



International Relations Committee

Minutes

20 April 2017

Committee Terms of Reference

1. To facilitate, support and promote cultural, sporting, education, tourism and economic partnership opportunities between Bunbury and its international partners including but not limited to its Sister City and Friendship City relationships.
2. To encourage, through Sister City and other international relationships, greater understanding and friendship between City of Bunbury residents and participating cities and in doing so contribute to the mutual benefit of all communities involved.
3. To foster the involvement of commercial, educational and community organisations in various aspects of international relationships and to encourage the development of special links with overseas counterparts.
4. To promote Bunbury's international relationships to the wider community, in turn increasing community awareness and participation.
5. To advise Council on issues of importance and provide ideas for extending affiliations and developing new international partnerships.
6. To ensure all communications to Mayors of Bunbury's international partners are undertaken through the Office of the Mayor.

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia
Correspondence to:
Post Office Box 21
Bunbury WA 6231

Table of Contents

Item No	Subject	Page
<u>1.</u>	<u>Declaration of Opening</u>	<u>1</u>
<u>2.</u>	<u>Disclaimer</u>	<u>1</u>
<u>3.</u>	<u>Announcements from the Presiding Member</u>	<u>1</u>
<u>4.</u>	<u>Attendance.....</u>	<u>1</u>
4.1	Apologies	2
4.2	Approved Leave of Absence	2
<u>5.</u>	<u>Declaration of Interest</u>	<u>2</u>
<u>6.</u>	<u>Public Question Time</u>	<u>2</u>
<u>7.</u>	<u>Confirmation of Minutes.....</u>	<u>3</u>
<u>8.</u>	<u>Petitions, Presentations and Deputations</u>	<u>4</u>
8.1	Petitions.....	4
8.2	Presentations.....	4
8.3	Deputations	4
<u>9.</u>	<u>Method of Dealing with Agenda Business</u>	<u>4</u>
<u>10.</u>	<u>Reports</u>	<u>5</u>
10.1	Nha Trang, Vietnam Delegation	5
10.2	International Relations Committee Resignation	7
10.3	2017 Student Goodwill Tour to Setagaya.....	9
10.4	Cultural Exchange Photo Contest	11
<u>11.</u>	<u>Applications for Leave of Absence</u>	<u>13</u>
11.1	Application for Leave of Absence – Felicity Farnell.....	13
<u>12.</u>	<u>Questions from Members</u>	<u>14</u>
12.1	Response to Previous Questions from Members taken on Notice	14
12.2	Questions from Members	14
<u>13.</u>	<u>Urgent Business</u>	<u>14</u>
<u>14.</u>	<u>Date of Next Meeting</u>	<u>14</u>
<u>15.</u>	<u>Close of Meeting.....</u>	<u>14</u>

International Relations Committee Minutes

Minutes 20 April 2017

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Presiding member declared the meeting open at 10:32am.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

Nil

4. Attendance

Committee Members:

Member Name	Representing
Councillor Betty McCleary	City of Bunbury
Yan Lyu	Community
Felicity Farnell	Community
Paul Springate	Community

Ex-officio Members (non-voting):

Member Name	Title
Mark Exeter	South West Development Commission (<i>from 10:50am</i>)

Support Staff:

Name	Title
Carol McDowall	Senior Officer International Relations
Stephanie Addison-Brown	Director Corporate & Community Services
Liz Allan	Executive Research and Project Officer

4.1 Apologies

Apologies had been received from: Mayor Gary Brennan, Cr Karen Steele, Eric Ha, Pauline Vukelic, Lyn Farrell and Valda Smith.

4.2 Approved Leave of Absence

Nil

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
--

Nil

6. Public Question Time

Nil

7. Confirmation of Minutes

The minutes of the meeting of the International Relations Committee held 23 February 2017 had been circulated.

Outcome – International Relations Committee Meeting 20 April 2017

Paul Springate moved, Yan Lyu seconded that the Minutes of the Meeting of 23 February 2017 be confirmed as a true and correct record.

Committee Decision

That the Minutes of the International Relations Committee Meeting held 23 February 2017 be confirmed as a true and correct record.

CARRIED

4 votes “for” / Nil votes “against”

8. Petitions, Presentations and Deputations

8.1 Petitions

8.2 Presentations

8.3 Deputations

9. Method of Dealing with Agenda Business

Items are dealt with in the order that they appear.

10. Reports

10.1 Nha Trang, Vietnam Delegation

Applicant/Proponent:	Internal
Responsible Officer:	Carol McDowall, Senior Officer International Relations
Responsible Manager:	Stephanie Addison-Brown, Director Corporate & Community Services
Executive:	Stephanie Addison-Brown, Director Corporate & Community Services
Attachments:	Nil

Summary

This report is presented to the International Relations Committee to inform the committee on the upcoming delegation going to Nha Trang, Vietnam.

Executive Recommendation

That the International Relations Committee provide feedback to the Committee on any information required to be gathered by the delegation.

