councillor/Officer Consultation

Nil

Outcome of Meeting held 1 May 2018

The International Relations Committee noted the report on the CLAIR Local Government Cooperation and Exchange Seminar - Japan Study Tour.

The recommendation (as printed) was moved by Valda Smith, seconded by Amanda Yip.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

The International Relations Committee noted the report on the CLAIR Local Government Cooperation and Exchange Seminar - Japan Study Tour.

CARRIED

5 votes "for" / Nil votes "against"

11. Applications for Leave of Absence

Nil

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

Nil

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the International Relations Committee will be held on 21 June 2018.

15. Close of Meeting

The Presiding Member closed the meeting at 9.37am.