



Youth Advisory Council Committee

Minutes

7 March 2018

Committee Terms of Reference

The Youth Advisory Council Committee is to make recommendations to Council based on the following Terms of Reference;

- 1. To identify and advise on youth trends, gaps and opportunities in the Bunbury area.*
- 2. To advise Council on the development of policies that is responsive to the needs of youth.*
- 3. To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, opportunities and gaps to present to Council.*
- 4. To assist and be actively involved in the ongoing development and delivery of youth targeted projects, programs and events. (Annually: Australia Day and National Youth Week)*
- 5. To engage with the wider youth community to create/look for partnerships and opportunities to support young people in the areas of upskilling, youth leadership and the active involvement for youth driven initiatives.*

This Committee meets on the first Wednesday of every third month.

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Youth Advisory Council Committee

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7 March 2018

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Youth Mayor declared the meeting open at 4:34pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

The Youth Mayor firstly welcomed Michael Todd to his role as the Community Development Officer (Youth) and noted his appreciation that Michael had managed to just pick up where Silvana left off.

He also advised that BREC had formed a Sub-Committee for youth and education programs. He noted that he sits on that Committee and that BREC may be looking to the Youth Advisory Committee for a partnership or to provide feedback on the program.

4. Attendances

Committee Members:

Member Name	Representing
Sean Smith	Youth Mayor
Cassidy McGuire	Deputy Youth Mayor
Maddison Brunning	Youth Community
Bella Burgemeister	Youth Community
Rhiannan Edwards	Youth Community
Dylan Fryer	Youth Community
Natareen Djeri Nganga	Youth Community
Stephen May	Youth Community

Member Name	Representing
Meg Read	Youth Community
Alex Tombleson	Youth Community
Sean van der Wielen	Youth Community

Ex-officio Members (non-voting):

Member Name	Representing
Cr Todd Brown	Councillor Representative
Cr Sam Morris	Councillor Representative

Support Staff:

Name	Title
Ms Sharon Chapman	Manager Community and Library Services
Mr Michael Todd	Community Development Officer
Ms Liz Allan	Executive Research and Project Officer

4.1 Apologies

Stephen May was an apology for the meeting.

Aleczaider Barber, Georgina Dowd and Matilda Wilson were absent.

4.2 Approved Leave of Absence

Nil

5. Declaration of Interest

Nil

6. Public Question Time

Not applicable

7. Confirmation of Minutes

The Minutes of the meeting of the Youth Advisory Council Committee Meeting held 17 December 2017 had been circulated.

Recommendation

That the Minutes of the meeting of the Youth Advisory Council Committee Meeting held 17 December 2017 be approved.

Outcome of the Meeting held 7 March 2018

The recommendation (as printed) was moved Sean van der Wielen, seconded Alex Tombleson.

The Youth Mayor put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Minutes of the Youth Advisory Council Committee Meeting held 17 December 2017 be confirmed as a true and correct record.

CARRIED

10 votes "for" / Nil votes "against"

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

Items will be dealt with in the order in which they appear.

10. Reports

10.1 YAC General Update

Applicant/Proponent:	Internal
Responsible Officer:	Michael Todd, Community Development Officer
Responsible Manager:	Sharon Chapman, Manager Community and Library Services
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

This item is to update the Youth Advisory Council Committee (YAC) on the status of YAC projects and of proposed future directions.

Executive Recommendation

That the Youth Advisory Council Committee members note the YAC General Update.

Strategic Relevance

Key Priority Area 5 Corporate
Objective 5.1 Facilitate community and stakeholder participation in decision making.

