



International Relations Committee

Notice of Meeting & Agenda 15 February 2017

Committee Terms of Reference

- 1. To facilitate, support and promote cultural, sporting, education, tourism and economic partnership opportunities between Bunbury and its international partners including but not limited to its Sister City and Friendship City relationships.*
- 2. To encourage, through Sister City and other international relationships, greater understanding and friendship between City of Bunbury residents and participating cities and in doing so contribute to the mutual benefit of all communities involved;*
- 3. To foster the involvement of commercial, educational and community organisations in various aspects of international relationships and to encourage the development of special links with overseas counterparts;*
- 4. To promote Bunbury's international relationships to the wider community, in turn increasing community awareness and participation;*
- 5. To advise Council on issues of importance and provide ideas for extending affiliations and developing new international partnerships;*
- 6. To ensure all communications to Mayors of Bunbury's international partners are undertaken through the Office of the Mayor.*

City of Bunbury
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Bunbury WA 6230
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Bunbury WA 6231

Table of Contents

<u>Item No</u>	<u>Subject</u>	<u>Page No</u>
1.	Declaration of Opening	2
2.	Disclaimer	2
3.	Announcements from the Presiding Member	2
4.	Attendances	2
4.1	Apologies.....	2
4.2	Approved Leave of Absence.....	2
5.	Declaration of Interest	2
6.	Public Question Time	2
7.	Confirmation of Minutes	3
8.	Petitions, Presentations and Deputations	3
8.1	Petitions	3
8.2	Presentations	3
8.3	Deputations.....	3
9.	Method of Dealing with Agenda Business	3
10.	Reports	4
10.1	General Update on Current Status	4
10.2	Terms of reference.....	7
11.	Applications for Leave of Absence	9
12.	Questions from Members	9
12.1	Response to Previous Questions from Members taken on Notice.....	9
12.2	Questions from Members	9
13.	Urgent Business	9
14.	Date of Next Meeting	9
15.	Close of Meeting	9

International Relations Committee Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the International Relations Committee will be held in the *Lighthouse Room*, 2-4 Stephen Street, Bunbury, on 15 February 2017 at 10:00am.



Signed:
Stephanie Addison-Brown
Director Corporate and Community Services

Agenda 15 February 2018

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Cr Joel McGuinness	Councillor Representative
Cr Tresslyn Smith	Councillor Representative
Mr Paul Springate	Community Representative
Ms Felicity Farnell	Community Representative
Ms Amanda Yip	Community Representative
Ms Pauline Vukelic	Community Representative
Ms Valda Smith	Community Representative

Ex-officio Members (non-voting):

Member Name	Representing
Mr Mark Exeter	South West Development Commission Representative
Ms Lyn Farrell	Edith Cowan University SW Campus Representative
Mr Yan Lyu	Bunbury-Jiaxing Business Office Representative

Support Staff:

Name	Title
Ms Carol McDowall	Senior Officer International Relations
Ms Stephanie Addison-Brown	Director Corporate and Community Services
Ms Liz Allan	Executive Research and Project Officer

1. Declaration of Opening

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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6. Public Question Time

Not applicable

7. Confirmation of Minutes

The minutes of the International Relations Committee Meeting held on 14 December 2017 had previously been distributed.

Executive Recommendation

The minutes of the International Relations Committee Meeting held on 14 December 2017, are confirmed as a true and accurate record.

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

10. Reports

10.1 General Update on Current Status

Applicant/Proponent:	Internal Report
Responsible Officer:	Carol McDowall, Senior International Relations
Responsible Manager:	Stephanie Addison-Brown, Director Corporate and Community Services
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Authority/Discretion	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

This purpose of this report is to inform the International Relations Committee on the current status of the International Relations Office.

Executive Recommendation

That the International Relations Committee note the General Update on Current Status.

Strategic Relevance

Key Priority Area 5 Corporate
Objective 5.2 Maintain a high standard of corporate governance and improve access to information.

Background

There are ongoing programs run by the City of Bunbury through our long term formal sister and friendship city relationships, as well as events and programs guided by the International Relations Department strategic framework. This item is designed to outline these, their current status and future directions.