Strategic Relevance

Key Priority Area 1 Community and Culture
Objective 1.2 Promote and celebrate multiculturalism

Background

The People's Committee of Nha Trang signed the Friendship Agreement with the City of Bunbury on 26 October 2016 and has invited the Mayor of Bunbury to attend their Biennial Sea Festival taking place from 10 to 13 June 2017.

Mayor Brennan has declined their invitation due to the timing of the event being so close to the Bunbury local government elections. The City of Bunbury put forward an agenda item to council recommending that one councillor represent the City of Bunbury at the Sea Festival. The Council nominated and approved Councillor Betty McCleary to attend in the Mayor's place.

Dean Lyn Farrell from Edith Cowan University and David Kerry, President of the Bunbury-Geographe Chamber of Commerce, will also be travelling on this delegation.

Council Policy Compliance

Not applicable

Legislative Compliance

Not applicable

Officer Comments

This is the City of Bunbury's first official visit to Nha Trang. Gifts and protocol are currently being discussed with the Mayor's office.

Analysis of Financial and Budget Implications

Nil

Community Consultation

Nil

Councillor/Officer Consultation

The Bunbury Council has approved Cr Betty McCleary to represent the City of Bunbury at the Nha Trang Sea Festival in order to formalise the Friendship Agreement between Nha Trang and Bunbury.

Outcome – International Relations Committee Meeting 20 April 2017

The Executive Recommendation was moved Paul Springate, seconded Yan Lyu.

The Presiding Member put the Executive Recommendation to the vote and it was adopted.

Committee Decision

That the International Relations Committee provide feedback to the Committee on any information required to be gathered by the delegation.

CARRIED

4 votes "for" / Nil votes "against"

10.2 International Relations Committee Resignation

Applicant/Proponent:	Internal
Responsible Officer:	Carol McDowall, Senior Officer International Relations
Responsible Manager:	Stephanie Addison-Brown, Director Corporate & Community Services
Executive:	Stephanie Addison-Brown, Director Corporate & Community Services
Attachments:	Nil

Summary

This report is presented to the International Relations Committee to inform them of Eric Ha's resignation from the Committee.

Executive Recommendation

That the International Relations Committee accept Eric Ha's resignation and thank him for his time on the committee.

Strategic Relevance

Key Priority Area 1 Community and Culture
Objective 1.2 Promote and celebrate multiculturalism

Background

Eric Ha recently joined the International Relations Committee, however will be returning with his family to Melbourne at the end of April 2017.

Council Policy Compliance

Not applicable

Legislative Compliance

Not applicable

Officer Comments

Eric Ha was an excellent addition to the International Relations Committee and we are sorry to lose him to Melbourne and wish him the best.

Analysis of Financial and Budget Implications

There are no budget implications at the moment.

Community Consultation

Nil

Councillor/Officer Consultation

Outcome – International Relations Committee Meeting 20 April 2017

The Executive Recommendation was moved Felicity Farnell, seconded Paul Springate, with amendment.

The Presiding Member put the Motion to the vote and it was adopted.

Committee Decision

1. That the International Relations Committee accept Eric Ha's resignation and thank him for his time on the committee.
2. That the Senior Officer International Relations approach Valda Smith with a view to her moving from an Ex-Officio role to a Committee Member role as an interim measure until the October 2017 Committee Review.

CARRIED

4 votes "for" / Nil votes "against"

10.3 2017 Student Goodwill Tour to Setagaya

Applicant/Proponent:	Internal
Responsible Officer:	Carol McDowall, Senior Officer International Relations
Responsible Manager:	Stephanie Addison-Brown, Director Corporate & Community Services
Executive:	Stephanie Addison-Brown, Director Corporate & Community Services
Attachments:	Nil

Summary

The 2017 Student Goodwill Tour to Setagaya taking place during the September 2017 school holidays is now open accepting applications. Applications are currently due on 28 April 2017 by 4:00pm. To date, the City of Bunbury has received five student applications and one accompanying adult application.

Executive Recommendation

That the application date be extended to the 19th of May and that the International Relations Committee members actively assist in promoting the tour to year 6 and 7 students in the Bunbury-Geographer region.

Strategic Relevance

Key Priority Area 1 Community and Culture
Objective 1.2 Promote and celebrate multiculturalism

Background

That the application date be extended to 19 May and that the International Relations Committee members actively assist in promoting the tour to Year 6 and 7 students in the Bunbury-Geographe region.

Council Policy Compliance

Not applicable

Legislative Compliance

Not applicable

Officer Comments

The Goodwill Tour needs a minimum of 10 students to attend to make the tour viable. In 2016 there were seven applicants by the end of the close date and the date had to be extended which resulted in a total of twelve student applicants.

Analysis of Financial and Budget Implications

Nil

Community Consultation

Nil

Councillor/Officer Consultation

Cr Betty McCleary has been actively promoting the tour and is aware of the low interest in the tour.