Background

There are strategies, events and programs with which the YAC are affiliated. This item is designed to outline these, their current status and future direction.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

Over the last month the Community Development Officer has been focussing on the Community Lockers, engaging other councils, Early Years meetings and initiatives and the SHIFT Festival:

- * Alex Lahey is not able to headline for us at the SHIFT due as she will be playing at Groovin' the Moo four weeks later. Tired Lion, a young successful rock band, have been contacted and we are just waiting for paperwork to come through to confirm

- * SHIFT 2018 times have changed to Sunday 15th April between 1:00pm and 7:00pm due to lighting and security requirements. There is an item on SHIFT 2018 later in the agenda.
- * Investigations into possible types of community lockers is ongoing. The Community Development Officer visited City of Busselton their response to Community Lockers. During a recent trip to Sydney for other purposes the Community Development Officer reviewed Sydney's approach to community lockers. Information will be handed out at the meeting.
- * Met with community, local government authorities (Capel and Dardanup) and ECU stakeholders regarding the development of an Early Years Strategy which will be developed over the next six months. This strategy will support all stakeholders working together throughout the Bunbury Geographe Region to deliver early years services and programs.

Analysis of Financial and Budget Implications

Not applicable

Community Consultation

Not applicable

Councillor/Officer Consultation

Not applicable

Applicant Consultation

Not applicable

Outcome of the Meeting held 7 March 2018

The recommendation (as printed) was moved Alex Tombleson, seconded Cassidy McGuire.

The Youth Mayor put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Youth Advisory Council Committee members note the YAC General Update.

CARRIED

10 votes "for" / Nil votes "against"

Background

The SHIFT Youth Festival has previously been an annual, week-long youth festival held to coincide with National Youth Week. It was developed by the City of Bunbury YAC and was first delivered in 2015.

The SHIFT presents an opportunity for the creative, social and intellectual contribution of young people to be recognised and celebrated by the wider community. The festival activities within this program are driven by the YAC, who assist in the planning and delivery of these events with the support of the City of Bunbury Community Development Team. The festival delivery is an opportunity for skill and leadership development for the young people in our community as well as a chance for young people to shape the creative content of our city.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

There have been meetings with Members of the YAC to discuss the Roles and Responsibilities of YAC Members in the lead up to SHIFT 2018.

Once these are endorsed by the Committee, preparations can begin in earnest and further decisions can be made about who will undertake duties on the day.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications from this report.

Community Consultation

Not applicable

Councillor/Officer Consultation

Not applicable

Applicant Consultation

Not applicable

Outcome of the Meeting held 7 March 2018

The recommendation (as printed) was moved Bella Burgemeister, seconded Natareen Djeri Nganga.

The Youth Mayor put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Youth Advisory Council Committee endorse the following roles and responsibilities in preparation for SHIFT 2018:

Role	Responsible Committee Member
Event Head	Cassidy McGuire
Site and Facilities Manager	Dylan Fryer Alex Tombleson
Marketing Manager	Rhiannan Edwards
Food/Mocktail Coordinator	Rhiannan Edwards
Activities Coordinator	Natareen Nganga Bella Burgemeister
Entertainment Coordinator	Sean Smith Aleczander Barber
Sponsor Liaison	Sean van de Wielen Natareen Nganga
Stallholder Coordinator	Stephen May Maddy Brunning Tilly Wilson
Finance and Budget	Michael Todd

CARRIED
10 votes "for" / Nil votes "against"

10.3 YAC Representative on the Tokyo Talent Interview Panel

File Ref:	Internal
Responsible Officer:	Michael Todd, Community Development Officer
Responsible Manager:	Sharon Chapman, Manager Community and Library Services
Executive:	Stephanie Addison-Brown , Director Corporate and Community
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

An approach has been made by the Senior Officer International Relations for a representative of the YAC to be part of the Interview Panel for the selection of students for the Tokyo Talent Tour

Executive Recommendation

That the Youth Advisory Council Committee Appoint _____ as the YAC representative on the Tokyo Talent Tour Interview Panel.

