



International Relations Committee

Notice of Meeting & Agenda 17 August 2017

Committee Terms of Reference

1. To facilitate, support and promote cultural, sporting, education, tourism and economic partnership opportunities between Bunbury and its international partners including but not limited to its Sister City and Friendship City relationships.
2. To encourage, through Sister City and other international relationships, greater understanding and friendship between City of Bunbury residents and participating cities and in doing so contribute to the mutual benefit of all communities involved.
3. To foster the involvement of commercial, educational and community organisations in various aspects of international relationships and to encourage the development of special links with overseas counterparts.
4. To promote Bunbury's international relationships to the wider community, in turn increasing community awareness and participation.
5. To advise Council on issues of importance and provide ideas for extending affiliations and developing new international partnerships.
6. To ensure all communications to Mayors of Bunbury's international partners are undertaken through the Office of the Mayor.

City of Bunbury
4 Stephen Street
Bunbury WA 6230
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International Relations Committee Notice of Meeting

Dear Committee Members

The next Ordinary Meeting of the International Relations Committee (IRC) will be held in the Harbour Room, Administration Building, 2-4 Stephen Street, Bunbury on Thursday 17 August 2017 at 10:30am



Stephanie Addison-Brown, Director Corporate and Community Services
Director Corporate & Community Services

Date of Issue: 14 August 2017

Agenda 17 August 2017

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Mayor Gary Brennan	City of Bunbury
Councillor Betty McCleary	City of Bunbury
Councillor Karen Steele (proxy)	City of Bunbury
Yan Lyu	Community
Felicity Farnell	Community
Pauline Vukelic	Community
Paul Springate	Community
Valda Smith	Community

Ex-officio Members (non-voting):

Member Name	Title
Lyn Farrell	Edith Cowan University
Mark Exeter	South West Development Commission
Stephanie Addison-Brown, Director Corporate and Community Services	Director Corporate and Community Services

Support Staff:

Name	Title
Carol McDowall	Senior Officer International Relations
Liz Allan	Executive Research and Project Officer

1. Declaration of Opening

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a "Disclosure of Interest" form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

7. Confirmation of Minutes

Moved

Seconded

That the Minutes of the International Relations Committee Meeting held 20 April 2017 be confirmed as a true and correct record.

8. Petitions, Presentations and Deputations

8.1 Petitions

8.2 Presentations

8.3 Deputations

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 25th Anniversary Celebrations Update

Applicant/Proponent:	Internal
Responsible Officer:	Carol McDowall, Senior International Relations Officer
Responsible Manager:	Stephanie Addison-Brown, Director Corporate and Community Services
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services, Director Corporate and Community Services
Attachments:	Appendix 1: 2017 Goodwill Tour Itinerary

Summary

This report is presented to the International Relations Committee (IRC) as an update on the progress of the Itinerary for the 25th Anniversary Celebrations with Setagaya (as **attached** at Appendix 1).

Executive Recommendation

That the International Relations Committee receive the itinerary and note the changes and additions.

Strategic Relevance

Key Priority Area 1: Promotion of international relationships and their potential outcomes for the Greater Bunbury community
Objective 5: Support of a thriving multicultural community

Background

The City of Bunbury and the City of Setagaya signed a Sister City agreement on 16 October 1992. As part of this agreement, the two cities agree to exchange delegations every five years to commemorate the five year milestones. In 2017 the two cities will celebrate 25 years as Sister Cities.

Thirteen City of Setagaya Councillors, City of Setagaya staff and the Mayor of Setagaya will travel to Bunbury from 28 October to 1 November 2017 to reaffirm their commitment to the relationship.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

This itinerary has been drafted with considerable input from the International Relations Committee and the City of Setagaya.

Analysis of Financial and Budget Implications

There are no financial implications to amendments to the itinerary.

Community Consultation

Past members of the Setagaya Sister Cities Committee and other community members involved in past celebrations have been consulted with in regards to the itinerary.

Councillor/Officer Consultation

This itinerary has been reviewed by Cr McCleary and Mayor Brennan

Applicant Consultation

Nil

10.2 Festival of Japan

Applicant/Proponent:	Internal
Responsible Officer:	Carol McDowall, Senior International Relations Officer
Responsible Manager:	Stephanie Addison-Brown, Director Corporate and Community Services
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services, Director Corporate and Community Services
Attachments:	Nil

Summary

The Festival of Japan has been moved to 11 August 2018. The previous date of 31 March 2018 was considered unsuitable due to that being the day after Good Friday.

Executive Recommendation

That the International Relations Committee take note of the change of date for the Festival of Japan and adjust their diaries accordingly.

Strategic Relevance

Key Priority Area 1 Promotion of international relationships and their potential outcomes for the Greater Bunbury community
Objective 5 Support of a thriving multicultural community

Background

The Festival of Japan will be a day-long event held at the Bunbury Regional Entertainment Centre in the Cube and Harvey rooms. Attendees will pay an entry fee and experience various elements of Japanese culture including martial arts demonstrations, J-Pop, Sushi demonstrations, ikebana, kimono wearing, taiko drumming, traditional dance, origami, bonsai and other cultural experiences. Should the City of Bunbury be successful in their funding application, the event will also have a separate evening event featuring an Australia vs Japan Sumo demonstration.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

The original date of 31 March 2018 was considered unsuitable as it falls on the Easter Long Weekend.

Analysis of Financial and Budget Implications

There are not financial or budget implications at this time.

Community Consultation

The Friends of Setagaya were consulted on the choice of date and the feedback received was that it was appropriate to move the date.

Councillor/Officer Consultation

At a previous IRC workshop Felicity Farnell, IRC member, highlighted that the original date was on the Easter Long Weekend and suggested that the Senior Officer International Relations consider moving the date.