Outcome – International Relations Committee Meeting 20 April 2017

The Executive Recommendation was moved Felicity Farnell, seconded Paul Springate.

The Presiding Member put the Executive Recommendation to the vote and it was adopted.

Committee Decision

That the application date be extended to 19 May 2017 and that the International Relations Committee members actively assist in promoting the tour to year 6 and 7 students in the Bunbury-Geographer region.

CARRIED

4 votes "for" / Nil votes "against"

10.4 Cultural Exchange Photo Contest

Applicant/Proponent:	Internal
Responsible Officer:	Carol McDowall, Senior Officer International Relations
Responsible Manager:	Stephanie Addison-Brown, Director Corporate & Community Services
Executive:	Stephanie Addison-Brown, Director Corporate & Community Services
Attachments:	Nil

Summary

The Cultural Exchange Photo Contest has been open for submission since 26 February 2017 where it was launched at the South West Multicultural Festival. The competition's major sponsors are the City of Bunbury, Simcoa and Bunbury Camera House. The competition will close for entries on 30 April 2017. There are three independent judges who will judge all photos and choose the winners in each category. The winners will be announced at the exhibition launch being held at BRAG's Fourth Gallery on 26 May 2017 from 6:00pm.

Executive Recommendation

That the International Relations Committee members promote the Cultural Exchange Photo Contest to their networks before the closing date of 30 April 2017.

Strategic Relevance

Key Priority Area 1 Community and Culture
Objective 1.2 Promote and celebrate multiculturalism

Background

The Biennial Photo Competition is run every other year with the top 40 photos sent to Setagaya for display in the Setagaya Art Museum. The photos sent from Setagaya to Bunbury will be displayed at the exhibition held at BRAG.

Council Policy Compliance

Not applicable

Legislative Compliance

Not applicable

Officer Comments

This photo competition is one of the cornerstones of the relationship with Setagaya. This is the first time that the City of Bunbury has run this competition as a digital competition.

Analysis of Financial and Budget Implications

Nil

Community Consultation

Nil

Councillor/Officer Consultation

This matter is presented to the International Relations Committee for their consideration.

Outcome – International Relations Committee Meeting 20 April 2017

The Executive Recommendation was moved Paul Springate, seconded Yan Lyu.

The Presiding Member put the Executive Recommendation to the vote and it was adopted.

Committee Decision

That the International Relations Committee members promote the Cultural Exchange Photo Contest to their networks before the closing date of 30 April 2017.

CARRIED

4 votes "for" / Nil votes "against"

11. Applications for Leave of Absence

11.1 Application for Leave of Absence – Felicity Farnell

Applicant/Proponent:	Felicity Farnell
Responsible Officer:	Carol McDowall, Senior Officer International Relations
Responsible Manager:	Stephanie Addison-Brown, Director Corporate & Community Services
Executive:	Stephanie Addison-Brown, Director Corporate & Community Services
Attachments:	Nil

Felicity Farnell requests leave of absence from all International Relations Committee-related business for the period 13 June 2017 to 28 June 2017 inclusive.

Section 2.25 of the *Local Government Act 1995*, allows a council to grant leave of absence to one of its members provided that the period of leave does not exceed six (6) consecutive ordinary meetings of the Council.

Outcome – International Relations Committee Meeting 20 April 2017

The Motion was moved Paul Springate, seconded Yan Lyu.

The Presiding Member put the Motion to the vote and it was adopted.

Committee Decision

Pursuant to Section 2.25 of the Local Government Act 1995, Felicity Farnell is granted leave of absence from all International Relations Committee-related business for the period 11 April 2017 to 23 April 2017 inclusive.

CARRIED

4 votes “for” / Nil votes “against”

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Nil

12.2 Questions from Members

No questions had been received at the time of printing

13. Urgent Business

14. Date of Next Meeting

* 10:30 to 12:30 – Thursday 11 May– WORKSHOP

* 10:30 to 12:30 – Thursday 15 June – FORMAL

The Senior Officer International Relations advised that she would be on leave from 15 June 2017 to 17 July 2017. An alternate suitable date is to be determined for this meeting.

* 10:30 to 12:30 – Thursday 13 July – WORKSHOP

* 10:30 to 12:30 – Thursday 10 August – FORMAL

15. Close of Meeting

The Presiding Member closed the meeting at 11:17am.

Notes:

- * The Senior Officer International Relations to provide Cr McCleary with information/protocol document in regard to Vietnam.
- * Cr McCleary to take photos, whilst on the Tour, of all contacts and take down their names for the Senior Officer International Relations.
- * Liz to prepare report to Council on the temporary changes to the Committee Structure.
- * The Senior Officer International Relations to draw up letters to the schools in regard to the 2017 Outgoing Tour and once distributed, split the schools among the Committee Members for liaison.
- * Mark Exeter to provide calendars for distribution.
- * Committee to liaise with a view to going out to dinner after 10 August 2017 to celebrate working together on the Committee.