Strategic Relevance

Key Priority Area 5: Corporate
Objective 5.1: Facilitate community and stakeholder participation in decision-making

Background

This tour, previously referred to as the Outgoing Goodwill Tour to Setagaya, is now known as the Tokyo Talent Tour. The City has a Sister City Relationship with Setagaya and each year there is both an incoming and outgoing tour.

Council Policy Compliance

Not Applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

Applications have now opened. The tour will generally stay the same as in previous years with the introduction of specialist workshops.

The application process remains the same with the additional requirement of a 30 second video of the student's talent. Applications are due on 9 March 2018 with the interview date being Sunday 18 March 2018.

A Tour Leader is currently being recruited.

As all those applying for the Tour are youth, the Senior Officer International Relations has requested that the YAC endorse a representative from within itself to represent them on the Interview Panel.

Analysis of Financial and Budget Implications

Not applicable

Community Consultation

Not applicable

Councillor/Officer Consultation

Not applicable

Outcome of the Meeting held 7 March 2018

The Youth Mayor called for nominations for the position of YAC Representative on the Tokyo Talent Tour Interview Panel. Maddison Brunning nominated for the position. There were no other nominations.

The motion was moved Dylan Fryer, seconded Bella Burgemeister.

The Youth Mayor put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Youth Advisory Council Committee appoint Maddison Brunning as the YAC representative on the Tokyo Talent Tour Interview Panel.

CARRIED

10 votes "for" / Nil votes "against"

Maddison Brunning was declared the YAC Representative on the Tokyo Talent Tour Interview Panel.

10.4 Application for Working with Children Checks

Applicant/Proponent:	Internal
Responsible Officer:	Michael Todd, Community Development Officer
Responsible Manager:	Sharon Chapman, Manager Community and Library Services
Executive:	Stephanie Addison-Brown , Director Corporate and Community
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

All members of the Youth Advisory Council Committee who are 18 years or over are required to obtain a Working with Children Check (WWCC).

Executive Recommendation

That YAC members note that those over 18 years of age must obtain their Working with Children Checks in order to participate in SHIFT 2018.

Strategic Relevance

Key Priority Area 5 Corporate
Objective 5.1 Facilitate community and stakeholder participation in decision making.

Background

The Working with Children Check (WWCC Check) is a compulsory screening strategy in Western Australia and the Christmas and Cocos (Keeling) Islands and is required by a person if they engage in certain paid or unpaid work with children, described as ‘child-related work’ under the *Working with Children (Criminal Record Checking) Act 2004*.

At its meeting held 7 March 2018 the Youth Advisory Council Committee decided:

“That all YAC members who are over 18 years of age obtain a Working with Children Check.”

Council Policy Compliance

Not applicable

Legislative Compliance

Working with Children (Criminal Record Checking) Act 2004
Local Government Act 1995

Officer Comments

Members of the Youth Advisory Council Committee are required to obtain a check under Section 6(1)(a)(xii) of the *Working with Children (Criminal Record Checking) Act 2004*.

Analysis of Financial and Budget Implications

The cost of a WWCC is \$11 per application and this will be covered by the Support Youth Advisory Council Committee Budget.

The Community Development Officer (Youth) currently holds pre-signed forms for collection by Committee Members and funds are available to reimburse members once the Working with Children Check paperwork has been lodged and the receipt is provided.

It is important that the WWCC are obtained prior to SHIFT 2018.

Community Consultation

Not applicable

Councillor/Officer Consultation

Not applicable

Applicant Consultation

Not applicable

Outcome of the Meeting held 7 March 2018

The recommendation (as printed) was moved Sean van der Wielen, seconded Rhiannan Edwards.

The Youth Mayor put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That YAC members note that those over 18 years of age must obtain their Working with Children Checks in order to participate in SHIFT 2018.

CARRIED

10 votes "for" / Nil votes "against"

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

Nil

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the Youth Advisory Committee will be held on 6 June 2018.

15. Close of Meeting

The Youth Mayor closed the meeting at 4:41pm.