

Youth Advisory Council Committee

Notice of Meeting and Agenda 14 August 2017

Committee Terms of Reference

The Youth Advisory Council Committee is to make recommendations to Council based on the following Terms of Reference;

- 1. To identify and advise on youth trends, gaps and opportunities in the Bunbury area.*
- 2. To advise Council on the development of policies that is responsive to the needs of youth.*
- 3. To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, opportunities and gaps to present to Council.*
- 4. To assist and be actively involved in the ongoing development and delivery of youth targeted projects, programs and events. (Annually: Australia Day and National Youth Week)*
- 5. To engage with the wider youth community to create/look for partnerships and opportunities to support young people in the areas of upskilling, youth leadership and the active involvement for youth driven initiatives.*

This Committee meets on the first Wednesday of every third month.

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Youth Advisory Council Committee Notice of Meeting

Dear Committee Members,

The next Ordinary Meeting of the Youth Advisory Council Committee (YAC) will be held in the Council Chambers of the City of Bunbury, 4 Stephen Street, Bunbury on 14 August 2017 at 4:30pm.

Signed:

Stephanie Addison-Brown
Director Corporate and Community Services



Date of Issue: 28 July 2017

Agenda 14 August 2017
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Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Sean Smith	Youth Community
Stephen May	Youth Community
Alex Tombleson	Youth Community
Matilda Wilson	Youth Community
Megan Fowler	Youth Community
Ashliegh Hodges	Youth Community
Cassidy Mcguire	Youth Community
Ethan Park	Youth Community

Ex-Officio Members (non-voting):

Member Name	Representing
Cr Sam Morris	City of Bunbury
Cr Joel McGuinness	City of Bunbury
Cr Betty McCleary	City of Bunbury

Support Staff:

Name	Title
Silvana Garwood	Community Development Officer
Stephanie Addison-Brown	Director Corporate & Community Services
Liz Allan	Executive Research and Project Officer

1. Declaration of Opening

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1. *Apologies*

4.2. *Approved Leave of Absence*

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

7. Confirmation of Minutes

The Minutes of the meeting of the Youth Advisory Council Committee Meeting held 3 May 2017 had been circulated.

Recommendation

That the Minutes of the Youth Advisory Council Committee Meeting held 3 May 2017 be confirmed as a true and correct record.

8. Petitions, Presentations and Deputations

8.1. *Petitions*

Nil

8.2. *Presentations*

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1. *The Shift Youth Festival 2017 – Event Report*

Applicant/Proponent:	Internal Report
Responsible Officer:	Silvana Garwood
Responsible Manager:	Sharon Chapman, Manager Community & Library Services
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Attachments:	Appendix 1: Event Report

Summary

Each year an event report is compiled to be presented to Youth Advisory Council Committee (YAC) members for information and reference for organising and delivering future SHIFT Youth Festivals (SHIFT).

Executive Recommendation

The Youth Advisory Council Committee acknowledges the SHIFT 2017 Event Report.

Strategic Relevance

Key Priority Area 5: Corporate
Objective 5.1: Facilitate community and stakeholder participation in decision making.

Background

The SHIFT is an annual youth celebration held to coincide with National Youth Week. It was developed by the City of Bunbury YAC members and first delivered in 2015. The SHIFT presents an opportunity for the creative, social and intellectual contribution of young people to be recognised and celebrated by the wider community. The festival activities within this program were driven by the City's YAC who assisted in the planning and delivery of these events with the support of the City of Bunbury's Community Development Team. The festival delivery continues to be an opportunity for skill and leadership development for these young people as well as a chance for young people to shape the creative content of our city.

Council Policy Compliance

Not applicable.

Legislative Compliance

Local Government Act 1995

Officer Comments

The report is being presented to YAC members for acknowledgement.

Analysis of Financial and Budget Implications

There are no known financial or budget implications associated with this recommendation.

Community Consultation

Not applicable

Councillor/Officer Consultation

YAC members attended a debrief session with the City of Bunbury Media and Communications Officers on 21 April 2017.

Applicant Consultation

Not applicable

10.2. YAC Strategy

Applicant/Proponent:	Internal
Responsible Officer:	Silvana Garwood, Community Development Officer, Community Development
Responsible Manager:	Sharon Chapman, Manager Community and Library Services
Executive:	Stephanie Addison-Brown, Director Corporate and Community Services
Attachments:	Appendix 2: YAC Strategy

Summary

On 20 May 2017 the Youth Advisory Council Committee (YAC) attended a workshop with Allan Adams, Director from Beyond IQ, with a view to develop a YAC Strategy.

Executive Recommendation

That the Youth Advisory Council Committee acknowledges the booklet entitled '*The YAC Effect*' which was developed by the members at the workshop on 20 May 2017.

Strategic Relevance

Key Priority Area 5: Corporate
Objective 5.1: Facilitate community and stakeholder participation in decision making.

Background

Following on the success of the National Youth Week in April 2017 and the growth of a stronger and more confident YAC, it was recognised that there was a need for a YAC Strategic Plan to support members on their youth related endeavours in the future. The **purpose** of this strategic document is to set overall goals for the YAC members and to develop an Operational Plan moving forward. It involved stepping back from the projects YAC has been supporting the last four (4) years and asking where YAC is headed and what its priorities should be.

On 20 May 2017 the Youth Advisory Council Committee (YAC) attended a workshop with Allan Adams, Director from Beyond IQ with a view to develop a YAC Strategy.

It is intended that the booklet titled '*The YAC Effect*', containing the YAC Strategy Plan, will be launched on July 28 at the Youth Connections event to be held in Bunbury.

Council Policy Compliance

Not applicable.

Legislative Compliance

Subdivision 2 of Division 2 of Part 5 of the *Local Government Act 1995* deals with committees and their meetings.

Officer Comments

Based on an aspiration by YAC members to develop a YAC Strategy Plan, a workshop was facilitated by the City of Bunbury to discuss YAC members' ideas and future directions for the Committee. The YAC Strategy Plan recommendations from the workshops were supported and carried by nine YAC members on 20 May 2017.

Analysis of Financial and Budget Implications

At this stage, there are no known financial or budget implications associated with this recommendation. In the future, the YAC will be working on an Operational Plan each year, with associated goals and objectives. This planning will be incorporate in the annual budget deliberations.

Community Consultation

Consultation with all participating YAC members was facilitated by Silvana Garwood, Community Development Officer and Allan Adams, Beyond IQ Director.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

11. Applications for Leave of Absence

Nil

12. Questions from Members

12.1. *Response to Previous Questions from Members Taken On Notice*

Nil

12.2. *Questions from Members*

No questions had been received at the time of printing

13. Urgent Business

14. Date of Next Meeting

This is the final meeting of the Youth Advisory Committee prior to the Council Election.

15. Close of Meeting