Council Policy Compliance

Not Applicable

Legislative Compliance

Not Applicable

Officer Comments

Current and future events and activities are outlined below by relationship country

JAPAN

- **Outgoing Goodwill Tour to Setagaya** – This tour has been relaunched as the Tokyo Talent Tour and is now open for application. The tour will generally stay the same as in previous years, with a few minor changes. These changes include the addition of four or five arts and sports workshops and the removal of the visit to Disneyland. The application process remains the same with the additional requirement of a 30 second video of the student's talent. Applications are due on 9 March with the interview date on the Sunday the 18th. We are currently recruiting for a Tour Leader.
- **Bunbury Cathedral Grammar School and Setagaya Junior High School Exchange** – Bunbury Cathedral Grammar School and Setagaya are speaking directly regarding the future of this program.
- **Bunbury Fringe Art Competition: a Nod to Japan** – The launch of the exhibition will take place on Saturday 17 February at 12:30 at Maker & Co. The Consul General of Japan, his wife (Mr and Mrs Hirayama) and Atsushi Matsuo, Head of Information and Culture Section will come down from Perth to judge the exhibition and award the prizes. Taiko On from Rockingham will be playing the drums. Tickets available for purchase.
- **Winner of Photo Competition** – Tammy Watson, winner of the 2017 Photo Competition (exchange with Setagaya) is using her winning tickets to Tokyo in April and will be travelling there with the second place winner. Setagaya has organised a photography workshop and we look forward to seeing their photos.

CHINA

- **Bunbury Chinese New Year Festival** – This festival for Year of the Dog will take place at the Stirling Street Arts Centre on Monday 5 March from 10 to 2. Bunbury-Jiaxing will have a photo booth where people can have their photos taken in Chinese traditional outfits and take home a photo wishing them happy new year from Bunbury-Jiaxing.
- **Confucius Institute** – we have worked closely with the Confucius Institute to bring Chinese language classes to Bunbury for adults. The new teacher has arrived, Ms Pan Yan, however we have not found a classroom to hold the classes.
- **Peasant Paintings** – Jiaxing have agreed to give Bunbury a collection of Peasant paintings. Exhibition space has been booked at BRAG from 23 June – 12 August 2018 in the Ron Middleton Gallery.

VIETNAM

- **Bunbury City Band** – The Bunbury City Band will take up to 26 band members to Nha Trang during the September school holidays. We are working closely with the city of Nha Trang to arrange venues for them to play at including schools, orphanages, and parks.

OVERALL

- **Southwest Multicultural Festival** – this year, as part of the Year of Japan, there will be a Sister City Café at the Festival. The Bunbury Men's Shed has built a Japanese Gate that will mark the entrance to the café. The café will be proximate to the Japanese, Chinese and Vietnamese Food Vans.
- **Mayoral Delegation to China and Japan** – This delegation will depart Perth on 5 May and return on 16 May. The theme of the delegation is exploring ideas for city advancement using innovative technology. Tenders for flights and accommodation are currently being reviewed. Councillors, International Relations Committee members and staff will be invited to attend the tour (in that order and at their own cost).

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Not Applicable

Councillor/Officer Consultation

Relevant Officers have been consulted in relation to the preparation of this report.

Applicant Consultation

Not Applicable

10.2 Terms of reference

Applicant/Proponent:	Internal Report
Responsible Officer:	Carol McDowall, Senior International Relations
Responsible Manager:	Stephanie Addison-Brown
Executive:	Stephanie Addison-Brown, Director
Authority/Discretion	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Appendix 1: Terms of Reference

Summary

This purpose of this report is for the Committee to consider the Terms of Reference (**attached** at Appendix 1) for this International Relations Committee.

Executive Recommendation

That the Committee review the Terms of Reference for the International Relations Committee.

Strategic Relevance

Key Priority Area 5 Corporate
Objective 5.2 Maintain a high standard of corporate governance and improve access to information.

Background

At its Meeting held 15 February 2017 the Committee chose not to deal with this item as there was insufficient time to give it due consideration.

The Terms of Reference were adopted on 4 August 2015 and were reviewed by the International Relations Committee on 23 February 2017. No changes were made at that time.

Council Policy Compliance

There is no Council Policy applicable to this report.

Legislative Compliance

Local Government Act 1995

Officer Comments

The Committee are encouraged to review the Terms of Reference for the International Relations Committee.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications arising from the recommendations of this report.

Community Consultation

Not Applicable

Councillor/Officer Consultation

Nil

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the International Relations Committee will be held on 19 April 2018.

15. Close of Meeting