Applicant Consultation

Nil

10.3 2017 Outgoing Goodwill Tour to Setagaya

Applicant/Proponent:	Internal
Responsible Officer:	Carol McDowall, Senior International Relations Officer
Responsible Manager:	Stephanie Addison-Brown, Director Corporate and Community Services
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services, Director Corporate and Community Services
Attachments:	Appendix 2: 2017 Student Goodwill Tour Itinerary

Summary

The 2017 Student Goodwill Tour to Japan is proceeding with 10 students (five male and five female), two accompanying adults and one Tour Leader from the City of Bunbury. The itinerary (as **attached** at Appendix 2) has changed slightly from last year to reflect the comments made by previous Tour Leaders, parents and students.

Executive Recommendation

That the International Relations Committee receive the amended 2017 Student Goodwill Tour itinerary.

Strategic Relevance

Key Priority Area 1 Promotion of international relationships and their potential outcomes for the Greater Bunbury community
Objective 5 Support of a thriving multicultural community

Background

Each year up to 16 Bunbury students and four accompanying adults participate in the Student Goodwill Tour to Setagaya, Japan, Bunbury's Sister City. Since 2012 participation in this exchange have been dwindling a number of reasons, including, but not limited to the decline in the economy, the addition of tours run by local high schools and a heightened awareness of security issues in the region.

The City of Bunbury is looking to change the program slightly in 2018 in order to attract more participants and will be trialling a few new activities in 2017 to ascertain their popularity and suitability.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

Through consultation with Setagaya, past Goodwill Tour participants and Tour Leaders, the 2017 Itinerary has been amended to include a visit to the Ninja Camp at Hakone

Analysis of Financial and Budget Implications

There are no financial implications to this report.

Community Consultation

Informal consultation with prior participants in the Goodwill Tour and Tour Leaders was undertaken.

Councillor/Officer Consultation

The Senior Officer International Relations consulted with other City of Bunbury employees who have been involved in the Goodwill Tour prior.

Applicant Consultation

No applicable

10.4 2017 Incoming Goodwill Tour to Bunbury

Applicant/Proponent:	Internal
Responsible Officer:	Carol McDowall, Senior International Relations Officer
Responsible Manager:	Stephanie Addison-Brown, Director Corporate and Community Services
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services, Director Corporate and Community Services
Attachments:	Appendix 3: 2017 Incoming Goodwill Tour to Bunbury

Summary

The 2017 Incoming Goodwill Tour to Bunbury, by the students from Setagaya, will take place between 3 and 8 November 2017. This is a week later than the students normally come, due to the Anniversary delegation that will be in Bunbury the week before.

Executive Recommendation

That the International Relations Committee receive the 2017 Incoming Goodwill Tour Itinerary (as **attached** at Appendix 3).

Strategic Relevance

Key Priority Area 1 Promotion of international relationships and their potential outcomes for the Greater Bunbury community
Objective 5 Support of a thriving multicultural community

Background

Each year the City of Setagaya sends up to 16 students and four adults to Bunbury for a cultural exchange. This year, the tour will take place one week later than normal due to the conflict with the 25th Anniversary celebrations.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

The itinerary is similar to the 2016 itinerary with minor changes.

Analysis of Financial and Budget Implications

There are not financial implications.

Community Consultation

The Senior Officer International Relations consulted with last year's two tour leaders and received feedback from the City of Setagaya on the 2016 tour.

Councillor/Officer Consultation

The Senior Officer International Relations consulted with the 2016 Tour Leader who is also a City of Bunbury employee.

Applicant Consultation

Not Applicable

10.5 Hanami Day

Applicant/Proponent:	Internal
Responsible Officer:	Carol McDowall, Senior International Relations Officer
Responsible Manager:	Stephanie Addison-Brown, Director Corporate and Community Services
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services, Director Corporate and Community Services
Attachments:	Appendix 4: Hanami Day Promotional Material

Summary

The Friendship Garden at Queens Park has recently been improved with the addition of arbours and landscaping. To activate this space the City of Bunbury through the sister city relationship with Setagaya is supporting a Hanami, or flower viewing party, on 2 September. Participants will have the opportunity to purchase a bento box for the picnic, and walk a temporary labyrinth on the day run by the Place for Hope. Part of the proceeds from the sale of the bento boxes will go towards the Place of Hope Garden Labyrinth project.

Executive Recommendation

That the International Relations Committee receive the promotional material on the Hanami Day Picnic (as **attached** at Appendix 4) and share the event with their community.

Strategic Relevance

Key Priority Area 1 Promotion of international relationships and their potential outcomes for the Greater Bunbury community
Objective 5 Support of a thriving multicultural community

Background

International Relations organises a number of events throughout the year of cultural significance to our sister and friendship cities in order to promote the exchange of cultures. The Hanami picnic is to celebrate our relationship with Japan and activate the newly renovated Friendship Garden at Queens Park.

Council Policy Compliance

Not applicable

Legislative Compliance

Local Government Act 1995

Officer Comments

An event application has been submitted to and approved by The City of Bunbury Events Team.

It is important for IRC members to promote and communicate events to the wider community.

Analysis of Financial and Budget Implications

None

Community Consultation

The Senior Officer International Relations consulted with the community group, Place for Hope and the Friends of Setagaya.

Councillor/Officer Consultation

The Senior Officer International Relations consulted with the City of Bunbury Events Team and Open Spaces to ensure compliance and compatibility with operations.

Applicant Consultation

Nil

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

No questions had been received at the time of printing

13. Urgent Business

14. Date of Next Meeting

This is the final meeting of the International Relations Committee prior to the Council Election.

15. Close of Meeting